



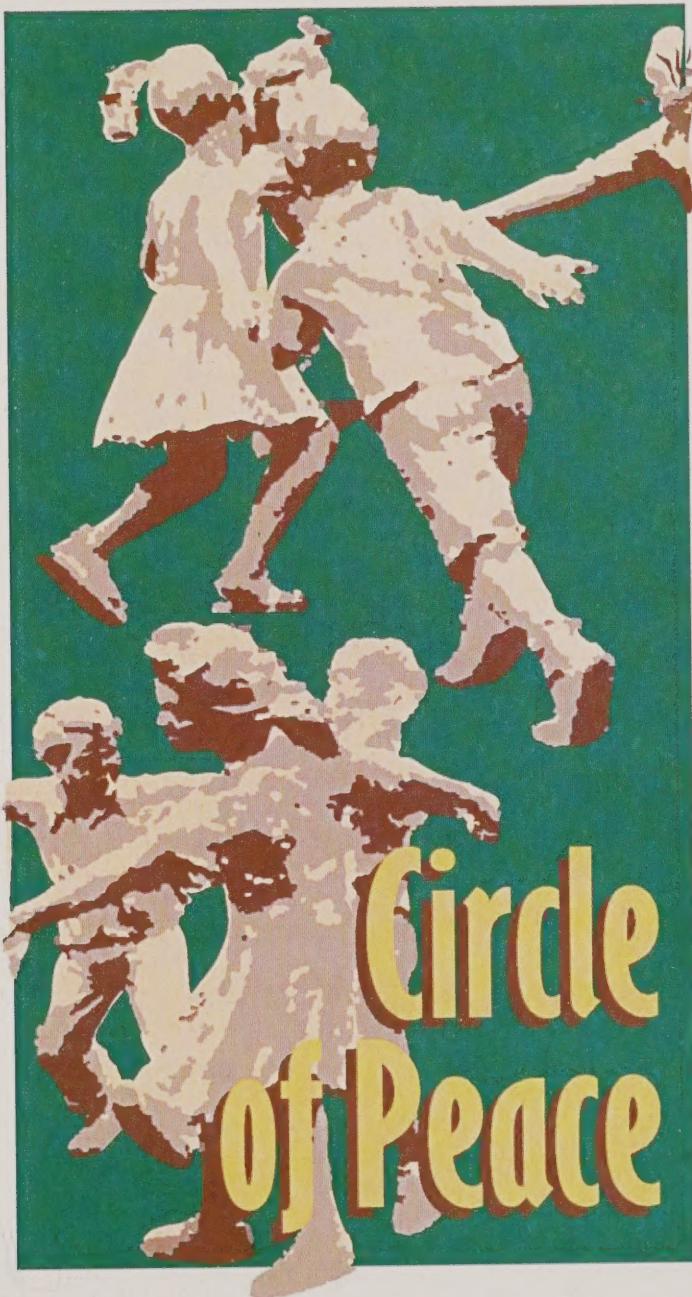


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TOWN OF NEEDHAM

1711 - 2006



ANNUAL REPORT

Needham, Massachusetts

*The Circle of Peace is a bronze sculpture located in the Town Common.
The sculptor is Gary Lee Price. The graphic rendering, which appears
on our cover, was created by Seymour Levy Graphic Design.*



**This Annual Town Report is Dedicated to
John D. Marr
In Recognition of his Invaluable Service
To the Needham Community**

1967 – 2006	Conservation Commission
1990 – 1996	Parking Facilities Study Committee
1983 – 1986	Rosemary Lake Reclamation & Building Committee
1991 – 1995	School Department Facilities Building Committee
1987 – 1999	Selectman
1996 – 2002	Water & Sewer Rate Committee

With Civil Engineering degree in hand from the University of New Hampshire, John D. Marr served three years in the Corp of Engineers for the United States Army during World War II.

He and his wife, Harriet, were married on June 21, 1944 and settled in Needham in 1954. Together they raised two daughters and one son, all graduates of Needham High School.

Jack Marr worked for a while at Metcalf & Eddy, an environmental engineering firm, supervising water and sewer projects. He was appointed as Needham's Town Engineer on January 5, 1970 and served in that capacity for seventeen years. Jack always loved going to work, loved the challenge of resolving problems, especially projects that would benefit the residents of the Town.

Several highlights of Jack's career as Town Engineer:

When new state regulations mandated that lifeguards must be able to see a bull's eye through the water, he developed a concept for Rosemary Lake Swimming Pool which removed the natural discoloration of the algae in the lake.

When the Town needed more water reserves, and a second tank was proposed for the same property as the first tank, Jack designed a concrete foundation that went around the existing tank to replace the original with a tank that was larger than two of the smaller tanks.

He generated an ad hoc committee under the Conservation Commission to study the feasibility of acquiring the Bradley property (presently known as Ridge Hill), in whole or in part, and to propose how the Town would use the land and how to fund its purchase.

Jack's involvement with the Town did not end with his retirement as Town Engineer. He made many valuable contributions to the various committees on which he served, especially as a member of the Board of Selectmen for twelve years.

We thank Jack for his commitment and dedication to making life better for the residents of Needham.

Table of Contents

	PAGE
Message from Board of Selectmen.....	1
Community Profile	2
GENERAL GOVERNMENT	
Board of Assessors	3
Board of Registrars / Town Clerk	3
Board of Selectmen / Town Manager.....	8
Commissioner of Trust Funds	11
Department of Finance	13
Finance Committee.....	17
Legal Department	19
Moderator	20
Needham Contributory Retirement System.....	21
Personnel Board	21
LAND USE & DEVELOPMENT	
Board of Appeals.....	22
Planning Board	23
PUBLIC SAFETY	
Building Inspector	25
Fire Department.....	25
Police Department	27
EDUCATION	
Future School Needs Committee.....	29
Future School Needs Committee Enrollment Projections.....	31
Minuteman Regional High School	29
Needham Public Schools.....	32
PUBLIC WORKS	
Department of Public Works.....	34
Solid Waste Disposal & Recycling Advisory Committee.....	36
PUBLIC FACILITIES	
Public Facilities Department - Operations	37
Permanent Public Building Committee	41
COMMUNITY SERVICES	
Public Health	44
Commission on Disabilities.....	48
Community Preservation Committee	50
Council on Aging	50
Department of Veteran's Services.....	53
Golf Course Advisory Committee.....	53
Historical Commission	54
Memorial Park.....	55
Needham Cultural Council	55

Needham Free Public Library	56
Needham Housing Authority.....	60
Transportation Committee.....	61
Park and Recreation Commission	61
Traffic Management Advisory Committee.....	64
Youth Commission.....	65

OTHER

Metropolitan Area Planning Council.....	69
Norfolk County Commissioners.....	73
Norfolk County Registry of Deeds.....	73
Norfolk County Mosquito Control Project.....	75

TOWN OFFICIALS.....	76
----------------------------	-----------

TOWN MEETING MEMBERS	81
-----------------------------------	-----------

TOWN OF NEEDHAM RETIREE INFORMATION	84
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2006 TOWN MEETING AUTHORIZED CAPITAL EXPENDITURES.....	85
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APPENDICES

Appendix A – General Fund Balance Sheet

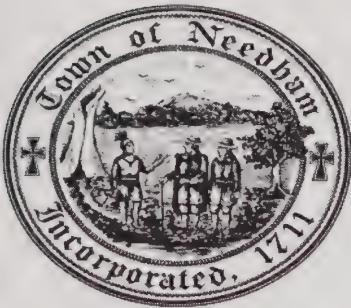
Appendix B – Statement of Net Assets

Appendix C – Statement of Budget Appropriations and Expenditures for the General Fund

Appendix D – Statement of Budget Appropriations for RTS Enterprise Fund, Sewer Enterprise Fund,
and the Water Enterprise Fund

Appendix E – Schedule of Trust Funds

Appendix F – Tax Rate Recapitulation



A Message from the Board of Selectmen

The Annual Town Report is a document that is issued each spring containing information from the fiscal year that ended the previous June. First and foremost, the report is intended to provide citizens with an accounting of the appropriations and expenditures of the previous fiscal year. The report also contains descriptions of the operations and accomplishments of the various Town departments, boards, and committees, and those regional organizations that have an impact on the operations of the Town in fiscal year 2006.

The Town produces several other documents that will provide residents and property owners with information on Town operations. The Town Manager's Fiscal Year 2008 Proposed budget can be obtained from the Office of the Town Manager or at the Town's website at www.town.needham.ma.us. The budget document contains an analysis of the Town's current financial condition and trends affecting municipal finance. Also included in the Proposed budget are goals and objectives of the various departments, boards and committees for the coming year. A companion document to the Proposed Budget is the 2008-2012 Capital Improvement Plan, a summary of which is included in the Proposed Budget for easy reference. The CIP contains valuable information about the capital projects that have been funded in the past four years and those proposed for fiscal year 2008 through 2012. The document also includes a comprehensive list of the Town's outstanding and proposed debt financing obligations. The entire 2008 – 2012 Capital Improvement Plan is also available on the Town's website. The warrant for the 2007 Annual Town Meeting is also available online. It provides interested residents with the items that will be debated at the Town Meeting. The warrant includes the Annual Report of the Finance Committee, as well as the Finance Committee's proposed budget for fiscal year 2008. The warrant also includes a listing of all funded positions in Town service, and a summary table of the Town's current debt obligations.

The Board of Selectmen and Town Manager wish to thank the Town staff and the many citizens, volunteers, committee members and others, whose invaluable contribution of time, energy and talent makes it possible for Needham to maintain a well-managed, civic-minded community. At the end of this Annual Report you will find a list of the many individuals who have served the Town this past year. Residents wishing to volunteer for any board or committee appointed by the Selectmen should send a letter of interest to the Selectmen's Office at Town Hall or visit www.town.needham.ma.us.

~ Community Profile ~

The Town of Needham is located on rocky uplands within a loop of the Charles River in Eastern Massachusetts. The town is bordered by Wellesley on the west and northwest, Newton on the north and northeast, the West Roxbury section of Boston on the east, Dedham on the southeast and south, and Westwood and Dover on the south. Needham is ten miles southwest of Boston, twenty-nine miles east of Worcester, and about 208 miles from New York City. The town has a total area of 12.70 square miles and a total land area of 12.61 square miles.

Needham is situated in the greater Boston area, which has excellent rail, air, and highway facilities. Principal highways are State Routes 128 (the inner belt around Boston) and 135, and Interstate Route 95, which shares the same roadway as State Route 128. Commuter rail service is available via four stations to Back Bay Station and South Station in Boston. Needham is a member of the Massachusetts Bay Transportation Authority (MBTA), which provides fixed bus route service between Needham Junction and Watertown Square.

Needham was incorporated in 1711 and has experienced numerous changes over its history. Early settlers relied primarily on agriculture and grazing plus some winter lumbering with orchards and tanneries as supplements in the 1700s. Saw and gristmills were opened along the Charles through the 18th century. Extension of the rail and land speculation encouraged settlement, and the town saw the growth of industrial employment and production at the same time during the mid-19th century. Needham manufacturers made knit goods, underwear, hats, shoes and silk, although attempts to cultivate silk worms were short-lived.

Land speculation, housing development and knitted underwear continued to be the foundation of Needham's economy into the 20th century, with the famous William Carter Corporation prominent in the children's knitwear industry. The construction of Route 128 in 1931 opened portions of the town to development as part of the high-tech highway in the post-World War II electronic industrial boom. The creation of one of the nation's first industrial parks in 1950, the later addition of high technology firms, the improvement of access to Route 128 and Boston, and Needham's fine schools and public services have contributed to the Town's emergence as one of the more desirable suburbs of Boston.

While Needham has developed over the years, population figures have remained relatively stable since the 1970s, ranging from 29,748 in 1970 to 27,901 in 1980 to 27,557 in 1990 to 28,911 in 2000 (source: U.S. Census).

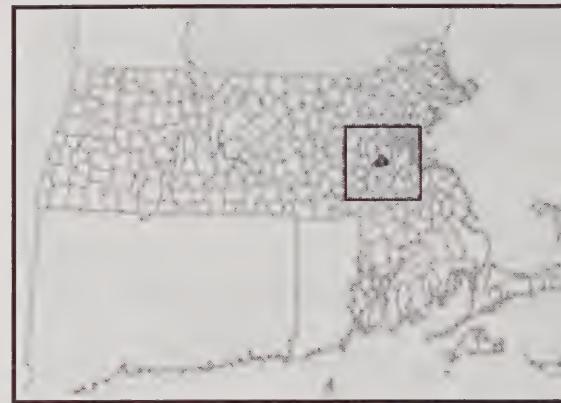


Figure 1: Needham, Massachusetts

GENERAL GOVERNMENT

BOARD OF ASSESSORS

*Elected Members: James M. Zeiger, Chairman; Edmund Donnelly, Clerk; Tom Mulhern
Hoyt B. Davis Jr., Administrative Assessor*

The Board of Assessors consists of three members, each elected for a three-year term. They are responsible for carrying out the state's mandate to establish the fair market value of each property for tax purposes. The Board must follow state guidelines and must obtain state certification of the town-wide revaluation process. The Assessing Office assists the Board in its mission; the personnel in the office are Town employees, hired and supervised by Town management.

The Board of Assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax. Being an assessor requires technical training, taking responsibility for maintaining assessments at full and fair cash value and meeting the Commissioner of Revenue's re-certification requirements of property valuation every three years.

As part of their duties, assessors must maintain a database on each parcel of property in the town. This information is typically recorded on a property record card. Included on the property record card is information such as the address of the owner and/or the property, the measurements of the land and a description of any structures, including their quality and condition. Assessors then value property based on a full and fair cash value standard using mass appraisal techniques.

The Board of Assessors welcomed a new member to the Board last year due to the retirement of John J. (Bud) Ryan. Mr. Ryan served the Town of Needham with distinction and compassion during his tenure and will be greatly missed. Mr. Ryan was replaced by Mr. Ed Donnelly, who was elected in April 2006. Mr. Donnelly serves as the legislative assistant to State Representative Lida Harkins. The staff successfully navigated the myriad of new regulations brought about by the implementation of the Community Preservation Act, ensuring that members of the community entitled to exemptions received them and educating those simply curious about the new "surcharge" on their tax bill.

The Board and staff will devote a great deal of their time to keeping a finger on the pulse of a rapidly changing Real Estate Market. Attempts will be made to keep the public aware of the complexities of the assessment and budgeting processes, as well as stressing the fact that assessment process lags well behind what may be happening in the market at the time tax bills are received. Members of the staff will step up efforts in the area of education by increasing their participation in courses offered by the Massachusetts Association of Assessing Officers.

BOARD OF REGISTRARS / TOWN CLERK



TOWN CLERK'S OFFICE

*Theodora K. Eaton, MMC, Town Clerk
Helen F. Atkinson, Assistant Town Clerk
Niki L. Rumbos, Department Assistant
Constance J. Marsland, Department Assistant
Louise E. MacLean, Part Time
Joyce M. Carlezon, Part Time*

PURPOSE

Historically, the position of Town Clerk dates back to biblical times when clerks were often considered scribes or scholars. Their writings became the official records of the period. Today the Town Clerk continues as the official record keeper for the Town and records all official business conducted at Town Meetings and elections and provides a wide variety of services to the general public as well as local, state and federal governments. The major functions of the Town Clerk's Office are spelled out in over 73 chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Other responsibilities include records management, registration and certification of vital statistics, voter registration, licensing, compilation of the Annual Census and Street/Voting Lists, Board of Appeals and Planning Board decisions, and the most complex - those relating to elections and Town Meeting.

The Town Clerk's Office is often considered the core of local government serving as the central information point for local residents. The Town Clerk's Office also serves as a Passport Agency for the U. S. Department of State and Commissioners to Qualify Oath of Office for the Commissions Division of the Office of the Secretary of The Commonwealth.

The number of Town Meetings and elections fluctuates from one fiscal year to the next ranging from one Town Meeting and one Election to four town meetings and three elections (not including any special called by the Commonwealth or Board of Selectmen). The Annual Town Election is held on the second Tuesday in April and the Annual Town Meeting begins on the first Monday in May according to Needham's Town Charter. During Fiscal Year 2006, the following elections and Town Meetings were held – a somewhat quieter period as compared with the events in Fiscal Year 2005.

Fiscal Year 2006

- Special Town Meeting - Monday, Nov. 7, 2005
- Annual Town Election - Tuesday, April 11, 2006
- Annual Town Meeting - Monday May 1, 2006
- Special Town Meeting - Monday, May 8, 2006

The Special Town Meeting in November disposed of 14 articles in one session; the Annual Town Meeting in May disposed of 73 articles in five sessions; and the Special Town Meeting within the Annual Town Meeting disposed of 3 articles.

FY 2006 HIGHLIGHTS

The Annual Town Election contained two Proposition 2 ½ General Override ballot questions in addition to the candidates for town office and Town Meeting Members. Ballot Question #1 (School Department - \$1,476,017) failed to pass. The vote was Yes – 3,671, No – 4,115. Ballot Question #2 (Police, Fire, Public Works, Public Facilities, Health, Library Information Systems & Economic Development \$597,370) was approved by the voters. The vote was Yes – 4,054, No – 3,726.

The 2006 Annual Town Meeting under Article 27 approved the FY2007 Operating Budget in the amount of \$92,034,843. Total appropriations including the Operating Budget approved at the Annual Town Meeting totaled \$108,814,928. Town Meeting also passed three zoning amendments and two General By-Law amendments which were subsequently approved by the Attorney General.

VITAL STATISTICS

Births to Residents:

	FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001
7/1/05 - 12/31/05	139	165	194	175	184	200
1/1/06 - 6/30/06	167	150	178	165	166	186
Total	306	315	372	340	350	386

Deaths: Residents

	FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001

2006 ANNUAL TOWN REPORT

7/1/05 - 12/31/05	110	107	149	154	119	145
1/1/06 - 6/30/06	134	165	115	146	150	153
Total	244	272	264	300	269	298

Non-Residents

	FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001
7/1/05 - 12/31/05	117	119	100	114	115	114
1/1/06 - 6/30/06	123	132	86	96	119	100
Total	240	251	186	210	234	214

Total

Total	484	523	450	510	503	512
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Marriages

	FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001
7/1/05 - 12/31/05	58	80	78	65	75	77
1/1/06 - 6/30/06	34	44	62	60	44	47
Total	92	124	140	125	119	124

Fish and Game Licenses Issued:

7/1/05 - 6/30/06

		FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001
Class F1 -	Resident Fishing	114	115	130	138	160	158
Class F2 -	Resident Fishing Minor (Age 15-17)	7	3	6	4	7	4
Class F3 -	Resident Fishing (Age 65-69)	12	10	7	7	8	10
Class F4 -	Resident Fishing (70 or over) or Handicapped	33	27	29	31	33	41
Class F6-	Non-Resident Fishing	1	2	2	1	6	4
Class F7-	Non-Resident Fishing (3 day)	0	0	2	1	1	1
Class F9-	Non-Resident Citizen Minor (Age 15-17)	0	0	0	0	0	0
Class F10-	Quabbin One Day Fishing (Quabbin Only)	0	0	0	0	0	0
Class H1-	Resident Citizen Hunting	18	20	21	20	34	36
Class H2-	Resident Citizen Hunting (Age 65-69)	2	3	1	1	3	2
Class H3-	Resident Citizen Hunting, Paraplegic	1	1	1	1	0	0
Class H4-	Resident Alien Hunting	0	0	0	2	0	0
Class H5-	Non-Resident Hunting, Big Game	0	0	0	0	0	0
Class H6-	Non-Resident Hunting, Small Game	0	1	0	0	0	0
Class H7-	Non-Resident Commercial Sheeting Preserve- 1 day	0	0	0	0	0	0
Class H8-	Resident Minor Hunting (Age 15-17)	2	0	0	0	0	0
Class H9-	Resident Commercial Shooting Preserve (1 day)	0	0	0	0	0	0
Class S1-	Resident Sporting	27	23	23	26	32	33
Class S2-	Resident Sporting (Age 65-69)	5	4	5	4	4	4
Class S3-	Resident Citizen Sporting (Age 70 or over)	25	24	22	28	21	29
Class T1-	Resident Trapping	0	1	0	1	0	0
Class T2-	Resident Trapping Minor	0	0	0	0	0	0
Class T3-	Resident Trapping Age 65-69	0	0	0	0	0	0
Class DF-	Duplicate Fishing	0	0	0	1	1	2
Class DH-	Duplicate Hunting	0	0	0	1	0	0

2006 ANNUAL TOWN REPORT

Class DS-	Duplicate Sporting	0	0	0	1	0	0
Class DT-	Duplicate Trapping	0	0	0	0	0	0
Class M1	Archery Stamp	15	14	15	18	16	29
Class M2	Massachusetts Waterfowl Stamp	11	17	14	16	22	21
Class M3	Primitive Firearms Stamp	11	13	7	13	17	20
Class W1	Wildland Conservation Stamp Resident	190	181	192	204	247	248
Class W2	Wildland Conservation Stamp, Non-Resident	0	1	0	2	7	5

Dogs Licensed Issued:

7/1/05- 6/30/06

		FY 2006	FY 2005	FY 2004	FY 2003	FY 2002	FY 2001
Male and Female Dogs	\$15	150	169	156	205	143	169
Spayed and Neutered Dogs	\$10	2149	2062	2000	2212	1656	1874
Kennels	\$25	36	37	37	36	16	24
Kennels	\$50	5	7	7	10	8	10
Kennels	\$100	1	1	1	1	0	0
Hearing Dogs	No Charge	1	1	0	0	0	0
Seeing Eye Dogs	No Charge	1	1	2	1	2	4
Transfers	\$1	4	12	5	2	0	0
Priors Year's Licenses		8	22	0	18	19	9
Replacement Licenses	\$1	12	13	15	18	24	14
Total		2365	2224	2223	2503	1868	2104

Fiscal Year Revenue Paid to Town Treasurer:

Fiscal Year	2006	2005	2004	2003	2002	2001
Passports	\$6,900.00	\$6,210.00	\$7,260.00	\$5,670.00	\$3,270.00	\$3,120.00
General Fees	\$69,421.62	\$79,882.80	\$73,046.13	\$82,208.02	\$67,530.27	\$61,436.56
Liquor Licenses	\$48,005.00	\$40,105.00	\$28,245.00	\$27,682.50	\$21,945.00	\$19,920.00
Other Licenses	\$19,776.00	\$19,424.00	\$18,441.00	\$18,301.50	\$17,244.50	\$17,091.00
Dog Licenses	\$25,096.00	\$24,809.00	\$23,735.00	\$26,932.00	\$19,884.00	\$22,554.00
Fish & Game	\$293.40	\$279.95	\$305.10	\$316.10	\$391.40	\$388.65
	\$169,492.02	\$170,710.75	\$151,032.23	\$161,110.12	\$130,265.17	\$124,510.21
SOS, UCC	\$395.90	\$1,823.73	\$0.00	\$0.00	\$0.00	\$0.00
Reimbursements	\$893.37	\$596.97	\$0.00	\$0.00	\$0.00	\$0.00
	\$170,781.29	\$173,131.45	\$151,032.23	\$161,110.12	\$130,265.17	\$124,510.21
Fish & Game Pd to State	\$5,562.00	\$5,394.00	\$5,792.75	\$6,090.50	\$7,522.25	\$7,570.25
TOTAL	\$176,343.29	\$178,525.45	\$156,824.98	\$167,200.62	\$137,787.42	\$132,080.46

The Town Clerk's Office is oriented to serve the public and is open daily from 8:30 A.M. until 5:00 P.M. Monday through Friday and from 7:30 P.M. to 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. to 9:00 P.M. on the third Tuesday evening.

BOARD OF REGISTRARS

John W. Day, Barbara B. Doyle, Mary J. McCarthy, Theodora K. Eaton

PURPOSE

The Board of Registrars consists of four members of which one member is the town clerk by virtue of the office. The Board of Selectmen appoints the other three members. This Board can be compared to an Election Commission in a city and the Elections Division of the Office of the Secretary of the Commonwealth. The

2006 ANNUAL TOWN REPORT

board must always contain, as nearly as possible, representatives of the two leading political parties - Democrats and Republicans - and no more than two members of each.

The Town Clerk and office staff carries out the functions of the Board of Registrars. These responsibilities include the conduct of elections and recounts, voter registration, compilation of the Annual List of Residents, publication and circulation of the voting and street lists, certification of signatures on nomination papers and petitions, and recording of Town Meeting attendance.

The polling places have been designated as follows:

Precinct A-Hillside School-Gymnasium
Precinct B-Hillside School-Gymnasium
Precinct C-Newman School-Gymnasium
Precinct D-High Rock School-Classroom
Precinct E- Pollard Middle School- Room 226

Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School – Gymnasium

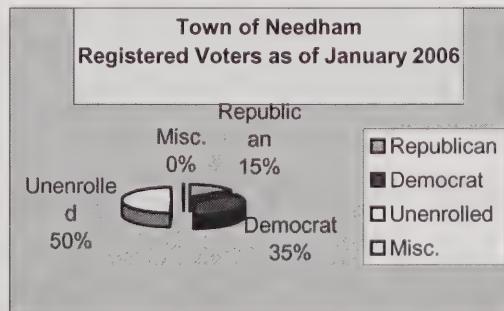
FY2006 HIGHLIGHTS:

The Board of Registrars conducted one election in Fiscal Year 2006 – the Annual Town Election. Because of the two Proposition 2 ½ General Override ballot questions, there was a higher percentage of voter turnout for this Annual Town Election than the 2005 Annual Town Election.

April 11, 2006	Annual Town Election	7,885 (43.05%)
April 12, 2005	Annual Town Election	4985 (26.85%)

The Annual Listing of Residents was conducted by mail again this year with over 85% of the residents responding within the first two months. Once again, the Annual Census included a request for Veteran status. Also, the dog license renewal application was included and has been well received by the dog owners. In accordance with Massachusetts General Laws the Annual Census is used to purge the Town's voting list, provide a listing for use by the Jury Commission, provide listings of school-age residents under the age of 21 for the School Department, and compile the list of dog owners. It is also used for public safety purposes as well as federal funding.

Upon completion of the local listing, confirmation notices were sent to all those registered voters who were not reported as living in Needham on January 1st. Those voters who proved residence were reinstated; those voters who responded with notification of a residence outside of Needham were removed from the Voting List; and those voters who did not respond to the confirmation notice were placed on the inactive voting list. The inactive voter status remains until the conclusion of the second biennial state election at which time those inactive voters are permanently removed from the Town of Needham's voting list. Names were also removed because of death and other changes in voting status. Upon completion of the revision, the total number of registered voters was 18,396 plus 1,209 inactive voters. 2006 Population for the Town of Needham includes 29,079 residents plus 1,209 inactive voters for a total of 30,288. Registered voters totaled 18,396 composed of 6,464 Democrats, 2,848 Republicans, 9,022 Unenrolled, and 62 miscellaneous political designations. 1,209 inactive voters brought the total number of registered voters to 19,605.



2006 ANNUAL TOWN REPORT

Annual Town Census Population

All	Voters	+ Inactive Voters	Residents	*All
1990	17,693		28,568	
1991	18,284		28,470	
1992	18,092		28,134	
1993	18,504		28,704	
1994	17,703		28,384	
1995	18,212		28,740	
1996	18,490		29,156	
1997	19,306		29,156	
1998	19,514		29,925	
1999	18,327	1,159	28,630	39,789
2000	18,271	1,358	28,860	30,218
2001	18,741	1,111	29,019	30,130
2002	18,555	1,372	29,237	30,609
2003	18,593	900	29,376	30,276
2004	18,437	1,474	29,107	30,581
2005	18,712	994	28,996	29,990
2006	18,396	1,209	29,078	30,288

*includes inactive voters after fiscal year 1999

BOARD OF SELECTMEN / TOWN MANAGER

Elected Members: John H. Cogswell, Chairman

Gerald A. Wasserman, Vice Chairman

Daniel P. Matthews, Clerk

James G. Healy

John A. Bulian

Kate Fitzpatrick, Town Manager

The Board of Selectmen consists of five individuals elected for staggered three-year terms, and serves as one part of the Executive Branch of government for the Town. The Board shares this role with other elected and appointed boards. The Board of Selectmen customarily meets on the second and fourth Tuesdays of the month, except in July and August, when meetings are generally held on the third Tuesday of the month, and April, when the Board typically meets on the second Wednesday and Fourth Tuesday. Meetings begin at 6:45 p.m. at Town Hall. From 6:45 to 7:00 p.m., residents who wish to informally discuss matters with the Board may do so, with or without calling for an appointment in advance. Other meetings may be scheduled as needed and are posted at Town Hall. All meetings are open to the public.

The Board of Selectmen appoints a Town Manager who is responsible for the administration of the day-to-day operation of the Town, including direct oversight of those departments under the jurisdiction of the Board of Selectmen. The Assistant Town Manager/Personnel provides human resource and benefit management assistance to all Town Departments, Boards and Commissions, as well as retirees, and oversees several departments. In addition, the Assistant Town Manager/Personnel, in conjunction with the Town Manager and Assistant Town Manager/Finance is part of the Town's senior management team, responsible for negotiations with, and contract administration for the Town's six general government collective bargaining groups.

The Board of Selectmen is considered the "chief elected official" of the community, and is responsible for:

- Establishing policies and procedures for the coordination of Town government operations.
- Representing the interests of Town residents in business dealings, legal affairs, and inter-governmental cooperation with other municipal, county, state, and federal agencies.

- Making appointments to those Town Boards and Committees under its jurisdiction.
- Convening the Annual Town Meeting in May and any Special Town Meetings that may be required, and preparing the Warrant (listing of Articles) for Town Meeting consideration.
- Licensing all food and liquor establishments and transportation companies.
- Appointing the Town Manager and Town Counsel.
- Approving appointments recommended by the Town Manager for the positions of Assistant Town Manager/Finance, Assistant Town Manager/Personnel, Fire Chief, Police Chief, and Director of Public Works.

The Town Manager is the chief executive officer of the Town, and is responsible for:

- Reviewing and recommending the reorganization, consolidation, or abolishment of departments.
- Rental and use of all Town property, except school property, and maintenance and repair of all Town buildings, including school buildings and grounds.
- Serving as purchasing agent for the Town, awarding all contracts for all departments and activities of the Town with the exception of the school department.
- Adopting rules and regulations establishing a personnel system, including a classification and compensation plan, in cooperation with the Personnel Board.
- Fixing the compensation of all Town employees except those under the jurisdiction of the school committee.
- Negotiating and administering all collective bargaining agreements with employee organizations representing Town employees other than employees of the school department, pertaining to wages and other terms and conditions of employment, and participating in the deliberations of the school committee in collective bargaining with employee organizations representing school department employees, as provided in M.G.L. c. 150E.
- Keeping full and complete records of the office of Town Manager and rendering as often as may be required by the Board of Selectmen a full report of all operations during the period reported on.
- Keeping the Board of Selectmen fully advised as to the needs of the Town, and recommending to the Board of Selectmen for adoption such measures requiring action by them or by the Town as may be deemed necessary or expedient.
- Implementing Town Meeting votes and reporting annually in writing to the Town Meeting on the status of prior Town Meeting votes on which implementation is not complete.
- Administering, either directly or through a designee all provisions of general and special laws applicable to the Town, and by-laws and votes of the Town, and all rules and regulations made by the Selectmen.
- Reporting to the Selectmen and the Finance Committee as to the financial condition of the Town.
- Providing advice and assistance to boards and committees of the Town.
- Serving as chief fiscal officer of the town, preparing and recommending a Proposed Annual Operating Budget and Capital Improvement Plan.

FY2006 HIGHLIGHTS

Selectmen Organization

In April 2006, James G. Healy and John A. Bulian were re-elected to three-year terms on the Board of Selectmen. Following the annual town election, the Board re-organized with John H. Cogswell as Chairman, Gerald A. Wasserman as Vice-Chairman and Daniel P. Matthews as Clerk of the Board.

Analysis of Government Structure

With the support of the staff, the Youth Commission and the Council on Aging, the Town Manager recommended the creation of a consolidated department of Senior, Veterans and Youth Services, which was adopted by the Board of the Selectmen. The new name of this department is Diversified Community Social Services. Also in FY06, with the support of the Board of Assessors, the Town Manager recommended the

transfer of the Assessors Department into the Finance Department, which was also approved by the Board of Selectmen.

Planning

The Town Manager and Board of Selectmen were involved in numerous major studies in FY06, such as:

- *Downtown Design:* The Downtown Design study has been funded and a consultant has been selected. The Planning Board appointed a Committee to provide input to the consultant. This will continue to be a major focus in FY07, and the goal is to present recommendations for Town Meeting action by November 2007. The Town Manager and two members of the Board of Selectmen serve on the Steering Committee.

Facility Master Plan Feasibility: The facility study was a major priority in FY06 and will continue in FY07. The Facility Working Group, which met periodically in FY06, was created to provide input to the consultant developing the plan. DiNisco Design Partnership was selected, and evaluated programmatic and space needs for most Town and School buildings. A preliminary report was presented to the May, 2006 Annual Town Meeting, with the final report due in November, 2006. Also in FY06 we developed many scenarios for financing the facility master plan, but did not make final recommendations prior to having a better understanding of the projects, the proposed costs, and the priority order. Completion of a financial plan to correspond with the Facility Master Plan will be a priority objective for fiscal year 2007.

- *Fire Staffing:* The Fire Staffing Study is virtually complete. The Committee, formed to review the operations and staffing levels of the Needham Fire Department, is developing a review of recommendations to provide to the Board of Selectmen with the final report.
- *Field Study:* The Field Study Committee hired a consultant to develop a plan, promulgated a plan, and received conceptual approval by the Park and Recreation Commission, the Memorial Park Trustees, and the Board of Selectmen. This item will continue to be a high priority in FY07, including what will likely be a community-wide discussion about the use of synthetic turf and recreation facility lights. The Needham Sports Council has begun fundraising efforts for the design and construction of this project.
- *Open Space Plan:* After the November 2005 STM approved the funding for this project, a working group of managers selected a consultant to prepare the Open Space/Recreation Plan. The group, in conjunction with the Open Space Task Force, sought input from the public at two public hearings. The plan will be submitted to the Commonwealth for approval in summer, 2007.

Financial Planning

During FY06, the Town Manager adopted a new budget process, and submitted the Town's first Proposed Annual Budget in January, 2006.

Since the advent of Proposition 2 ½, communities like Needham have experienced pendulum swings in budgetary cycles. In good years, revenue is sufficient to build up reserves and add services. In lean years, reserves are drawn down as the community awaits the next up-turn. Unfortunately, there is no hint that an up-turn significant enough to meet the growing demand for services is anywhere on the horizon.

Over the past five years, the Town has worked aggressively to balance its operating budget without recourse to operating overrides whenever possible. We have succeeded in this effort in large part by reducing discretionary programs. The budget was balanced in FY03 by eliminating the entire capital improvement plan (thereby allocating a significant amount of non-recurring revenue for on-going operations, which is unsustainable). In FY04, while the voters approved approximately \$2,450,000 in increased funding for education, public safety, and roads, other municipal department budgets were cut by just under \$500,000, or 3.5% (including more than ten full-time equivalent employees). In FY05, Town Meeting was presented with only a modest capital budget, and department budgets were again reduced to meet a budget gap of more than \$2 million. Based in part on the conversion of our health insurance program to the West Suburban Health Group, we were able to work together to achieve a balanced budget without a Proposition 2 ½ property tax increase in fiscal year 2006. For FY07,

2006 ANNUAL TOWN REPORT

voters approved a modest operating override for municipal operations in the amount of \$597,370, although a companion override for the Public Schools, in the amount of \$1,476,017, did not pass, requiring difficult choices on the part of the School Superintendent and School Committee.

Needham has historically and continues to exhibit best practices for sustainable government. Needham was one of the first local retirement systems to begin addressing the unfunded pension liability in the late 1980's. Similarly, Needham is one of only a handful of cities and towns that has established a funding mechanism for post-employment benefits. Since 2002, the Town has appropriated more than \$2 million toward a current unfunded liability of over \$45 million. Importantly, FY08 marks the first year that we are recommending an appropriation in accordance with the actuarial funding table. For the first time, and similar to the pension system, retiree health insurance would be paid directly from the insurance liability fund under this proposal. Disclosure of unfunded post-employment benefit liabilities is now required by the Government Accounting Standards Board (GASB) under Standard 45, and Needham's efforts in this regard have been identified by Standard and Poor's in the maintenance of the Town's AAA bond rating.

The Town has worked aggressively to secure the maximum amount of State reimbursement for public library and public school construction projects. The Town received a grant of over \$3 million toward the Public Library which opened in FY06. Within the last year, the Town has secured full reimbursement of the State's share of the Newman School project, full reimbursement of the State's share of the Eliot School project, begun receiving payments for the State's share of the Broadmeadow and High School HVAC projects, and begun receiving direct payments for the State's share of the on-going High School construction project.

Finally, the Town has been generally successful in reducing its reliance on appropriating non-recurring funds for operating expenses. Moreover, the Town has established and continues to modestly fund a Capital Equipment Fund, and has refrained from appropriating any portion of the Stabilization Fund toward operating expenses even during the recent fiscal crisis.

Economic Development/Land Use/Housing

- The Board of Selectmen created a Council of Economic Advisors to provide advice and assistance on Town-wide economic development activities. The Town, at the April 2006 election, approved funding for a part-time Economic Development Coordinator.
- The Information Technology Department, along with permitting agencies, selected a vendor and implemented phase one of the permitting software in early 2006. This was an all-consuming project for staff in the permitting agencies and a major workload increase for the Information Technology Center.
- The Board created a Planned Production/Affordable Housing Task Force which is developing a ten year affordable housing Production Plan. The Board also agreed to partner with Cabot, Cabot and Forbes on a Local Initiative Project (LIP) to develop 350 units of rental housing. Finally, the Board completed the disposition of the property at Brookline and Bancroft Streets, accepting a proposal for a single family home from Habitat for Humanity. The conveyance proceedings are underway.

COMMISSIONER OF TRUST FUNDS

*William J. Supple, Chairman
Joseph P. Scalia, Vice Chairman*

*Robert D. Hall, Jr. Secretary
Ford Peckham, former Commissioner
Evelyn Poness, Town Treasurer*



COMMISSIONER OF TRUST FUNDS

*Joseph P. Scalia, Vice Chairman
William J. Supple, Chairman
Robert D. Hall, Jr. Secretary*

Purpose

Our mission as Trust Funds Commissioners is twofold:

- To prudently invest the Town's various Trust Funds with a long-term horizon, and
- To disburse funds from those Trusts in a manner consistent with the donors' wishes.
- A third goal we have set for ourselves is to increase the number of assets we oversee and to prudently grow those assets.

FY 2006 Highlights

- In Fiscal Year 2006, Commissioner Ford Peckham decided not to stand for re-election. Needham's Trust Funds were well served by Commissioner Peckham's service, and we thank him for his dedication to our town and its Trust Funds. As a result of the April election he was replaced by Commissioner Joseph P. Scalia.
- In line with the first goal, we formally established an investment policy for the Trust Funds in Fiscal Year 2006. This policy delineates our target asset allocation among various asset classes. The Trust Funds are pooled together for investment purposes (yet accounted for separately) which allows for a broadly diversified portfolio including Fixed Income investments and Domestic and International Equity securities. The pooling of assets also allows for reduction in management fees across all of the various trusts. Furthermore, we implemented a policy which requires a review of our asset allocation on an annual basis.
- The Commissioners also put our investment management contract out to bid. It had been over three years since the last competitive review of asset management services. Seven firms responded to our RFP, we formally interviewed representatives of four firms. Based on their presentations we hired a new asset management firm. By doing so we were able to reduce our overall fees, improve our reporting, and lower our administrative burdens. While we are committed to reviewing our existing manager's performance quarterly, we urge a competitive bidding process at least every 5 years.
- The Trust Funds Commissioners currently have oversight of over 80 trusts, which, as of January 2007, have over \$3,000,000.00 in combined assets. Nearly half of the assets are Needham school related, with the vast majority of school trusts earmarked for scholarships awarded annually to Needham High School graduating seniors. The next largest components of the Trusts, accounting for about a quarter of the assets in the overall Needham Trusts, are for general use purposes of our Town Library. The remaining trusts are for a wide variety of purposes such as the Conservation Commission, the Council on Aging, Domestic Violence Prevention, the Community Revitalization Trust, Drug and Alcohol Abuse Prevention, and others.
- Through contributions to existing trusts, establishment of new trusts, and prudent financial management, the Trusts have grown over the past five years from a total of approximately \$2.2 million at the start of fiscal year 2002, to approximately \$2.8 million at the end of fiscal 2006.
- In line with our second obligation, which is to ensure that disbursements from the Trusts are in line with the stated wishes of the donor(s), the Trust Fund commissioners approved disbursements from the trusts for various purposes totaling approximately \$175,000.00 in Fiscal 2006, an increase of almost \$25,000.00 over Fiscal 2005. This year we initiated the process of educating the recipients of the trusts disbursements on the topic of successfully managing a Trust to exist in perpetuity. Here we are seeking to emulate a time honored practice used by Foundations and Endowments. Essentially, this involves spending approximately 4% of the Trust balance each year, irrespective of the earnings in the prior year. With a goal of realizing a return from our Trust's diversified portfolio in the 6% to 10% range per annum over a market cycle, we would expect the value of the Trusts to grow slightly and preserve the value of the Trusts (inflation adjusted) for future generations. This method also allows a more predictable annual stream of disbursements, rather than relying on the rate of return in any one particular year. This fiscally disciplined approach has been well received thus far by the beneficiaries of the Trusts.
- Our third goal is to increase the visibility of the Town Trust Funds. We plan to use various means to publicize the Trusts, and the contributions they make to Needham town life. Contributions to existing trusts are always welcomed, and a new Trust to benefit some aspect of town life can be set up for as little as \$5,000.00. The Trust Fund Commissioners plan to continue to seek contributions and bequests from civic minded citizens with a desire to improve our community for years to come. We are eager to assist in the establishment of additional trusts, and will work with town residents, estate planners and

- attorneys to establish a Trust Fund for almost any civic purpose. We believe this a wonderful way to commemorate an individual, special event, or to establish a legacy for some Town purpose.
- We also believe that the Trust Funds investment strategy can be beneficial to other Needham organizations. For example, funds raised and held by town groups and organizations in bank accounts at low interest rates could, with the approval of Town Meeting, move to the Needham Trust Funds roster and take advantage of the lower fees and investment diversification that the larger pool of assets allows. Please contact any of the Commissioners if you or your organization would like further information about the Town Trusts.

DEPARTMENT OF FINANCE

David Davison, Assistant Town Manager/Director of Finance

Department Description

The Department of Finance consists of the offices of Director of Finance, Accountant, Assessing, Collector and Treasurer, Information Technology Center, and Parking Clerk. The Department is responsible for the overall financial management of the Town, including advising and updating the Town Manager, Board of Selectmen, Finance Committee, and other interested parties on the Town's financial condition. Services provided include preparation of the five-year Capital Improvement Plan, financial status reports, cash management, debt management, property valuation assessments, citizen assistance programs, property tax and utility billing, collection activities, risk management, audit review and internal financial controls. Additionally, the department oversees contract compliance, compliance with the uniform procurement act, supports all aspects of the Town's data processing and network operations, and hears appeals on and enforces the collection of parking fines.

The department is responsible for complying with a myriad of municipal finance laws and regulations as well as meeting the financial reporting requirements of the federal and state governments. These financial controls are essential in order to properly safeguard taxpayer dollars. Much of the activity of the Department of Finance involves the day to day management of the Town's finances including the \$87 million general fund budget, \$11 million in special revenue, \$12 million in enterprise funds (water, wastewater and solid waste), as well as trust funds. The department also monitors and reviews the capital spending activity of all departments. The department processes the payroll including all monthly, quarterly and annual reports for Town and School employees. On a weekly basis the department processes hundreds of invoices for payment to vendors, for services and supplies, procured by Town departments.

2006 Highlights

Fiscal Year 2006 was the first full year of the new Town Manager form of government. Under the new Town Charter, the Town Manager with the approval of the elected board, if any, and the Board of Selectmen, after a public hearing can restructure, consolidate, abolish, or create municipal departments as is necessary. The Town Manager used this tool to seek operational improvements in order to better provide for services, while satisfying regulatory demands. The first such proposal was presented to the Board of Selectmen in December 2005 to consolidate the Assessing Department into the Finance Department. The primary purpose of the proposal was to incorporate the Assessing office into the Finance Department umbrella, in order to provide greater flexibility in managing the operations of the Town. The proposal in no way affects the statutory responsibilities of the elected Board of Assessors. The Board of Assessors unanimously supported the change. The Finance Committee was able to recommend and present a Finance Department budget for Fiscal Year 2007 to Town Meeting which included the assessing operations at a lower amount than would have been necessary if the Finance Department and Assessing Department continued to be separate budgets. This was due in part to some economies of scale and sharing of resources. The consolidation has been deemed positive and successful. The Finance Department implemented the required operational and technology changes needed to begin the Community Preservation Act (CPA) surcharge on property tax bills that the voters of Needham approved previously at the November 2, 2004 election. The first CPA surcharge appeared on the Fiscal Year 2006 first quarter property tax bill that was due on August 1, 2005.

We have submitted as part of the annual town report, the general fund balance sheet for the fiscal year ending June 30, 2006, as well as the Statement of Net Assets for each of the three enterprise funds for the year ending June 30, 2006, the statements of budget appropriations and expenditures for the General Fund, RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund for Fiscal Year 2006, and the Schedule of Trust Funds for Fiscal Year 2006. Also included in this Town Report is the Fiscal Year 2006 Tax Rate Recapitulation as approved by the Department of Revenue. All schedules will be found in the appendixes.

Finally, if you have any questions or concerns, please do not hesitate to contact us. We wish to continue our commitment to improving customer service and seeking better ways to perform our responsibilities and duties.

Below is summary of activities by the separate offices that make up the Department of Finance.

Accounting Office

Melissa Melnick, Town Accountant

Staff: Donna Aprea, Accounts Payable; Kathy Butters, Payroll; Susan Herman, Administrative Specialist

The Town's departments began using a different financial software application on July 1, 2005. This was a major focus of the department, especially the accounting office, because of the changes to how the program functions, changes in the type of reports that are available, and the requirements of departments to use a 37 digit account number rather than a 14 digit account number in the previous system. This change was necessary in order to allow the School Department to comply with new financial reporting requirements issued by the Massachusetts Department of Education. This was a major undertaking, ensuring the system was available and operational on July 1, and then running all the other financial information system applications through the new accounting software. Although there were and still remain some integration issues, overall the migration to the different system has gone well. The larger account number proved to be a success as state reports were processed in compliance more easily than in past years.

The Accounting Office also continued its work to meet the reporting changes required by the Government Accounting Standards Board's (GASB) Statement #34. This change added the Town's fixed assets to the accounting records. During Fiscal Year 2006, the department completed the last phase of the implementation, ahead of schedule, by including the Town's general fund infrastructure assets, e.g., roads, bridges, sidewalks, etc. This was done and completed prior to the June 30, 2006 audit report. The department will continue to maintain all the fixed assets and infrastructure by adding, depreciating and retiring fixed assets as necessary.

The Accounting Office also saw the departure of Mary Harrington, a part-time Administrative Specialist, who processed and audited accounts payables. Mary began with the department in 1993 and left in October 2005. We wish Mary well with her new ventures. After several months and with an opportunity to consolidate some positions, the department hired Susan Herman to continue the work of Mary and to provide additional support in other finance offices. Susan was previously the Executive Secretary for the Finance Committee. The accounting office is also anticipating some further restructuring next year with the funding that has been approved by Town Meeting in May 2006 for an Assistant Town Accountant. The position will be filled sometime during Fiscal Year 2007.

Assessing Office



ASSESSING OFFICE

Jesse Haga, Data Collector

Chikako Park, Assistant Administrative Assessor

Hooy B. Davis, Jr. Administrative Assessor

Sandra Evans, Department Specialist

Nancy Martin, Administrative Support

2006 ANNUAL TOWN REPORT

The Assessing Office became part of the Finance Department this past year. Immediate benefits of this change include better flow of information between offices, and more timely processing of abatements and exemptions granted by the Board of Assessors. The staff successfully navigated the myriad of new regulations brought about by the implementation of the Community Preservation Act (CPA), ensuring that members of the community entitled to exemptions received them, and educating those simply curious about the new "surcharge" on their tax bill.

The Office anticipates greater abatement filing activity from taxpayers as the real estate market continues to change. The office will keep the public aware of the complexities of the assessment and valuation processes, and reminding citizens that assessment process lags behind that which may be happening in the market at the time tax bills are received. The office expects to complete the digital photographing of all the taxable parcels in town prior to the end of 2007.

Parcel Types	2004	2005	2006
Single Family	8,299	8,316	8,330
Condominium	539	564	610
Two Family	336	332	320
Three Family	19	19	19
Four + Family	26	26	25
Vacant Land	192	184	177
Chapter Land	8	8	10
Mixed Use	29	28	26
Commercial	369	367	366
Industrial	48	49	49
Personal Property	869	856	1,022

Collector and Treasurer Offices

Evelyn Poness, Town Treasurer and Tax Collector

Staff: Diane Ryan, Assistant Collector and Treasurer; Susan Herman, Department Assistant; Anita Mahaney, Department Specialist; James McMorrow, Department Assistant; Jyoti Rani, Department Specialist (Resigned May 2006); Karen Rogers, Department Assistant

Fiscal Year 2006 brought about many new challenges for the Collector and Treasurer Offices. Technology available to the public has made it easier and more convenient for taxpayers to pay their bills via their home computers. To accommodate this service, the Collector/Treasurer has implemented a system whereby bills can be paid on line and transmitted electronically to the Town of Needham.

Along with the Assessing Office the Collector/Treasurer has implemented the Community Preservation Act, whereby all residents contribute via their property tax bill to the Community Preservation Fund. The acceptance of the Act provides matching funds from the State for revenue raised through the surcharge. CPA funds are restricted in their use, and require the recommendation of the Community Preservation Committee (CPC) for Town Meeting to appropriate the funds. CPA funds may only be used for projects related to affordable housing, historical preservation, open space, and in limited situations, recreation. Interest earnings on the CPA receipts remain and become part of the CPA Fund.

At the direction of the Water and Sewer Commissioners, the Collector/Treasurer modified the water and sewer billing system to provide monthly billing for commercial properties and expedited the relationship between when meters are read and when the resulting charges are billed.

The Collector/Treasurer's office is responsible for collecting all committed revenues due the Town. In fiscal year 2006, approximately \$74 million in billed revenue flowed through the office including:

- Real Estate Tax Collections \$66.1 Million
- Personal Property Tax Collections \$ 1.9 Million
- Delinquent and Deferred Tax Collections

Including penalties and interest	\$ 0.7 Million
• Motor Vehicle and Other Excise Collections	\$ 4.6 Million
• Ambulance Service Fee Collections	\$ 0.5 Million
• Parking Fees	\$ 0.4 Million

The collection rate for all receivables billed through the Collector/Treasurer's office remains high. Property tax collection rate remains very strong with more than 98% paid by the due date. As a result of the continued strong collection rates, and with interest rates increasing as well, the Town was able to earn \$1,041,352 in interest for the General Fund during fiscal year 2006.

	2004	2005	2006
Sewer and Water Bills Issued	40,088	42,344	45,349
Real & Personal Property Tax Bills Issued	41,900	42,934	43,372
Motor Vehicle Excise Bills Issued	28,656	28,938	28,830
RTS Sticker Applications Processed	11,199	10,396	10,298

The Treasurer issued \$3,346,000 in long term debt and \$8,393,956 in short term debt in FY06. To assure the best interest rate available, Needham submits all financial data to Standard and Poor's (S&P) credit rating agency. Once again S & P returned a rating of AAA on all outstanding long term debt and a rating of SP-1+, the highest rating possible on short term debt. The total long term debt outstanding as of June 30, 2006 was \$50,190,632.

Information Technology Center



INFORMATION TECHNOLOGY CENTER

Robert Burke, Director

Roger MacDonald, GIS Administrator

Lawrence Weaver, Senior Network Administrator

Matthew Tocchio, Network Administrator

Steve Freedman, Computer Operator

During 2006, the Information Technology Center (ITC) initiated or helped to coordinate several significant technology implementations. The first major application installed was INFISYS, an upgrade to the current financial accounting system. Due to the new Department of Education requirements, the School Department was required to expand the then fourteen character account number to thirty-seven characters. Our financial system application at that time was unable to support thirty-seven characters. INFISYS was made available to us through HTE, our current financial system application provider, as a means to provide a thirty-seven character account number. INFISYS went live for all departments on July 1, 2005.

Another major implementation was for Govern Permitting, an electronic permitting/licensing solution that will help streamline permitting and licensing procedures as well as warehouse permitting and licensing information into one digital location. Most of the Town departments which issue permits or licenses have become regular users of this application with plans for all permitting and licensing departments to make use of this permitting/licensing solution. Currently the Building Department, Fire Department, Board of Health, Conservation Commission, Planning Department, Town Clerk's Office, Town Manager's Office and Zoning Board of Appeals are actively using Govern Permitting.

There were several other equally important tasks that took place during the year, including the installation of new and replacement servers which provide town wide access for email distribution and retrieval, file storage,

and internet connection. The application and operating system software was updated for all of the devices as well as a major upgrade to the Town's firewall. The staff also assisted the Police Department with procurement of new Mobile Data Units which have been installed into police vehicles. These units will provide faster retrieval of critical information to police personnel while out in the field. The ITC continues to support the Town's website, www.town.needham.ma.us, which continues to grow in size and complexity. The department began researching new options for the web site which will lead to a complete redesign. The redesign is expected to begin sometime in 2007.

Office of the Parking Clerk

Debra Smith, Parking Clerk

Anita Mahaney, Assistant Parking Clerk

The Parking Clerk remains actively engaged in the research and review of our customers' parking concerns. Visiting parking sites to view the condition of painted space numbers, painted curbs, signs, parking meters and money collection boxes continues. This allows for informed, fair decisions regarding parking disputes. The appropriate Town Departments are then notified as to where updating, repairs or the addition of signs may be needed.

Parking ticket analysis also depends upon the efforts of the Parking Clerk to access information such as weather reports, MBTA collection records, and parking ticket payment information. The availability and accurate recording of this information assists the timely research of parking ticket appeals.

Customer communications continues to be a primary activity for the Parking Clerk. The timely response of telephone communications continues to receive at least a 95% positive feedback. Due to the volume and effectiveness of both written and verbal communications, fewer hearings have been necessary.

The Parking Clerk is actively involved in the Parking Committee's issuance and regulation of All Night Parking Permits. The Parking Clerk handles all secretarial functions for the Committee and assumes record keeping responsibilities for permit applicants. Improvements made to the record keeping procedures have made it easier for the Committee to renew permits for those applicants who reapply or require extensions.

FINANCE COMMITTEE

Lita C. Young, Chairwoman

Laura A. Brooks, Co-Vice Chairwoman

John W. Filoon, Co-Vice Chairman

Stephen A. Jonas, Past Chairman

Scott M. Brightman

Richard S. Creem

David J. Escalante

Mark P. Fachetti

Steven M. Rosenstock

Susan R. Herman, Executive Secretary

Purpose

Needham By-Laws charge the Finance Committee with the responsibility of recommending a balanced budget to Town Meeting for its consideration and vote. Of equal importance, the Finance Committee makes recommendations to Town Meeting on capital requests and on policies and principles of sound fiscal management. Additionally, the Committee is mandated by State Law to "consider any and all municipal questions for the purpose of making requests or recommendation to the town." (See Massachusetts General Laws Chapter 39, Section 16.)

FY 2006 was the first year under the Town Manager form of government in Needham. The process for reaching a recommendation for a balanced budget as well as capital recommendations to Town Meeting did not change materially for the Finance Committee under the Town Manager form of government, and the Finance Committee worked productively with the Town Manager to reach a balanced budget recommendation for Town Meeting's consideration. In achieving the goal of presenting a balanced budget as well as capital recommendations to Town Meeting, the Finance Committee sometimes asks difficult questions of department managers and Town management. Requested expenditures often exceed estimated revenue, making these questions not only worthwhile but essential to the budget process. The process includes meetings, site visits,

research, and analysis on behalf of Town Meeting members and the citizens they serve. In some measure, because of this process, one trusts that Needham is a town which strives to enhance its financial integrity, maintain its infrastructure, and preserve the vital services which its citizens continue to enjoy.

FY 2006 Highlights

The Finance Committee was challenged with reaching a balanced budget recommendation for FY 2007 in the face of an increase in health insurance costs of 14.3%, due to health insurance inflation of 12.6% and anticipated additional employee enrollment, and a rise in energy cost of 60%, due to price inflation and consumption increase from new buildings. In addition, the rate of salary growth for selected bargaining units outpaced anticipated revenue growth. Overall, the Finance Committee was presented with an increase in departmental spending requests, including the School Department, of 11.2%, and a roads program request of \$2.1 million. As a point of reference, long-term revenue growth averages approximately 4%.

The Finance Committee began its budget process on December 14, 2005, when departmental spending requests and the School Department's initial budget request were submitted. As in every year, the Finance Committee:

- Carefully reviewed every departmental spending request on its own merit and with regard to the impact of each request on citizen services and the Town's infrastructure.
- Met with the Town Manager, department managers, the Superintendent of Schools, School Committee members, and school administrators.
- Held budget hearings with each department and deliberated in depth all requests.

In addition, under the Town Manager form of government the Finance Committee received revenue estimates and the Town Manager's executive budget on January 31st. The Finance Committee carefully reviewed and considered, in detail, the Town Manager's executive budget.

Thereafter, the Finance Committee worked diligently to arrive at an initial balanced budget recommendation by mid-February, thus giving the Board of Selectmen ample time to decide whether an operational override would be necessary. The Finance Committee's initial recommendation itemized the cuts to Town services needed to balance the budget and the total amount recommended for the School Department budget, since only the School Committee has authority to appropriate School budget line items. The Board of Selectmen voted to place two override questions on the April ballot, one for Town-side services, and the other for the School Department. Citizens approved the override for Town-side services but not the override for the School Department.

The Finance Committee's goals and philosophy in reaching a balanced budget recommendation were to

- Maintain essential services currently provided to citizens and other user groups.
- Maintain commitment to infrastructure spending.
- Preserve and enhance financial stability.
- Encourage long-term planning in all departments.
- Evaluate new services and requests.

At the May 2006 Annual Town Meeting, the Finance Committee presented the FY 2007 budget to Town Meeting members for their consideration and appropriation, in accordance with the results of the override vote. Following is a table which shows FY 2007 appropriations by major category and compares the FY 2007 appropriation to the FY 2006 appropriation.

Expenditures	FY 2006 Appropriated	FY May TM Appropriated	FY 06-FY 07 Changes Dollars	FY 06-FY 07 Changes Percent
Education	\$36,983,351	\$38,480,054	\$1,496,703	4.0%
Municipal Debts	\$25,123,430	\$26,993,643	\$1,870,213	7.4%
Town Wide Exp.	\$24,494,126	\$26,561,146	\$2,067,020	8.4%
Fin'l Cash Capital	\$1,128,860	\$1,228,000	\$99,140	8.8%
Total Expenditures	\$87,729,767	\$93,262,843	\$5,533,076	6.3%

At Special Town Meeting in November 2006, funds from additional State aid and additional revenues were appropriated. The Finance Committee recommendations and Town Meeting approvals included the appropriation of the net increase in State aid of \$232,900 for the School Department budget.

Highlights of the funds appropriated at the May Town Meeting for infrastructure needs included the design of the Mitchell School roof replacement for \$30,000, various safety and public works vehicles and equipment for \$296,951. \$220,000 was appropriated for the Town's building maintenance program. The Finance Committee also recommended and Town Meeting approved a \$50,000 study of DPW operations. In addition, the Finance Committee recommended that Town Meeting adopt various article to be financed with debt, including roads, bridges, sidewalks, and intersections updates for \$900,000.

Looking beyond FY 2007, the Town has completed a Facilities Master Plan that includes as much as \$200 million of new buildings and repairs to existing facilities. The sequence of proposed projects must be carefully planned to meet the Town's needs in a timely fashion while managing any increases in operating costs from these projects and the Town's debt service prudently. The Finance Committee is guided by maintaining ratios of 3% debt service on general fund debt to general fund revenue and 10% debt service on total debt to total town-wide revenue. The Finance Committee views these debt management policies as important to the long-term financial health of the Town.

The Finance Committee remains committed to working with the Town Manager, Board of Selectmen, School Committee, School Superintendent, town management, and department managers in order to encourage and accomplish long-term planning. The Finance Committee believes that long-term planning efforts can help meet any challenge that may lie ahead.

The Finance Committee deliberates the operating and capital budgets fairly and openly at all times. The Committee meets most Wednesdays from September through June, and the public is encouraged to attend any meeting. The meetings are posted with the Town Clerk at Town Hall. Members of the Committee are appointed by the Town Meeting Moderator, Michael K. Fee. Each member gives countless hours to the "job" so that the Committee is able to recommend to Town Meeting what the Committee believes is a fair and equitable budget for our fellow citizens. The Committee further believes that its independent and objective recommendations help make Needham an outstanding place to live.

LEGAL DEPARTMENT

David Tobin, Town Counsel

Purpose:

The Legal Department of the Town of Needham provides legal advice to the Town Departments, attends all sessions of Town Meetings and Selectmen's Meetings and meets with other Boards when requested. The Legal Department drafts and approves all contracts when requested, represents the Town in the courts and before administrative agencies, and assists in the drafting of legislation, by-laws and regulations.

FY 2006 Highlights

During Fiscal Year 2006, commencing July 1, 2005 and ending June 30, 2006, in addition to the advice given to Town officials on a daily basis, the Legal Department accomplished the following:

- The Legal Department represented the Town, its boards and/or officers and employees in various courts and before various administrative agencies and handled all related litigation matters, unless covered by a contract of insurance.
- The Legal Department negotiated, drafted, approved, interpreted and/or assisted in resolving conflicts with respect to numerous contracts for the Board of Selectmen, Finance Department, Permanent Public Building Committee, Departments of Public Facilities, School Department, Library, MIS/Data Processing, Department of Public Works, Water and Sewer Department, Park and Recreation Commission, Personnel Department, Planning Board, Board of Health, Police Department, Fire Department, Board of Assessors, and the Commissioner of Trust Funds.
- The Legal Department assisted in drafting and presenting of Home Rule Petitions to the General Court.

- The Legal Department advised the various Town officials, agencies, boards, and commissions on legal matters as they arose.
- The Legal Department engaged and worked with outside counsel to represent the town in the following matters:
 - Labor relations
 - Litigation

TOWN MODERATOR

Michael Fee

Purpose

The Town Moderator presides over Needham's representative Town Meeting, a "citizen legislature" which under Massachusetts law and our Town Charter holds the ultimate authority over all municipal affairs. For example, Town Meeting must decide each year how much money will be spent on all Town services, including schools, public works, and public safety as well as how much will be spent on our public facilities. Town Meeting's approval is also required to adopt or amend zoning by-laws, general by-laws and at least two-thirds of the Town Meeting must approve the issuance of bonds and the corresponding assumption of debt.

FY 2006 Highlights

During the Annual Town Meeting in May 2006, Town Meeting Members tackled a warrant that presented over 70 articles for consideration and did so in four sessions.

Town Meeting Members have now had access to the "Needham Town Meeting Handbook" that I authored and distributed with financial assistance of the Richard Patton Melick Foundation for almost ten years and the Handbook appears to have improved the Town Meeting Members' knowledge of our procedures and rules. The implementation of a new Town government web site has now also increased the flow of information to Town Meeting Members, including electronic access to the meeting warrants and the Member's Handbook.

In 2006, I conducted a program in conjunction with Needham Adult Education entitled "Town Meeting 101." Attendees heard about the history, purpose functions and procedures relating to our representative town meeting. I also continued my practice of setting aside a day to lecture juniors at Needham High School during their program of study on local government. In addition, prior to the Warrant Meetings sponsored by the Needham League of Women Voters in advance of Annual Town Meeting, the League helped arrange and publicize an orientation session that I conducted for newly elected Town Meeting Members. I have continued my practice of being active in the Massachusetts Moderators Association, where I have access to the best practices used by Moderators around the Commonwealth.

The Moderator receives absolutely no appropriation and thus there are no expenditures of public funds to describe in this Report. Any expenses I incur, such as the preparation of educational materials, dues to the Massachusetts Moderators Association and travel to meetings is paid for with personal funds.

I encourage town residents to become involved in some aspect of our community government, including running for a position as a Town Meeting Member. In addition, ample opportunities are available for service on one of our numerous volunteer committees. The Moderator appoints all members of the Finance Committee and the Personnel Board and several members of other boards and committees, including the new Community Preservation Act Committee. I am proud of the citizens I appointed to serve their fellow citizens in various positions during 2005. Any citizen who wishes to be considered for a position on one of these bodies should feel free to contact me.

NEEDHAM CONTRIBUTORY RETIREMENT SYSTEM

*Evelyn Poness, Chair
Kate Fitzpatrick*

*John Krawiecki
Robert Mearls
Thomas Welch*



THE STAFF

*Mary Gerber, Administrative Assistant
Maryclare Siegel, Administrator*

Instituted in 1937, The Needham Retirement System is a member of the Massachusetts Contributory Retirement Systems and is governed by Chapter 32 of the Massachusetts General Laws. The System, governed by a five member Board, is a fund of \$101,269,000. The five members include two appointed by the Town, two elected by the members and retirees, and a fifth member chosen by the other four members with the approval of the Public Employee Retirement Administration Commission. The Board meets on the third Wednesday of the month.

The Board is responsible to its members, the employees of the Town, for the investment of their retirement funds, to inform them of their rights to retirement benefits, and convey any changes in the law which may impact benefits. Prudent cash management and conservative investment of funds has provided a net increase of \$86,413,000 since we joined the Pension Reserves Investment Trust in June 1985.

Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all town employees deemed eligible by the retirement board, with the exception of School Teachers. The pension system for Needham Teachers is administered by the Teachers' Retirement Board. Active members contribute either 5, 7, 8, or 9% of their regular compensation. This is determined by the date upon which the employee became a member of the System.

Members become vested after ten years of service. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification.

The maximum retirement allowance is funded 20% by the employee and 80% by the Town. The Town annually appropriates the amount determined by an independent actuarial study, which incorporates current and future pensions costs and allow funding to be spread over a number of years. Needham's pension obligation will be 100% funded by the year 2023.

PERSONNEL BOARD

*John Dennis, Chairman
Patricia Forde, Vice-Chairman
Vivian Hsu*

*Richard Lunetta
Joseph Herlihy
Christopher Coleman, Assistant
Town Manager/Personnel Director*

Purpose

The Personnel Board is a five-member Board appointed by the Town Moderator. The Personnel Board advises the executive branch on strategic human resources and collective bargaining matters. In its duties, the Board is assisted by the Assistant Town Manager/Personnel Director. The Board works closely with the Town Manager during the development of the classification and compensation plans and personnel policies and makes recommendations to Town Meeting as it deems appropriate. The Personnel Board reviews personnel policies on an ongoing basis.

FY 2006 Highlights

- In FY06, the Board continued its regular duties by recommending a 2.5% wage increase for non-represented personnel. The Board was involved with two classification studies for members of the Public Facilities Department and for department managers.
- The Department Managers study was a year long project as the Board worked with the Town Manager to look “outside the box” by examining a different compensation methodology. This study identified some new points, however it was decided that this new methodology did not work for the Town of Needham. The Board supported the recommendation of the Town Manager which considered some of the findings in this study, and adjusted the existing compensation and classification system.
- The Board was also involved with several personnel matters including new position descriptions, classification of new positions, grievances, etc. The Board is working with the Assistant Town Manager/Personnel Director to update the Town’s personnel policies. This project will address the change to the Town Manager form of government and will ensure that the Town remains compliant with current laws.
- In the performance of its duties, the Board has a part-time Recording Secretary, Ms. Betsy Spiro who takes minutes of meetings. The Board would like to thank Ms. Spiro for all of her hard work and dedication.

LAND USE / DEVELOPMENT

BOARD OF APPEALS

Michael A. Crowe, Chairman

Jon D. Schneider, Member

Jonathan D. Tamkin, Member

Gregory J. Condon, Associate Member

Howard S. Goldman, Associate Member

Noreen H. Stockman, Department Manager

Purpose

The purpose of the Zoning Board of Appeals is to hear and render decisions on applications for 1) appeals from the Building Inspector decisions; 2) requests for Special Permits or Variances under sections of the Zoning By-laws; and 3) comprehensive permits, under M.G.L. Ch. 40B (affordable housing).

FY 2006 Highlights

- The Board met fourteen times this fiscal year. Five applications for Comprehensive Permits were considered; four were approved, one is still pending. Special Permits were granted for 39 applications, one was withdrawn. One request for a Variance was withdrawn, and one was denied. Application volumes are consistent over the past three years.
- Comprehensive permits granted could add 8 new units of affordable housing for the Town.
- The Town of Needham is currently credited for approximately 4.6% affordable housing. The State mandated goal is 10% affordable housing per town.
- A proposal for a 350-unit housing development, offering 88 affordable units, is being pursued. If approved, this will significantly increase Needham’s affordable housing stock.

Notices for hearings are published in the Legal Advertisements and posted at the Town Hall and on the Website. Applications for permits are available on line, as well as in the Town Clerk’s office, where all applications and Board decisions are filed, and are a matter of public record. Assistance with applications and

2006 ANNUAL TOWN REPORT

the appeal process is available through the Board of Appeals office. Recommendations and input from other Boards, Town departments and interested persons are an integral part of the Board of Appeals decisions.

PLANNING BOARD

Bruce T. Eisenhut, Chairman

Devra G. Bailin, Vice-Chairman

Robert T. Smart, Jr.,

Maurice P. Handel

Paul Killeen

Lee Newman, Director

Nicole Bourassa, Assistant Planner

Purpose

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. Specifically, the Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The specific services that the Planning Board provides are as follows:

- Review and Approval/Disapproval of:
 - Approval-Not-Required (ANR) Plans
 - Preliminary Subdivision Plans
 - Definitive Subdivision Plans, including ongoing administration
 - Site Plans of certain larger developments (major projects)*
 - Residential Compounds (RC's)*
 - Scenic Road Applications

* This includes Special Permit Decisions, with legal notices, public hearings, and written decisions; similar statutory procedures are followed for Definitive Subdivision Plans.

- Review and Advisory Reports on:
 - Site Plans of certain smaller developments (minor projects)
 - Applications to the Board of Appeals for variances and special permits
 - Petitions for acceptance/discontinuance of public ways.
- Initiation, Development, and Presentation of Proposed Zoning Amendments to Town Meeting.
- Preparation and Maintenance of a Master Plan and related planning studies to guide future physical growth and development in Needham (including studies referred to the Board by Town Meeting).
- Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same.
- Reprinting of Town Zoning By-Laws and Zoning Map.
- Provision of Information on Planning, Zoning and Development matters to the public (including residents, developers, and other government agencies).

It is important to note that if these services are not performed, the Town of Needham would be without the administration of land use planning and zoning regulations, and may be subject to lawsuits from private developers and citizens alike.

FY 2006 Highlights

FY 2006 continued a reduction of the pressures for growth, change, and development in Needham as evidenced by a further decrease in the number of Site Plan Special Permit and subdivision applications processed by the Planning Board. In its capacity as a special permit granting authority, the Planning Board processed 9 applications as "Major Projects" under the Site Plan Review By-Law.

The Board processed 2 new Definitive Subdivision Plan for a total of 4 new building lots. In addition, a total of 12 plans were endorsed "Approval-Not-Required (ANR)" under the Subdivision Control Law, meaning that the lots created or altered on such plans met minimum frontage requirements.

The Board of Appeals referred 41 applications for variances, special permits, comprehensive permits, and administrative appeals to the Planning Board last year, and as required by the Zoning By-Law, the Board reviewed each application and submitted its recommendations in writing to the Board of Appeals.

Planning, zoning, and development activities begun in fiscal year 2005 and continuing into fiscal year 2006 include the interviewing, hiring and monitoring of planning consultants to prepare a comprehensive plan for the future of the Needham Center commercial area. Funding for the \$80,000 study comes from a \$30,000 state grant, \$25,000 raised through local business contributions, and \$25,000 raised by Town Meeting appropriation. The plan is intended to engage the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. The potential for Needham Center is great, but has been limited by the lack of an updated cohesive vision for the future and the coordinated decision-making that would follow from that vision. To assure that Needham Center continues to serve its important social and economic function, the proposed comprehensive planning process would achieve two primary objectives: 1) develop a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educate and involve the community during plan development to assure a planning effort supported by a broad range of community representatives.

The Planning Board is presently completing a codification of the Town's Zoning By-laws. The Zoning By-Laws of the Town date from the early 1950's and have been extensively modified and amended during the subsequent years. The last codification was completed in February of 1984. The codification will change the arrangement of the Zoning By-Law without making any substantive changes in its provisions. Codification is needed for three reasons: 1) To keep the Zoning By-Law up to date with State statutes; 2) To eliminate internal inconsistencies that have crept in as the By-Law has been amended; and 3) To provide a copy editing to ensure that defined terms are used consistently, to eliminate duplication where possible, to extend coverage more universally, and to make the By-Law easier to read. It is anticipated that the codification will make the Town Zoning By-Law clearer and easier to use, more up to date, and more consistent with the By-Laws in other communities. Completion of this project is expected in FY 2007.

The Town continued its membership in the Metro West Housing Consortium, which includes the Towns of Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Sudbury and Watertown. HUD allocated this year approximately \$1 million to the consortium for the development of low and moderate-income housing. Participation in the consortium is providing Needham with approximately \$69,000 in annual funds for affordable housing purposes. It is anticipated that FY04 - FY 2007 consortium funds will be utilized at High Rock Estates where the Housing authority, with technical support from the Planning Office, is overseeing the replacement of approximately 20 of the 80 existing singly family homes with newly built two-family townhouses on the same lot. Construction of this project is expected to begin in FY 2007 with completion in FY 2008.

Lastly, the Three Rivers Interlocal Council, a regional planning organization, provided the Planning Board and Planning Director with assistance on issues of traffic, land use and planning, and state policies and programs. Through its alliance with other members of the Council, Needham was able to influence development decisions affecting the future of the region.

The key challenge facing the Planning Board over the course of the next five years will be securing the successful implementation of the Needham Center Plan and the Land Use and Zoning Plan for the New England Business Center. The State has made mixed-use smart growth development, as envisioned in the above-noted plans, a priority and has provided the financial assistance required to secure its implementation. Ensuring that Needham takes advantage of its key strategic advantage, namely, four commuter rail train stations, to access those funds and to promote plan objectives remains the Board's number one priority and challenge.

In closing, the Planning Board welcomes your participation in any of its meetings and, in particular, your expression of agreement or disagreement on positions the Board has chosen to take regarding the development of the Town.

PUBLIC SAFETY

BUILDING INSPECTOR

Daniel P Walsh, Building Inspector

Stephen O'Neil, Local Building Inspector

Bob Crandal, Local Building Inspector

Bill Kinsman, Plumbing & Gas Inspector

Ernest J. Hohengasser, Wiring Inspector (retired June 2006)

Scott Chisholm, Wiring Inspector

Christina Hooper, Admin. Specialist

Barbara Brownell, Dept. Assistant

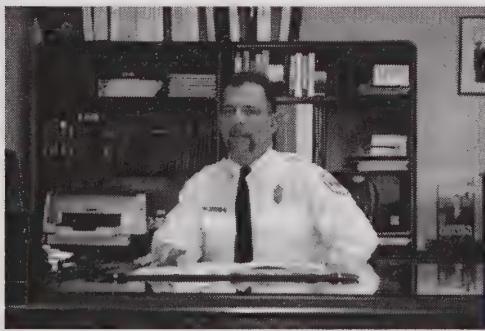
John Horgan, Sealer of Weights & Measures

Purpose

- This department is responsible for reviewing applications and plans to construct, alter or demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel, Gas and Plumbing Code, Massachusetts State Electrical Code, Town of Needham Sign By-Law and the enforcement of Massachusetts' requirement for Sealer of Weights & Measures.
- The Massachusetts State Building Code also requires this department to inspect public buildings. There are 14 places of worship, 16 day care sites, several state group homes, several nursing home facilities, Beth Israel Deaconess Hospital, The Charles River Association for Retarded Citizens, 7 public schools, 4 private schools, 982 apartment units and 247 hotel units, approximately 45 other places of assembly and restaurants that require inspections throughout the year to insure that these structures comply with the building code for public safety, ingress and egress.
- Responding to inquiries about what one is allowed to do at their property has been a major responsibility of the Inspector of Buildings. It is the Inspector who must determine that all permits for additions and uses of properties, both residential and non-residential, conform to the Town of Needham Zoning By-Laws.
- The Building Inspector also advises those residents who are not in conformance with the Zoning By-Laws of that fact and sees that the necessary corrections are made.
- In FY06, this Department issued 4,144 Permits and collected \$1,440,021 in permit fees.

FIRE DEPARTMENT

Paul F. Buckley, Fire Chief



Purpose

To provide the Town of Needham with a first class team of well trained professionals to protect the lives and property of its residents through fire suppression, emergency medical services, emergency disaster preparedness, fire inspections and fire prevention through education, in the most cost-effective manner possible.

FY 2006 Highlights

- Over Labor Day weekend, Captain William R. Byrnes and Firefighter/Inspector Arthur E. Hopkins were deployed to the Gulf Coast Region to work with FEMA in the aftermath of Hurricane Katrina. They were in Louisiana and Mississippi for 31 days. Upon their return, they shared their experiences with several Needham groups, including the Needham Exchange Club and the Board of Selectmen.
- The department experienced several retirements including Ronald C. Rossi, (7/13/05) James A. Broadley (12/11/05), Charles R. Lambert (4/2/06), and David J. Wainwright (4/23/06).
- In February, two new Firefighter/EMTs were hired including Robert Giumenti and Michael Spinazola (a former Needham Fire Dispatcher).
- After 9 years of service, Deputy Chief Alfred B. DeJulio resigned his assignment as EMS Administrator. In January, Firefighter EMT-Paramedic Jonathan Steeves was appointed to this position. Also in January, Lt. Patrick H. Longley was appointed EMS Coordinator, the assignment vacated by Jonathan Steeves.
- A new state-of-the-art Class I Rescue Ambulance was put into service in the Fall of 2005. After considerable research, specifications were drawn up and the rescue was put out to bid. Due to the fact that we were able to downsize the vehicle without compromising any of its features, including a comfortable ride, we were able to save the Town \$35,000 from its original appropriation.
- A two alarm fire on Country Way caused extensive damage to the home. The cause was deemed to be electrical.
- In March, the department responded to a very serious car accident on Rte 128S. The incident quickly depleted our resources and we had to call on mutual aid. A total of 25 Fire/EMS personnel along with numerous police officers worked on this incident. Two Med Flight helicopters were brought in, as well as 4 Advanced Life Support ambulances, 2 Engines and 3 Command vehicles. It was a credit to all of those working at the scene that all of the occupants of the vehicles survived.
- Kevin Delaney, a local builder, donated a house that had been scheduled for demolition to be used for recruit training drills. It was held in conjunction with the Brookline Fire Academy, while our two new recruits were attending the Academy.
- On April 28th, the Fire Department responded to a serious gas leak and fire on Harris Avenue at Webster Street. One NStar Gas employee was seriously injured. Local homes and schools were quickly evacuated. The situation was extremely well managed and a more devastating situation was averted.
- The Needham Exchange Club donated 3,000 "Child Finder" signs which hang in children's bedroom windows so that firefighters can quickly locate them. They were distributed to all of the elementary school students by our Fire Safety Educator. In addition, parents of pre-schoolers came by the station to pick up additional signs.
- On March 30, 2006, Nicole's Law went into effect in the Commonwealth of Massachusetts. It requires carbon monoxide detectors in all residential properties. The Needham Exchange Club donated 10,000 informational flyers on this law, which were distributed to every household with the 2006 Needham Phone Book.
- All members of the department received Autism Awareness Training. This was especially helpful since a large population of autistic individuals reside at Charles River ARC, not to mention the increasing numbers in the general population. To extend this program a little further, Needham sponsored a "Community Day" in which local families of autistic individuals, as well as autistic patients were invited to tour the fire station and the apparatus in an effort to help alleviate their fears.
- In July, Fire Dispatcher Diane McCarthy was promoted to Fire Dispatch Supervisor.
- A new Fire Dispatcher, David A. Stewart, was hired in April.
- The Fire Dispatch Center went live with a new 911 Limited Secondary System. This system allows fire dispatchers to talk directly with the caller, improving the level of service and care to the individual. Critical information can be obtained while deploying the necessary resources. All dispatchers received training from Verizon and Emergency Medical Dispatcher training will be taken, as well.
- Fourteen volunteers of Emergency Management were CERT (Community Emergency Response Team) trained. They completed a nine module training course that ran from October through January. This course is specifically designed to train team members as 1st responders to respond to a large variety of disaster situations.

- Work began to relocate the Emergency Management Operation Center from 60 Dedham Avenue to the Police/Fire Department Headquarters building. This project was completed in early October of 2006.
- The Needham Fire Department Union, Local 1706, dedicated a bronze plaque and a red maple tree at Station 2 in memory of Firefighter Stephen Burke, who passed away suddenly in May 2004 at the age of 48.

POLICE DEPARTMENT

Thomas J. Leary, Chief of Police



Thomas Leary, Police Chief

John Kraemer, Lieutenant

Phil Droney, Lieutenant

Not shown: Tom Lambert, Lieutenant

Purpose

The police mission is the maintenance of social order within carefully prescribed ethical and constitutional restrictions. The mission contains the following elements:

- Prevention of Criminality
- Repression of Crime
- Apprehension of Offenders
- Recovery of Property
- Regulation of Non-criminal conduct
- Performance of miscellaneous services

Consistent with the above, the department mission is to work with all citizens to preserve life, maintain human rights, protect property, and promote individual responsibility.

The police department is established under the authority of Massachusetts General Law, Chapter 41, section 97A.

FY 2006 Highlights

- Incident Reporting increased by approximately 5.5% to 1717 incidents.
- Overall reportable offenses totaled 677 crimes, about 6.5% lower than last fiscal year.
- The number of larcenies reported to police decreased by 13% to 188.
- Reports of fraud increased by about 45% to 74 cases.
- Vandalism decreased by 14% to 86 reported cases.
- The number of breaking and entering cases increased for the second year in a row. This year's total of 66 was a 53% increase over last year.
- Adult arrests and complaints decreased by 18% to 245 charges overall.
- Juvenile arrests and complaints remained about the same at 43 charges overall.

- 728 property items were logged in during the year, including evidence and other types of property. This represents over a 30% increase.
- Moving traffic violations issued totaled 2,159, a decrease of 22% from last year.
- The total number of accidents was 397, a decrease of about 15% overall. 703 vehicles were damaged and 74 persons were injured in the accidents reported to the department.
- The department received 30 new domestic restraining orders during the year.
- The department responded to 1816 business and residential alarms during the year, an increase of about 3%.
- Animal control handled 57 quarantine cases, 140 missing animals, 207 Animals killed, injured or trapped, 600 dog calls, and 499 calls concerning other types of animals.
- Child safety seat inspections and installations totaled 382. Many involved installations for multiple child passengers or extra vehicles.
- Total calls for service remained about the same at 28,662 for the fiscal year. The department classifies calls by six different classifications as presented with the numbers of each type received during the fiscal year:

immediate response - life threat	2,755
immediate response – property threat	1,542
priority response	5,015
prompt response	4,288
alarm response	1,911
service response	13,151

- The department continued to experience the changes in personnel:
 - Officer Paul Kenney retired after serving the town for 31 years.
 - Patrol officer Belinda Carroll was promoted to sergeant.
 - The following new officers were appointed to the police department:
 - Richard Forbes
 - Brian Gallerani
 - Leo Schlittler
 - John McGrath
 - Edward Bayiates
 - Richard Evans
 - William Kelleher transferred from the Norwood Police department.
 - Three officers resigned or were transferred to other departments.
- At the end of the year two police officer vacancies existed. The department will continue to make efforts to recruit and hire the most capable and qualified police officer candidates available.
- Committee involvement included participation in the following: traffic management advisory committee; domestic violence action committee; human rights committee; local emergency management committee; TRIAD
- An officer was assigned as a full time school resource officer from September to June. Primarily located at the high school, this officer will provide a number of services to all of the schools in town. During the summer an officer was assigned to housing authority involvement for 10 weeks and a total of 128 hours. Bicycle patrol increased over last year to a total of 390 hours during the summer months.
- In November, the department again sponsored and coordinated the annual “Powder Puff,” pre-Thanksgiving football game, attended by close to 1,000 people.
- Throughout the year, traffic safety grant funding allowed the department to deploy several directed enforcement programs such as “You drink, you drive, you lose;” “Road respect;” and Click it or ticket.” Through these programs, in 188 hours of activity, 695 vehicles were stopped and almost 300 citations and warnings were written. Safety education programs were also funded through this grant.
- Following a December bank robbery in Needham Square, members of the department participated in a task force that focused regional law enforcement resources on the identification and apprehension of the perpetrator, who was wanted in connection with over eighteen such robberies in Massachusetts and New Hampshire. On January 29th, Needham detectives were directly responsible for locating and arresting this individual, who was in the process of “casing” a different Needham bank.

- On April 28th, a gas line explosion at the intersection of Harris Ave and Webster Street resulted in a large plume of flame that led to a public safety crisis requiring coordination of the majority of the towns' municipal resources. The police department worked closely with the fire department and other municipal departments in providing safe perimeters, traffic control and direction, and evacuation of about 50 homes in the area. The safe evacuation of the Pollard Middle School was effectuated during the crisis and the intersection was reopened within twelve hours.
- Regional involvement included continued participation in the MetroLEC regional police tactical and cyber-crime units, as well as in the NORPAC investigative unit. The department is also a part of the Southeast Regional Homeland Security Advisory Council; and the Greater Boston Police Council, in addition to a number of other public safety affiliations.
- Training courses during the year included police leadership; command training; recruit academy; in-service training; national incident management training (NIMS); and firearms qualification. Training needs will continue to be high with changes in personnel and promotions to ensure effective delivery of a wide range of services and to maintain high professional standards.

EDUCATION

FUTURE SCHOOL NEEDS COMMITTEE

*James Lamenco, Chair
Ann DerMarderosian
Mary Riddell
Roger Toran*

*Marianne Cooley
Marjorie Margolis
David Coelho
Lynn Gotwals*

Purpose

The Future School Needs Committee is a town committee that annually estimates the projected student enrollment. The Committee serves in an advisory capacity to Town Meeting.

FY 2006 Highlights

- Completed the annual enrollment projection and report analysis using town census data, including projections under alternative assumptions.
- Analyzed town census data and private school enrollment trends to project kindergarten enrollment.

MINUTEMAN REGIONAL HIGH SCHOOL

*Thomas F. Markham, III, Assistant Superintendent-Director
Jeffrey W. Stulin, Needham Representative to Minuteman School*

Class of 2006 Graduate Achievement Highlights

- 96% of the Class of 2006 graduated into college, employed in their field of study or enlisted in the US military.
- Commercial & Human Services graduates achieved 98% placement rate with 76% enrolled in college, 21% employed in their field of study and 1% in the military.
- Science Technology graduates achieved 98% placement with 81% enrolled in college, 7% employed in their field of study and 10% enlisted in the US military with 100% of Electrochemical Engineering, Environmental Science, Office Technology and Graphic Communications students attending college.
- Construction-Trades graduates achieved 92% placement rate 35% enrollment in college, 49% entering the workplace in their field of study and 8% enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 100% of Cosmetology graduates passed the state board examination to become licensed hair stylists.
- Medical Occupations graduates achieved 100% placement in college.

- Daniel Ceddia, a Plumbing graduate from Sudbury, was honored as an Outstanding Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators and State Commission of Education, Dr. David Driscoll.
- John Pelleties, a Computer Technology student from Lancaster, graduated Valedictorian in the Class of 2006.
- Student speakers at the Class of 2006 graduation ceremony were Valedictorian John Pelletier of Lancaster, Salutatorian Victoria Coffey of Watertown and Class President Nicholas Radl of Stow.

2006 ANNUAL TOWN REPORT

**FUTURE SCHOOL NEEDS COMMITTEE
ENROLLMENT PROJECTIONS**

YEAR	BIRTHS*	2000/2001													
		2006/2007		2007/2008		2008/09		2009/10		2010/11		2011/12			
SCHOOL YEAR	GRADE	PROJECTED	ACTUAL	PROJ - ACTUAL	ACTUAL	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11
	K	447	456	(9)	410	399	416	378	367	410	410	410	410	410	410
	1	423	423	0	466	419	407	425	386	375	419	419	419	419	419
	2	433	428	5	426	469	422	409	428	388	377	422	422	422	422
	3	416	415	1	439	436	481	432	419	439	398	386	432	432	432
	4	411	406	5	417	441	438	483	434	421	441	400	387	434	434
	5	367	359	8	406	417	441	438	483	434	421	441	400	387	387
	6	371	362	9	364	412	423	448	445	490	440	427	448	406	406
	7	368	368	0	359	361	408	419	444	441	486	436	423	444	444
	8	341	336	5	366	357	359	405	416	441	438	483	433	420	420
	9	389	386	3	345	376	367	369	416	427	453	450	496	445	445
	10	340	334	6	378	338	368	359	361	407	418	443	440	486	486
	11	367	367	0	329	372	332	362	353	355	400	411	436	433	433
	12	340	339	1	355	319	360	321	351	342	344	387	398	422	422
	TOTAL	5,013	4,979	34	5,060	5,116	5,222	5,248	5,303	5,370	5,445	5,515	5,544	5,560	
	K-5	2,497	2,487	10	2,564	2,581	2,605	2,565	2,517	2,467	2,466	2,478	2,470	2,504	
	6-8	1,080	1,066	14	1,089	1,130	1,190	1,272	1,305	1,372	1,364	1,346	1,304	1,270	
	9-12	1,436	1,426	10	1,407	1,405	1,427	1,411	1,481	1,531	1,615	1,691	1,770	1,786	
		5,013	4,979	34	5,060	5,116	5,222	5,248	5,303	5,370	5,445	5,515	5,544	5,560	

* REFLECTS JULY 1 TO JUNE 30 BIRTHS

Actual figures shaded
K adjusted for METCO
Constant births after FY06 based on 6 year average FY 01-06

NEEDHAM PUBLIC SCHOOLS

SCHOOL COMMITTEE

*Marianne Cooley, Chair
Donald Gratz, Vice-Chair
Gary C. Crossen
Michael Greis*

*Jeff Simmons
Laura J. Flueckiger
Louise Miller*



CENTRAL ADMINISTRATION

*Stephen Theall, Superintendent
George Johnson, Dir. Student Dev. & Program Evaluation
Theresa W. Duggan, Dir. Program Dev. & Implementation
Mildred Beane, Director Personnel Resources
Anne Gulati, Director Financial Operations*

PRINCIPALS

*Anne Whittredge, Broadmeadow School
Suzanne Power Wilcox, John Eliot School
Andrea Wong, Hillside School
Michael Schwinden, Mitchell School
Robert Abbey, Newman School
Joseph Barnes, Pollard Middle School
Paul Richards, Needham High School*

The Needham Public Schools have long enjoyed a reputation as one of the best school systems in the state. In addition to regular school services, Needham offers an integrated preschool program, a full range of co-curricular opportunities, and a comprehensive Community Education Program offering adult education, summer enrichments, and after-school exploration for elementary and middle school students.

Needham is a long-standing member of METCO, a voluntary desegregation program that each day brings children from Boston to suburban school districts. The Needham Schools included 144 students from the METCO program during the 2005-2006 school year. Needham is a member of the Minuteman Regional School, a regional vocational-technical high school serving 16 Massachusetts communities. Thirty-three Needham residents participated in this program in 2005-2006.

During the 2005-2006 school year Needham enrolled 2007 students in its five elementary, one middle, and one high school. The enrollment breaks down as follows:

Preschool	86
Elementary	2390
Middle School	1090
High School	1399
Out of District Special Education Placements	42

Needham and Massachusetts Comparison

Enrollment by Race and Ethnicity	Needham	Massachusetts
African American	3.0%	8.3%
Asian	4.4%	4.6%
Hispanic	2.8%	12.9%
Native American	0.1%	0.3%
White	87.1%	72.4%
Multi-Race	2.5%	1.4%
Pacific Islander	0.1%	0.1%
Indicators		

2006 ANNUAL TOWN REPORT

Student/Teacher Ratio	14.1 to 1	13.2 to 1
Dropout Rate	0.1%	3.7%
Attendance Rate	96.5%	94.1%
Average Days Absent Per Student	6.3%	10.8%
Students Repeating a Grade	0.2%	2.6%
Students Per Computer	3.4%	4.9%
Classrooms on Internet	100.0%	98.0%
Teachers Licensed in Teaching Assignment	97.9%	94.4%
"Highly Qualified" Teachers (as defined by No Child Left Behind Act)	97.7%	93.7%
Selected Populations		
First Language not English	5.4%	14.3%
Limited English Proficient	0.9%	5.3%
Low Income	4.1%	28.2%
Special Education	11.0%	16.5%

Statewide Goals - Continuous Improvement

The Needham Schools continue to make progress toward two system-wide goals adopted in 2000:

Goal #1- To construct and implement an approach to curriculum, instruction, and assessment practices that ensures that all students meet clearly defined high standards.

Needham has adopted a standards-based approach to teaching that establishes high expectations about what is most important for students to know and be able to do. It focuses less on rote learning of facts and more on understanding concepts, enhancing core skills, and developing critical thinking. Standards for each subjects and grade level have been defined and professional development has focused on differentiating instruction to meet the needs of a wide range of learners. Last year teacher teams piloted protocols for looking at student work in order to ensure consistent high standards across the grades and courses. The next stage of our work focuses on developing a standards-based reporting system that will improve communication with students and parents about student progress, and ensure more consistency across classrooms. Leadership teams at the elementary level and the High School have been reviewing models for standards-based report cards and plan to pilot standards-based reporting.

In addition, the district has developed a 4-year review cycle for evaluation and revision of the K-12 curriculum. The process, which is based on the National Study of School Evaluation frameworks, will include data collection and input from all stakeholders on the quality of student work as well as the factors that support student learner, such as curriculum, instruction, assessments, leadership, and professional development for teachers. The first curriculum area to receive this rigorous review was mathematics. This year the focus will be science.

Goal #2- To establish, implement, and assess community and school practices that respond to the wellness needs of Needham students and staff.

The Needham Schools is on the cutting edge with respect to social and emotional teaching and learning (SEL). In the fifth year of the effort, our focus has three parts: social/emotional learning skill development; classroom practices and climates; and school-wide practices, structures, and programs. Both 2006 objectives have been met all School Improvement Plans addressed SEL, and a well-attended parent series was launched to help families reinforce social and emotional learning competencies beyond the school day.

Over the past year Needham has received national recognition for its ground-breaking work in social/emotional learning:

- Needham has been used as a model at national education conferences.
- Two books on social and emotional learning have featured examples from Needham.
- Needham staff members have written articles that have been featured in national journals.
- Educators from all the country have visited or contacted Needham for advice and feedback. After one such visit, Mary Utne O'Brien, executive director of CASEL - one of the county's leading authorities on this

work – wrote to use, “Your pioneering work in Needham is an inspiration for all of us about what is possible for districts to accomplish when they care about children’s healthy social, emotional, and academic development.”

Every September, the Needham Public Schools publishes a Performance Report which is mailed to every Needham residence. The 2006 Performance Report offers factual information that highlights accomplishments and lays out challenges. It reflects the system’s commitment to data-driven decision making, honest communication, concern for the achievement of all students, and continuous improvement. The report is organized with student performance as its central focus, with additional information about staff, finances, planning, and community satisfaction. A section of the report is devoted to each of these topics.

This publication is also available to view on the Needham Public Schools website under School Committee reports: www.needham.k12.ma.us.

PUBLIC WORKS

PUBLIC WORKS DEPARTMENT

Richard P. Merson, Director of Public Works



DEPARTMENT OF PUBLIC WORKS

Richard P. Merson, Director

Robert Lewis, Superintendent Water & Sewer

Anthony DelGaizo, Town Engineer

Lance Remsen, Superintendent Parks & Forestry

Chip Laffey, Superintendent Recycling & Transfer Station

Steve Hawes, Garage & Equipment Supervisor

Purpose

Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal and recycling, traffic control, parks and forestry maintenance and snow removal. The Department provides its own administration, engineering and equipment maintenance.

FY 2006 Highlights

- Shipped 7845 tons of rubbish to Wheelabrator Millbury (Waste-to-Energy Plant).
- Recycled 67% out of the solid waste stream.
- Recycled 3430 tons newspaper and mixed paper, including phone books and magazines; 844 tons of commingle, including glass, aluminum and tin cans, milk & juice cartons, plastic food & beverage containers with the recycling symbol #1-#3, and 187 tons of cardboard.
- Removed 842 tons of metal and 6 tons of tires from the waste stream.
- Removed 23 tons of paint, 14 tons of waste oil and anti-freeze from the waste stream.
- Goodwill & Red Cross received 193 tons of textiles.
- Composted 10,478 tons of yard waste.
- Processed 6424 tons of DPW construction waste, e.g. from the replacement or repair of water, sewer & drain pipes, roads and sidewalks.

- Under the Department of Environmental Protection (DEP) waste ban mandate, removed from the waste stream 67 tons of Cathode Ray Tubes (CRT) in computer monitors & televisions, VCR's, rechargeable batteries (lithium & nicad), mercury thermostats & thermometers, and collected 28,676 linear feet of fluorescent light tubes, 337 lead acid batteries, 323 propane tanks, and performed 96 waste load inspections of vehicles on tipping floor.
- 10,376 Disposal Area user stickers were purchased of which 10,255 were residential & 121 were commercial.
- Established Paper Recycling Program at the Pollard School and 67 tons of paper was diverted from the waste stream in the first 30 months of the program.
- Started the Wood Diversion Program to comply with DEP mandate that went into effect June 1, 2006.
- Held one successful Annual Household Hazardous Waste Collection Day & the November leaf Sundays Program.
- Town Meeting approved Purchase of Trommel Screener at \$110,000. In the first 36 months of operation, the Trommel Screener processed materials (brush, grass & leaves) into organic compost and generated \$235,366 in revenue and avoided cost to the Town. November leaf Sundays Program.
- Town Meeting approved Purchase of Wood Grinder at \$149,734. In the first 24 months of operation, the Wood Grinder generated \$29,230 in revenue as well as meeting the wood waste processing needs of the Town.
- Replaced the facilities old analog scale that had been in service since 1987 with an up-to-date digital scale.
- Inspected 369 Street/Sidewalk Occupancy and Excavate permits.
- Continued the repair and preservation of the Town's 123 miles of roadways including 12 miles of asphalt paving & surface treatment; 7,150 gallons of crackseal; 2,200 gallons of rubberized crackseal adjustment of over 500 utility structures; & adjusted and repaired 400 driveway aprons.
- Repaired 14 miles of grass berms; and repaired & installed 3,200 feet of granite curb.
- Continued the preservation of the Town's 160 miles of sidewalks, including the reconstruction of 20 handicap ramps and repaired .94 miles of sidewalks.
- Proceeded with the scheduled maintenance and repair of traffic signs, traffic markings and parking meters, and with the repair and update traffic signal equipment.
- Continued to improve the Snow & Ice Program to provide the best service to the Town through equipment upgrade, use of biodegradable anti-icing chemical, employee training and tactical improvements, and re-design of traditional snowplow routes.
- Closed-out the Parish Road reconstruction project.
- Completed the construction of Dedham Ave. Parking Lot.
- Concluded the road reconstruction of Great Plain Ave. and Wellesley Ave. & Cedar St. intersection.
- Continued Street Resurfacing/Reconstruction Capital Improvement Project
- Completed design of Staging Pad for Trailers at the Recycling Transfer Station.
- Successfully completed Phase IV of the Brook & Culvert repair project.
- Completed the preliminary design of sewer system rehabilitation infiltration removal for Area 2 and Lower Areas 21 & 24.
- Completed Route 128 water main replacement feasibility study.
- Concluded the design of Great Plain Ave. Sewage Pumping Station.
- Completed the St. Mary Water Pumping Station preliminary design.
- Completed the design of Memorial Park parking lot renovations.
- Provided support information for GASB 34.
- Responded to 233 Parks & Forestry Division work requests.
- Continue Tree Planting Program by planting 56 street trees and handed out 100 Concolor Fir Seedlings.
- Removed 72 trees and performed 3,278 hours of tree pruning.
- Needham recognized as Tree City USA for 11th year.
- The 2006 Arbor Day activities included the planting of 4 Red Maples with the students at Newman School.
- Continued Town's beautification effort to improve parking lots including weeding, the addition of 33 yards of mulch, replacement planting of 2 trees and 23 shrubs.

- Multi-use field renovation work occurred on Defazio #2, Cricket & Memorial Park, including Memorial Park practice football field being re-graded with addition of 200 yards of loam.
- Diamond renovation work occurred at Mills, Avery, Small and Memorial Field #1 with the addition of clay soil additive.
- Repaired Walker, Defazio #9, High Rock and Perry backstops.
- Turf Maintenance Program included 68 acres being placed on a fertilizer program, 28 acres received lime, 31 acres received 2 aeration treatments and 24 acres received 3 aeration treatments, & 8 fields were over-seeded.
- New post lights were installed at the Heights Common.

SOLID WASTE DISPOSAL AND RECYCLING ADVISORY COMMITTEE

Lee Fox, Chairman

Jeff Cogswell

Mike Diener

William Connors

David Turgeon

Jeff Heller

Irwin Silverstein



Purpose

The SWD/RAC provides citizen input regarding the Town's trash disposal and recycling programs to the Department of Public Works, which operates the Recycling and Transfer Station, and to the Board of Selectmen, and to the Town Meeting. The Committee was reauthorized by Town Meeting, Article 72 (ATM, May 2006). Each year we review the sources and uses of funds for the RTS Enterprise Fund and recommend fee changes to the Board of Selectmen, if required.

Our members are appointed annually by the Board of Selectmen; we now have five members with openings for two additional members. We meet monthly on the 4th Wednesday evening of the month at 7:30 p.m. at the Pollard Media Center (Inner) and the public is invited to attend our meetings.

FY 2006 Highlights

- Trash disposal contract renewal: On June 30, 2008, our 20-year contract for waste disposal service with Wheelabrator Energy Systems (WES) in Millbury will end. The Committee made a recommendation to Town Meeting regarding acceptance of the contract renewal offer or disposal by some other means. As input, the Committee recommended that the Town join into a compact with the other 35 towns that now have long-term contracts with WES to review the market conditions and options available for trash disposal other than incineration at WES. A consultant was retained to perform this work. The committee recommended – acceptance of the contract offer from WES for trash disposal service – at the Annual Town Meeting in May, 2006 and that recommendation was passed. We anticipate that the market conditions will allow us to reduce our cost of trash disposal by at least 22% or \$20.50 per ton starting in July, 2008.
- Policy recommendation regarding public support for RTS Enterprise Fund (RTS/EF): In 2005, the Committee was asked to recommend a policy regarding continuation of public support for the RTS Enterprise Fund. The Committee recommended that the RTS/EF be one-hundred percent supported by user fees instead of continuing the current practice of mixed funding. In FY 2005, 63% of the cost of the RTS

Enterprise operation was met by user fees; a subsidy from the General Fund in the amount of \$670,000 made up the balance.

- In 2006, the Committee continued to pursue rate modifications aligned with policy objectives. The rate modifications in 2006 included: 72% of the cost of the RTS Enterprise operation was met by user fees; a subsidy from the General fund in the amount of \$570,000 made up the balance.
- Trash/recyclables at schools: In 2006, the Committee continued to support the schools in their efforts to collect recyclable paper. Additionally, the Committee received preliminary data from the Needham RTS on the implementation of Town-supported trash collection. A key finding of the DEP-granted 2004 study of the school recycling program was that trash disposal could be reduced by ten to twenty percent if half of the waste paper is being recycled. The intent of bringing the trash collection into the Town's services is to provide an incentive to improve recycling recovery rates. Data collection for the program is currently underway.
- In 2006, management of the convenience center or "Re-Use-It" Area was modified and is currently under study for further change. The need for modification was brought about by public concern for inequity of use by residents. Additionally, the loitering of vehicles posed a safety concern to the Town. The modification authorized for this year is to reduce resident time to ten minutes every hour by any one vehicle. The modification is enforced by the RTS.
- An increase in contract rate for sale of recycled paper was negotiated in 2005: This change produced revenue for the RTS/RF of \$35,837 in FY 2006.
- The RTS continues to expand its yard and waste activity to include sale of both compost and loam to the public as well as to landscaping contractors. It generated \$46,399 of revenue in FY 2006 to help support the operating cost of the RTS.
- The RTS continues to rent out its trommel screener and wood waste processor to other towns in the area. In addition to paying for the maintenance of this equipment, that activity generated \$28,688 of revenue for FY 2006 to help support the operating costs of the RTS.
- Thanks to the effort of the RTS users, the recycling level has increased slightly from 41.57% of Needham's trash (exclusive of yard waste and construction debris) to 41.69% in FY 2006 reducing the amount that has to be hauled to Wheelabrator and burned at a significant cost to the users.

PUBLIC FACILITIES

PUBLIC FACILITIES DEPARTMENT- OPERATIONS

Mark LaFleur, Director Facility Operations

Paul Comerford, Supervisor of Custodial Services

Carolina Faricelli, Administrative Specialist

Barbara Jackman, Department Specialist

Kimberly Taylor, Department Assistant

Purpose

The Public Facilities Department, Operations Division identifies, plans for, coordinates, and executes routine daily maintenance and custodial care of all Town buildings. In addition, the Department formulates long-range building related capital needs, including cost estimates and feasibility assessments, for planning purposes.

The 2005 Annual Town Meeting created the Department of Public Facilities under the direction of the Town Manager. The new department was preceded by the Municipal Building Maintenance Board which had been in existence since 1995.

Buildings cared for and maintained by the Public Facilities Department include, Town Hall, Public Safety Building, Fire Station #2, Public Library, DPW Main Building, Charles River Water Treatment Facility, Ridge Hill Reservation (three buildings), Carleton Pavilion, Stephen Palmer Building (Council on Aging), Memorial Park Fieldhouse, Needham High School, Pollard Middle School, Newman Elementary School, Broadmeadow Elementary School, Eliot Elementary School, Mitchell Elementary School, Hillside Elementary School, High Rock School building, Emery Grover School Administration Building, and the Daley Maintenance Building.

FY 2006 Highlights**High School**

- Set up service contract for new emergency generator, tested elevators and fire alarm systems.
- Various trade and staff members attended numerous HVAC training, balancing, commissioning training/troubleshooting sessions.
- Various trades and staff members attended plumbing, electrical, acid neutralization tank, telephones, lock systems, alarms, keying, etc., training sessions.
- Hung parking signs & snow markers, including “Buckle Up” and “No Tobacco” signs).
- Several staff members spent the better part of the spring and summer of 2006 sorting, moving, and disposing of furnishings and equipment for the High School, High Rock, Library, and Pollard.
- Replaced two sections on the domestic hot water boiler.
- Replace the middle (if facing school) set of exterior concrete steps at the Webster Street entrance. The old steps were severely deteriorated from salt and other ice melt products.
- Welded a 34 inch long patch on a four inch diameter steam line in Webster Street crawlspace.
- Cleaned up after a major water leak incident in a 600's wing custodial closet including replacing ceiling tiles, opening up – drying out – and closing walls, replacing carpeting and monitoring air quality.
- Pumped out the “A” building elevator pit which filled with water as a result of a pipe leaking in an adjacent restroom.
- Inspected, serviced, and repaired all unit ventilators in the Media Center.

Pollard

- Replaced control system relay coil on the Lecture Hall elevator.
- Replaced flow switch on fire alarm sprinkler system.
- Replaced HVAC circulating pumps including new welded flanges in rear (1969) boiler room.
- Repaired several lamps and ballasts on pole mounted parking lot lights.
- Painted the following: 14 Classrooms, 4 offices, one stairwell and two corridors, using funds from spring 2006 ATM, Article 56.
- Replaced the vinyl composition tile & nosing on the choral room risers and platform.
- Replaced wood stringer supports for basketball backstops in both gyms.
- Replaced burner assembly & heat exchanger on the “PVI” domestic hot water heater.
- Replaced 1,400 square feet of vinyl composition floor tile in the Lecture Hall lobby area.
- Removed a “backdrop” metal partition wall in the TV Studio, (room #225.)

Newman

- Installed two “Saf-locs” on basketball backstops over the gym bleachers.
- Replaced wood stringer supports for basketball backstops in the gym.
- Lots of paving and pothole repairs. Paved some walkways.
- Removed large Sephora tree in middle courtyard.
- Removed VAT (vinyl asbestos tile) and carpet in 16 classrooms, 5 offices, 2 storage rooms, locker room, & kitchen restroom. Installed new carpet & tile, approximately 20,000 s.f., kitchen using funds from spring 2006 ATM, Article 56.
- Painted the following: 8 restrooms, 42 exterior doors, and one gymnasium wall using funds from spring 2006 ATM, Article 56.
- Trimmed and mulched entire front courtyard.
- Replaced 4 leaking sections on steam boiler #1.
- Capped two leaking cast iron sections of the #2 steam boiler.
- Replaced and wired the auditorium stage audio/visual screen with a new 12 ft. x 12 ft. electrically operated A/V screen.
- Replaced one sump pump in the rear corridor crawl space.
- Defrosted, scraped, and painted the walls and ceiling of the kitchen walk-in freezer.
- Replaced the main HVAC system compressor motor.

Mitchell

- Replaced the folding partition wall separating classrooms #18 and #20 with a soundproof “Durarock” permanent wall including the replacement of four porcelain-on-steel white marker boards and four natural cork bulletin boards.

- Removed/decommissioned handicapped lift in main lobby.
- Enhanced kitchen storage exhaust for new freezer.
- Installed new electricity operated backboards in gym.
- Replaced broken ceiling fans in cafeteria. (Reused fans from old Eliot School)
- Installed concrete entrance ramp outside room #1.
- Repaired pavement/potholes in rear lot and playground.
- Using funds (\$40,000) from the spring 2006 ATM, Article 53, the following electric system repairs/upgrades were done:
 - Replaced all exit signs and emergency lighting, replaced as well as added additional building mounted exterior light fixtures, replaced pole mounted exterior light fixture including pole, made safety upgrades to several electric distribution panels, and rewired one main electric distribution circuit.
- Using funds (\$30,000) from the spring 2006 ATM, Article 52, "Partial Roof Replacement", Design and Bid portions of the project were conducted. Work is scheduled to take place during summer of 2007.
- Replaced all 13 gym windows with polycarbonate panels, each 2 ft. x 1 ft.
- Replaced the main HVAC system air compressor.
- Installed a dedicated 15 amp electrical circuit and outlet for the aquarium tank pump.
- Rebuilt one flush wall mounted electrical sub-panel in the 1968 (5th grade) corridor.
- Replaced the circulating pump on the domestic hot water system.

Hillside

- Installed two ceiling fans, including speed controls in the gym.
- Replaced emergency light wall packs throughout the building.
- Replaced steam traps throughout the building.
- Supplied / replaced 16 classroom area rugs.
- Replaced unit ventilator steam coils in ten (10) classrooms and the Media Center (one unit).
- Installed porcelain-on-steel white markerboards in rooms #2 and #17A.
- Installed eight (8) new flame retardant, clutch operated, bead chain, room darkening, window shades in the Media Center.
- Repiped and isolated the return lines on the domestic hot water boiler to allow for more even distribution of water treatment chemicals in the main heating system boilers.

Broadmeadow

- Painted the following: 3 classrooms, Performance Center, and one corridor, using funds from spring 2006 ATM, Article 56.
- Tested the fire sprinkler system and replaced a leaking sprinkler head in the main entry foyer.
- Thoroughly cleaned ETC basement level storage room #007 including all stored items within room. This environmental/mold issue was the result of ground water intrusion. Cleanup the costs including environmental testing will be paid by our property insurance company.
- Caulked all seams on the rooftop metal chimney flue pipes.

Eliot

- Replaced the control on the "Exhausto" boiler draft fan.
- Set up granite bench memorial adjacent to playground for deceased teacher.
- Trimmed and mulched front shrub beds.
- Repaired one pole mounted parking lot light (hit by snow plow).
- Relamped fifteen, 150 watt metal halide parking lot lights. (on poles)
- Repaired 2 vandalized pole mounted parking lot light fixtures.
- Supplied two 12 ft. x 32 ft. bound area rugs for a special needs classroom.
- Installed two dedication plaques on an exterior wall adjacent to the playground.

Emery Grover

- Replaced steam traps throughout building.
- Installed and wired ceiling mounted electric heat blower units in two upper level offices.
- Replaced two small residential size steam boilers with one Weil McLain #1080 commercial size steam boiler including replacement of the condensate tank and boiler feed pumps in order to provide proper steam pressure to building radiators.
- Replaced all radiator steam vents.

- Repaired leaking/severely corroded steam piping/fittings in the curriculum center, basement room, basement storage room, and the basement corridor.

break

High Rock

- Moved lots of furniture and junk! (To and from High School – Pollard – Library – Town Hall).
- Removed entrance security device (used by Library).
- Replaced domestic hot water tank.
- Removed 2 counter and sink units.
- Replaced kindergarten room ceiling tiles.
- Painted kindergarten room.
- Plugged all bubbler drains.
- Repaired 3 crawlspace steam leaks.
- Installed three (3) telephone lines and 3 telephones for the KASE Program.

All Schools

- Cleaned kitchen grease traps
- Inspected and serviced boilers and burners.
- Inspected and serviced elevators.
- Inspected and serviced fire sprinkler systems.
- Inspected and serviced fire alarm systems.
- Serviced all roof top HVAC units and exhaust fans.
- Cleaned off roofs and gutters.
- Serviced retractable gymnasium bleachers.
- Serviced mechanically operated gymnasium dividing walls.
- Performed maximum occupancy surveys/code reviews for all Auditoriums, Lecture Halls, Performance Centers, Cafeterias, and Gymnasiums. Appropriate occupancy signage was installed at conclusion of surveys.
- Provided chemical treatment program to all boilers
- Put out and filled sand barrels.
- Installed snow plow marking stakes.
- Swept and striped parking lots
- Serviced, including filter changes, all unit ventilators.
- Raked and vacuumed leaves!
- Replaced glass and warehouse vans. (Spring 2006 ATM, Art. 46, \$54,000.)
- Performed Federal “AHERA” asbestos inspections.
- Inspected and serviced kitchen stove hood fire suppression systems.
- Performed quarterly IPM (Integrative Pest Management) inspections.

Town Hall

- Replaced all 6 hinges on main entrance (front) double doors.
- Added new walls, wiring, outlets, switches, door & sprinkler heads in personnel office expansion.
- Rebuilt fire box in steam boiler.
- Replaced one split system A/C unit serving Data Processing.
- Inspected fire sprinkler system. (Replaced 2 faulty heads.)
- Installed and wired a 13,500 BTU “spot cool” HVAC unit (for heating and cooling) in the personnel offices in the upper level.

DPW

- Rewired a ceiling hung heat unit in the repair garage.
- Replaced the motor on a ceiling hung gas fired heater at West Street Pump Station.
- Replaced two leaking boiler tubes.
- Replaced control on electric engine hoist in repair garage.
- Wired ceiling mounted AV projector in conference room.
- Rebuilt HVAC system air compressor.
- Cleaned main entrance side, oil and water separator tank.
- Replaced one leaking boiler tube in the main administration building.
- Repaired two overhead doors in the vehicle storage garage. (Cable and roller replacements).

- Repaired a 220 volt electrical outlet used for a power washer in the vehicle storage garage.

Charles River Water Treatment Facility

- The following mechanical work was completed at the Charles River Water Treatment Facility in order to resolve HVAC operating problems: flushed and chemically treated the entire hydronic piping system, replaced the motor on one circulating pump, replaced seals on two circulating pumps, installed an air eliminator on the hydronic system, cleaned and tuned up boilers and burners, checked and adjusted all water flow valves, replaced one rooftop air conditioning unit and set up sequence of operation for the entire heating and ventilating system, and performed an air and water balancing of the entire HVAC system.

Ridge Hill

- Replaced the 4 section cast iron steam boiler in the main house basement including some asbestos abatement and removal.
- Replaced burner motor and repaired leak and flushed low water cut out on the barn house oil burner.
- Replaced nozzle, oil filter, copper tubing and strainer in main house oil burner.
- Drained, blew out, and filled with anti-freeze all plumbing lines serving the garage restrooms.
- Removed the main house exterior awning for the winter season.
- Repaired one of the awning support crossbars on the main house exterior.

Memorial Park Fieldhouse

- Replaced light fixtures in main garage. (4 ea., 4 lamp, energy efficient T-8 fluorescent fixtures).
- Repaired (new T-stat, wire, switch) ceiling hung gas fired heater in main garage.
- Painted stairwell, upper corridor, and two meeting rooms.

Claxton Fieldhouse

- Using funds from the spring 2005 ATM, Article 32, (\$60,000) ADA (Americans with Disabilities Act) renovations were designed and bid. Project work is scheduled to take place during spring 2007.

Police

- Replaced circulator pump on #1 chiller unit.
- Repaired gasoline tank fill (plow damage).
- Cleaned and disposed of all lead fragments in basement shooting range.
- Installed and wired a 208 volt/20 amp A/C unit in locker room.
- Tested and labeled all generator power circuits for E.O.C.(Emergency Operations Center) move in.
- Cleaned HVAC system ductwork including diffusers, registers, and grills.

Fire

- Replaced 6 exterior wall mounted light fixtures.
- Serviced apparatus air compressors at both stations.
- Made several overhead door repairs at Station #2.
- Serviced "Plymovent" vehicle exhaust units.
- Wired 220 volt, 30 amp electric clothes dryer in Station #1.
- Cleaned HVAC ductwork & diffusers in Station #2.
- Replaced one roof top packaged HVAC unit in Station #2.
- Tested and repaired alarm sprinkler system in Station #1.
- Replaced the rooftop packaged HVAC unit that services the sleeping quarters at Station #2.

Daley Maintenance and Supply Building

- Replaced four old wooden rotted overhead doors on the front side of the building with new steel doors.

PERMANENT PUBLIC BUILDING COMMITTEE

John Connelly, Chairman

Greg Petrini

Joseph Carroll

Paul Salamone

Stuart Chandler

Jefferey Solomon

George Kent, Vice Chair

Steven Popper, Director of Construction & Renovation

Purpose

The Permanent Public Building Committee ("PPBC") was formed in June 1996 with seven members that were appointed to be responsible for the construction, reconstruction, enlargement, or alteration to buildings owned by the

Town or on Town property. The PPBC is responsible for working with the individual user agencies as the need for a project, and/or a feasibility study, becomes established.

FY 2006 Highlights

The following is a summary of completed or ongoing projects the PPBC has supervised during the 2006 fiscal year (July 2005 to June 2006). These projects were initiated during the period of 2001 thru 2006 fiscal year.

Name: Broadmeadow School Reconstruction and Expansion
Project Status: Completed
Authorization: \$15,550,000
Budget Status: On Budget
Architect: DiNisco Design Partnership
Contractor: J. Slotnik Company
Project Mgr.: Gilbane Building Company

This project involved the renovation and expansion of the Broadmeadow Elementary School. The project scope included partial demolition of the existing school and addition 62,175 square feet of new space as well as 25,395 square feet of renovated space. This work began in June 2001 and is now occupied. Work continued on various elements of the building. Litigation on contract commitments was resolved in the spring of 2004 culminating with a Mutual Waiver Release and Settlement Agreement with the General Contractor. The new legal challenge that arose in fiscal year 2005 was resolved in the spring of 2006 and closeout of the project has occurred. Massachusetts School Building Authority auditing questions were addressed and full participatory reimbursement for the project was received from the State in 2006.

Name: Eliot School Construction and Expansion
Project Status: Completed
Authorization: \$14,500,000
Budget Status: On Budget
Architect: DiNisco Design Partnership
Contractor: Maron Construction Company
Project Mgr.: Gilbane Building Company

This project involved the demolition of the existing John Eliot Elementary School and construction of a new John Eliot Elementary School. The project scope included full demolition of the existing school and building 69,035 square feet of new space. This work was completed and the school building was occupied in February 2004. The remaining elements were completed satisfactorily and closeout of the project has occurred. Massachusetts School Building Authority auditing questions were addressed and full participatory reimbursement for the project was received from the State in 2006.

Name: Library Renovation and Expansion
Project Status: Ongoing final stages
Authorization: \$15,700,000
Budget Status: On Budget
Architect: Ann Beha Architects, Inc.
Contractor: G&R Construction Inc.
Project Mgr.: R.F. Walsh Company

This design and construction project involves the renovation and construction of 48,000 square feet of Library space. All additions to the original 1915 vintage building were demolished and replaced by 38,000 square feet of new space utilizing the current library property. The project was initiated after an override appropriation vote in April 2003. A parking area allowing for 50 spaces was rebuilt, and utilization of parking in the adjoining Christ Episcopal Church lot by way of a License Agreement with the Church has been initiated. Demolition and abatement of the existing structures began in July 2004 and was completed in September 2004. Construction for the new Library started in October of 2004 and was complete by the end of January 2006. The Library opened to the public on April 2, 2006. A few elements such as a new exterior handrail at Highland Avenue and the commissioning of the HVAC system are still being worked on.

<u>Name:</u>	High School Renovation & Addition
<u>Project Status:</u>	Ongoing
<u>Authorization:</u>	\$51,300,000
<u>Override:</u>	\$10,700,000 (April 2005)
<u>Total Budget:</u>	\$62,000,000
<u>Budget Status:</u>	On Budget
<u>Architect:</u>	Drummey, Rosanne & Anderson, Inc.
<u>Contractor:</u>	TLT Construction Corp.
<u>Project Mgr.:</u>	Gilbane Building Company

This design and construction project involves the rebuilding and renovation of 280,080 square feet of educational space at the current location of the High School over a four and a half-year construction period which began in the summer of 2004 with a rebuild of the existing parking lot expanding on the number of spaces in anticipation of the general construction work. The project began with a Town override vote for appropriation in October of 2003. Approximately 65% of the space will be new construction replacing sections of the 1950 and 1960 additions to the High School which will be demolished. Retaining the original building is an integral part of the plan. Students will be phased into the new facility as the staged construction becomes complete. Design was completed in October 2004 and a construction contract was placed in December 2004. Phase 0 (rework of exterior parts of the site, including increasing the number of parking spaces) was completed in September 2004 in advance of placing the general contract. Project completion is scheduled for September 2008.

On November 17, 2004, the general contractor bids were received. Due primarily to the inflation of building material costs, difficult site conditions and anticipated issues in the 1930 portion of the building, the cost of the project was projected to increase by \$10.7 million. After approval of Article 1 at the Special Town Meeting on February 7, 2005, an override in the amount of \$10,700,000 was brought before the Town voters in April 2005 for a town wide vote. The override passed. The contractor, TLT Construction, started work on Phase 1, the new classroom wing, in December 2004 and completed work on this phase, allowing approximately 2/3 of the "new" added space to be occupied, in September 2006. The project is planned to take place over five separate phases, including the initial Phase 0.

Phase 2 (demolition of the math/science wing and construction of the remaining "new" academic space) commenced on June 21, 2006 and has a scheduled completion date of June 2007. The planned start dates for Phase 3 (renovation of the original 1930 building and construction of the new gymnasium) is June 25, 2007, with a completion date of December 2007, and Phase 4 (demolition of existing buildings, renovation and reconstruction for Webster Street bus loop) is January 2008 with a completion date of September 2008.

<u>Name:</u>	Facility Master Plan Feasibility Study
<u>Project Status:</u>	Completed
<u>Authorization:</u>	\$150,000
<u>Budget Status:</u>	On Budget
<u>Architect:</u>	DiNisco Design Partnership

At the 2005 Annual Town Meeting, Article 36: Appropriation for a Facility Master Plan Feasibility Study was approved. The study evaluated the needs of municipal departments including the School Administration Building, Town Hall, Department of Public Works and the Council on Aging. The study also evaluated optimal locations, reuses, renovations, reconstructions and alternative spaces for the municipal departments and their existing buildings. A Facilities Working Group, comprised of 16 members selected by the Town Manager, was an active participant in the proceedings. DiNisco Design Partnership was chosen in September 2005 to complete the study and submitted a Final Report on December 6, 2006. Findings of the Report were brought before the Special Town Meeting in November, 2006.

The PPBC is challenged by the enormously important and complex projects that have been appropriated by the Town. Successful execution of these projects is essential to successfully integrate these projects within the Town's infrastructure.

COMMUNITY SERVICES

PUBLIC HEALTH DEPARTMENT

*Peter J. Connolly, M.D.
Edward V. Cosgrove, Ph.D.*

*Denise Garlick, R.N.
Janice Berns, R.N., M.S., Ed.D., Director*



Public Health Department

*Janice Berns, Director
Donna Vigliano, Public Health Nurse
Tara Gurge, Environmental Health Agent
Maureen Doherty, Asst. Emerg. Preparedness Coord.*

Jean Flotgraf, Office Assistant

Jane Lischewski, Office Manager

Bryan Eustis, Program Specialist

Donna Carmichael, Public Health Nurse

Brian Flynn, Restaurant Inspector

Not Shown: Maryanne Dinell, Traveling Meals Coordinator

Purpose

The Needham Health Department is empowered through the Needham Board of Health by the Massachusetts General Laws to enforce state and local public health and environmental regulations. The mission of the Department is to preserve, protect and improve the public health and social well being of the citizens of Needham by promoting health and preventing disease and environmental pollution.

FY 2006 Highlights

- The first Public Health grant funded by the Southeast Homeland Security Council to expand the Needham Volunteer Medical Corps and develop corps in six surrounding towns.
- Memorandum of Understanding signed with the 27 towns of the Region 4B Emergency Preparedness Region and Boston.
- \$314,032 in Grants and Donations and \$69,000 in Permits and Fees received
- Needham became a HeartSafe Community with the efforts of the Health Department, Fire Department, Police Department, School Health Services Department, and Beth Israel Deaconess Hospital Needham. AED's are in place in 13 Town Buildings and Schools and 235 employees are trained in CPR and the use of AED's
- The Needham Volunteer Medical Corps has expanded to 180 volunteers in Needham and to over 900 in the sub-region of Dedham, Canton, Milton, Norwood, Westwood, and Wellesley. Ten trainings were provided and two exercises including a communication exercise and a full-scale emergency dispensing site exercise with over 180 volunteers.
- The Local Emergency Planning Committee received Full Certification from MEMA.
- Four Emergency Dispensing Sites have been identified in Needham and registered with the Massachusetts Department of Public Health and Center for Disease Control in the event of an emergency.
- There were 109 communicable diseases reported and investigated by the Public Health Nurses.
- More than 1,980 persons participated in the flu immunization clinics, including clinics and special population groups, and over 2,450 doses were distributed to local nursing homes, and pediatric practices.
- Capacity in nursery school, day care and before and after school programs licensed by the Health Department increased to 1,784.
- More than 2,392 persons consulted the Public Health Nurses for wellness visits.
- There were 382 food service inspections conducted on 124 establishments. Every food establishment was inspected routinely every six months as required by the Massachusetts Department of Public Health and more often when necessary.
- There were 142 Title V septic system inspections, plan reviews, and home addition reviews (with septic).
- There were 98 general nuisance inspections (98% responded to the same day as complaint was received).
- The Traveling Meals Program delivered over 10,958 meals and volunteers provided over 3,300 hours of service to pack and deliver the meals.
- There were 86 pets placed under quarantine by the Animal Inspectors.

- The Health Department web page continues to grow and includes application forms, links and educational information. Please view us at www.town.needham.ma.us/boh.

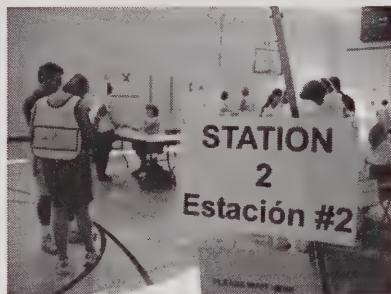
Grants and Awards

\$126,000	Homeland Security Grant to build the Volunteer Medical Corps purchase emergency equipment, supplies, trailer, generator, and two training exercises.
\$10,000	MetroWest Health Care Foundation Grant awarded to develop the role of the Public Health Emergency Preparedness Coordinator.
\$8,450	Region 4B Public Health Emergency Preparedness to develop educational materials and emergency supplies.
\$5,000	Virginia & Ruth Bigwood Domestic Violence Trust Fund - supports activities of the Needham Domestic Violence Action Committee and the Board of Health.
\$70,000	Human Services: grants and donations from state organizations, community organizations and churches to assist needy residents in obtaining fuel, medical care, emergency food, and other emergency assistance as needed.
\$22,481	Springwell grant for individuals in the Traveling Meals Program who are unable to pay cost of their meal.
\$3,101	“FRIENDS” of the Needham Board of Health and Traveling Meals Program, Inc. The group was formed by Needham residents to assist the Health Department in raising and obtaining funds for programs not fully supported by Federal, State and Local Government programs. Funds are used to assist Traveling Meals clients to pay for meals and to assist residents with fuel expenses. Participants must meet federal eligibility requirements or have other demonstrated need. FRIENDS also support Health Department programs and initiatives.
\$3,000	Smokefree Communities Grant – from the Massachusetts Department of Public Health. The towns of Belmont, Brookline, Milton, Needham, Newton, Waltham, Watertown, and Wellesley received a combined grant of \$60,000 to continue compliance checks of tobacco vendors and enforce workplace policies.
\$31,000	CHNA#18 (MDPH) Community Health Network Area focused on Public Health Advocacy, Nutrition and Exercise projects.
\$35,000	Volunteer Services provided over 3,300 hours (approximately equal to \$35,000 in salary) to pack and deliver meals to clients in the Traveling Meals Program.

Public Health and Safety

Increasing concern for emergency preparedness 24/7, emergent and re-emergent diseases, and new environmental regulations require that the Health Department sustain and increase its environmental oversight, emergency response and broad-based training programs. Emergent and re-emergent infectious diseases, such as: Eastern Equine Encephalitis, SARS, West Nile Virus, Lyme Disease, Rabies, Tuberculosis, and the potential for outbreaks such as a Pandemic Flu, reaffirm the need for strong oversight by the Health Department and prompt investigation of all disease reports. These threats require greatly increased coordination between town departments and local communities. Because of the threat of bioterrorism, the department will increasingly be called upon to support police and fire departments in planning for incidents and addressing community concerns. Additional activities during the past year to those mentioned under the Highlights Section include:

- 24/7 coverage for emergencies maintained
- The Health Department continues to meet monthly with the Emergency Region 4B consortium that includes 27 towns and participated in a regional exercise on avian influenza. Health Director was elected to the 4B Executive Board.
- The Health Department and the Fire Department Co-chair the Local Emergency Planning Committee (LEPC) which continues to meet monthly with town departments, local hospital, businesses, the media, and residents.
- Emergency Plans continue to expand and be updated including Special Populations and Emergency Dispensing Plans.
- All staff trained in Incident Command and National Incident System 100, 200, and 700.
- Mailer to all residents on Emergency Preparedness.



Public Health Nursing

The Public Health Nurses continue with disease investigation and surveillance within the community, offer advocacy, consultation, counseling, outreach/case finding, health promotion, screening and immunizations. The Needham Health Department provides community outreach through speaking engagements with community groups, the local hospital, and town employees. Health Matters articles are published monthly and local cable spots are done periodically. The focus of these programs is to keep our community updated and educated on the constant changes in Public Health.



The Public Health Nurses license and conduct health and safety evaluations of the nursery schools, day care programs, after-school programs, summer camps and tanning parlors within the community. They coordinate human service programs such as the Federal Fuel Assistance program, the Good Neighbor Programs, the Salvation Army Local Unit and coordinate assistance with other local agencies and churches. The Public Health Nurses also administer the food stamp program for the elderly and the disabled in the community.

The Needham Health Department has developed and continues to build the Needham Volunteer Medical Corps (NVMC) to assist in Emergency Response. We have over 180 qualified and enthusiastic volunteers to serve as members of a response team for local and regional emergency health situations such as dispensing medication or vaccinating the Needham population.

Communicable Disease

The following communicable disease statistics represent those reported in the last three years, along with some of the screening programs and activities performed during the year:

	FY 06	FY 05	FY 04
Campylobacter	2	6	3
Cryptosporidia	4	0	0
E-Coli	0	0	0
Giardiasis	1	3	3
Hepatitis A	2	0	0
Hepatitis B	8	8	3

2006 ANNUAL TOWN REPORT

Hepatitis C	0	0	2
Listeria	1	0	0
Lyme Disease	38	23	27
Inv. Haemophilus Influenza	1	0	1
Shigella	1	0	0
Meningitis Viral	0	0	4
Strep A	0	0	2
Pertussis	15	16	8
Rabies (Animals)	0	0	0
Salmonellosis	4	6	5
Tuberculosis Pulmonary	1	2	0
Positive PPD	6	3	3
Varicella	17	15	0
Inv. Strep Pneumonia	7	5	2
Tuberculin Non Pulmonary	1	0	0

Screening Programs

	FY 06	FY 05	FY 04
Colo-Rectal Screening	35	50	51
Employee Office Visits	153	129	172
Employee Wellness	851	495	-
Glaucoma	16	27	21
Hearing	65	149	146
Mantoux Testing	112	71	276
Police Weight Screening	41	39	45
Skin Cancer Screening	60	53	43
Vision	65	149	146
Wellness Office Visits	810	1,954	2,241
Wellness Clinics - Visits	240	254	272

Immunizations

	FY 06	FY 05	FY 04
Influenza (Doses Administered & Distributed)	4,520	3,960	3,490
Other Immunizations Administered	160	86	140
Local Area Vaccine Distribution Doses	12,778	12,442	12,363
YTD Vaccine Value (provided by the Massachusetts Department of Public Health)	\$452,300		

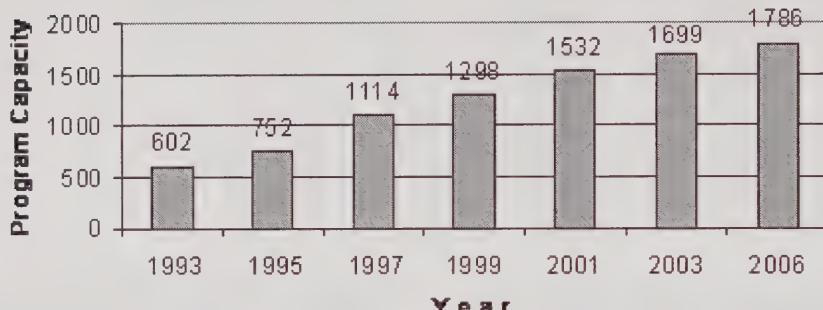
Licensed Facilities

	FY 06	FY 05	FY 04
Day Camps	8	8	7
Inspections	21	24	24
After School	13	13	13

2006 ANNUAL TOWN REPORT

Day Care Facilities	18	18	17
Total Enrollment	1,784	1,737	1,746
Inspections	62	68	84
Tanning Parlors	2	2	3
Inspections	4	4	6

Day Care and After School Program Capacity by Year



Human Services

Senior SAFTE

The Public Health Nurses coordinate the Senior Safety And Food Training and Education Program (Senior SAFTE) with the Traveling Meals program coordinator. In the past six years of the program, over 471 home visits were conducted to review nutrition, medication management and safety issues with this high-risk population. Senior SAFTE's goal is to keep Needham's elders living safely in their homes.

Federal Fuel Assistance Programs

The Salvation Army Program, "Gift of Warmth" and "FRIENDS" Programs assist those Needham residents who meet specific financial criteria, with payment towards heating and electric bills. Federal Food Stamps for Senior Citizens and disabled individuals only, are available to qualified Needham Residents.

COMMISSION ON DISABILITIES

Elaine Saunders, Co-Chair

Susan Rains

Jeanie Martin, Co-Chair

Andy Wise

Susan Crowell, Secretary

Dale Wise

Debbi Heller

Patrice Snellings, Liaison from School Committee

Karen Pierce

Paul Spooner, Consultant from Metro West Center

for Independent Living

The Needham Commission on Disabilities (NCOD) meets on the third Tuesday of the month with the following membership: 9 members; a majority of whom are disabled; one of whom must be a family member of a person with a disability; and one of whom must be an appointed municipal official, and other interested Needham residents.

FY 2006, there were eight members with one vacancy.

Purpose

- To advise municipal officials, public and private agencies, and other individuals to ensure compliance with federal, state, and local disability laws.
- To promote full integration of persons with disabilities into the community.
- To provide information, referrals, and technical assistance to individuals, businesses and organizations in all matters pertaining to disability issues.

2006 ANNUAL TOWN REPORT

- To participate in a variety of forums and media events to develop public awareness of persons with disabilities, and compliance with the Americans with Disabilities Act (ADA).
- To provide grants to community based organizations so that persons with disabilities can participate more fully in programs and activities in Needham.

Funds accrued from Handicapped parking fines were used to provide grants to individuals and organizations for materials and programs relating to people with disabilities.

Unseen Borders program was presented at the Newman School	\$600
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FY 2006 Highlights

- Continued discussions with School Department personnel regarding programmatic access at the High Rock School.
- Continued monitoring of and discussion with School Department personnel regarding accessibility issues at the high school, including auditorium lift, accessible entrances, and parking lot lighting.
- Participated in a walk though of the Needham Public Library to determine if it was in compliance with the Architectural Access Board (AAB) and ADA codes and noted areas needing attention before the official opening.
- Met with a representative of the Board of Selectmen regarding parking and interior access issues at the proposed Chabad Jewish Center in Needham.
- Communicated with the Needham Public Housing director to advocate for residents of Linden Chambers Senior Housing regarding poor conditions of ramps and inadequate lighting in the complex.
- Met with representatives from the Needham Historical Society to discuss issues of accessibility including portable threshold at the Newman School site.
- Advocated for state regulation concerning development of a registry for Personal Care Attendants which would monitor the quality of care and provision of benefits.
- Worked in conjunction with the Metro West Center for Independent Living in Framingham on all legal and technical matters pertaining to the disabled.
- Advised town officials and local businesses regarding the number and dimensions of handicapped parking spaces and of proper signage required for HP spaces in order to ensure compliance with ADA and AAB regulations.
- Continued to make available handicapped parking signs that comply with state regulations and town by-laws at a reduced cost to Needham businesses and town departments.
- Completed a Public Service Announcement about handicapped parking regulations for Needham cable.
- Maintained a force of trained volunteers that assist the Needham Police by taking photographs of violators of handicapped parking regulations.
- Continued to award grants to individuals and organizations for materials and programs relating to persons with disabilities.
- Continued to work with local officials to ensure compliance with state and federal laws regarding placement and number of properly engineered curb cuts and crosswalks within the town. (Funds made available from handicapped parking fines.)
- Reviewed the Town of Needham Self-Evaluation survey and distributed it to all departments to assess programmatic and architectural access.
- Distributed an updated NCOD brochure which is available at various town sites and is included in a welcoming packet for Needham newcomers.
- Interviewed by local print media regarding important accessibility issues in the town of Needham, including the library ramp and KASE program occupancy at the High Rock School.
- Distributed information about the registration of persons with disabilities in the Enhance 911 program, and automatic location identification system, through the local newspaper, local cable channel and by inclusion in the welcoming packet for Needham newcomers.
- Remained informed about regulations and issues concerning people with disabilities through subscriptions to publications, newsletters and through the public media.

COMMUNITY PRESERVATION COMMITTEE

Ron Ruth, Chairman

John Comando

Roy Cramer

Bruce Eisenhut

Cheryl Gosmon

Mary Ellen Herd

Paul Siegenthaler

Richard Weitzen

Cary Young

Patricia Carey, Staff Liaison

Nikki Witham, Recording Secretary

Purpose

Massachusetts General Law (M.G.L.) Chapter 267 of the Acts of 2000, Section 2, defines community preservation as “the acquisition, creation and preservation of open space, the acquisition, creation and preservation of historic structures and landscapes and the creation and preservation of community housing.” The Community Preservation Committee is appointed to make recommendations for use of the Community Preservation Fund.

FY 2006 Highlights

- The Committee created the initial Needham Community Preservation Plan and Application Process.
- The Committee held two public meetings in the Fall of 2005. The first public meeting presented the Community Preservation Plan and answered general questions about the state legislation. The second public meeting focused on the application process, and included a presentation from the Massachusetts Community Preservation Coalition outlining types of projects completed in other communities.
- At the November, 2005 Special Town Meeting, the Committee recommended approval of its first proposal. The Committee and Town Meeting jointly appropriated \$20,000 for the completion of the Town’s Open Space and Recreation Plan to the Town Manager, Conservation Commission, Park and Recreation Commission and the Planning Board.
- The Committee held a public meeting in April, 2006, to gather public input on the proposals under review for funding.
- At the May, 2006 Annual Town Meeting, the Committee recommended and Town Meeting approved the funding of four proposals:

\$ 25,000	Historical Commission	Master Plan for Historic Structures
\$ 47,700	Conservation Commission	Master Plan for Trails
\$ 58,000	Conservation Commission	Restoration of Two Ridge Hill Footbridges
\$324,500	Housing Authority	Design of High Rock Estates

- In addition to funding the proposals, Town Meeting also appropriated \$2,041,876 for the second round of funding for community preservation based on anticipated Fiscal Year 2007 revenues from the CPA surcharge. As required by the state legislation, funds were spent or put in reserve for Historic Resources, Community Housing, and Open Space. Remaining funds were placed in the Annual Reserve, for future projects in those categories or Recreation. Five percent of the revenue was put into the CPA Administrative budget.

NEEDHAM COUNCIL ON AGING

Betsy Tedoldi, Chairperson

Susanne Hughes, Vice-Chair

Roma Jean Brown

Carol deLemos

Morrie Dettman

Dan Goldberg

Helen Hicks

Vivian McIver

Andrea Rae

Colleen Schaller

Derrick Shulman

Mary Elizabeth Weadock

Sharon Lally, Executive Director



Purpose

The Needham Council on Aging was established by Town Meeting in 1957 and looks forward to celebrating its fiftieth year. Our mission is to respond to the needs of older residents' by providing a welcoming, inclusive, secure environment where individuals and families benefit from programs, services, and resources that enhance their quality of life and provide opportunities for growth.

As a town department the Needham Council on Aging is charged with serving Needham's 60+ population and their families, by addressing diverse aspects of aging service interests, concerns and needs. We provide advocacy for Needham's senior population on the local, regional, state, and national levels, to assure that needs and interests are being met, and that the quality of life for our residents is at an optimal level, in an environment that fosters independence.

The functions of the department are not confined by walls and we fulfill our mission as a true community partner by delivering programs and services in a variety of places, and wherever it is needed throughout the town. The COA also offers a variety of programs and services five days a week at the nationally accredited Stephen Palmer Senior Center. Some of the services and programs provided to meet our goals include, but are not limited to: outreach and counseling services, advocacy, transportation, daily meals, information and referral, health benefits counseling, volunteer opportunities, health & wellness information and screening, creative and social classes, educational programs, special events and trips, and a drop-in center for socialization, independent activities and learning opportunities.

FY 2006 Highlights

- During this fiscal year the Council on Aging underwent significant change. The Associate Director resigned her position affective June of 2005 and a staff member, Sherry Jackson, was promoted to fill this role. This change created a vacancy in the social service department which was filled in October 2005 at which time LaTanya Steele joined the staff. In December the Department was shocked by the sudden death of its Program Coordinator, Patti Marcus, and in January Sharon Lally resigned as Executive Director after 8 years of service. In February 2006 Penny Gordon was hired as Transportation and Volunteer Program Coordinator and a search for a new Executive Director was completed in late spring.
- Due to the commitment of staff, volunteers and all of the board members, the department continued to provide service to the residents of Needham. An acknowledgment and special thanks should be given to Sherry Jackson and Laura Schroeder, who rejoined the department, for their willingness to step into the role of Co-Acting Executive Directors during the time that the search process was being conducted for a new department head.
- The Stephen Palmer Senior Center is located at 83 Pickering Street where the professional Council on Aging staff has had oversight for services and programs for the past 26 years. The Center hours are Monday-Friday 9:00a.m.- 4:00 p.m. The Council on Aging office, located at the Stephen Palmer Senior Center is staffed Monday-Friday, 8:30a.m.-5:00 p.m. throughout the year.
- Based on discussion during the National Institute of Senior Centers National Council on Aging re-accreditation process the Council on Aging determined that it required better information about our

residents' desires for programs and activities. A Survey was designed and conducted with a random sample selected from the Needham Town Resident Listing.

- In response to community input new programs were being planned for implementation in FY 2007.
- Staff continued to provide information, referral and assistance to elders and their families
- Advocacy was provided in traditional and non traditional ways and individualized to meet unique needs. Intervention with a college on behalf of a cognitively impaired adult to ensure completion of a long sought after degree is one example, helping to arrange fuel assistance or the restoration of telephone service is another. Assisting a person in gathering necessary information and resources to facilitate relocation to the area is another way the staff became involved and consistently extensive telephone and personal contact was employed when helping to gather resources and find solutions.
- The Staff increased efforts to create community collaborations, thinking beyond established relationships, in an attempt to increase awareness and provide services to even more residents and families.
- Care Management was an ongoing need. This required identifying and arranging for services and working as a liaison between service providers and residents while ensuring accommodation to changes as needs fluctuated.
- As always interdepartmental collaboration was an important aspect of our work on behalf of Needham Residents this year.
- Counseling was once again a major component of services provided. Whether addressing immediate personal or family concerns, adjustment to retirement or late in life issues and planning, the staff was routinely called upon for facilitation, guidance and support.
- During FY06 Medicare instituted its new prescription drug program, Medicare Part D. This represented the greatest single change in Medicare coverage since its inception in 1965. Enrollment took place from November 15, 2005 to May 15, 2006. The extra work related to this required a maximum effort from all SHINE Counselors and staff as well as our entire Social Service Department, as all residents over 65 had to address this change. 84% of the contacts that occurred during this seven month period included information specific to Part D. Face to face contact in Needham alone increased during this period by over 500% from the previous year.
- Due to additional funding received through a grant from the State Pharmacy Assistance Program we hired Denise Roskamp as Outreach Assistant. She was instrumental in scheduling, coordinating and presenting Part D informational meetings before and throughout the Part D enrollment.
- Within the 22 Towns managed by our SHINE Coordinator there was participation in over 105 presentations and health fairs, which translated into contact with approximately 3,000 individuals.
- Approximately 240 Needham Residents received services through our SHINE Program, which translates to health care cost savings of close to \$200,000 during FY06.
- Volunteers completed well over 10,000 volunteer hours during this year to provide the department with the equivalent of at least \$150,000 worth of service.
- Strides were made to create an updated data base that would allow better communication with and utilization of our extensive volunteer corp.
- Outreach efforts were made to our volunteer pool to encourage ongoing participation and to create an opportunity to match interests, abilities and talents with departmental needs.
- Initial efforts were made to establish comprehensive volunteer manual and updated job descriptions.
- A new reporting system was established for the transportation division to improve efficiency, maximize limited resources to better serve residents, as well as to fulfill mandatory reporting requirements.
- Program opportunities were instituted that included van usage in new ways with the intent of welcoming new participants to the services and programs that the department had to offer while encouraging fuller utilization of available transportation.
- Throughout this year of much departmental change, the staff and volunteers, although struggling with their sadness and uncertainty and attempting to learn new roles and responsibilities, worked together to continue to provide necessary programming and services to the residents of the Needham Community. Everyone in the department wore many hats during this time and no one had the opportunity to focus solely on what their actual positions indicated their job functions to be. With this in mind data collection during this time was not a priority and therefore statistics available do not fully reflect the programming and service volume that was actually provided. However, much was accomplished during FY06 which is reflected in the fact that the department continued to function and to fulfill its mission and goals despite the tragedy and changes.

DEPARTMENT OF VETERAN'S SERVICES

John J Logan Jr., Director of Veteran's Services



Purpose

- To carry out functions assigned to the office by Chapter 115 of the General Laws of Massachusetts for the Towns of Needham and Dover.
- To keep a depository of discharges and records of veterans.
- To oversee the disbursement of veterans' benefits to veterans and their families.
- To see that all veterans' graves in Needham have an American Flag placed on them for Memorial Day.
- To see that all veterans' graves in Needham are kept and cared for.
- To help veterans and their families in complete VA forms to acquire pensions, insurance and other benefits to which they are entitled.
- To insure that veterans who die with funds are properly inherited.

FY 2006 Highlights

- The Memorial Day Parade.
- Veterans Day Ceremonies at Memorial Park.
- Decorating 2,304 veterans graves at St. Mary's and Needham Cemeteries for Memorial Day.
- Maintained a list of personnel serving in the US Armed Forces presently deployed in Afghanistan, Iraq, and throughout the world.

GOLF COURSE ADVISORY COMMITTEE

Jon D. Schneider, Chairman

Dr. Jonathan Bean

Roy A. Cramer

Jane Howard

John D Marr, Jr.

Robert J. Moore, Jr.

Ted Weiner

Purpose

The Golf Club Advisory Committee is appointed by the Selectmen to act as a liaison between Needham Golf Club and the Board of Selectmen. The Committee monitors Club operations to ensure that the Club is operated in accordance with the terms of the lease with the Town. The Committee also provides a forum for residents to obtain information about the operation of the Club and to resolve disputes with the Club. The Committee reports to the Board of Selectmen.

The Needham Golf Club is a private non-profit corporation organized in 1923. The Club operates a 9 hole golf course designed by Donald Ross. The Club own approximately 6.7 acres of land fronting on Green Street. The club house, parking lot and ninth green are on land owned by the Club. The remainder of the golf course is on approximately 58.4 acres of land leased from the Town.

The current lease, approved by Town Meeting in 1998, expires on April 14, 2009, but is subject to the right of the Town to terminate the lease any time upon action by the Town Meeting. The club pays yearly rent of approximately \$250,000, subject to adjustment based upon the consumer price index.

Under the terms of the lease, residents have the right to use the golf course on Tuesdays and after 3:00 on Sundays and Mondays with payment of the green fees that members of the Club must pay for guests. In addition, the Club accommodates the Needham High School Golf Team and allows use of the premises for winter sports. The lease imposes various restrictions on membership, including a requirement that 90% of new members must be residents of Needham.

FY 2006 Highlights

The Committee meets before the beginning of the golf season and at the end of the season. The Committee holds special meetings if matters arise at other times.

At the meeting held on November 14, 2005, the Club President, Thomas Hoban, indicated that the Club is considering a new clubhouse. At a minimum, the Club needs to make substantial repairs to the existing clubhouse, but the membership is reluctant to make improvements unless the current lease is renewed. Mr. Hoban indicated that the Club wants to begin discussion for renewal of the lease which has only three golf seasons remaining. The Committee responded that it is not authorized to conduct negotiations and that the Club should make a proposal to the Selectmen.

At the meeting held on April 10, 2006, the new Club President reviewed the membership process. He indicated that the Club had accepted 49 new members and that the new members spend approximately 4 years on the wait list. He discussed the rules for residents' play for the 2006 season. The Club has decided to lower guest fees and to allow residents to bring guests.

HISTORICAL COMMISSION

Carol J. Boulris, Chairman

Norman A. Homsy

Elizabeth L. Rich

Sandra B. Tobin

Reverend Cary Young

Purpose

The Historical Commission was established in 1976 by Town Meeting during the Bicentennial of the United States of America. Commission mandates and directives are included in the General By-Laws of the Town of Needham and Massachusetts General Laws, Chapter 40, Section 8D. Duties of the five member Commission, which is appointed by the Board of Selectmen, include recording the historical assets of the Town for local and state inventories and reviewing any proposed demolition involving a listed property.

FY 2006 Highlights

- Compiled booklet for the 30th anniversary of the Commission, listing highlights of the years, and distributed copies at Town Meeting.
- Responded to State Historic Preservation Planning questionnaire, sent by Mass. Historical Commission to assess future needs through 2010.
- Held meetings and public hearings with representatives of the owners St. Sebastian's School and abutters, in regard to the proposed demolition of the Lemuel Lyon House, Greendale Avenue, to make space for additional playing fields. A six-month delay was placed on demolition. Ultimately, the school made the house available to a historic house preservationist, who dismantled the house and moved it to Connecticut where it was reassembled.
- Presented to the Community Preservation Act Committee a \$25,000 request for historic preservation funds to hire a consultant to work on our Heritage Project, researching additional historic buildings and possible preservation methods. Town Meeting approved this request.
- Worked with Dr. and Mrs. Richard Toran to save the Israel Whitney House, a National Register property. All parties signed legal documents with restrictive covenants to the deed, thus preserving the house.
- Presented the Raymond F. Bosworth Award for Excellence in Historic Preservation to those responsible for the restoration/renovation of the 1832 Matthias Mills House and the 1842 Upper Falls Schoolhouse, which were combined to create a new Needham Historical Society headquarters. Recipients were the Historical Society, Doug Greymont and Doug Barisano who saved the schoolhouse, David Tocci who saved the Mills House, and Gregg and Dianna Meloni who preserved the former Society headquarters.

2006 ANNUAL TOWN REPORT

- Approved the restoration/renovation of the following historic houses: Mann-Blackman House, Fairfield St.; Dewing-Baker House, Grove St.; William Kingsbury House, Webster St.

MEMORIAL PARK

Ron Sockol
Charles Mangine

John Gallelo
Joseph McSweeny
David DiCicco



Purpose

- To provide a multiple use gathering location dedicated to the Veterans of this town in a safe and pleasant environment.
- The 13.5 acre grounds, building, scheduled use, and operation of the facilities is governed by five elected Memorial Park Trustees.
- Memorial Park is the site for many community and High School activities, including baseball, softball, football, use of the track and the gazebo.
- Town civic organizations use the grounds for multiple uses. Park and Recreation use it for family entertainment events during the summer. It is also used by organizations such as American Legion, Baseball, Adult Softball, Little League, Pop Warner Football, Needham Track Club, and some High School Sports Teams.
- A large number of organizations utilized the Memorial Park building to conduct their meetings, and house special events such as the Exchange Club's annual fruit sale and Summer League Baseball sign ups.
- To provide a visible attractive sign board for organizations to post and advertise up-coming events.
- To provide an eye-catching, pleasant entertainment area to sit and enjoy. The grounds are maintained by the Parks, Grounds and Forestry Department of Needham.

FY 2006 Highlights

- Needham High School Graduation exercises
- The Exchange Club's Fourth of July Festivities and Fireworks display
- The Ellie Bloom Special Olympics for Citizens with Special Needs
- Arts in the Park and Children's Theater sponsored by the Park and Recreation Department
- The American Cancer Foundation Fund Raiser- all-night walk around the track
- Memorial and Veterans' Day services to honor our Veterans
- The continued upkeep of the Memorial Park Garden
- A safe walking location for residents when other activities are not using the park
- A safe location for some High School students to park their cars during school hours

NEEDHAM CULTURAL COUNCIL

Jean Cronin Connolly, Chair
Norman Abbott
Sally Dempsey

Gail Gordon
Alice Kelleher
Claire Messing
Louise Miller



Purpose

The Needham Cultural Council (NCC) is a town-appointed agency of volunteers whose purpose is to promote and maintain the vitality of cultural resources within the Needham community and to support programs that promote excellence, access, educational opportunities, diversity and appreciation of diversity in the Arts, Humanities, and Interpretive Sciences. Through distribution of grant money made available by the Massachusetts Cultural Council (MCC), the Local Cultural Council funds a diverse cross-section of established community programs and artists of recognized cultural value while encouraging and supporting new programs. Though the establishment of *NeedArts*, the NCC supports a broad variety of art forms in our community, the ongoing work of individual artists, cultural education projects, collaborative proposals that bring together artists and other types of organizations, local cultural groups, programs and artists of recognized cultural value, and projects that serve specific populations – youth, elders, low-income, disabled, as well as services the community as a whole by providing up to date organizational, resources, and event information.

FY 2006 Highlights

The year the Needham Cultural Council established *NeedArts*, to unify and support the many Arts and Culture organizations in our town, and inform the community of the many opportunities available throughout the year. With a grant from the Massachusetts Cultural Council, the NCC created a website, www.needarts.org, to serve Needham's nonprofit cultural organizations: Highland Glee Club, Homegrown Coffeehouse, Longwood Opera Company, Needham Art Association, Needham Community Theatre, Needham Community Revitalization Trust Fund, Needham Concert Society, Needham Schools Fine and Performing Arts, Needham Historical Society, Needham Open Studios, Needham Public Library/Friends of the Library, Plugged in Teen Band Program, and others who provide culturally enriching programs.

The first fundraiser for *NeedArts* projects, Holiday Concert which took place on December 1st of this year, was a great success and will help with the planned 2007 projects, the *Cultural Calendar*, *Spring Arts Festival*, and *First Night Needham*. Volunteers are always welcome to help make these projects a reality.

The Needham Cultural Council also re-granted \$5,200 in the Fall of 2006 for programs in FY 2007, up from last years MCC allocation of \$2,755, making awards to the following recipients:

Needham Community Theatre	\$1,200
Longwood Opera Company	\$ 900
Needham Concert Society	\$ 750
Needham Cultural Council	\$ 600
Needham Park and Recreation	\$ 600
New England Light Opera	\$ 500
Ruth Harcovitz Senior Program	\$ 250
John Root Senior Program	\$ 200

NEEDHAM FREE PUBLIC LIBRARY

Gregory J. Shesko, Chair

Thomas M. Harkins

Margaret L. Pantridge

Lois C. Bacon

Gail B. Hedges

Sally B. Powers

Lois F. Sockol

Ann MacFate, Library Director



The Board of Library Trustees derives its authority from Massachusetts General Laws, Chapter 78, Sections 10 and 11, and the Needham Town Charter Part 3, Section 19.

Purpose

The Board of Library Trustees has adopted the following Vision and Mission Statements.

Vision Statement

- The Needham Free Public Library will be an integral entity and a dynamic hub for everyone needing access to materials and information to support educational, intellectual, recreational, and cultural needs.
- The library will provide opportunities for individuals to develop independent learning and research skills, utilizing a variety of media, in a gathering place designed for people of all ages and abilities.
- The library will provide free services and information to all, delivered with personalized responsiveness to individual needs.

Mission Statement

The Needham Free Public Library is committed to utilizing its resources and personnel to:

- Promote personal and professional growth opportunities.
- Provide answers to residents' questions on a broad array of topics relating to work, school, and personal life.
- Satisfy residents' need for information on popular cultural and social trends and recreational reading, listening, and viewing materials.
- Foster an open environment for community interaction and public discourse.

Departmental Statistics

FY06

Adult Department:

Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	227,948
Items loaned to other libraries	26,662
Items borrowed from other libraries	32,089
Overdue notices and bills sent	1,068
Reserves placed	2,312
Total money returned to Town from fines, fees, lost books, etc.	\$44,883.03

Reference Department:

Reference questions answered	19,811
Directional questions answered	2,498
Reference books checked out overnight	127
Number of people using Genealogy Room	101
Number of people using Study Rooms (March-June 2006)	565
Remote Access	69,766

Children=s Department:

Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	158,255
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Reference questions answered	9,498
Overdue notices and bills sent	653
Story times and other programs	52
Attendance at programs	1,291

Catalog Department:

Adult books added to collection	5,594
Adult books withdrawn	3,383
Children's books added to collection	1,921
Children's books withdrawn	1,718
CD's, and audio cassettes added	666
CD's, and audio cassettes withdrawn	357
Videocassettes and DVDs added	1,039
Videocassettes and DVDs withdrawn	372
Total Collection	142,023

MISCELLANEOUS STATISTICS:

Number of registered borrowers	17,245
Total hours open	2,959
Attendance	241,168

FY 2006 Highlights

- July: The library continued to offer materials and services in temporary quarters at the High Rock School. Construction of new library continued to progress. Brickwork on the north and east walls was completed, as well as the upper portion of the west wall. The south wall was staged. Technology and telephone plans for new building formulated. Gypsum wallboard was installed on the top floor. The contractor selected a new plumber. Fire protection was completed on the bottom and middle floors. The Town received the third installment (\$913,051) of the library's State Construction Grant.
- August: Needham cable channel personnel toured and filmed the construction site. Permanent power was brought into the new building. The PPBC awarded both furniture and shelving contracts for the new library. Utility tie-ins on Highland Avenue completed. New sidewalks on Highland Avenue installed. Framing for ceiling soffit work completed. Slate installed on the east and north elevation sidewalls. Fan coil units installed. Shelving shop drawings approved.
- September: Rainwater Recovery System excavation, tank installation, and backfilling completed. South elevation brickwork completed. Elevator cabs and parts arrived. Furniture, Furnishings, and Equipment committee chose the colors for the new library's interior. Wave ceiling in Reference Room plastered. FF&E Committee chose the tiles that grace the walls in the Study Room area. The Board of Trustees hired a graphic designer to design a new logo for the library. The Board of Trustees voted approval of a new five-year Long-Range Plan. The Friends of the Library September Book Sale raised \$7,100.
- October: Marble for windows and headers on the new building was competed. Gypsum wallboard installation on the bottom floor was completed. All major glass installation was completed. Installation of boilers, circulating pumps, and fin tube radiation began. Interior lighting completed on the top floor. The first batch of millwork was delivered. An accessible walkway was constructed at the Highland Avenue entrance. Restoration work on the 1915 portion of the library began. The Massachusetts Library Trustees' Association awarded Library Trustee and Library Project Representative to the PPBC Gregory J. Shesko an Outstanding Trustee Award.
- November: The Massachusetts Board of Library Commissioners certified the Needham Public Library for FY06. Carpet was installed on the bottom and middle floors of the new building. Storm windows installed in the 1915 portion of the library. Landscaping and planting was completed. Hired a technology/archivist specialist for the new library.
- December: Boiler startup was completed. Interior bluestone installation completed. Roof work finished. Fire protection system was completed and energized. Both elevators operational. Shelving installation began on bottom and middle floors.

- January: Furniture shipments for new library began to arrive. Cleaning of building interior began. The Needham Commission on Disabilities toured the new library building and gave it a favorable review. Final plumbing inspection completed.
- February: Hired a reference librarian/program specialist to assist in the reference department and to plan programs for the public in the new library. Final fire inspection in new building completed. The move back from temporary quarters at the High Rock School to the new library building began.
- March: The Farnsworth Museum returned the library's collection of N.C. Wyeth paintings, and they were re-hung in the Wyeth Room. The Board of Trustees completed a review of all library policies. On March 17th a ribbon cutting ceremony was held and the newly constructed and refurbished library opened to rave reviews. The level of business at the library increased phenomenally.
- April: On April 1st and 2nd the library held Grand Opening and Dedication celebratory events. Hundreds of people attended the events and expressed their excitement with the new library. Library parking lot work was completed. Proposition 2 ½ Override passed, restoring \$55,000 to the library's budget. The Library Art and Exhibits Committee was constituted.
- May: The Construction Managers Association of America, New England Chapter awarded the R.F. Walsh Company, Inc. a Project of the Year Award for the \$10-50 million category for its work as project manager for the library construction project. The Rainwater Recovery System began functioning. Jen Ramras' Mitchell School Kindergarten class held a well-attended reception and art exhibit in the Children's Room.
- June: The library began offering downloadable audiobooks. The Town received the final Library State Construction Grant check (\$304,350), bringing the total received to \$3,043,503. Despite being closed for three weeks during the move back to the new building, the library finished the fiscal year with a gain in circulation of 59,081—386,203 items were circulated during FY06.

Donations to the Library

During FY06 thirty-three people volunteered 704 hours of service to the library. Volunteers mended the library's books, dusted and straightened the library's shelves, and put returned materials back on the shelves. In addition, the Library Trustees and Friends of the Library worked many hours presenting programs, book sales, and other special events. The Friends of the Library donated more than \$6,900 to the library during the fiscal year. This includes both cash gifts and direct payments for items. Friends donations paid for the *Encyclopedia of Presidents*, travel books, unabridged books-on-CD, subscriptions to international magazines, and museum passes. The Needham Garden Club continued its efforts to beautify the library. Garden club members maintained the two urns at the main entrance to the temporary library, supplied weekly flower and plant arrangements for the new library's lobby, and purchased the pass to the Garden in the Woods. The Lions' Club donated funds for the purchase of books for the library's Large Print Collection. The Edith Glick Shoolman Children's Foundation awarded a grant to the library for the purchase of materials for children. Christian Lischewski gave the library four beautiful digitally enhanced pansy prints. Dorothy DeSimone donated the large Norfolk Island pine tree that graces the library's lobby. Ron Hylen donated CDs of the more than 1200 pictures that he took of the library construction project. The Quinobequin Quilters provided the library with a pass to the Quilt Museum. The Massachusetts Department of Conservation and Recreation gave the library a Massachusetts ParksPass to the State's parks. The Library Foundation of Needham continues to work on fund-raising for a library endowment. Other clubs, groups, organizations, companies, and individuals who made significant donations to the library in FY06 include:

Needham Women's Club
Mitchell School Brownie Troop #3356
Mitchell School Kindergarten
Gerald Goldstein
Massachusetts Down Syndrome Congress

Project VAN (Volunteers Around Needham)
 Needham High School Community Classroom Program
 Guatemala Committee, Congregational Church of Needham

Thank you also to the many individuals who made memorial and honoring donations to the library during FY06. The Trustees and staff are grateful to everyone who made a donation to the library. You enrich the library's collections, as well as the lives of the people of Needham.

FY06 Memorials and Cash Donations	\$11,407.43
FY06 Value of books, videos, etc. donated	\$ 6,020.00

NEEDHAM HOUSING AUTHORITY

*Sheila G. Pransky, Chairwoman
 Peter Fugere, Vice Chairman*

*Gerald O'Keefe, Treasurer
 Cheryl Gosmon, Assistant Treasurer
 Richard Gatto, Commissioner*

Purpose

The Needham Housing Authority provides housing for income-qualified elders, disabled and families. The Authority administers both Federal and State-aided housing programs with oversight provided by a five member Board of Commissioners all of whom are residents of Needham. Four of the Commissioners are elected by the Town and one Commissioner is appointed by the Governor.

The Needham Housing Authority currently owns and manages 435 units of affordable housing which is distributed as follows: 152 one-bedroom apartments under state programs at Linden and Chambers Street, 80 two and three-bedroom units under state programs at High Rock, eight units under state program for special needs, forty-six one-bedroom units under federal programs, thirty two and three-bedroom units under federal programs, and 120 vouchers in scattered private housing.

The Needham Housing Authority currently provides staffing and management oversight to the Wellesley Housing Authority pursuant to a two-year Management Agreement which will expire in December 2008.

There are eight administrative staff employees and six maintenance staff employees at the Needham Housing Authority and an additional two administrative staff and four maintenance personnel at the Wellesley Housing Authority.

Budgetary Data

The Needham Housing Authority maintains separate budgets for each program it administers. The monthly rents are the major source of funding for the Authority. Additional operating and capital subsidies are provided through HUD for the Federal Programs or from the State's Department of Housing and Community Development for the State programs. The Authority is not part of the Town's budget. The Wellesley Housing Authority pays a monthly Managements Fee to the Needham Housing Authority for the administration and oversight of their programs and properties.

The Annual Budget is public record and is available for review at the Authority's office at 28 Captain Robert Cook Drive.

FY 2006 Highlights

- The High Rock Homes development has been undergoing a kitchen modernization program for sixty buildings. The other twenty buildings at High Rock will be torn down and twenty new duplex buildings will be constructed on the sites. All residents in the tear-down units will be relocated at High Rock either in one of the new rental units or in another stand alone unit.
- Each of the new duplex buildings will contain either two rental or two homeownership units. The rental and homeownership units will be intermingled and similar in appearance, size, and amenities. The homeownership units will be designated for families with incomes less than eighty

percent of the area median income. Selection of the owners will be done through a lottery system which will be conducted by the Needham Housing Authority in mid-2007.

- During the year, Captain Robert Cook Drive had site and landscaping improvements done and the playground was upgraded with new playground equipment for the residents' use.
- The Care Connections program at the Linden-Chambers senior housing complex continues to be a support for seniors who need a little extra assistance to remain living independently. The program is a cooperative venture with Springwell and the Needham Housing Authority, and both are committed to provide the needed care and service to assist frail elders. There are two overnight on-site personnel for urgent care. An additional full-time care coordinator works with residents to set up services such as homemaking, transportation, medication reminders, meal site or at-home delivery as well as other available community services. The services are provided on a sliding scale or are free and are based on income and need. Additionally, Springwell conducts weekday activities in the community room and a catered meal is served each evening. The Needham Housing Authority is excited that this option exists for Needham residents and we are committed to helping elder residents to remain living independently for as long as possible. Interested elders or families of elders may make application for this housing by calling the Needham Housing Authority office.
- The Needham Housing Authority in conjunction with the Needham Police Department holds a Mother's Meeting every other month on the Captain Robert Cook Drive community room to discuss issues of concern. Our Resident Service Coordinator assists families and elders with various family and financial issues and provide referrals to area resources.
- The Authority is committed to resident participation and encourages strong tenant representation.

TRANSPORTATION COMMITTEE

Duncan Allen, Chairperson

Richard Creem

Jane Howard

Linda Hoard

Stephen McKnight

Purpose

The Needham Transportation Committee was established by the Town of Needham (By-laws Section 2.7.1) and has been charged with the responsibility for "continuing studies of the mass transportation needs of the Town, with particular emphasis upon commuter transportation". In addition to responding to requests from the Selectmen, the Needham Transportation Committee meets regularly to provide an opportunity for members of the community to bring their concerns before the Committee, and it has helped the Selectmen take the Town's concerns to the MBTA as needed.

The Committee's five members are appointed by the Board of Selectmen, the Planning Board, and the Town Moderator.

FY 2006 Highlights

The Committee met once this year, on June 12, 2006. At this meeting the committee decided to write the MBTA regarding a proposed fare increase of approximately 25 percent. The researched fares on all other North American commuter rail services and appended this information to a letter sent to the MBTA in late June, indicating that the proposed increase seemed out of line with the level of service provided.

In early December, citizens brought issues with train noise in the Heights vicinity to the attention of the Committee chair. He wrote to the MBTA about one of the issues, and scheduled a Committee meeting for January 2, 2007, at which others could be discussed.

PARK AND RECREATION COMMISSION

Philip V. Robey, Chairman

Richard B. Weitzen, Vice Chairman

Cynthia J. Chaston, Member

William R. Dermody, Member

Christopher R. Dollase, Member



PARK & RECREATION STAFF

Christine Morrow, Administrative Specialist

Patricia M. Carey, Director

Nikki Witham, Department Assistant

Karen A. Peirce, Assistant Director

PURPOSE

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced, year-round recreation programming and leisure services for all ages.
- Serves as steward of over 300 acres of public parkland and the Town Forest; and schedules recreation and athletic facilities.
- Manages Rosemary Pool and Lake as the principal aquatic recreation facility.
- Provides long-range open space and recreation planning.
- Coordinates and provides support services for many community organizations.
- Provides youth leadership training and volunteer resource development.

The five members of the Park and Recreation Commission are elected to three-year terms. The Commission meets on the second and fourth Mondays of each month.

FY 2006 HIGHLIGHTS

The benefits of Park and Recreation services, in communities across the country, are endless, and the Needham Park and Recreation Commission is proud of the partnerships it has developed with many in the Town to enhance the lives of all Needham residents.

Environmental Benefits

- Director served on Town's Integrated Pest Management (IPM) Committee with the Town Manager, Parks and Forestry Superintendent, Health Director, Conservation Agent, and Supervisor of Custodians, assisting with enforcement of IPM Plan and Child Safety Act.
- Actively participated in the updating of Needham's Open Space and Recreation Plan, including the hiring of a consultant to assist with completing the project;
- Worked with a variety of organizations, individuals, and 8th grade students at Pollard on park clean-up projects that included educating others about the importance of cleaning up after themselves.
- Director joined The Conservation and Recreation Campaign, a statewide coalition for the protection of parkland, representing her state association and Needham;
- Began process of updating Orders of Condition with Conservation Commission for Rosemary Lake and Walker Pond.
- Assistant Director worked with a Girl Scout on a project at the McCracken camp property, and began process on Eagle Scout projects.
- Participated in discussions on housing project adjacent to McCracken camp property;
- Through the Field Study Committee, worked with a consultant hired to provide a Master Plan on how to reconfigure the athletic field layouts at DeFazio Park and Memorial Park, how to switch to synthetic turf on some fields to allow for increased use, and how to renovate other areas to make them safer and more useable.
- Continued to educate residents on the possible solutions to decreasing the Canada Geese population through humane methods.

Economic Benefits

- Commission waived Summer Program and Rosemary Pool fees of more than \$30,000 for Needham individuals and families in need of assistance, to enable all to have access to recreation and leisure activities.
- Commission generated more than \$314,000 in revenue that was deposited into the Town's General Fund, and increase of almost \$35,000.
- Commission conducted annual review of program fees, ensuring that all direct costs were covered by the fees paid by residents who participate in programs.
- Actively participated in Town's Facilities Study, reviewing past review of facilities and updating the Town's Master Plan.
- Provided staff assistance to the Community Preservation Committee.
- Women's Club donated full financial support for the summer Children's Theatre program.
- Needham Cultural Council, Louise Condon Realty, Needham Exchange Club, Dedham Institute for Savings Bank; Middlesex Bank; Tom Nutile Band; Verizon, and many Needham residents donated funds in support of the 2006 summer Arts in the Parks concert series.
- Participated in transition of the form of government to a Town Manager.
- Assisted with field maintenance projects financed through Field Maintenance Fee, from groups using town-owned athletic fields, allowing the DPW Parks and Forestry Division to reduce the damage to fields from overuse.
- Installed chemical controller at Rosemary Pool to better regulate the amount of chlorine used to provide safe swimming facility.
- Department offered programs through the use of a revolving fund fees, generating almost \$150,000 in revenue for the cost of running those programs, and fee-based services.

Community Benefits

- Long-time Commissioner Richie Weitzen retired from the board in April, and after a spirited campaign from 4 residents, Brian Nadler was elected to the Park and Recreation Commission.
- Department continued to work with School Department on safe playgrounds.
- Worked with Needham Exchange Club on Town Forest trail clean-up project.
- Celebrated re-opening of the Cricket Playground with Parent Talk, the planners and generous sponsors of the new playground equipment.
- Collaborated with the Fire Department on the installation of orange markers on high wires adjacent to DeFazio Park, to allow for better visibility for the Med-Flight helicopters approaching the park's emergency landing location.
- Began renovation plans for bathroom facilities at Claxton Field, Cricket Field and Mills Field.
- Completed sandblasting of Rosemary Pool interior with assistance from Department of Public Works.
- Coordinated programming with recently created Needham Public School Community Education Department, to avoid duplication.
- Assisted with communication for Eat Well/Be Fit, Needham committee, including monthly newspaper articles.
- Held Field Scheduling Summits, for fourth year, with sport league officials regarding annual use of athletic fields and continued long-term project on working with leagues to revise field scheduling policies to relieve overuse of fields and to benefit participants.
- Celebrated the contributions of the DPW to Park and Recreation facilities and projects with "Touch the Trucks," an annual community event.
- Assisted with 5th Annual David Retik Race, starting at DeFazio Park, held in memory of a Needham resident who died on September 11th.
- Provided input to School Committee during search for new Superintendent of Schools.
- Worked with Needham Revitalization Committee on the plans to donate bleachers to Claxton Field.

Personal Benefits

- Assistant Director served as the Town's representative on the Needham Commission on Disabilities.

- Assistant Director oversaw enhanced summer staff training, with assistance of MBMB and DPW on safety issues.
- Participated in, for the third summer, national study and campaign, "Pool Cool," designed to teach staff and children about sun safety and the prevention of skin cancer.
- Increased participation in annual Fishing Derby through collaboration with Mass Division of Fishing and Wildlife Angler Education program.
- Assistant Director continued to work with increased interest in tennis with the addition of new tennis lesson classes and the return of Tennis Tykes for younger children.
- Increased participation in annual Spooky Walk through collaboration with Needham Business Association.
- Assistant Director oversaw development of new program offerings, including a basketball clinic during February vacation and Kids Off Broadway in the summer.
- Assistant Director created a collaborative program with Olin College, moving the popular Kids Night Out program to the college, adding a second movie for each event so that older children were welcomed, increased the number of participants in the program, and providing an opportunity for Olin College students to work.
- Assistant Director worked with YMCA and Youth Commission on annual "Needham Unplugged", including one family night without homework, meetings or events.
- Met with multiple groups of Needham High School students working on warrant articles for the mock Town Meeting held each year.
- Director and/or Assistant Director attended workshops and seminars, including landfill reuse, playground safety and ADA requirements, the concerns related to overweight children and obesity; the study of youth sports, integrated pest management, customer service, the building of natural and artificial athletic fields, safe pool operations, creative programming, funding resources and training of staff.
- Director received Peter C. O'Brien Humanitarian Award at annual Massachusetts Recreation and Park Association's conference.
- Director presented a workshop at the Massachusetts Recreation and Park State Conference.
- Director continued to write monthly newsletter article for the Massachusetts Recreation and Park Association that provides information to elected and appointed board members on Park and Recreation boards.

TRAFFIC MANAGEMENT ADVISORY COMMITTEE

Meredith Page, Chairman

John Cogswell

Rick Merson

Lt. John Kraemer

Kate Fitzpatrick

Anthony DelGaizo

Ivan Sever

Thomas Stokes

Purpose

Charter: In 2001, the Selectmen created a Traffic Management Advisory Committee initially including a selectman, four town officials, and four Needham residents. Its charge was to develop a town-wide traffic management plan to enhance traffic safety and efficiency, recommended improvements at problem locations, and help reduce traffic conflicts.

FY 2006 Highlights

The committee meets monthly, generally on the 2nd Wednesday at the Newman School Media Center. Citizens request to the Town for signs, cross walks, pavement markings, speed limits or any other type of traffic control device are referred to the committee for recommendation or disposition. The committee meets with the requester, discusses the issue and if warranted makes recommendation to the Department of Public Works or the Selectmen. All decisions are based upon federal and state laws, professional standards, function and capacity of streets, cost effectiveness, and fairness in allocating traffic burdens and improvements. The committee has no budget or staff. Committee volunteers perform all analyses and other activities in support of the Committee's activities.

YOUTH COMMISSION

*John Romeo, Chairperson
Cathy Lunetta, Vice-Chairperson
Connie Barr
Merissa Devine*

*Doug Levy
Jon Mattleman
Peter McLaughlin
Vincent Springer
Debbie Winnick*



YOUTH COMMISSION STAFF

*Meghan Flaherty, Graduate Clinical Intern
Katy Colthart, Social Worker
Alexandra Hogan, Social Worker
Lindsey Roy, Programmatic Intern
Jon Mattleman, Director
Not Shown: Carol Rosenstock, Office Manager*

Purpose

The mission of the Needham Youth Commission is to provide leadership and a community focus on youth and family issues and to promote community wellness by: identifying and addressing youth and family needs; advocating for youth and family interests; partnering with other youth and family serving agencies; developing and implementing quality programs and services; and educating and communicating with the public regarding youth and family issues.

The Needham Youth Commission operates as a mental health resource offering a wide array of confidential clinical and programmatic services to children, adolescents, and families. While the Youth Commission's services are reaching more people and having a greater impact, it is clear that the need for such services far outweighs the department's resources; thus, many in Needham are not receiving support. The Youth Commission has worked diligently to construct meaningful services designed to meet the increasing and ever-changing needs of the Needham community.

FY 2006 Highlights

Safe Surf: Internet Safety for Middle School Youth and their Parents: Initially funded by the Needham Education Foundation, this program provided students and parents with the knowledge to navigate the Internet with confidence. Through workshops and written materials, students and parents learned about appropriate ways to use the Internet. In FY 2006, 375 youth and parents participated in this program.

A Conversation...For Parents of Teens: Sponsored by the Needham Women's Club, this new program allowed a maximum of eight parents per session to focus on a specific youth-related topic such as alcohol/drugs, suicide/loss, stress, and depression. Over 40 parents participated in this program, and it is slated to expand in the coming year.

Website: Over the past year more than 50,000 "hits" were registered on the Youth Commission website. Residents learned about our services, registered for programs, read the Youth Commission's Annual Report, viewed pictures of the staff, and much more. Special thanks to the Information Technology Department for their support in establishing this vibrant website. Please visit the Youth Commission online at www.town.needham.ma.us/youth.

Individual/Family Counseling: The Masters level clinicians on staff are skilled at working with youth and families who are experiencing difficulties with issues such as family discord, loss, drugs, alcohol, stress, and other mental health concerns. Who used these counseling services? They were neighbors, cousins, children, and friends; they were people with no health insurance or expired health insurance; they were people grappling with either a short or long-term problem; and mostly, they were people who had the hope

and determination that life can bring greater satisfaction and reward. Perhaps the most frightening area of concern is that young people were encountering more complex issues at a younger age. It was not unusual to work with an elementary age youth coping with a significant loss, a middle school student coping with parental alcohol use, or a high school student with a serious drug problem. In the past year 595 hours of counseling were provided to Needham youth and their families.

Community Crisis: Over the past two years, the Needham community has grappled with the sudden loss of several young people, and the Youth Commission responded by outreach to youth, parents, and families in a variety of ways --- from individual meetings, to group sessions, to the distribution of informational materials. In addition we are actively involved in the Needham Coalition for Suicide Prevention. Many staff hours were devoted to creating materials and meeting with community leaders.

Counseling/Psycho-Education Groups: Group counseling/psycho-education was a practical and effective mode of treatment and allowed the staff the opportunity to interact with greater numbers of people over the past year. Group intervention offered a unique opportunity for young people to learn about issues which effect their peers and to receive feedback from their peers regarding issues such as: divorce, stress, self-esteem, abuse, depression, social skills, loss, drugs/alcohol, and violence/anger. Of special note in FY 2006 was the "Extreme Looks" program, a four-day mind/body/spirit group for girls. In FY 2006, 341 hours of group counseling/psycho-education services were provided (an increase of 42% as compared to five years ago).

Parents Please Talk With Your Mouth Full: "Parents" was a unique collaboration between the Youth Commission and Sweet Basil restaurant. During these one evening workshops parents enjoyed a terrific meal and had the opportunity to share, learn, laugh, and talk about the joys and challenges of parenting (prior to the workshop parents are assigned a book about parenting). The workshops were offered to parents of middle and high school age youth. In FY 2006, 20 parents participated in this program.

Active Parenting of Teens: This program was created to encourage parents to continue to develop their parenting skills. This 12-hour workshop has "graduated" over 475 parents since its inception in 1998. In addition to this workshop, follow-up Parent Dialogue Groups continued to meet to discuss issues related to raising healthy children and promoting wellness.

Substance Abuse Awareness Program: The Youth Commission continued to offer a structured 15-hour Substance Abuse Awareness Program (SAAP) for drug/alcohol-involved youth. This service provided an assessment of current substance use, intervention, education for youth and their families, and counseling services to support healthy lifestyles. All participants and their parents attended an Alcoholic Anonymous (AA) or Narcotics Anonymous (NA) meeting to assist in transmitting the message that drugs and alcohol can impact any person without regard to age, gender, or status.

PEEPS (Positive Education for Experiencing Peer Stress): PEEPS was an interactive workshop for 6th grade students that explored the issues of friendship and bullying. The goals of the workshop were to identify qualities students would like in a friend, understand that friends and friendships change, and to share experiences and hear feedback regarding how students would like to treat others and be treated in their peer relationships. Over the past year 375 youth participated in this program.

Picture Perfect: Picture Perfect was a workshop for 8th graders that investigated the issue of how the media portrays gender roles and appearance, and explored how this can negatively impact how youth can feel about themselves. The goals of the workshop were to help students learn to identify gender role stereotypes, to understand how stereotypes are portrayed in the media, and to investigate how media messages impact them on a daily basis. In FY 2006, 375 youth participated in this program.

LINCS Program: The LINCS Program (Loss INformation and Community Support) was designed in collaboration with the Needham Public Schools. LINCS' mission was to assist youth in addressing the frequently upsetting, overwhelming, and confusing issue of "loss." This included, for example, the death of a parent or grandparent, suicide, the separation/divorce of parents, the loss of a cherished pet or possession, or the break-up with a boyfriend/girlfriend. Loss is a topic youth will be dealing with more and more as

they get older, and it is critical to understand the impact loss can have upon a young person's academic, physical, social, and emotional well-being. The LINCS program engaged 350 youth in FY 2006.

Teen Dating Violence Program: In partnership with the Needham Public School's Health and Physical Education Department, the Youth Commission provided seminars on Teen Dating Violence for all 9th graders at Needham High School. The seminars were designed to teach the unique aspects of Teen Dating Violence, how to recognize the warning signs, and ways to access community supports. Over the past year, 350 youth were involved in this program.



RAY of Hope Program: RAY (Recognize A Youth) was established by the Needham Youth Commission in an effort to acknowledge the outstanding service and positive contributions that young people are making to the Needham community. Working in collaboration with the Needham Business Association, each month a young person was selected as the RAY of Hope recipient and was awarded a certificate from the Youth Commission and a check from a member of the Needham Business Association. The RAY of Hope program validated youth and recognized their role in making the Needham community a special place to live.

Employment and Volunteer Programs: The Employment Program consisted of two primary services: 1) Youth were linked with residents and provide around-the-home support in the form of babysitting, yard-work, and snow removal; and 2) Youth investigated employment opportunities in local businesses such as offices and restaurants. Additionally, the Volunteer Resource Directory was created to inform youth of area volunteer opportunities. In FY 2006 these programs fielded 356 inquiries.

Books and Bridges - The Parent/Child Book Club: Using literature as a bridge between generations, this program consisted of an interactive two-session program for mothers and daughters, fathers and sons, and parent and sons, and parent and daughters to explore issues of mutual interest and concern. In FY 2006, over 60 youth and their parents participated in this program.

FLIX: Using Films to Explore Important Youth Issues: FLIX was an exciting program offering teens, pre-teens and parents the opportunity to watch a "teen-related" movie, discuss the messages in the movie, talk about the challenges of being a teen today, share free food, laugh, learn, and be with friends. We offered several sections of FLIX throughout the year for high school students, middle school students, and parents.

Needham Unplugged: Electronics are a wonderful part of life --- people learn, communicate, and access information from electric powered devices and watch TV or surf the Internet as a way to relax and to relieve the stress of daily life. Unfortunately being so "plugged in" can isolate people. Instead of interacting with family and friends, people all too often become passive voyeurs. Needham Unplugged was an awareness campaign to remind families and residents to "unplug their electronics" and "plug into" each other. "Unplugged" was a reminder that there is more to life than what is on the other side of a plug. A calendar for the month of March outlined activities that did NOT require electricity and emphasized person-to-person interaction and health. The centerpiece of this years "unplugged" occurred on March 9th; it was a no-homework, no sports, and no meeting night for the Needham Public Schools, and there were no town meetings and virtually no civic, religious, or community meetings took place in Needham. This night of "committing to nothing" was a welcome relief to youth, parents, adults, and families. Many area communities such as Newton and Belmont were impressed enough to replicate this program in their communities. Special thanks to partners at the Park and Recreation Department and the Charles River YMCA, Needham Board of Selectmen, and to the Needham Public Schools for their support.

NOTE: In partnership with the Franklin W. Olin College of Engineering and the Needham Public Schools, NOTE (Needham Olin Technology Exchange) was a community collaboration that helped to close the "digital divide." This program encouraged Needham residents to donate old computers, Olin College students refurbished these, and the computers were then installed in Needham homes that previously had no

computers.

Peer Tutor Program: The Youth Commission's Peer Tutor Program represented a progressive youth-to-youth collaboration. This program matched high school students with middle and elementary school students in need of academic or organizational/study skills assistance. The Youth Commission's role consisted of outreach to potential participants, training of high school volunteers, monitoring weekly tutoring sessions, providing support if problems occur, and facilitating communication between volunteers and participant families. Over the past year, Peer Tutor Program volunteers provided 1335 hours of support to younger students.

Make A Statement Day: Funded by the Needham Education Foundation, Inc. this program was implemented at Needham High School for students and staff. Aimed at promoting diversity, tolerance, and understanding by creating an opportunity for students and staff to communicate about issues of importance to them, students and staff created and wore t-shirts with quotes, statistics, and/or statements about meaningful issues in order to raise awareness and have a voice. It was estimated that approximately 400 – 500 participated in this event.



Project VAN (Volunteers Around Needham): VAN offered youth ages 13 to 17 the opportunity to work as part of a team providing valuable community service to non-profit organizations in Needham. Sites included Charles River ARC, Needham Park and Recreation Department, Needham Community Council, Needham Public Library, Needham Council on Aging, and Wingate at Needham. Project VAN is generously supported by the Needham Community Council. VAN participants provided more than 400 person hours of free volunteers services over the past summer.

Diversion/Restitution Program: In conjunction with the Needham Police Department and the Dedham District Court, the Youth Commission continued to offer youth who have committed minor violations of the law the opportunity to participate in community service work in lieu of further court action and/or fines. The Youth Commission's role was to work with offenders and their families to identify the motivations for their behavior, to provide support as required, and to oversee the placement and completion of community service. In the past year, participating youth completed assignments at the following sites: Needham Public Library, Needham Police Department, Needham Fire Department, and Needham Council on Aging. In fiscal year 2006, the Youth Commission supervised over 100 hours of community service to the Town of Needham.

Graduate/Undergraduate Internship Program: In FY 2006, the Youth Commission welcomed a clinical intern from Boston College's Graduate School of Education to provide individual, family, and group counseling services as well as extensive work on the Peer Tutor Program. Over the course of the academic year, this intern provided over 700 hours of free service to the Needham Community.

Seminars/Workshops /Presentations: The Youth Commission designed and facilitated numerous trainings in the past year including a training for new Needham Public School Staff, Babysitter Training Seminars, presentations at the schools and in the community and many others. In FY 2006 the Youth Commission worked with a total of 2633 youth, parents, and professionals in seminars and/or workshops.

E-Mail Sign Up: In an effort to inform youth and families of the services of the Needham Youth Commission, e-mail addresses from residents were accepted and information was sent regarding programs (to date our list-serve is many hundred and growing daily). To register for this free service, residents may send an e-mail complete with their name and years of birth of their children to: Needhamyouthcommission@town.needham.ma.us.

Partnerships: The Youth Commission devoted considerable time working with the larger community and over the past year collaborated with groups such as:

- Needham Domestic Violence Action Committee (DVAC)
- YMCA --- Charles River Branch
- Needham Business Association
- Needham Community Wellness Collaborative
- Needham Clergy Association
- Needham Public Library
- Needham Council on Aging
- Needham Park and Recreation
- Riverside Community Care
- Regional Center for Healthy Communities
- Needham Community Council
- Needham Education Foundation
- Needham Public Schools
- Community Health Network Area
- Olin College
- Avery Crossing
- Needham Metco

The Youth Commission received grants and/or donations from the following organizations: Needham Community Council, Tolman Trust Fund; Rotary Club of Needham, Needham Domestic Violence Committee, Needham Women's Club, local businesses, private citizens, and many others.

Publications: The Youth Commission created and/or distributed the following original publications in FY 2006 (many of the below are available online at:

<http://www.town.needham.ma.us/youth/YCpublications.htm>):

- Needham Youth Card
- KIDS Survival Guide
- Parent Guide to Teen Parties
- Ask the Youth Commission
- Youth Source
- Information on Suicide
- Parenting Literature
- Making the Middle School Years Work
- Networks Book
- Safe Surf: Internet Safety for Middle School Youth and their Parents

METROPOLITAN AREA PLANNING COUNCIL

Marc D. Draisen, Executive Director

Purpose

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information about MAPC's services and ongoing activities is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Smart Growth Across Municipal Boundaries

MAPC's MetroFuture: Making a Greater Boston Region initiative is planning for Metro Boston's growth and development through 2030. In 2006, the project involved nearly 2000 people. At more than 50 briefings, participants analyzed "Scenario 1: Current Trends to 2030," MetroFuture's "base case" of what the region might look like if current trends continue. We also hosted two working sessions in June 2006, where participants designed alternatives to the "base case," and two in December 2006, where participants chose the scenario they liked the best. In 2007, after additional public input and a May 1, 2007 Boston College Citizens Seminar, the project will complete a regional strategy to achieve the preferred scenario.

MAPC assisted cities and towns in a variety of ways throughout 2006. The agency helped over 70 cities and town to rewrite zoning by-laws, evaluate smart growth uses for key parcels, keep traffic under control and expand transit, deal with crime, and prepare for natural disasters.

As a member of the Massachusetts Smart Growth Alliance, MAPC worked with six allied organizations to advocate for sustainable development throughout the Commonwealth. MAPC participated in a successful Alliance campaign to recapitalize and reform the state's Brownfields Tax Credit; researched, analyzed, and reacted to significant state land use and transportation policy proposals, including Governor Romney's 20-year transportation plan; and advanced research about the impact of sprawling development in Massachusetts.

In partnership with the 495/MetroWest Corridor Partnership, MAPC produced the Massachusetts Low Impact Development Tool Kit, which presents state-of-the-art practices for managing storm water and increasing the recharge of water to aquifers. MAPC also produced Once is Not Enough: A Guide to Water Reuse in Massachusetts, a manual that describes techniques for non-potable reuse of treated wastewater and provides case studies of several successful water reuse projects in Massachusetts. In partnership with the U.S. Geological Survey, MAPC began work on a hydrologic modeling project that simulates the impacts of future development on the water resources of the Charles River and Assabet River watersheds.

Getting Around the Region

In March 2006, MAPC sponsored a conference on the impact of transportation emissions on public health. The workshop began a process to build connections, raise awareness, and stimulate action around the issue of air pollution adjacent to major roadways and rail corridors. The content and results of this workshop are available at www.mapc.org/air_quality.

MAPC developed a Regional Bicycle Plan in 2006 to assess current conditions and to guide future improvements to bicycle transportation in the region. The plan reviews goals set in previous plans, and proposes six general goals and strategies for the region, including encouraging more trips by bicycle in each community, working with state and federal agencies to simplify and coordinate funding programs, and increasing regional knowledge about bicycling. The plan can be accessed at www.mapc.org/transportation/transportation_alternatives.html.

A consistent complain of bicyclists is the lack of parking. To address this need, MAPC worked with the MPO and EOT to develop the Regional Bike Parking Program. Under this program, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment, funded

through federal transportation funds. More information about MAPC's bicycle and pedestrian planning activities, and the bike parking program, is available at:

www.mapc.org/transportation/transportation_alternatives.html.

Collaboration to Address Shared Municipal Challenges

MAPC, through its Metro Mayors Coalition, played a leading role in developing legislation to create a statewide anti-gang initiative known as the Senator Charles E. Shannon Jr. Community Safety Initiative, which supports regional and multi-disciplinary gang and youth violence prevention and law enforcement efforts. MAPC coordinated Shannon grants totaling \$1.2 million for 10 Metro Boston communities and 7 Essex County communities. These communities used the funds to enhance public safety through targeted workforce development, after-school mentoring, re-entry initiatives, gang-prevention education, and collaborative community policing.

MAPC facilitated the work of the Municipal Health Insurance Working Group, which drafted and proposed landmark legislation to let cities and towns purchase their health insurance through the Group Insurance Commission.

Collaboration for Safety

MAPC carries out fiduciary, planning, and project management duties for the Northeast Homeland Security Regional Advisory Council (NERAC), a network of 85 cities and towns north and west of Boston. In 2006, NERAC distributed more than \$1.5 million in emergency equipment and supplies to member communities, and trained hundreds of first responders in various roles in the United States Department of Homeland Security incident command system.

In 2006, MAPC advanced Pre-Disaster Mitigation (PDM) plans for cities and towns throughout the region. These plans are designed to help communities reduce their vulnerability to damages due to natural hazards. The plans include an inventory of critical facilities and infrastructure in each community, a vulnerability analysis, and a mitigation strategy with specific recommended actions and projects that will protect the communities from future damages.

Collaboration for Savings

MAPC's Consortiums Project administered 37 procurement contracts for 42 municipal clients in 2006, saving cities and towns up to 20% on the purchases. As the administrator of the more than 300-member Greater Boston Police Council (GBPC), MAPC concluded 7 procurement contracts for public safety, public works and general use vehicles. In all, 142 municipalities purchased 180 vehicles. MAPC staff also collaborated on procurements that advanced MAPC's environmental and transportation objectives, helping communities to buy bicycle racks, hybrid vehicles, and water leak detection services at a favorable cost.

Charting a Course to Regionwide Prosperity

MAPC developed its annual Comprehensive Economic Development Strategy (CEDS), an assessment of current regional economic trends and conditions. The report includes background about trends and conditions in the regional economy, including a discussion about the relationship between the economy and factors such as geography, population, labor force, resources, and the environment. MAPC's 2006 CEDS report can be downloaded at www.mapc.org/economic_development/comprehensive_economic.html.

Tools to Improve Planning and Decision-Making

MAPC's Metro Data Center partnered with The Boston Foundation to develop the MetroBoston DataCommon, a new online data and mapping tool for residents and leaders in the region. The resource, which helps individuals to create customized maps and charts, is available at www.MetroBostonDataCommon.org. The Data Center partnered with MAPC's Legislative Committee to advocate for the establishment of a statewide population estimates program at the University of Massachusetts Donahue Institute. The program, funded at \$100,000 in the FY2007 budget, lays the foundation for the Commonwealth to analyze Census estimates in a more robust way.

MAPC's Geographic Information Systems (GIS) Lab provides professional services and products and technical assistance in support of local and regional planning projects. In 2006, MAPC's GIS team completed extensive projects for the Northeast Homeland Security Regional Advisory Council (NERAC) region, and maps associated with the Pre-Disaster Mitigation Program, both of which are described above. The GIS Lab also made major contributions to the MetroBoston DataCommon and the MetroFuture planning project. The Lab also began mapping areas suitable for economic development throughout the region, in accordance with smart growth principles.

In 2006, MAPC transitioned from a paper to an electronic newsletter, the Regional Record, which is distributed quarterly, and provides updates on the latest regional projects and thinking, and provides opportunities for residents and communities to get involved in various events. People interested in receiving the e-newsletter can send their e-mail addresses to contactinfo@mapc.org.

On Beacon Hill: 2005 – 2006 Legislative Session

- Brownfields Redevelopment:
The Legislature recapitalized the Brownfields Redevelopment Fund with \$30 million, and extended and enhanced the Brownfields Tax Credit so that non-profit development projects can raise equity by selling the credit to taxable entities.
- Expedited Permitting:
The Legislature passed a law to expedite permitting of commercial/industrial developments in "priority development sites" designated by cities and towns. In part as a result of MAPC's advocacy, the new law includes funding for technical assistance to municipalities, development of a statewide expedited permitting model, and criteria to steer priority development sites toward smart growth locations.
- GIS Data Layer:
MAPC successfully advocated for \$400,000 in the FY2007 budget to update and improve the quality of Mass GIS data linking aerial photographs to land uses on the ground.
- Statewide Population Estimates Program:
MAPC led the advocacy effort to establish a statewide population estimates program at the University of Massachusetts Donahue Institute. The program was funded at \$100,000 in the FY2007 budget.
- Shannon Community Safety Initiative:
The Legislature created a new \$11 million grant program to encourage the creation of regional, multi-disciplinary initiatives to combat gang violence, youth violence, and substance abuse.
- Sewer Rate Relief:
The Legislature included \$25 million in the FY2007 budget for water and sewer rate relief, which will help lower costs for residential consumers and businesses served by sewer districts, including the MWRA.
- Surplus Land:
Both the House and Senate passed legislation to reform the state's surplus land disposition policy. Both bills included an assignable municipal right of first refusal to purchase the parcel at a discount; a professional smart growth review for larger parcels; a Surplus Land Coordinating Council to oversee disposition; and a municipal share of 10%-25% of proceeds in instances where the municipal right of first refusal is not exercised. Unfortunately, the Conference Committee did not advance the bill to final passage, but significant progress was made setting the foundation for the 2007-08 legislative session.

Three Rivers Interlocal Council (Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Sharon, Stoughton, Walpole, and Westwood)

In 2006, the Three Rivers Interlocal Council (TRIC) met monthly to discuss issues of inter-municipal significance. Participants at TRIC meetings included Local Council Representatives, town planners, members of municipal Planning Boards, Town Administrators, and Chambers of Commerce.

TRIC studied and provided comments relating to critical regional transportation issues. TRIC's highest priority for the Transportation Improvement Program (TIP) remains the speedy completion of the Route 128 Add-a-Lane Project. TRIC also supports the proposed Executive Office of Transportation's (EOT) I-95 South Corridor Study, but has suggested that EOT should increase efforts to communicate and coordinate with the communities, subregions and other agencies. TRIC's greatest concern remains the lack of funding for transportation studies and construction projects throughout the Boston region.

TRIC membership submitted comments relating to the proposed Westwood Station development. Priorities include increasing the frequency and capacity of commuter rail service at the station, and further traffic studies in the area. TRIC also emphasized support for pedestrian, transit, and bicycle connections between the Route 128 Station and Royall Street in Canton, as well as the importance of energy-efficient building design within the project.

NORFOLK COUNTY COMMISSIONERS

Peter H. Collins, Chairman, of Milton

John M. Gillis of Quincy

Francis W. O'Brien of Dedham

To the Citizens of Norfolk County:

As Norfolk County Commissioners, we wish to thank our constituents for allowing us to serve them. We also thank our elected officials, both state and local, as well as county department heads and our employees, for their continued support and hard work.

Various capital projects are underway to improve courthouse and other county facilities. These include: repair and resetting of granite stairs at Superior Courthouse, along with repair of the lintel, indoor air quality remediation at Stoughton District Court, upgrading the fire detection system at Quincy District Courthouse, and renovation of several bunkers at Presidents Golf Course.

As overseers of county operations, we are constantly reviewing ongoing expenses such as health care, payroll, and other costs as well as anticipated revenues. In order for Norfolk County to continue providing useful services to our communities, it is our fiscal responsibility to scrutinize spending, in order to ensure the county will be amply funded via revenues to support itself in future years.

We are proud of the services that we provide communities through our Registry of Deeds, Agricultural High School, Engineering Department, Presidents Golf Course, Municipal Regional Services projects, R.S.V.P. and other programs. Municipalities are encouraged to contact us regarding obtaining or participating in one or more of our ongoing service programs.

Our gratitude and thanks go out to all who have supported, and continue to support our excellent county in its past, present and future endeavors.

NORFOLK COUNTY REGISTRY OF DEEDS

William P. O'Donnell, Register



Purpose

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for real estate professionals, municipalities, homeowners, and others with a need for land record information.

The Registry of Deeds has been a vital component of Norfolk County government since 1793, the year Norfolk County was created by an Act of the Legislature signed into law by Governor John Hancock. We strive to provide a high level of service to county residents.

Registry operations are effectively self-supporting, and generate significant surplus revenues. These revenues help support other government operations and contribute to the State's General Fund. In addition to direct disbursements to the General Fund, Registry revenues help pay for county and state public safety and corrections costs, and fund the Massachusetts Community Preservation Act Trust. The Community Preservation Trust provides matching funds to local revenues for conservation, open space, historic preservation, and affordable housing.

FY 2006 Highlights

In Fiscal Year 2006, the Registry felt the slowdown in the real estate market, as recordings fell to less than 200,000. It was the lowest amount of documents received since FY2001. Decreasing sales and increasing interest rates combined to drop our numbers to less than two-thirds of our peak year of FY2003.

Total revenues were also down in FY2006, amounting to \$53.7 million, a decrease of over \$4 million from the previous year. An indicator of lowered sales was the fact that the receipts from the deeds excise (a tax paid by sellers of real property) was \$32 million, down over \$2 million from FY2005, and was the first decrease from a prior year since FY2005.

Improved technology and customer service have been a focus of the Registry of Deeds during the past four years. We have added a Customer Service Center, expanded real estate closing areas, redesigned the Registry's website and upgraded computer systems in all areas, including document processing, records management, and public research access.

Internet-accessible research, at www.norfolkdeeds.org, offers significant benefits, reducing the need for travel to the Registry and allowing research outside of regular business hours. We are continuing to expand the available services and records online.

At this time we have all Land Court records available on our site, including plans, documents and certificates of title. All plans recoded since 1793 here at the Registry are available for viewing as well as all indexes and images of documents back to 1965. We also have images of our documents available about 1793 through 1955. We have an ongoing commitment to bring as much of the Registry as possible to the public, and we continue to add to our available resources.

The Norfolk County Registry of Deeds was privileged to be selected by a Library of Congress sponsored group from Tomsk, Siberia in Russia for a visit. Lawyers, judges and professionals from Russia visited the Norfolk Registry of Deeds to gain insight on operations as they develop a land recording system in their country.

In over two hundred years of continuous operation, the Registry has done from the days of scriveners with quill pens to the era of computers and advanced document imaging. However, in all that time are objectives have remained the same; security, accuracy, and accessibility for our communities' land records, and reliable service to the residents of Norfolk County.

As always, we welcome comments and suggestions. Please visit the Registry of Deeds or contact us by telephone, fax, mail, or email.

NORFOLK COUNTY MOSQUITO CONTROL PROJECT*John J. Smith, Director**David A. Lawsom, Assistant Director**Robin L Chappell, Commissioner**Norman P. Jacques, Commissioner**Maureen P. MacEachern, Commissioner**Richard J. Pollack, Ph.D., Commissioner**Linda R. Shea, Commissioner***Purpose**

The operational program of the Project integrates all proven technology into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive, and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which is neglected can contribute to mosquito breeding. In addition to normal drainage system maintenance, Project personnel advised residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitats.

Drainage ditches checked/cleaned	12,490 feet
Culverts checked/cleaned	15 culverts

Larval Control: Treatment of mosquito larvae during aquatic developments is the next most effective control effort. The products used during these applications were Bti and Methoprene.

Aerial larvicide application	477 acres
Larval control using briquette & granular applications	0.58 acres
Rain Basin treatments using briquettes (West Nile virus control)	2,095 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	4,440 acres
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Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH). State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the country for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the country. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

TOWN OFFICIALS

ELECTED

Assessors

Edmund Donnelly

Thomas J. Mulhern

James M. Zeiger

Board of Health

Peter J. Connolly, M.D.

Edward V. Coggrove, Ph.D.

Denise Garlick, R.N.

Commissioners of Trust Funds

Robert D. Hall

Joseph P. Scalia

William J. Supple

Constables

Paul F. Hunt

Charles G. Wright

Housing Authority

Peter Fugere

Richard Gatto

Cheryl Gosmon

Gerald O'Keefe (State Appointee)

Sheila G. Pransky

Moderator

Michael K. Fee

Park and Recreation Commission

Cynthia J. Chaston

William R. Dermody

Christopher R. Dollase

Brian Nadler (4/11/06)

Philip V. Robey

Richard B. Weitzen (retired April 2006)

Planning Board

Devra G. Bailin

Bruce T. Eisenhut

Maurice P. Handel

Paul Killeen

Robert T. Smart

School Committee

Marianne B. Cooley

Gary C. Crossen

Laura J. Flueckiger

Donald B. Gratz

Michael Greis

Louise Miller

Jeffrey J. Simmons

Selectmen

John A. Bulian

John H. Cogswell

James G. Healy

Daniel P. Matthews

Gerald A. Wasserman

Town Clerk

Theodora K. Eaton

Trustees of Memorial Park

Dave DiCicco

John Gallello

Charles J. Mangine

Joseph J. McSweeney

Ron Sockol

Trustees of Public Library

Lois C. Bacon

Thomas M. Harkins

Gail B. Hedges

Margaret Pantridge

Sally B. Powers

Gregory John Shesko

Lois Sockol

APPOINTED BY THE BOARD OF SELECTMEN

Town Manager

Kate Fitzpatrick

Town Counsel

David S. Tobin

Ad Hoc Insurance Advisory Committee

Richard Davis

David Davison (ex officio)

Niels H. Fischer

Albert H. Shapiro

Paul Winnick

Board of Appeals

Michael A. Crowe

Gregory J. Condon

Howard S. Goldman

Jon D. Schneider

Jonathan D. Tamkin

Cable Television / Advisory Committee

Siben Dasgupta

John Fountain

Michael Greis

Michael J. Riley

Jonathan D. Tamkin

Commission on Disabilities

Susan Crowell

Debbi Heller

Jeanie Martin

Karen Pierce

Susan Rains

Elaine Saunders

Patrice Snellings, (liaison from School Committee)

Paul Spooner (consultant from Metro West Center for Independent Living)

Andy Wise
Colin (Dale) T. Wise
Conservation Commission

Janet Bernardo
Roy Cramer, Chairman

John Marr, Jr.

Marsha Salett

Carl Shapiro

Sharon Soltzberg

Lisa Standley

Cultural Council

Norman Abbott

Jean Cronin Connolly

Sally Dempsey

Gail Gordon

Alice Kelleher

Claire Messing

Louise Miller

Economic Development

Advisory Committee

John H. Cogswell

Louise Condon

William Dermody

John Edgar, Chairman

Jeffrey M. Friedman

Bernard Ford

George Giunta

Howard Goldman

Maurice Handel

Mary Ellen Herd

Charles Hurwitch

Colleen Dennis Keating

Kathy Lewis

Lee Newman

Sean Sweeney

Mathew Talcoff

Sam Warner

Gerald A. Wasserman

Field Study Committee

Patricia Carey

Dave DiCicco

Chris Dollase

James G. Healy

Bruce Herman

Harry Klein

John Palmer

John Normant

Lance Remsen

Paul Stenberg

Golf Course Advisory Committee

Jonathan Bean

Roy Cramer

Jane Howard

Robert J. Moore, Jr.

Jon Schneider

Theodore Weiner

Historical Commission

Carol J. Boulris

Norman A. Homsy

Elizabeth Rich

Sandra Tobin

Cary Young

Human Rights Committee

John Buehrens

Thomas Lambert

Mark Smith

Mike Vaughn

Sandra Walters

Debbie Watters

Needham Cable Television

Development Corporation (NCTDC)

Robert Boder

Siben Dasgupta

John Fountain

Arnold M. Goldstein

Michael Greis

Walter McDonough

Michael Riley

Robert Stegman

Jonathan Tamkin

Michael Turner

Needham Community Revitalization

Fund Committee

Carol deLemos

Morris Dettman

Paul Good

Mary Ellen Herd

MaryRuth Perras

Gerald A. Wasserman

Lorraine Welsh

New England Business Center

Economic Development

Advisory Committee

George Berejik

John H. Cogswell

Jerry Derenzo

Michael Eisenstadt

Kenneth Epstein

Richard Epstein

Maurice Handel

Tony Hatoun

Carmelo Iriti

Colleen Dennis Keating

Helen Krawiecki

Melanie Prescott

Nina Prohodski

Jim Rosenfeld

Paul Salemi

Matt Talcoff

John Terrazzino

Registrars of Voters

John W. Day

Barbara B. Doyle
Theodora K. Eaton (ex officio)
Mary J. McCarthy
Stephen Palmer Rent Review / Tenant Selection Committee

Robert T. Heald
William Okerman
Gary Petrini

Taxation Aid Committee

Elizabeth Handler
Patricia Harris
Thomas J. Mulhern
Helen Newton
Evelyn Poness

Technology Advisory Board

Peter M. Anderson
Robert Burke (ex officio)
Linda Conneely (ex officio)
David Davison (ex officio)
David Escalante
Michael Greis
Ann Gulati (ex officio)
Steven B. Handler
Joanne Kossuth, non-voting Technical Advisor
Carl Rubin

Traffic Management Advisory Committee

John H. Cogswell
Kate Fitzpatrick
Anthony Del Gaizo
Lt. John Kraemer
Richard Merson
Meredith Page
Ivan Sever
Thomas Stokes

Water and Sewer Rate Structure Committee

John H. Cogswell (ex officio)
John P. Cosgrove, Jr.
Nick Renzulli
John Tallarico

APPOINTED BY THE MODERATOR

Finance Committee

Scott M. Brightman
Laura Brooks
Richard S. Creem
David J. Escalante
Mark Fachetti
John Filoon
Stephen Jonas
Steven M. Rosenstock
Lita Young

Personnel Board

John Dennis
Patricia A. Forde

Joseph Herlihy
Vivian Hsu
Richard Lunetta

OTHER APPOINTED BOARDS

Community Preservation Committee

John Comando
Roy A. Cramer
Bruce Eisenhut
Cheryl Gosmon
Mary Ellen Herd
Ronald R. Ruth
Paul Siegenthaler
Richard B. Weitzner
Cary Young

Council on Aging

Roma Jean Brown
Carol deLemos
Morrie Dettman
Jan Dorsey
Daniel Goldberg
Helen K. Hicks
Susanne Hughes
Vivian McIver

Andrea Rae
Colleen Schaller
Derrek Shulman
Betsy Tedoldi
Mary Elizabeth Weadock

Solid Waste Disposal / Recycling Committee

John H. Cogswell
William F. Connors
Mike Diener
Lee Fox
Jeffrey Heller
David R. Turgeon
Irwin Silverstein

Contributory Retirement Board

(under vote of Town 11/3/36)
Kate Fitzpatrick
John P. Krawiecki, by vote of employees and retirees
Robert Mearls, by members of the Retirement Board

Evelyn M. Poness
Thomas A. Welch, II, by vote of employees and retirees

Design Review Board

Eugene R. Bolinger
Philip Chase (alternate)
Mark Gluesing
Deborah Robinson
Fred Sklar
Stephen Tanner

2006 ANNUAL TOWN REPORT

Timothy Tierney

Future School Needs Committee

Ann DerMarderosian

David P. Coelho

Marianne Cooley

Lynn Gotwals

James Lamenzo, Chair

Marjorie Margolis

Mary Riddell

Roger Toran

Needham Domestic Violence Action Committee

Susan Abbott

Peter Adams

Melissa Aponte

Allison Ballbach

Janice Berns

Jennifer Booth

Belinda Carroll

Lynda Coburn

Yael Cohn

Katy Colhart

Ellen Cooney

Bobbie Demers

Barbara Falla

Sherry Jackson

Jen Howard

Jeannine Kremer

Angela Mastrovattista

Lynne Weinstein

Permanent Public Building Committee

Joseph Carroll

Stuart Chandler

John Connelly

George Kent

Greg Petrini

Steven Popper, Dir. Construction & Renovation

Paul Salamone

Jeffrey Solomon

Transportation Committee

Duncan Allen

Richard Creem

Linda Hoard

Jane A. Howard

Steven McKnight

Youth Commission

Connie Barr

Merissa Devine

Doug Levy

Cathy Lunetta

John Mattleman

Peter McLaughlin

John Romeo

Vincent Springer

Debbie Winnick

APPOINTED BY TOWN MANAGER

Animal Control Officer

Harry Greenlaw

Assistant Town Manager/Finance

David Davison

Assistant Town Manager/Personnel

Christopher Coleman

Director of Emergency Management

Paul F. Buckley, Jr.

Director of MIS

Robert A. Burke

Director of Public Works

Richard P. Merson

District Director of Veterans' Services/Veterans'

Burial

Agent/Veterans' Graves Officer

John J. Logan, Jr.

Fire Chief / Superintendent of Fire

Alarms/Forest Warden

Paul F. Buckley

Inspector of Buildings

Daniel P. Walsh

Inspector of Plumbing and Gas

William Kinsman

Inspector of Wiring

Ernest J. Hohengasser (retired June 2006)

Scott Chisholm (6/5/06)

Police Chief / Keeper of the Lockup

Thomas J. Leary

Sealer of Weights and Measures

John Horgan

Supervisor, Garage & Equipment

Stephen J. Hawes

Superintendent, Highway

Rhainhardt Hoyland

Superintendent, Parks /Forestry Tree Warden

Lance Remsen

Superintendent, Water/Sewer

Robert A. Lewis

Town Accountant

Melissa Melnick

Town Engineer

Anthony Del Gaizo

Treasurer and Tax Collector

Evelyn M. Poness

Administrative Assessor

Hoyt Davis

Assistant Town Clerk

Helen Atkinson

Building Construction and Renovation Manager

Steven Popper

Director of Public Facilities Operations

Mark LaFleur

Director of Public Health

Janice Berns

Director of Youth Commission

Jon Mattleman

Environmental Health Agent

Tara Gurge

Executive Director, Council on Aging

Sharon Lally

Library Director

Ann MacFate

Planning Director

Lee Newman

Park and Recreation Director

Patricia M. Carey

**APPOINTED BY ELECTED
OR APPOINTED BOARDS**

Executive Director, Needham Housing Authority

Margaret K. Plansky

Executive Secretary to Finance Committee

Louise Miller

Superintendent of Schools

Stephen Theall

TOWN MEETING MEMBERS**At Large 2007**

John A. Bulian
 John H. Cogswell
 Marianne B. Cooley
 William R. Dermody
 Theodora K. Eaton
 Bruce T. Eisenhut
 Michael K. Fee
 Denise C. Garlick
 Thomas M. Harkins
 James G. Healy
 Daniel P. Matthews
 Joseph J. McSweeney
 Gerald A. Wasserman
 James M. Zeiger

Precinct A**2007**

Alan J. Davidson
 Alan S. Fanger
 Peter J. Fugere
 Mary Lee Kelly
 Sydney Randall
 Louise P. Swanson
 George Tarallo
 John R. Wallace

2008

Martha Cohen Barrett
 Michael A. Cerundolo
 Richard S. Creem
 John D. Genova
 Donald B. Gratz
 Karen N. Price
 Nina Silverstein
 Irwin Silverstein

2009

Erik J. Bailey
 Scott D. Butchart
 Cheryl Gosmon
 Walter D. Herrick
 Leslie A. Kalish
 Mary E. Keane-Hazzard
 Norman F. O'Brien, Jr.
 Blanche D. Randall

Precinct B**2007**

George Baierlein
 Mark Goldberg
 Sandra E. Jaszek
 James H. McEvoy
 Richard B. Moody
 David K. Mottola
 Kim Marie Nicols
 Michele K. Wolfman

86 Peacedale Road
 1479 Great Plain Avenue
 85 High Street
 12 Concord Street
 51 Bonwood Road
 106 Marked Tree Road
 137 Fox Hill Road
 22 Trout Pond Lane
 24 May Street
 767 South Street
 31 Rosemary Street
 13 Maple Place
 80 Rolling Lane
 156 Woodbine Circle

2008

Deborah H. Anastas
 Scott McConchie
 Elizabeth Ann Mills
 Glenn S. Orenstein
 Meredith P. Page
 Sarah Ann Toran

2009

Damon J. Borrelli
 Wilfred G. Corey
 John J. Frankenthaler
 David C. Harris
 Mindy A. Merow Rubin
 Kevin T. Pendergast
 Steven Rosenstock

165 Brookside Road
 101 Hillside Avenue
 177 Jarvis Circle
 131 Taylor Street
 19 Glendale Road
 945 Central Avenue

651 Central Avenue
 61 Rolling Lane
 33 Brookside Road
 94 Cynthia Road
 27 Cynthia Road
 24 Bess Road
 44 Bess Road

Precinct C**2007**

26 Elder Road
 46 Horace Street
 40 Seabeds Way #25
 77 William Street
 62 Noanett Road
 20 Lakin Street
 76 Ardmore Road
 81 Gary Road

49 Lynn Road
 58 Taylor Street
 12 Gary Road
 11 Jennifer Circle
 330 Central Avenue
 386 Central Avenue
 44 Reservoir Avenue
 44 Reservoir Avenue

2008

Paul S. Alpert
 Peter A. Alpert
 Jan D. Campbell
 Mark J. Gluesing
 James D. Masterman
 Claire Patricia Messing
 Sandra Balzer Tobin
 Adalaide C. Young

2009

Russell S. Broad, Jr.
 Christopher Richard Dollarse
 John H. Haslip
 Louise L. Miller
 Sheila G. Pransky
 Sylvia R. Rose
 Warren S. Sumner IV
 Paul B. Tillotson

249 Marked Tree Road
 29 Pine Street
 94 Locust Lane
 15 Cedar Springs Lane
 23 Tolman Street
 71 Fuller Brook Avenue
 34 Whitman Road
 43 North Hill Avenue

116 Pine Street
 108 Locust Lane
 461 Charles River Street
 48 Macintosh Avenue
 53 Canavan Circle
 1725 Great Plain Avenue
 59 Winding River Road
 91 Brewster Drive

94 Mayflower Road
 31 Standish Road
 43 Whitman Road
 5 North Hill Avenue
 100 Mayflower Road
 1045 Central Avenue #456
 17 Mayflower road
 21 Howe Road

Precinct D**2007**

50 Nardone Road
 41 Grasmere Road
 18 Crescent Road
 60 Rolling Lane
 22 Parish Road
 854 Central Avenue
 12 Crescent Road
 31 Paine Road

Lois C. Bacon
 Bruce T. Eisenhut
 Roger B. Hunt
 Kathleen M. Lewis
 Antonio M. Manzon
 Jeffrey B. Megar
 William M. Powers

29 Harding Road
 106 Marked Tree Road
 969 South Street
 969 South Street
 53 Henderson Street
 125 Sylvan Road
 47 Scott Road

2006 ANNUAL TOWN REPORT

Thomas F. Soisson

Arthur Walitt

2008

Kathryn L. D'Addesio

Jill S. Daly

Ann Dermarderosian

Paul Killeen

Michael London

Christine H. Miara

Ralph A. Toran

2009

Holly Anne Clarke

William A. Concannon

Cynthia Conturie

David R. Cox

Marc L. Jacobs

Aaron M. Pressman

David J. Sexton

Maura Brady Steeves

Precinct E

2007

Cynthia J. Chaston

Mark P. Fachetti

Jean C. Martin

Jo Ann Miles

Linda J. Novak

Ford H. Peckham

Maryruth Perras

Carl M. Rubin

2008

Roma Jean Brown

Ann M. Cosgrove

Linda J. George

Jane A. Howard

Ronald W. Ruth

William J. Supple

Michael R. Tedoldi

Theodore Weiner

2009

Michelle S. Ardini

Theodore M. Crowell

Lawrence R. Cummings

Paul J. Durda

Philip V. Robey

Kathleen B. Rothenberg

Paul A. Siegenthaler

Martin L.B. Walter

Precinct F

2007

Stephen L. Dornbusch

Cathy M. Freedberg

Carl Goldstein

Elizabeth B. Kloss

Richard G. Lyons

128 Maple Street
46 Charles River Street

Carolyn R. McIver

Jeanne S. McKnight

Jennifer S. Sexton

Laura S. Terzian

2008

Joan E. Adams

Gilbert W. Cox, Jr.

Richard W. Davis

Gail E. Davis

Sarah P. McCormick

John F. Milligan

James Hugh Powers

Deborah S. Winnick

William A. Zoppo

2009

Judith E. Carmody

Vincent J. Fabiani

Bernard H. Ford

Richard M. Freedberg

Denise C. Garlick

Jeffrey D. Heller

Rhonda G. Hollander

William J. Okerman

Gregory John Shesko

70 Pickering Street

210 May Street

62 Newell Avenue

100 Meetinghouse Circle

1206 Great Plain Avenue

49 Colonial Road

233 Nehoiden Street

233 Nehoiden Street

313 Nehoiden Street

25 Blacksmith Drive

263 Nehoiden Street

12 Mallard Road

330 Nehoiden Street

83 Pickering Street #205

27 Lewis Street

108 Garden Street

111 Meetinghouse Circle

22 Trout Pond Lane

1092 Central Avenue

97 Meetinghouse Circle

100 Meetinghouse Circle

70 May Street

Precinct G

2007

Paula R. Callanan

Gary C. Crossen

Robert T. Heald

Maureen T. McCaffrey

John J. Romeo

Michael A. Taggart

Timothy P. Tierney

Richard B. Weitzen

2008

Susan W. Abbott

Patricia B. Buckley

Michael J. Hegarty

Mary Ellen Herd

Kathleen O'Keefe

Jill E. Owens

Barbara K. Popper

Susan Welby

2009

Paul H. Attridge

William F. Connors

Michael J. Crawford

John W. Day

Pamela C. Freedman

Thomas M. Harkins

Paul O'Connor

Marcia B. Young

114 Lincoln Street

298 Manning Street

86 Eaton Road

285 Manning Street

22 Woodlawn Avenue

14 Gibson Road

34 Bradford Street

66 Eaton Road

60 Otis Street

155 Fair Oaks Park

69 Wilshire Park

146 Warren Street #B

49 Coolidge Avenue

98 Wilshire Park

31 Wilshire Park

857 Webster Street

59 Powers Street

150 Melrose Avenue

213 Warren Street

35 Morley Street

17 Wilshire Park

24 May Street

108 Wilshire Park

76 Stevens Road

Precinct H

2007

2006 ANNUAL TOWN REPORT

John E. Comando	54 Norwich Road	Michael R. Leonard	41 Colby Street
Kevin J. Foley	818 Greendale Avenue	Paul Robey III	38 Brookline Street
Lee K. Fox	27 Richard Road	Maura O. Walsh	49 Colby Street
Daniel J. Kumin	50 Highgate Street	Kathleen D. Whitney	75 Kingsbury Street
Julia Solomon Lipman	133 Dawson Drive	2009	
Richard J. Savage Jr	15 Evans Road	James M. Lemkin	58 Rae Avenue
Ron Sockol	611 Greendale Avenue	Peter J. Pingitore	146 Hillcrest Road
Richard A. Zimbone	10 Woodbury Drive	Nicholas S. Renzulli	77 Edwardel Road
2008		Leslie Ann Renzulli	77 Edwardel Road
Heinz R. Brinkhaus	10 Lancaster Road	Paul V. Riley	50 Edwardel Road
A. Marie Holland	19 Norwich Road	Robert J. Rondini	41 Hawthorn Avenue
Robert Y. Larsen	150 Tudor Road	June C. Seraydar	154 Hillcrest Road
Marjorie M. Margolis	20 Mann Avenue	Michael T. Vaughn	130 Lindbergh Avenue
Nancy E. McCarthy	29 Sterling Road		
Peter J. Meade	1085 Greendale Avenue	Precinct J	
Paul T. Milligan	224 Elmwood Road	2007	
Jeffrey S. Shapiro	85 Fairfield Street	Catherine J. Barker	13 West Street
2009		Marjorie S. Cohen	136 Parker Road
Julia Satti Cosentino	265 Great Plain Avenue	Marianne B. Cooley	136 Parker Road
M. Patricia Cruickshank	64 Elmwood Road	Robert A. Downs	51 Virginia Road
Michael A. Diener	30 Kenney Street	Donna M. Mullin	131 Paul Revere Road
Rosalie G. Fox	27 Richard Road	Emily M. Salaun	101 Tower Avenue
Elizabeth P. Handler	317 Great Plain Avenue	Paul G. Smith	201 Paul Revere Road
Jeffrey Kristeller	138 Elmwood Road	Mathew David Talcoff	18 Highview Street
Arthur P. Phillips	37 Appleton Road	2008	
Lois F. Sockol	611 Greendale Avenue	Laura A. Brooks	9 Concord Street
		William R. Dermody	12 Concord Street
	41 LaSalle Road	Leigh M. Doukas	51 Concord Street
	104 Beaufort Avenue	Barbara J. Downs	51 Virginia Road
	103 Woodledge Road	Michael J. Greis	384 Webster Street
	45 Dunster Road	John D. Marr, Jr.	70 Greendale Avenue
	6 Morningside Road	Lynne D. Stern	117 Hoover Road
	44 Brookline Street	Betsy M.. Tedoldi	68 High Street
	59 Beaufort Avenue	2009	
	30 Homestead Park	James S. Bonasia.	174 Tower Avenue
		Stuart B. Chandler	123 Paul Revere Road
	7 Beaufort Avenue	Bradley M. Christenson	27 Spring Road
	17 Rosemary Street	George C. Doukas	51 Concord Street
	3 Rosemary Street	Caroline B. Edge	59 Alfreton Road
	95 Falcon Street	Marcia C. Mather	179 Paul Revere Road
		Michael M. Mathias	354 Webster Street
		Jane B. Murphy	760 Highland Avenue #17

TOWN OF NEEDHAM RETIREE INFORMATION

<u>RETIREMENTS</u>	<u>DEPARTMENT</u>	<u>YEARS OF SERVICE</u>
James Broadley	Fire	28.3330
Marianne Cashman	School	21.6000
Lynda Coburn	Board of Health	10.0833
Mark Driscoll	Housing Authority	11.3330
Mary Harrington	Finance	12.1670
Ernest Hohengasser	Building	16.0000
Paul Kenney	Police	31.4167
Charles Lambert	Fire	29.1667
Marilyn Mendelson	School	26.5000
Rowena Perry	Hospital	13.8333
Lawrence Ramsdell	Engineering	10.0830
Charles Ricci	MBM	13.2500
Ronald Rossi	Fire	35.1667
Judy Stevens	Hospital	11.8333
David Wainwright	Fire	35.8333
Roberta Zimmerman	School	27.5000

IN MEMORIAM

Herbert Baker	MBM	10.1670
Richard Bell	MBM	13.0000
Elizabeth Bloom	Public Works	14.1670
Eva Campion	School	12.4100
Paul Casey	MBM	29.0000
Aldo Conti	MBM	9.3330
Norman Dillman	MBM	12.8330
Mary C. Ellis	Hospital	7.2500
William English	Police	22.7500
Francis Gemelli	Transfer Station	23.9160
Richard Grasso	Fire	32.0000
Jean Harris	School	26.7500
Paul Lamb	MBM	20.0830
Donald Lavalle	Sewer	32.4160
Patti Marcus	Council on Aging	4.4167
Sophie Nigro	Housing Authority	7.0000
Pauline Patterson	School	16.7500
Edman Remsen	Housing Authority	24.5830
Rita Romaszkiewicz	Assessor's	36.2500
Joseph Savignano	Police	33.3330
Claire Sulkala	School	17.0830
Cheryl Urbanik	Hospital	16.1670
Joseph Walsh	Housing Authority	10.8330

2006 TOWN MEETING AUTHORIZED CAPITAL EXPENDITURES

\$220,000 MBMB Maintenance Program



New Fire Truck and Ambulance

\$50,000 Facility Master Plan

\$40,000 Pollard School Technical Upgrade Design

\$192,850 Fire Rescue #2 (Ambulance)

\$126,875 Ridge Hill Rehabilitation



Sidewalk Repair and Resurfacing

\$568,400 Road Improvement and Repair

\$223,300 Sidewalk Resurfacing and Repair

\$10,700,000 High School Renovation and Addition

\$60,100 RTS Container and Transfer Trailer Replacement

\$83,230 RTS Scale Replacement

\$26,000 Sewer System Inflow Removal

\$25,000 Sewer Service Connector

\$3,500,000 Sewer Relocation Project



Transfer Trailer Replacement

2006 ANNUAL TOWN REPORT

\$70,000 Water System Rehabilitation

\$200,000 Water Service Connections

\$100,000 Fire Hydrant Replacement

\$50,000 Route 128 TIP Water System Improvements

\$913,500 Water Rehab Construction (Warren/Kingsbury)



RTS Scale Replacement



Fire Hydrant Replacement

APPENDICES

**Town of Needham
General Fund
Balance Sheet
Year Ended June 30, 2006**

	<u>General</u>
<u>ASSETS</u>	
Cash and short-term investments	\$ 3,555,964
Investments	\$ 13,202,747
Receivables:	
Property taxes	\$ 2,043,668
Excises	\$ 413,842
Departmental	\$ 608,952
Intergovernmental	\$ -
Betterments	\$ -
Other	\$ 286,075
Other assets	<u>\$ 70,804</u>
Total Assets	<u>\$ 20,182,052</u>
<u>LIABILITIES</u>	
Warrants and accounts payable	\$ 1,375,450
Deferred revenue	\$ 3,087,732
Accrued liabilities	\$ 2,332,879
Retainage payable	\$ -
Tax refunds payable	\$ 575,816
Anticipation notes payable	\$ -
Other liabilities	<u>\$ 67,255</u>
Total Liabilities	<u>\$ 7,439,132</u>
<u>FUND BALANCES</u>	
Reserved for encumbrances	\$ 1,959,182
Reserved for other specific purposes	\$ 498,656
Reserved for expenditures	\$ 4,336,236
Unreserved:	
Undesignated	<u>\$ 5,948,846</u>
Total Fund Balance	<u>\$ 12,742,920</u>
Total Liabilities and Fund Balance	<u>\$ 20,182,052</u>

**Town of Needham
Enterprise Funds
Statement of Net Assets
Year Ended June 30, 2006**

	<u>RTS</u>	<u>Sewer</u>	<u>Water</u>
<u>ASSETS</u>			
Current Assets:			
Cash and investments	\$ 1,000,155	\$ 3,038,454	\$ 3,417,168
Receivables:			
Fees and Charges	<u>\$ 165,673</u>	<u>\$ 2,130,245</u>	<u>\$ 1,487,182</u>
Total current assets	\$ 1,165,828	\$ 5,168,699	\$ 4,904,350
Noncurrent Assets:			
Land and construction in progress	\$ 4,899,516	\$ 1,335,788	\$ 720,448
Other capital assets, net of accumulated depreciation	<u>\$ 1,888,880</u>	<u>\$ 11,570,824</u>	<u>\$ 24,250,393</u>
Total noncurrent assets	<u>\$ 6,788,396</u>	<u>\$ 12,906,612</u>	<u>\$ 24,970,841</u>
Total Assets	\$ 7,954,224	\$ 18,075,311	\$ 29,875,191
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts payable	\$ 122,474	\$ 12,638	\$ 129,374
Accrued payroll	\$ 8,629	\$ 12,486	\$ 15,919
Accrued interest	\$ -	\$ 16,801	\$ 28,633
Notes payable	\$ 7,500	\$ -	\$ 2,500
Other liabilities	\$ 9,934	\$ 8,158	\$ 1,043
Current portion of long-term liabilities:			
Bonds payable	\$ 202,000	\$ 519,810	\$ 641,230
Compensated absences	<u>\$ 22,706</u>	<u>\$ 27,986</u>	<u>\$ 13,051</u>
Total current liabilities	\$ 373,243	\$ 597,879	\$ 831,750
Noncurrent Liabilities			
Bonds payable, net of current portion	<u>\$ 155,000</u>	<u>\$ 4,183,260</u>	<u>\$ 5,073,653</u>
Total Liabilities	\$ 528,243	\$ 4,781,139	\$ 5,905,403
<u>NET ASSETS</u>			
Invested in capital assets, net of related debt	\$ 6,636,647	\$ 9,044,536	\$ 19,866,296
Unrestricted	<u>\$ 789,334</u>	<u>\$ 4,249,636</u>	<u>\$ 4,103,492</u>
Total Net Assets	<u>\$ 7,425,981</u>	<u>\$ 13,294,172</u>	<u>\$ 23,969,788</u>

Town of Needham

General Fund

Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Town Wide Expense	\$22,855,662	\$2,128,263	(\$1,210,282)	\$23,773,743	(\$23,221,201)	(\$133,519)	(\$23,354,720)	\$419,023
General Government	\$2,768,611	\$177,931	\$2,946,542	(\$2,751,212)	(\$150,701)	(\$2,901,913)	\$44,629	
Education	\$36,983,351		\$36,983,351	(\$36,100,294)	(\$811,878)	(\$36,912,172)	\$71,179	
Public Safety	\$10,062,470	\$141,703	\$10,204,173	(\$9,775,879)	(\$47,286)	(\$9,823,165)	\$381,008	
Public Works & Facilities	\$9,261,336	\$814,151	\$10,222,487	(\$9,969,749)	(\$113,395)	(\$10,083,144)	\$139,343	
Health & Human Services	\$891,321	\$26,639	\$917,960	(\$826,882)	(\$613)	(\$827,495)	\$90,465	
Development & Land Use	\$192,555	\$13,190	\$205,745	(\$180,092)	(\$5,732)	(\$185,824)	\$19,921	
Cultural & Leisure Service	\$1,502,938	\$36,668	\$1,539,606	(\$1,513,038)	(\$6,641)	(\$1,519,679)	\$19,927	
TOTAL	\$84,518,244	\$2,275,363		\$86,793,607	(\$84,338,346)	(\$1,269,765)	(\$85,608,112)	\$1,185,495
Town Wide Expenses								
1 Retirement (Chapter 34)		\$134,000		(\$134,000)	(\$122,373)			\$11,627
2 Retirement Contributory System		\$3,696,000		(\$3,604,709)	(\$3,604,709)			\$91,291
3 Health Insurance		\$9,005,000		(\$8,710,490)	(\$24,000)			\$270,510
4 Insurance Liability Fund		\$380,000		(\$380,000)	(\$380,000)			
5 Unemployment Compensation		\$70,306		\$85,306	(\$70,787)	(\$14,519)		
6 Debt Service		\$7,567,348	\$2,023,053	\$9,590,401	(\$9,571,526)	(\$9,571,526)		
7 Worker's Compensation		\$385,000		\$385,000	(\$385,000)	(\$385,000)		
8 General Insurance		\$453,000		\$453,000	(\$356,316)	(\$451,316)		\$1,684
9 Self Insurance		\$20,000		\$20,000	(\$20,000)	(\$20,000)		
10 Performance Pay Pool*		\$365,500	\$66,500	(\$406,964)	\$25,036			\$25,036
11 Reserve Fund*		\$779,508	\$38,810	(\$818,318)				
Total	\$22,855,662	\$2,128,363	(\$1,210,282)	\$23,773,743	(\$23,221,201)	(\$133,519)	(\$23,354,720)	\$419,023

* Direct expenditure is not allowed, only transfers to other line items

**Town of Needham
General Fund**

**Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006**

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Board of Selectmen									
101 Salaries	\$406,601		\$23,989	\$430,590	(\$420,023)		(\$420,023)		\$10,567
102 Purchase of Service	\$143,351		\$143,351	(\$101,160)	(\$42,132)		(\$143,293)		\$58
103 Expense	\$22,626		\$22,626	(\$20,689)	(\$1,757)		(\$22,446)		\$180
Total	\$572,578		\$23,989	\$596,567	(\$541,872)	(\$43,889)	(\$585,761)		\$10,806
Town Clerk & Board of Registrars									
106 Salaries	\$198,121		\$6,927	\$205,048	(\$205,048)		(\$205,048)		\$0
107 Purchase of Service	\$21,325		\$21,325	(\$16,410)	(\$4,910)		(\$21,320)		\$5
108 Expense	\$4,300		\$4,300	(\$4,087)			(\$4,087)		\$213
Total	\$223,746		\$6,927	\$230,673	(\$225,545)	(\$4,910)	(\$230,455)		\$218
Legal									
111 Salaries	\$61,244		\$1,837	\$63,081	(\$62,303)		(\$62,303)		\$778
112 Purchase of Service	\$150,000		\$70,000	\$220,000	(\$219,884)		(\$219,999)		\$1
113 Expense	\$3,500		\$3,500	(\$2,659)	(\$473)		(\$3,132)		\$368
Total	\$214,744		\$71,837	\$286,581	(\$284,846)	(\$588)	(\$285,434)		\$1,147
Personnel Board									
116 Salaries	\$3,062		\$47	\$3,109	(\$2,231)		(\$2,231)		\$878
117 Purchase of Service	\$12,500		\$0	\$12,500	(\$5,500)		(\$7,000)		(\$12,500)
118 Expense	\$0			\$0					\$0
Total	\$15,562		\$47	\$15,609	(\$7,731)	(\$7,000)	(\$14,731)		\$878
Assessing Department									
121 Salaries	\$229,472		\$6,884	\$236,356	(\$214,603)		(\$214,603)		\$21,753
122 Purchase of Service	\$47,000		\$47,000	(\$23,049)	(\$19,760)		(\$42,809)		\$4,191
123 Expense	\$13,250		\$13,250	(\$9,279)	(\$2,684)		(\$11,963)		\$1,287
Total	\$289,722		\$6,884	\$296,606	(\$246,930)	(\$22,444)	(\$269,374)		\$27,232

**Town of Needham
General Fund**

**Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006**

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Finance Department									
126 Salaries	\$879,785	(\$20,000)	\$37,478	\$897,263	(\$895,115)	(\$53,946)	(\$422,162)	(\$476,108)	\$2,148
127 Purchase of Service	\$426,109	\$20,000	\$30,000	\$476,109	(\$90,913)	(\$2,192)	(\$90,913)	(\$93,105)	\$1
128 Expense	\$93,105			\$93,105	(\$11,268)	(\$15,732)	(\$11,268)	(\$27,000)	\$0
129 Capital Outlay	\$27,000			\$27,000	(\$1,419,457)	(\$71,871)	(\$1,419,457)	(\$1,491,327)	\$2,150
Total	\$1,425,999			\$67,478	\$1,493,477	(\$71,871)	(\$1,419,457)	(\$1,491,327)	\$2,150
Finance Committee									
131 Salaries	\$25,625		\$769	\$26,394	(\$24,194)	(\$24,194)	(\$125)	(\$125)	\$2,200
132 Purchase of Service	\$125			\$125	(\$510)	(\$510)	(\$510)	(\$510)	
133 Expense	\$510			\$510	(\$24,829)	(\$24,829)	(\$24,829)	(\$24,829)	\$2,200
Total	\$26,260		\$769	\$27,029	(\$24,829)	(\$24,829)	(\$24,829)	(\$24,829)	\$2,200
Needham Public Schools									
Salaries	\$31,913,492		(\$14,395)	\$31,899,097	(\$31,853,309)	(\$693,714)	(\$31,853,309)	(\$31,853,309)	\$45,788
Purchase of Service	\$3,400,510		(\$47,453)	\$3,353,057	(\$2,686,200)	(\$693,714)	(\$3,379,914)	(\$3,379,914)	(\$26,857)
Expense	\$908,531		\$191,518	\$1,100,049	(\$929,637)	(\$118,163)	(\$1,047,800)	(\$1,047,800)	\$52,249
Capital Outlay	\$150,605		(\$129,670)	\$20,935	(\$20,936)	(\$20,936)	(\$20,936)	(\$20,936)	(\$1)
Total	\$36,373,138		(\$36,373,138)	(\$35,490,081)	(\$811,878)	(\$811,878)	(\$36,301,959)	(\$36,301,959)	\$71,179
Minuteman Regional High School Assessment									
210 Minuteman Assessment	\$610,213			\$610,213	(\$610,213)	(\$610,213)	(\$610,213)	(\$610,213)	
Total	\$610,213			\$610,213	(\$610,213)	(\$610,213)	(\$610,213)	(\$610,213)	
Police Department									
301 Salaries	\$3,977,343		\$119,007	\$4,096,350	(\$3,866,025)	(\$4,247)	(\$3,866,025)	(\$3,866,025)	\$230,325
302 Purchase of Service	\$61,300			\$61,300	(\$41,529)	(\$3,556)	(\$45,776)	(\$45,776)	\$15,524
303 Expense	\$168,343			\$168,343	(\$164,497)	(\$20,000)	(\$168,053)	(\$168,053)	\$290
304 Capital Outlay	\$115,974			\$115,974	(\$95,540)	(\$4,167,591)	(\$115,540)	(\$115,540)	\$434
Total	\$4,322,960		\$119,007	\$4,441,967	(\$4,167,591)	(\$27,802)	(\$4,195,393)	(\$4,195,393)	\$246,574

**Town of Needham
General Fund**

**Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006**

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpected Balance
Fire Department								
306 Salaries	\$5,145,678		\$13,364	\$5,159,042	(\$5,072,957)			\$86,085
307 Purchase of Service	\$74,944			\$74,944	(\$66,303)	(\$5,196)	(\$71,499)	\$3,445
308 Expense	\$156,013			\$156,013	(\$116,942)	(\$12,555)	(\$129,496)	\$26,517
Total	\$5,376,635		\$13,364	\$5,389,999	(\$5,256,202)	(\$17,750)	(\$5,273,952)	\$116,047
Building Inspector								
311 Salaries	\$351,465		\$9,332	\$360,797	(\$342,974)			\$17,823
312 Purchase of Service	\$3,674			\$3,674	(\$2,257)	(\$865)	(\$3,121)	\$553
313 Expense	\$7,736			\$7,736	(\$6,856)	(\$869)	(\$7,725)	\$11
Total	\$362,875		\$9,332	\$372,207	(\$352,087)	(\$1,734)	(\$353,820)	\$18,387
Department of Public Works								
401 Salaries	\$2,668,429		\$40,163	\$2,708,592	(\$2,706,729)			\$1,863
402 Purchase of Service	\$668,399	(\$40,000)		\$628,399	(\$547,234)	(\$9,695)	(\$536,929)	\$71,470
403 Expense	\$316,605	\$40,000	\$21,080	\$377,685	(\$362,430)	(\$8,012)	(\$370,442)	\$7,243
404 Capital Outlay	\$0			\$0				\$0
405 Snow & Ice	\$200,000		\$274,265	\$474,265	(\$501,851)		(\$501,851)	(\$27,586)
Total	\$3,853,433		\$335,508	\$4,188,941	(\$4,118,244)	(\$17,707)	(\$4,135,951)	\$52,990
Municipal Parking Program								
410 Municipal Parking Program	\$204,221			\$204,221	(\$143,715)	(\$41,194)	(\$184,909)	\$19,312
Total	\$204,221			\$204,221	(\$143,715)	(\$41,194)	(\$184,909)	\$19,312
Municipal Building Maintenance Department								
411 Salaries	\$2,291,547	(\$120,000)	\$73,528	\$2,245,075	(\$2,243,277)			\$1,798
412 Purchase of Service	\$2,220,004	\$267,000	\$400,000	\$2,887,004	(\$2,840,358)	(\$46,338)	(\$2,886,696)	\$308
413 Expense	\$317,512			\$317,512	(\$313,501)	(\$5)	(\$313,506)	\$4,006
Total	\$4,829,063		\$147,000	\$473,528	\$5,449,591	(\$5,397,137)	(\$46,343)	(\$5,443,479)
								\$6,112

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

		Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Municipal Street Lighting Program									
420 Street Lighting Program		\$291,500			\$291,500	(\$230,907)	(\$8,152)	(\$239,059)	\$52,441
Total		\$291,500			\$291,500	(\$230,907)	(\$8,152)	(\$239,059)	\$52,441
Permanent Public Building Committee									
421 Salaries		\$77,319		\$5,115	\$82,434	(\$75,180)	(\$75,180)		\$7,254
422 Purchase of Service		\$1,500			\$1,500	(\$441)	(\$441)		\$1,059
423 Expense		\$4,300			\$4,300	(\$4,125)	(\$4,125)		\$175
Total		\$83,119		\$5,115	\$88,234	(\$79,746)	(\$79,746)		\$8,488
Board of Health									
501 Salaries		\$295,683		\$9,285	\$304,968	(\$293,697)	(\$293,697)		\$11,271
502 Purchase of Service		\$78,366			\$78,366	(\$78,014)	(\$203)	(\$78,217)	\$149
503 Expense		\$7,550			\$7,550	(\$7,120)	(\$410)	(\$7,529)	\$21
Total		\$381,599		\$9,285	\$390,884	(\$378,830)	(\$613)	(\$379,443)	\$11,441
Veterans Services									
506 Salaries		\$54,745		\$1,717	\$56,462	(\$46,006)	(\$46,006)		\$10,456
507 Purchase of Service		\$450			\$450	(\$84)	(\$84)		\$366
508 Expense		\$33,350			\$33,350	(\$5,093)	(\$5,093)		\$28,257
Total		\$88,545		\$1,717	\$90,262	(\$51,184)	(\$51,184)		\$39,078
Youth Commission									
511 Salaries		\$185,877		\$5,726	\$191,603	(\$190,198)	(\$190,198)		\$1,405
512 Purchase of Service		\$2,800			\$2,800	(\$2,605)	(\$2,605)		\$195
513 Expense		\$1,990			\$1,990	(\$1,759)	(\$1,759)		\$231
Total		\$190,667		\$5,726	\$196,393	(\$194,562)	(\$194,562)		\$1,831

Town of Needham
General Fund

Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Council on Aging									
516 Salaries	\$220,527		\$9,911	\$230,438	(\$193,952)		(\$193,952)		\$36,486
517 Purchase of Service	\$4,295		\$4,295	\$3,473	(\$3,473)		(\$3,473)		\$822
518 Expense	\$5,175		\$5,175	\$4,882	(\$4,882)		(\$4,882)		\$293
Total	\$229,997		\$9,911	\$239,908	(\$202,306)		(\$202,306)		\$37,602
Commission on Disabilities									
525 Expenses		\$513		\$513					
Total		\$513		\$513					\$513
Planning Board									
601 Salaries	\$127,829		\$3,835	\$131,664	(\$117,700)		(\$117,700)		\$13,964
602 Purchase of Service	\$7,750		\$7,750	\$2,798	(\$4,948)		(\$7,746)		\$4
603 Expense	\$3,310		\$3,310	\$1,996	(\$1,996)		(\$1,996)		\$1,314
Total	\$138,889		\$3,835	\$142,724	(\$122,493)	(\$4,948)	(\$127,441)		\$15,283
Conservation Commission									
606 Salaries	\$30,724		\$922	\$31,646	(\$31,144)		(\$31,144)		\$502
607 Purchase of Service	\$2,070		\$2,070	\$1,333	(\$1,333)		(\$2,021)		\$49
608 Expense	\$1,823		\$1,823	\$1,728	(\$1,728)		(\$1,823)		
Total	\$34,617		\$922	\$35,539	(\$34,204)	(\$784)	(\$34,988)		\$551
Board of Appeals									
611 Salaries	\$15,326		\$7,933	\$23,259	(\$20,409)		(\$20,409)		\$2,850
612 Purchase of Service	\$3,040		\$3,040	\$2,362	(\$2,362)		(\$2,362)		\$678
613 Expense	\$170		\$500	\$670	(\$199)		(\$199)		\$471
Total	\$18,536		\$8,433	\$26,969	(\$22,970)		(\$22,970)		\$3,999
Historical Commission									
620 Expenses		\$513		\$513	(\$425)		(\$425)		\$88
Total		\$513		\$513	(\$425)		(\$425)		\$88

**Town of Needham
General Fund**

**Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006**

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
Library								
701 Salaries	\$843,558		\$23,956	\$867,514	(\$860,683)	(\$860,683)		\$6,831
702 Purchase of Service	\$18,010			\$18,010	(\$15,348)	(\$15,348)		\$2,662
703 Expense	\$12,431			\$12,431	(\$11,591)	(\$711)		\$129
704 Books, Periodicals, AV	\$151,905			\$151,905	(\$151,866)	(\$39)		(\$151,905)
Total	\$1,025,904			\$23,956	\$1,049,860	(\$1,039,489)	(\$750)	\$9,621
Park & Recreation Commission								
706 Salaries	\$390,409		\$12,712	\$403,121	(\$393,546)	(\$393,546)		\$9,575
707 Purchase of Service	\$50,778			\$50,778	(\$49,761)	(\$50,711)		\$67
708 Expense	\$23,347			\$23,347	(\$22,998)	(\$272)		\$77
709 Capital Outlay	\$12,000			\$12,000	(\$6,936)	(\$4,669)		\$395
Total	\$476,534			\$12,712	\$489,246	(\$473,241)	(\$5,891)	\$10,114
Memorial Park								
715 Expenses	\$500				\$500	(\$308)	(\$308)	\$192
Total	\$500				\$500	(\$308)	(\$308)	\$192
TOTAL OPERATING BUDGET	\$84,518,244	\$2,275,363		\$86,793,607	(\$84,338,346)	(\$1,269,765)	(\$85,608,112)	\$1,185,495

Town of Needham
RTS Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
1001 Salaries	\$508,017			\$508,017	(\$474,658)	(\$474,658)		\$33,359
1002 Purchase of Service	\$978,200	\$70,000		\$1,048,200	(\$958,685)	(\$65,050)	(\$1,023,735)	\$24,465
1003 Expenses	\$128,230		\$22,500	\$150,730	(\$147,283)	(\$1,074)	(\$148,357)	\$2,373
1004 Capital Outlay								
1005 Debt Service								
1006 Reserve Fund*								
TOTAL	\$1,889,144	\$70,000		\$1,959,144	(\$1,806,704)	(\$66,124)	(\$1,872,828)	\$86,316

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
Sewer Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
2001 Salaries	\$530,936			\$530,936	(\$507,078)	(\$507,078)		\$23,858
2002 Purchase of Service	\$147,329			\$147,329	(\$133,123)	(\$13,279)	(\$146,401)	\$928
2003 Expenses	\$67,258			\$67,258	(\$61,603)	(\$469)	(\$62,072)	\$5,186
2004 Capital Outlay	\$25,000			\$25,000		(\$23,691)	(\$23,691)	\$1,309
2005 MWRA Assessment	\$4,703,106			\$4,703,106	(\$4,640,239)	(\$4,640,239)		\$62,867
2006 Debt Service	\$1,088,010			\$1,088,010	(\$991,299)	(\$991,299)		\$96,711
2007 Reserve Fund*	\$35,000			\$35,000				\$35,000
TOTAL	\$6,596,639			\$6,596,639	(\$6,333,341)	(\$37,439)	(\$6,370,781)	\$225,858

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
Water Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2006

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	FY 2006 Encumbrances	Total Expenditures	Unexpended Balance
3001 Salaries	\$848,577			\$848,577	(\$760,871)			\$87,706
3002 Purchase of Service	\$374,952			\$374,952	(\$268,588)	(\$44,389)		\$61,976
3003 Expenses	\$396,470			\$396,470	(\$321,602)	(\$66,654)		\$8,214
3004 Capital Outlay	\$20,000			\$20,000	(\$19,499)			\$501
3005 MWRA Assessment	\$360,859			\$360,859	(\$351,877)			\$8,982
3006 Debt Service	\$1,105,601			\$1,105,601	(\$1,128,527)			(\$22,926)
3007 Reserve Fund*	\$75,000			\$75,000				\$75,000
TOTAL	\$3,181,459			\$3,181,459	\$2,850,964	(\$111,043)	(\$2,962,007)	\$219,452

* Direct expenditure is not allowed, only transfers to other line items

**Town of Needham
Trust Funds
Year Ended June 30, 2006**

Fund	July 1, 2005	Receipts	Disbursements & Adjustments	June 30, 2006
Anita M. Reinke Memorial Scholarship	\$8,873	\$407	\$200	\$9,080
Catherine M. Wharton Memorial Scholarship	\$1,756	\$4,168	\$1,500	\$4,424
Centennial Football Scholarship	\$2,173	\$102		\$2,275
Class of 1979 Scholarship	\$66	\$1	\$67	\$0
C. J. Cullen III Memorial Scholarship	\$34,980	\$1,622	\$1,000	\$35,602
Dana F. Burke Scholarship	\$4,318	\$413	\$350	\$4,381
De Fazio Family Memorial Scholarship	\$17,819	\$766	\$1,000	\$17,585
Derwood Newman Memorial	\$34,266	\$1,607		\$35,873
Dr. Lee Allan Memorial	\$2,250	\$101	\$100	\$2,251
Dwight School (Pollard School)	\$25,275	\$1,184		\$26,460
Edward J. Stewart 13 Club Scholarship	\$12,103	\$502	\$1,000	\$11,605
Edward Kasip Scholarship	\$5,425	\$172	\$500	\$5,098
Edward Keady Memorial Scholarship	\$5,914	\$60	\$2,500	\$3,474
Frederick Barstow Scholarship	\$281,170	\$13,176		\$294,345
Frederick Harris Scholarship	\$14,829	\$20,978	\$400	\$35,407
George Morse Memorial Scholarship	\$155,687	\$13,884	\$2,500	\$167,070
High School Sports Endowment	\$22,833	\$1,076		\$23,909
Joan W. Swartz Memorial Scholarship	\$4,474	\$270	\$1,000	\$3,744
John Akers		\$30,543		\$30,543
John C. Wood (High School Library)	\$11,379	\$533		\$11,912
Joseph Paulini Scholarship		\$588		\$588
Karen Decembre Scholarship	\$12	\$993	\$1,005	(\$0)
Kyle Shapiro Scholarship		\$11,973		\$11,973
Leo F. Richards Jr. Scholarship	\$5,608	\$252	\$250	\$5,610
Mark R., Beane Memorial Scholarship	\$27,700	\$1,282	\$1,500	\$27,481
Martin Luther King Scholarship	\$4,040	\$1,849	\$3,200	\$2,689
Michael Challis Memorial Fund	\$166	\$150	\$315	
Mary Ann Dolan Scholarship		\$43		\$43
Minot Mac Donald (Carter School Library)	\$6,941	\$325		\$7,266
Miriam Kronish Scholarship	\$1,694	\$1,587	\$750	\$2,531
Nate Tavalone Scholarship	\$5,611	\$567	\$400	\$5,779
New Century Club Scholarship	\$20,809	\$914	\$2,000	\$19,723
Nina Pansuk Scholarship	\$117,324	\$5,371	\$3,000	\$119,695
Peter Eloranta Chemistry Award Scholarship	\$8,430	\$110	\$100	\$8,440
Peter Eloranta Scholarship	\$105,094	\$5,161	\$17,075	\$93,180
Rebecca H. Perry Memorial Scholarship	\$236,347	\$10,637	\$11,700	\$235,284
Richard Jensen, Sr. Memorial Scholarship	\$1,718	\$81		\$1,799
Ruth Ann B. Simmons MD Memorial Scholarship	\$21,970	\$984	\$1,000	\$21,954
School Permanent Donation	\$4,972	\$469	\$2,114	\$3,327
Stacy Neilson Memorial Fund (Soccer Team)	(\$1,559)		(\$1,559)	\$0
Stanley Willox Memorial Scholarship	\$2,495.69		\$500.00	\$1,995.69
Steven Wernick Memorial Scholarship	\$297.66	\$9.02	\$250.00	\$56.68
Students Need Arts Trust Fund	\$4,679.32	\$219.28		\$4,898.60
Timothy P. Flanagan Memorial Scholarship	\$19,560.63	\$874.42	\$1,000.00	\$19,435.05
walter burke	(\$9.42)		(\$9.00)	(\$0.42)
William G. Moseley Scholarship	\$17,671.49	\$817.55	\$250.00	\$18,239.04

**Town of Needham
Trust Funds
Year Ended June 30, 2006**

Fund	July 1, 2005	Receipts	Disbursements & Adjustments	June 30, 2006
William T. Burke Memorial Scholarship	\$4,620.40	\$204.03	\$500.00	\$4,324.43
Interest to be allocated		\$744.83		\$744.83
Subtotal School	\$1,261,782.48	\$137,768.47	\$57,457.65	\$1,342,093.30
Arthur W. & Barbara S. Hatch Fund	\$283,253.54	\$12,335.23	\$33,865.91	\$261,722.80
Bosworth Library Trust Fund	\$6,653.65	\$283.33	\$1,657.00	\$5,279.92
Charles Fredic Clifford Henderson Library 10% Trust	\$81,830.81	\$3,831.82	\$103.04	\$85,559.55
Cora Proctor Thurston Fund	\$12,526.00	\$586.98		\$13,112.98
Helen DE M. Dunn Library Trust Fund	\$2,172.72	\$96.13	\$189.71	\$2,079.14
Karl L. Nutter Library Trust Fund	\$2,055.75	\$95.14	\$66.00	\$2,084.81
Laura G. Willgoose Library Trust Fund	\$134,825.45	\$6,230.01	\$3,808.59	\$137,246.81
Library Permanent Donation Fund	\$32,579.71	\$13,062.30	\$18,160.01	\$27,482.00
Lois Carley Children's Library Trust	\$10,760.56	\$494.73	\$380.65	\$10,874.64
Martha Barr Library Trust Fund	\$2,071.95	\$97.11		\$2,169.00
Myra S. Greenwood Library Trust Fund	\$48,114.83	\$2,254.69		\$50,369.53
Roger S. Corliss Fund	\$6,930.43	\$314.10	\$452.01	\$6,792.51
William Carter Fund	\$34,774.02	\$1,584.08	\$350.00	\$36,008.10
William H. Wye Library Fund	\$1,496.80	\$67.99	\$57.95	\$1,506.84
Interest to be allocated		\$558.59		\$558.59
Subtotal Library	\$660,046.22	\$41,892.23	\$59,090.87	\$642,847.53
Board of Health	\$123.95	\$5.80		\$129.75
Community Revitalization Maintenance 10% Trust	\$10,055.04	\$6,979.69	\$2,562.70	\$14,472.00
Community Revitalization Trust	\$1,862.82	\$42,590.60	\$39,740.65	\$4,712.70
Council on Aging Permanent Donation	\$165,005.93	\$7,732.39		\$172,738.30
Domestic Violence Trust	\$200,556.21	\$9,480.08	\$5,500.00	\$204,536.21
Esther Lyford Trust	\$6,745.85	\$316.12		\$7,061.90
General Trust Allocation	\$2,223.00	\$741.65	\$2,223.00	\$741.65
Green Field Improvement Association Fund	\$3,698.00	\$181.92		\$3,879.90
John B. Tolman Trust (Library/Temperance Organization)	\$142,358.00	\$6,590.33	\$5,672.34	\$143,275.90
Mary Virginia E. Hill (Animal Welfare) Fund	\$8,883.00	\$416.24		\$9,299.24
Needham Cemetery Grand Army Lot Perpetual Care Fund	\$8,320.00	\$389.90		\$8,709.90
Needham Military Band Inc. 2011 Fund	\$18,527.00	\$868.30		\$19,395.30
Park & Recreation (Park Beautification) Fund	\$7,578.85	\$1,160.94		\$8,739.70
Rebecca Perry Park Trust Fund	\$24,057.00	\$1,128.77		\$25,185.70
Robert & Marcia Carleton Memorial Trust Fund	\$63,297.00	\$2,965.69		\$66,262.61
Robert & Marcia Carleton Pavilion Fund	\$22,287.18	\$1,044.86		\$23,332.03
Skate Park Trust Fund	\$1,551.24	\$106.43		\$1,657.67
Subtotal Other Funds	\$687,130.07	\$82,699.71	\$55,698.69	\$714,131.07
TOTAL	\$2,608,958.77	\$262,360.41	\$172,247.21	\$2,699,071.99

**THE COMMON WEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION
OF**

FISCAL 2006

NEEDHAM
City\Town\District

TAX RATE SUMMARY

Actual amount to be raised (from IIe)	\$ 104,294,153.95
Actual estimated receipts and other revenue sources (from IIIe)	35,312,234.00
Net levy (Ia minus Ib)	\$ 68,981,919.95
Distribution of Tax Rates and levies	

	(b) Levy percentage (from LA-5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	79.1015%	54,565,733.41	6,200,927,493	8.80	54,568,161.94
Commercial	0.0000%	.00	0		0.00
Space	0.0000%	.00	0		0.00
Commercial	14.5261%	10,020,382.67	584,518,198	17.14	10,018,641.91
Industrial	3.8304%	2,642,283.46	154,136,100	17.14	2,641,892.75
Total	97.4580%		6,939,581,791		67,228,696.60
Residential	2.5420%	1,753,520.41	102,288,410	17.14	1,753,223.35
	100.0000%		7,041,870,201		68,981,919.95

MUST EQUAL 1C

of Assessors of

NEEDHAM

City or Town

Date _____

Tel. No. _____

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By : NELSON ANDREW

Date : 22-DEC-05

Approved : ANTHONY RASSIAS

Director of Accounts : *[Signature]*

NEEDHAM
City/Town/District

FISCAL 2006

II. Amounts to be raised

- Ila. Appropriations (col. (b) through col. (e) from page 4)
- Ilb. Other amounts to be raise
 - 1. Amounts certified for tax title purposes
 - 2. Debt and interest charges not included on page 4
 - 3. Final court judgements
 - 4. Total overlay deficits of prior years
 - 5. Total cherry sheet offsets (see cherry sheet 1-ER)
 - 6. Revenue deficits
 - 7. Offset receipts deficits Ch. 44, Sec. 53E
 - 8. Authorized deferral of teacher's pay
 - 9. Snow and ice deficit Ch. 44 Sec. 31d
 - 10. Other (specify onseparate letter)

TOTAL IIb (Total lines 1 through 10)

- Ilc. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)
- Ild. Allowance for abatements and exemptions (overlay)
- IIIe. Total amount to be raised (Total IIa through Ild)

\$	101,146,108.6
	.00
	.00
	.00
	749,607.00
	177,710.00
	.00
	.00
	140,447.00
	.00
	1,080,264.0
	981,582.0
	1,086,199.2
\$	104,294,153.9

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State

- 1. Cherry sheet estimated receipts (C.S. 1-ER Total)
- 2. Massachusetts school building authority payments

TOTAL IIIa

\$	6,630,643.00
	1,293,126.00

7,923,769.0

IIIb. Estimated receipts - Local

- 1.Local receipts not allocated (page 3,col.(b),Line23)
- 2. Offset receipts (See Schedule A-1)
- 3. Enterprise funds (See Schedule A-2)
- 4. Community preservation funds (See Schedule A-4)

TOTAL IIIb

7,501,648.00
.00
13,196,729.00
1,170,000.00

21,868,377.0

IIIc. Revenue sources appropriated for particular purposes

- 1. Free cash (page 4, col. (c))
- 2. Other available funds (Page 4, col. (d))

TOTAL IIIc

.00
2,259,742.00

2,259,742.0

IIId. Other revenue sources appropriated specifically to reduce the tax rate

- 1a. Free cash...appropriated on or before June 30,2006
- b. Free cash...appropriated on or after July 1,2006
- 2. Municipal light source
- 3. Teacher's pay deferral
- 4. Other source :

TOTAL IIId

3,260,346.00
.00
.00
.00
.00

3,260,346.0

IIIe. Total estimated receipts and other revenue sources
(Total IIIa through IIId)

\$	35,312,234.00
	35,312,234.00

IV. Summary of total amount to be raised and total receipts from all sources

- a. Total amount to be raised (from IIe)
- b. Total estimated receipts and other revenue sources(from IIIe)
- c. Total real and personal property tax levy (from Ic)
- d. Total receipts from all sources (total IVb plus IVc)

\$	35,312,234.00
	68,981,919.95

\$	104,294,153.9
	104,294,153.9

LOCAL RECEIPTS NOT ALLOCATED *

	<u>NEEDHAM</u> City/Town/District	(a) Actual Receipts Fiscal 2005	(b) Estimated Receipts Fiscal 2006
1	MOTOR VEHICLE EXCISE	4,301,123.00	3,950,000.00
2	OTHER EXCISE	296,878.00	235,000.00
3	PENALTIES AND INTEREST ON TAXES AND EXCISES	316,256.00	190,000.00
4	PAYMENTS IN LIEU OF TAXES AND EXCISES	279,077.00	250,000.00
5	CHARGES FOR SERVICES - WATER	.00	.00
6	CHARGES FOR SERVICES - SEVER	.00	.00
7	CHARGES FOR SERVICES - HOSPITAL	.00	.00
8	CHARGES FOR SERVICES - TRASH DISPOSAL	.00	.00
9	OTHER CHARGES FOR SERVICES	647,373.00	575,000.00
10	FEES	213,069.00	195,000.00
11	RENTALS	20,560.00	18,000.00
12	DEPARTMENTAL REVENUES - SCHOOLS	.00	.00
13	DEPARTMENTAL REVENUES - LIBRARIES	37,860.00	33,000.00
14	DEPARTMENTAL REVENUES - CEMETERIES	.00	.00
15	DEPARTMENTAL REVENUES - RECREATION	279,129.00	235,000.00
16	OTHER DEPARTMENTAL REVENUE	278,623.00	248,000.00
17	LICENSES AND PERMITS	938,366.00	800,000.00
18	SPECIAL ASSESSMENTS	2,484.00	.00
19	FINES AND FORFEITS	170,811.00	160,000.00
20	INVESTMENT INCOME	542,729.00	475,000.00
21	MISCELLANEOUS RECURRING(PLEASE SPECIFY)	138,263.00	120,000.00
22	MISCELLANEOUS NON-RECURRING(PLEASE SPECIFY)	910,269.00	17,648.00
23	TOTALS	\$ 9,372,870.00	\$ 7,501,648.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2006 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Date	Accountant/Auditor	Telephone No.
------	--------------------	---------------

- * Do not include receipts in columns (a) or (b) that were voted by the City/Town Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases /decreases of estimated receipts to actual receipts.
- > Written documentation should be submitted to support increases/decreases of FY2005 estimated receipts to FY2006 estimated receipts to be used in calculating the municipal revenue growth factor.

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

NEEDHAM

City/Town/District

FISCAL 2006

				APPROPRIATIONS			AUTHORIZATIONS MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
02/07/05	2005	.00						10,700,000.00
02/08/05	2006	.00						
05/02/05	2006	693,958.00	274,858.00			419,100.00	680,100.00	276,080.00
05/04/05	2006	13,195,242.00	948,000.00			12,247,242.00		126,875.00
05/09/05	2006	150,000.00	100,000.00			50,000.00		791,700.00
05/09/05	2006	80,000.00				40,000.00		
05/11/05	2006	84,864,194.00	84,177,465.00			566,729.00	120,000.00	1,898,050.00
11/07/05	2006	2,162,714.68	539,701.68			1,603,013.00	20,000.00	3,500,000.00
Totals		101,146,108.68	86,040,024.68			2,259,742.00	75,000.00	12,846,342.00
		Must Equal Cols. (b) thru (e)						

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2005 or fiscal June 30,2006.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.
Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

I hereby certify that the appropriations correctly reflect the votes taken by Town Meeting/City Council.

TOWN OF NEEDHAM



FISCAL YEAR 2006

TOWN CLERK'S RECORDS OF THE

**SPECIAL TOWN MEETING
Monday, November 7, 2005**

**ANNUAL TOWN ELECTION
Tuesday, April 11, 2006**

**ANNUAL TOWN MEETING
Monday, May 1, 2006**

**SPECIAL TOWN MEETING
Monday, May 8, 2006**

TOWN OF NEEDHAM



FISCAL YEAR 2006

TOWN CLERK'S RECORDS OF THE

**SPECIAL TOWN MEETING
Monday, November 7, 2005**

**ANNUAL TOWN ELECTION
Tuesday, April 11, 2006**

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Monday, May 1, 2006**

**SPECIAL TOWN MEETING
Monday, May 8, 2006**

WARRANT ARTICLE INDEX

<u>Article</u>	<u>Description</u>	<u>Page</u>
<u>SPECIAL TOWN MEETING – Monday, November 7, 2005</u>		
1.	Non-Betterment Street Acceptance/Jenna Circle	2
2.	Amend Zoning By-Law – Map Change to Single Residence B Zoning District	2
3.	Zoning By-Law Amendment	4
4.	Fund Collective Bargaining Agreement – AFSCME/MBMB	5
5.	Establish Revolving Fund/Board of Health	2
6.	Appropriate for Reverse 911 System	1/5
7.	Appropriate for Downtown Design	5
8.	Appropriate for Pollard Technology Upgrade	1/6
9.	Appropriate for Sewer Main Relocation	6
10.	Appropriate for Linking Trails/Green Space Corridor and Open Space and Recreation Plan	6
11.	Appropriate for Payment of Unpaid Bills of Prior Years	7
12.	Amend FY2006 Operating Budget	8
13.	Amend General By-Law	2/9
14.	Home Rule Petition – Use of Conservation Land for Sewer Easement	9
1.	Annual Town Election – Tuesday, April 11, 2006	11
2.	Ballot Question 1	11
3.	Ballot Question 2	11
<u>Annual Town Meeting – Monday, May 1, 2006</u>		
4.	Committee and Officer Reports	24
5.	Amend Zoning By-Law/Map Change to Single Residence B Zoning District	25/48
6.	Amend Zoning By-Law/Specific Front Setbacks	26
7.	Amend Zoning By-Law/Non-Conformance	26
8.	Amend Zoning By-Law/Personal Fitness Service Establishments and Indoor Athletic or Exercise Facilities	29
9.	Establish Elected Officials' Salaries	18/32
10.	Fund Collective Bargaining Agreement/Police Union	32/49
11.	Fund Collective Bargaining Agreement/Police Superior Officers	18/32
12.	Fund Collective Bargaining Agreement/DPW Union	18/32
13.	Fund Collective Bargaining Agreement/Fire Union	18/32
14.	Authorize Contract for the Disposal of Solid Waste	32
15.	Nuisance By-Law	33
16.	InterMunicipal Aid Agreement- Public Health	19/36
17.	Amend General By-Law/Police Regulations (Improper Use of Burglar Alarms)	36
18.	Accept M.G.L. Chapter 148 Section 261: Sprinklers in New Dwelling Units (4+ units)	37
19.	Accept Sections 1 and 2 of Chapter 157 Acts of 2005	37
20.	Citizen's Petition: Needham Golf Course Proposal	37
21.	Citizen's Petition: Committee to "Study Town Meeting"	40
22.	Resolution Regarding Gasoline Tax	18/40
23.	Accept Chapter 73, Section 4 of the Acts of 1986	19/40
24.	Appropriate for Senior Corps Program	19/40
25.	Appropriate for Compensated Absences Fund	40
26.	Appropriate for Hazardous Waste Collection	40
27.	Appropriate the FY07 Operating Budget	43
28.	Appropriate the FY07 RTS Enterprise Fund Budget	49

WARRANT ARTICLE INDEX (Continued)

<u>Article</u>	<u>Description</u>	<u>Page</u>
29.	Appropriate the FY07 Sewer Enterprise Fund Budget	50
30.	Appropriate the FY07 Water Enterprise Fund Budget	52
31.	Appropriate for Unpaid Bills of a Prior Year	18/54
32.	Appropriate for Emergency Notification System	19/54
33.	Appropriate for Operations Study	54
34.	Appropriate for Emergency Planning Grant Match	19/54
35.	Appropriate for Capital Improvement Fund	54
36.	Appropriate for CPA/Pre-Development for High Rock Estates	55
37.	Appropriate for CPA/Public Park Enhancements	18/55
38.	Appropriate for CPA/Heritage Project	55
39.	Appropriate for CPA/Comprehensive Trails Plan	56
40.	Appropriate for CPA/Footbridge Restoration	56
41.	Appropriate for Community Preservation Fund	57
42.	Continue Departmental Revolving Funds	20/58
43.	Authorization to Expend State Funds for Public Ways	58
44.	Transfer of Budgetary Fund Balance	21/58
45.	Rescind Debt Authorization	21/58
46.	Appropriate for Building Maintenance Vehicle Replacement	58
47.	Appropriate for Emergency Operations Center	59
48.	Appropriate for Fire Inspection Vehicle/C-42	22/59
49.	Appropriate for Public Safety Digital Photography	59
50.	Appropriate for Animal Control Vehicle	22/60
51.	Appropriate for School Document Imaging Solution	18/60
52.	Appropriate for Mitchell School Roof Design	60
53.	Appropriate for Mitchell School Electrical Systems Upgrade	60
54.	Appropriate for School Parking Lot Study	18/60
55.	Appropriate for Pollard Technology Upgrade	18/61
56.	Appropriate for Municipal Building Maintenance Program	22/61
57.	Appropriate for School Photocopier Replacement	61
58.	Appropriate for School District Technology Replacement	61
59.	Appropriate for School Furniture & Musical Equipment	61
60.	Appropriate for Repairs to Park Buildings	23/62
61.	Appropriate for Rosemary Pool Complex Repairs	62
62.	Appropriate for Roads, Bridges, Sidewalk & Intersection Improvements	62
63.	Appropriate for Public Works Vehicles and Equipment	63
64.	Appropriate for Specialized Highway Equipment	63
65.	Appropriate for EPA Storm Water Equipment	63
66.	Appropriate for Fuel Dispensing System	23/63
67.	Appropriate for RTS Containers and Trailers	23/63
68.	Appropriate for RTS Semi Tractor	23
69.	Appropriate for Sewer System I/I Removal Program	24
70.	Appropriate for Water Service Connections	24
71.	Appropriate for 128 TIP Improvements Construction	64
72.	Continue Solid Waste Disposal/Recycling Advisory Comm.	24/64
73.	Omnibus	64

SPECIAL TOWN MEETING – Monday, May 8, 2006

1.	Appropriate for Payment of Unpaid Bills of Prior Years	41
2.	Amend FY2006 Operating Budget	42
3.	Amend FY2006 RTS Enterprise Fund Budget	42

RECORD OF SPECIAL TOWN MEETING
Monday, November 7, 2005

Pursuant to a Warrant issued by the Selectmen October 11, 2005 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, November 7, 2005, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 190 voters, including 188 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator introduced the First Grade Class at the Hillside School who led Town Meeting members in the Pledge of Allegiance. Town Meeting members then joined the class in singing "America The Beautiful". The grand finale was the singing of "This Land is Your Land" led by their teacher, Marjorie M. Margolis, and accompanied visiting pianist Mr. James Burnstead.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously.

1. A speaker will be ruled out of order who refers to personalities or in the judgment of the Moderator, exceeds the bounds of civility. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

2. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodation may be made.

3. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

4. Anyone entering or exiting the Hall while we are in session must use care not to disrupt the session, in particular, must not allow the doors to slam.

5. NO eating, drinking or smoking is permitted in the hall.

6. NO firearms or weapons are permitted in the hall.

7. No hats may be worn except by uniform personnel or for medical reasons.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor,

the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Rules concerning budget articles In keeping with our tradition, I seek your unanimous consent for a rule of procedure and debate for discussion under the budget articles that will be before this Special Town Meeting. Articles 10, 11, 12 and 13. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the movant identifies another line item or items that will be reduced in order to fund the proposed increase.

16. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Articles 6 and 8 herewith withdrawn.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1. No Town Meeting Members responded with "question" or "debate" to Articles 1, 5, and 13. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and

the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder is as follows:

ARTICLE 1: NON-BETTERMENT STREET ACCEPTANCE/JENNA CIRCLE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: Jenna Circle; or take any other action relative thereto.

Article Explanation: Jenna Circle was constructed by the developer in conformance with the Town's design standards. This article, if adopted, will make Jenna Circle a public way.

MOVED: That the Town vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: Jenna Circle.

ACTION: So voted by unanimous consent.

ARTICLE 5: ESTABLISH REVOLVING FUND/BOARD OF HEALTH

To see if the town will vote to authorize a revolving account for the Health Department under M.G.L. Chapter 44 Section 53E 1/2 that may be spent by the Health Director without further appropriation during FY 2006 for the purpose of paying costs and expenses of the Traveling Meals Program. The Health Department Traveling Meals Fund is to be credited with Traveling Meals receipts, and the Health Director may spend \$75,000 in revolving fund monies; or take any other action thereto.

Article Explanation: The establishment of this revolving fund would allow the Health Department to purchase meals for the Traveling Meals Program. It would be a mechanism for the deposit of receipts and third party reimbursements. This would eliminate the need for annual reserve fund transfer requests. The Traveling Meals Coordinator's salary would remain in the Health Department budget. The Health Department's Traveling Meals Program has served Needham residents since November 1971. The first year, 900 meals were served. During FY05, 12,714 meals were delivered to homebound residents. Meals are prepared at the Beth Israel Deaconess Hospital – Needham, and assembled and delivered by volunteers coordinated by the Health Department. The two-meal package, at a cost of \$4.25, consists of one hot meal and a sandwich, milk, fruit, fruit juice, bread and butter, and dessert.

MOVED: That the Town vote to authorize a revolving account for the Health Department under M.G.L. Chapter 44 Section 53E 1/2 that may be spent by the Health Director without further appropriation during FY 2006 for the purpose of paying costs and expenses of the Traveling Meals Program. The Health Department Traveling Meals Fund is to be credited with Traveling Meals receipts, and the Health Director may spend \$75,000 in revolving fund monies.

Action: So voted by unanimous consent.

ARTICLE 13: AMEND GENERAL BY-LAW

To see if the Town will vote to amend article 2.1.3 of the General By-law, Contract procedures, by inserting the words "for an amount over \$25,000" before the words "entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel" or take any other action relative thereto.

Article Explanation: One of the amendments to the Town General By-laws at the 2005 Annual Town Meeting was to add language to the first paragraph of Section 2.1.3 Contract Procedures. The newly added fourth sentence was: "No Contract entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel." This change has had an unintended consequence of requiring Town Counsel to review and approve every contract as to form regardless of dollar amount, causing delay and adding cost to low dollar purchases. The intent of the amendment is to correct the language so that only contracts in excess of \$25,000 will require this added step. The \$25,000 threshold mirrors the dollar level under MGL 30B (Uniform Procurement Act) that requires a sealed bid process. If this article is adopted, the fourth sentence will read as follows: "No Contract for an amount over \$25,000 entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel."

MOVED: That the Town vote to amend article 2.1.3 of the General By-law, Contract procedures, by inserting the words "for an amount over \$25,000" before the words "entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel".

ACTION: So voted by unanimous consent.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 2: AMEND ZONING BY-LAW MAJOR CHANGE TO SINGLE RESIDENCE B ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and the Apartment-1 Zoning District west of Central Avenue. Said land comprising parcels 1,3,4,6 and 7 on Town of Needham Assessor Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the western sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 218.46 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 117.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 303.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 238.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 282 feet, to the point of beginning.

Parcel 6 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 25 on Assessor's Map 309; thence running westerly along the northerly sideline of said Parcel 25, on two courses, a total distance of approximately 323.51 feet to a point of intersection with the easterly sideline of said Parcel 25; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 130.22 to the point of intersection with the southerly sideline of Parcel 7, hereinafter described; thence turning and running easterly along the southerly sideline of Parcel 7 a distance of approximately 338.20 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue a distance of approximately 135.54 to the point of beginning.

Parcel 7 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 6 described above; thence turning and running westerly along the northerly sideline of Parcel 6 and the northerly sideline of Parcel 25 on Assessor's Map 309 a distance of approximately 338.20 feet; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 105.50 feet to a point the point of intersection with the southerly sideline of said Parcel 25; thence turning and running easterly along the southerly sideline of said Parcel 25 a distance of approximately 373.63 to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue, a distance of approximately 135.54 feet to the point of beginning.

Be any of said measurements, more or less.

Or take any other action relative thereto.

Article Explanation: This article is submitted on the petition of Dr. Richard E. Toran and Sarah Ann Toran et al and requests the Town Meeting to change the zoning designation of the properties located at 23 Dwight Road, 963 Central Avenue, 945 Central Avenue, and 891 Central Avenue from a Single Residence A District to a Single Residence B District. The Planning Board will present its recommendations on this article at the Special Town Meeting.

MOVED: That the Town vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and the Apartment-1 Zoning District west of Central Avenue. Said land comprising parcels 1,3,4,6 and 7 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 218.46 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 117.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 303.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 238.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 282 feet, to the point of beginning.

Parcel 6 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 25 on Assessor's Map 309; thence running westerly along the northerly sideline of said Parcel 25, on two courses, a total distance of approximately 323.51 feet to a point of intersection with the easterly sideline of said Parcel 25; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 130.22 to the point of intersection with the southerly sideline of Parcel 7, hereinafter described; thence turning and running easterly along the southerly sideline of Parcel 7 a distance of approximately 338.20 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue a distance of approximately 135.54 to the point of beginning.

Parcel 7 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 6 described above; thence turning and running westerly along the northerly sideline of Parcel 6 and the northerly sideline of Parcel 25 on Assessor's Map 309 a distance of approximately 338.20 feet; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 105.50 feet to a point the point of intersection with the southerly sideline of said Parcel 25; thence turning and running easterly along the southerly sideline of said Parcel 25 a distance of approximately 373.63 to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue, a distance of approximately 135.54 feet to the point of beginning.

Be any of said measurements, more or less.

A motion to amend was offered by Mr. George Giunta, Jr. as follows: to strike the numerical designation "1" in the second line of the first sentence and insert the numerical designation "2" such that the first sentence shall read as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and the Apartment-2 Zoning District west of Central Avenue.

And to strike the distance "338.20" in the third line of the description of Parcel 7 and insert the distance "373.63" such that the description of Parcel 7 shall read as follows:

Parcel 7 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 6 described above; thence turning and running westerly along the northerly sideline of Parcel 6 and the northerly sideline of Parcel 25 on Assessor's Map 309 a distance of approximately 373.63 feet; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 105.50 feet to a point the point of intersection with the southerly sideline of said Parcel 25; thence turning and running easterly along the southerly sideline of said Parcel 25 a distance of approximately 373.63 to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue, a distance of approximately 135.54 feet to the point of beginning.

Mr. Giunta addressed this proposal on behalf of his clients, Richard and Sarah Ann Toran, owners of the 5 parcels subject to this zoning amendment. He noted that these parcels have been in the SRA district since 1954 and this request is to rezone the area to an SRB district. Said parcels are bounded on one side by a zoning district that permits a density of 18 residential units per acre and on the other side by a district that permits a density of approximately 3.5 residential units per acre. He noted that the Torans would like very much to divide their property to be able to create housing for their family and still preserve their historic property. Mr. Giunta requested support of this proposal.

Mr. Robert T. Smart, Jr., Chairman, addressed this proposal on behalf of the Planning Board. He stated that the Planning Board held a public hearing on this zoning amendment, which would change the area from a minimum lot area of 43,560 square feet to 10,000 square feet and the minimum frontage from 150 square feet to 80 square feet. Mr. Smart noted that the Planning Board feels this is more appropriate with the surrounding zoning.

Mr. John H. Cogswell, Selectman, advised that the Board of Selectmen unanimously recommends adoption of this article.

Mr. Roger B. Hunt stated that the land adjacent to these lots is conservation land and a comparison of the area across the street would be a better comparison.

In response to an inquiry from Leigh M. Doukas, Mr. Smart stated that there could be a total of 17 lots. He did not foresee a large increase in traffic.

Rev. Cary Young, member of the Needham Historical Commission, explained that this area is the old Needham center and has two properties on the National Register as well as the state and local registers. Both of these lots would qualify for CPA funding.

In response to an inquiry from Mr. Martin L. B. Walter, Mr. Smart noted that this zoning amendment removes a disadvantage for one lot and adds an advantage for four lots. Mr. Smart also noted that there is no particular benefit or detriment to the town.

Mr. Jeffrey D. Heller spoke in opposition to this article. He suggested that the amendment would completely change the outlook of this historic area.

In response to an inquiry from Glenn S. Orenstein, Mr. John H. Cogswell, Selectman, advised that the rezoning of this area does not impact the schools or the tax base. If the owners did apply for a subdivision, they would have to go through the hearing process.

Mr. Peter J. Fugere stated that some towns have safeguards for their historic landmarks. Mr. Cogswell noted that the Needham Historic Commission has restrictions and a hold on demolition of property.

Jeanne S. McKnight expressed concern that the Town of Needham does not have an historic area by-law and no guarantees. She suggested that the Board of Selectmen ask the proponents for a restriction on historic preservation.

A motion to refer the subject matter of this motion and the motion to amend back to the Planning Board for further consideration was offered by Susan W. Abbott.

A motion to move the previous question on all motions was offered by Mr. Ford H. Peckham. The motion was presented but the Moderator was in doubt as to the voice vote. The motion was again presented and passed by voice vote.

The motion to refer was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and passed by majority vote.

ARTICLE 3: ZONING BY-LAW AMENDMENT

We the undersigned, being residents of the Town of Needham, hereby petition and request that the Needham Zoning By-Law be amended to allow health and fitness uses in the Center and Chestnut Business Districts, so as to permit small to medium scale operations such as Curves for Women.

Article Explanation: At its meeting on October 11, 2005, the Board of Selectmen accepted this petition for referral to the Planning Board for review and comment. In accordance with M.G.L. c. 40A Section 5, the Planning Board has 65 days after submission to hold a hearing and comment on such requests.

MOVED: That the Town vote that the Needham Zoning By-Law be amended to allow health and fitness uses in the Center and Chestnut Business Districts, so as to permit small to medium scale operations such as Curves for Women.

The Moderator announced that this article will not come before Town Meeting until it is in compliance with M.G.L. Chapter 0A, section 5. The Moderator stated that this article is disposed of.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT -AFSCME/MBMB

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and AFSCME Council 93 Local 335, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2006; or take any other action relative thereto.

Article Explanation: The Town and the Union have reached agreement on a three-year contract for fiscal years 2006, 2007, and 008 with a cost of living adjustment in the amount of 3%, 2.5%, and 2.5%, respectively. Information about additional provisions will be distributed to Town Meeting Members on November 7th.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and AFSCME Council 93 Local 335, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2006.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that the contract with the custodians was formerly under the School Department and is now under general government. This is a good agreement and the Board of Selectmen seeks approval of this contract.

Mr. Richard S. Creem, member, stated that this contract mirrors other bargaining agreements in town and the Finance Committee recommends adoption.

CTION: The main motion was presented and carried unanimously by voice vote.

Article 5 was previously adopted by unanimous consent.

Article 6 was previously withdrawn earlier this evening.

ARTICLE 7: APPROPRIATE FOR DOWNTOWN DESIGN

To see if the Town will vote to raise, appropriate, and/or transfer the sum of \$10,000 for the purpose of funding the Town's contribution to supplement a grant and private funding for a land use, zoning, traffic and parking study of Needham Center, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: This request will supplement funding for the Town's share of a comprehensive planning study focused on improving and enhancing Needham Center. The amount of \$15,000 was appropriated at the November 2004 Special Town Meeting. The comprehensive planning study is expected to cost \$80,000. Our original understanding was that the Town would receive \$50,000 from a state grant, \$15,000 would be raised through local business contributions, and \$15,000 would be raised from the tax levy. However, the Town will be awarded a maximum of \$30,000 from the Commonwealth. The Economic Development Advisory Committee reviewed the matter and requests that the Town and business community each contribute an additional \$10,000 to complete the plan. Notice of grant award is expected by the end of October.

The plan is intended to engage the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. The potential for Needham Center is great, but has been limited by the lack of an updated cohesive vision for the future and the coordinated decision-making that would follow from that vision. To assure that Needham Center continues to serve its important social and economic role, a plan to guide its growth going forward is needed.

The proposed comprehensive planning process would achieve two primary objectives: 1) develop a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educate and involve the community during plan development to assure a planning effort supported by a broad range of community representatives.

MOVED: That the Town vote to raise, appropriate, and/or transfer the sum of \$10,000 for the purpose of funding the Town's contribution to supplement a grant and private funding for a land use, zoning, traffic and parking study of Needham Center, to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Gerald A. Wasserman, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained this request is for another \$10,000 for a land use, zoning, traffic and parking study of Needham Center. \$15,000 was originally appropriated at the November 2004 Special Town Meeting with anticipation of a grant in the amount of \$50,000. The grant was turned down so the Economic Development Advisory Committee is seeking an additional \$10,000 from both the Town and the business community. The Commonwealth will provide a total of \$30,000. The Board of Selectmen requests support of this article.

Mr. Robert T. Smart, Jr., Chairman, recommended adoption of this proposal on behalf of the Planning Board.

Ms. Laura A. Brooks, member, recommended adoption on behalf of the Finance Committee. She advised that the Commonwealth awarded \$30,000 instead of the \$50,000 so the Town is asking the business community to split the \$20,000.

A motion to amend was offered by Ms. Kim Marie Nicols to add the words "and to conduct a similar review for Needham Heights" after the word "levy".

Mr. Alexander V. Zaleski expressed concern that this amendment exceeds the scope of the article and the inclusion of such amendment is not appropriate at this time.

Mr. Robert Y. Larsen expressed concern that conducting both of these studies would dilute the article.

In response to an inquiry from Mrs. Lois Sockol, Mr. Wasserman indicated that the grant money was designated for the downtown area.

In response to an inquiry from Mr. Ford H. Peckham, Mr. Smart suggested that the MIT study recommended some changes to the downtown area including a rotary in front of St. Joseph's Church.

Also in response to an inquiry from Mr. Peckham regarding the status of the movie theater, Mr. Wasserman explained that the owners of the theater have paid the outstanding taxes and liens on this property.

Mr. Paul Killeen, member of the Planning Board expressed concern that the Heights area is a much larger area than the Needham center area. Mr. David C. Harris suggested sprucing up several areas in the Heights such as the old appliance store and the gasoline station would help spruce up the area.

After a brief discussion, a motion to move the previous question on the main motion and the motion to amend was offered by Mr. Paul H. Attridge. The motion was presented and carried unanimously by voice vote.

The motion to amend was presented, but failed to pass by voice vote.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 8 was previously withdrawn earlier this evening.

ARTICLE 9: APPROPRIATE FOR SEWER MAIN RELOCATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,045,000 for sewer main relocation and installation, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Explanation: The wastewater discharging to the Reservoir Street "B" Wastewater Pumping Station and the Kendrick Street Wastewater Pumping Station originates from both the east and west sides of Route 128. There are four separate gravity mains and two sewer force mains carrying sewage beneath the layout of Route 128. On five separate occasions in the past 20 years, the force mains have failed, costing hundreds of thousands of dollars to repair. The Route 128 Transportation Improvement Project (also known as the "Route 128 Add-A-Lane Project") will result in the Town's having to spend even larger sums of money should these pipes continue to break. A feasibility study has been completed to determine the most cost efficient way to layout the sewer lines. Design plans are being finalized for a January 2006 bid date. The project has three distinct portions: North, South and Middle. The North portion is the highest priority, and must be completed prior to the Add-A-Lane construction work.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$3,045,000 for sewer main relocation and installation, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

A motion to amend was offered by Mr. James G. Healy by striking the sum "\$3,045,000" and inserting the sum "\$3,500,000".

Mr. Healy addressed this proposal on behalf of the Board of Selectmen. He explained that the force mains carrying sewage beneath Route 128 have failed several times. Of the three distinct portions, the North portion is the highest priority and must be completed prior to the Add-A-Lane construction work. This is a borrowing article and the first payment is not due until FY2007. In addition the Board of Selectmen has tried to keep the town's debt stable so that new debt replaces retired debt. The Board of Selectmen recommends support of this proposal.

Ms. Laura A. Brooks, Vice Chairman, explained that the Annual Town Meeting appropriated money for the design of this project which has been completed. This appropriation is within the town's debt limit. She also noted that there is no money coming from the state for this project. The Finance Committee recommends adoption of this article.

Unanimous consent was given to allow Mr. Richard P. Merson, Director of Public Works and non-resident, to address the Town Meeting.

In response to an inquiry from Mr. Paul Robey III, Mr. Merson stated that the length of time to complete this project would be the better part of the 2006 construction season.

In response to an inquiry from Mrs. Rosalie G. Fox, Mr. Healy advised that the Town would only spend what Town Meeting appropriated and would use the best possible asphalt.

In response to an inquiry from Mr. Paul A. Siegenthaler, Mr. Healy noted that the multifamily proposal in the New England Industrial Center would have no impact on this proposal.

In response to an inquiry from Mrs. Jeanne S. McKnight, Mr. Healy stated that this project would not benefit the industrial area.

After a brief discussion, a motion to move the previous question was offered by Mr. Maurice P. Handel. The motion was presented and carried unanimously by voice vote.

Mr. Healy's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$3,500,000 for sewer main relocation and installation, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

ARTICLE 10: APPROPRIATE FOR LINKING TRAILS/GREEN SPACE CORRIDOR AND OPEN SPACE AND RECREATION PLAN

To see if the Town will vote to raise and/or transfer and appropriate \$20,000 for the purpose of funding for linking trails/green space corridor purposes and an open space recreation plan, to be spent under the direction of the Town Manager and transferred from the Community Preservation Fund Annual Reserve; or take any other action relative thereto.

Article Explanation: The Conservation Commission and Park and Recreation Commission, with the support of the Board of Selectmen and Planning Board, have made a proposal to move forward on their joint goal of creating pedestrian access trails to

TOWN OF NEEDHAM

link parcels of open space. The project would begin with an update of the Town's Open Space and Recreation Plan, which defines the community's goals for protecting and preserving natural resources and maintaining adequate outdoor recreation opportunities.

MOVED: That the Town vote to raise and/or transfer and appropriate \$20,000 for the purpose of funding for linking trails/green space corridor purposes and an open space recreation plan, to be spent under the direction of the Town Manager and transferred from the Community Preservation Fund Annual Reserve.

The Moderator explained that a motion to amend to add language to the main motion was referred to Town Counsel for legal opinion. Mr. David S. Tobin, Town Counsel, opined that the statute requires a "yes" or "no" vote and thus the amendment cannot be voted on.

In response to an inquiry from Mr. Alan S. Fanger, Town Counsel advised that M.G.L. Chapter 44B, section 5 contains the language requiring a "yes" or "no" vote.

The Moderator ruled the following amendment out of order as not in conformance with M.G.L. Chapter 44B, section 5 per opinion of Town Counsel shared with Town Meeting by Town Counsel. (The following motion to amend is submitted by Alan S. Fanger, Town Meeting Member, Precinct A, moved that Article 10 be amended by replacing the period at the end of the article and by inserting in its place a semi-colon, and then the following language "and that such plan include an analysis of possible recreation uses of the land currently leased by the Needham Golf Club.)

Mr. Fanger suggested that the Moderator should recuse himself since he is a member of the Needham Golf Club. The

TOWN CLERK'S RECORDS – 2005 SPECIAL TOWN MEETING

Moderator denied the suggestion of recusal since the matter was procedural only. The Moderator stated that he would obtain a motion to recuse, but no Town Meeting put forth the motion.

Mr. Ronald W. Ruth, Chairman, stated that this is the first time Town Meeting is being asked to spend money under the Community Preservation Act. The Committee is requesting \$20,000 for creating linking trails to parcels of open space. This proposal came from 4 departments. He explained that if the Town has a current project, it is eligible for additional dollars. He recommended adoption of this proposal on behalf of the Community Preservation Committee.

Mr. John W. Filloon, member, recommended adoption of this proposal on behalf of the Finance Committee. He noted that the goal is to have this plan available by June 2006 so that the Town will be eligible to make application for matching funds.

Mr. James G. Healy, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen. He noted that the Board is very much in favor of four boards coming together with a proposal to link many of the town's open parcels. The second benefit is to look at additional purchases of property.

Mrs. Lois Sockol supported this proposal and urged the Committee to consider all areas of the town.

Mr. John Frankenthaler suggested looking at bicycle and walking paths similar to those in Wellesley.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	FY	Amount
TOTAL—>				\$50,051.68
Conservation Commission	Murtha Cullina LLP	Consultant	2005	\$600.00
Conservation Commission	Ben Meadows Company	Soil Testing Services	2005	\$144.21
Municipal Building Maintenance	Select Energy	Electric	2004	\$33,029.11
Municipal Building Maintenance	TransCanada Power	Electric	2005	\$16,278.36

or take any other action relative thereto.

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

MOVED: That the Town vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	FY	Amount
TOTAL—>				\$50,051.68

Conservation Commission	Murtha Cullina LLP	Consultant	2005	\$600.00
Conservation Commission	Ben Meadows Company	Soil Testing Services	2005	\$144.21
Municipal Building Maintenance	Select Energy	Electric	2004	\$33,029.11
Municipal Building Maintenance	TransCanada Power	Electric	2005	\$16,278.36

The Moderator announced that this proposal must pass by 9/10th since it addresses prior fiscal years.

Mr. Gerald A. Wasserman, Selectman, explained that these bills were received after the close of the fiscal year, which requires a vote of Town Meeting in order to pay these bills.

Mr. Stephen Jonas, member, recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 12: AMEND FY2006 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 1 and amended under Article 64 of the May 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
6	Debt Service	\$7,567,348	\$9,590,401
10	Performance Pay Pool	\$365,500	To be determined
11	Reserve Fund	\$779,508	To be determined
411	MBMB Salaries	\$2,291,547	To be determined
412	MBMB Purchase of Service	\$2,220,004	To be determined

and further that the Town Manager is authorized to make transfers from line item 10 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting; or take any other action relative thereto.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 1 and amended under Article 64 of the May 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
6	Debt Service	\$7,567,348	\$9,590,401
10	Performance Pay Pool	\$365,500	To be determined
11	Reserve Fund	\$779,508	To be determined
411	MBMB Salaries	\$2,291,547	To be determined
412	MBMB Purchase of Service	\$2,220,004	To be determined

and further that the Town Manager is authorized to make transfers from line item 10 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting.

The following motion to amend was offered by Ms. Adelaide C. Young:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
10	Performance Pay Pool	\$365,500	\$ 432,000
11	Reserve Fund	\$779,508	\$ 725,618
411	MBMB Salaries	\$2,291,547	\$2,171,547
412	MBMB Purchase of Service	\$2,220,004	\$2,387,004

Mr. John A. Bulian, Chairman, recommended support of this article on behalf of the Board of Selectmen.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 13 and amended under Article 64 of the May 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

<u>Line</u>	<u>Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
6		Debt Service	\$7,567,348	\$9,590,401
10		Performance Pay Pool	\$ 365,500	\$ 432,000
11		Reserve Fund	\$ 779,508	\$ 725,618
411		MBMB Salaries	\$2,291,547	\$2,171,547
412		MBMB Purchase of Service	\$2,220,004	\$2,387,004

and further that the Town Manager is authorized to make transfers from line item 10 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting.

(Note: Article 12 to be funded in accordance with the request made by the Finance Committee and explained to Town Meeting Members as follows: \$479,650 to be raised from the tax levy, \$12,293,126 to be raised from the MSBA FY 05 payment, \$223,186 to be raised from the Premiums Reserve for Debt Offset, and the balance of \$86,701 to be raised from the Eliot School Interest Reserve Offset.)

ARTICLE 13 was previously adopted by unanimous consent.

ARTICLE 14: HOME RULE PETITION – USE OF CONSERVATION LAND FOR SEWER EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution."

Or take any other action relative thereto.

Article Explanation: The Richardson Drive Sewage Pumping Station is failing and is proposed to be replaced by a gravity sewer main. The sewer main is proposed to extend from the Richardson Drive cul-de-sac and across private and public property to Farley Pond Lane and South Street. The public property is currently under a Conservation Restriction and the Commission has determined that the approval of the State Legislature is required to allow construction of the sewer pipe. This article requests permission from Town Meeting to petition the Legislature for its approval. The project has already been approved by the

Conservation Commission and an Order of Conditions has been issued.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution."

A motion to amend was offered by Mr. John A. Bulian that the main motion under Article 14 be amended by striking in the fifth line the words "Article 97".

Mr. Bulian explained that the Richardson Drive Sewage Pumping Station must be replaced and recommended adoption on behalf of the Board of Selectmen.

Mr. Stephen Jonas, Member, advised that the Finance Committee has not taken a position on this article due to lack of data.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion as amended was presented and carried unanimously by voice vote.

VOTED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:
 Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII of Amendments of the Constitution."

At this time the Moderator thanked students Peter McLaughlin and Mike Berger for manning the microphones and Chuck Mustone for maintaining the audio system, custodian Tom Grimes, and the Needham cable staff.

Mr. John A. Bulian on behalf of the Board of Selectmen offered the following Resolutions:

RESOLUTION
In memory of John R. McKeon

WHEREAS: John R. "Chuck" McKeon was born and raised in Brooklyn, New York, and was educated at Brooklyn Prep. He served in the U.S. Navy in the South Pacific during World War II, and was stationed in Nagasaki immediately after the August 1945 atomic explosion. John settled in Needham in 1975 with his wife Francis (Quinn) McKeon to raise their two daughters, Peggy and Susan, and their son John; and

WHEREAS: John McKeon worked for the World Telegram and Sun newspaper and later for the Office and Professional Employees International Union, Local 153 in New York. He was recruited to the Commonwealth of Massachusetts, Office of Employee Relations by Governor Michael Dukakis, and worked his way up to serve as Director of Employee Relations for the Commonwealth. In 1983, the Labor Guild of Boston honored him with the Cardinal Cushing Award for excellence in Labor Relations; and

WHEREAS: John McKeon was active in his home of Brooklyn and in Needham, serving as president of the Good Shepherd Catholic Club, director and founder of the twilight Baseball League, and a member of the VFW, American Legion, and Knights of Columbus in New York, and coaching Little League in Needham; and

WHEREAS: John McKeon served as a member of the Personnel Board from 1987 through 1994, and as a Town Meeting Member from 1989 to 1990;

NOW THEREFORE, BE IT RESOLVED by this body that the November 7, 2005 Special Town Meeting be dissolved in honor of the many civic and community contributions of John McKeon to the Town of Needham.

ACTION: At 10:15 P.M. on Monday, November 7, 2005, the Resolution was presented and carried unanimously by voice vote.

RESOLUTION

In memory of Ronald L. Morrison

WHEREAS: Ronald L. Morrison was born and raised in Brookline, Massachusetts, and graduated from Brookline High School and Norwich University in Northfield Vermont. He served in the U. S. Army Air Corps in the Pacific Theatre during World War II, and was discharged as a First Lieutenant. Ron settled in Needham with his wife Alice (Struebig) Morrison to raise their children Ronald, Jr., Bonnie Beth Ann, and Brian; and

WHEREAS: Ron Morrison was the founder of Ronald L. Morrison, Inc., a general contracting business that specialized in commercial and industrial building and

WHEREAS: Ron Morrison was an active member of the community, coaching Little League, and serving as a Boy Scout leader, and on the Board of the Eliot School PTO. He served as a Trustee of the Glover Memorial Hospital from 1967 to 1978 and a chairman of that board in 1973 – 1974. He also served as Chairman of the Glover Hospital Building Committee, and was a trustee of the Charles Coughlin East Condominium Association. Ron was a past president and member of the board of directors of the Needham Exchange Club, and, in recognition of his many years of service to that club, he was named "Exchange Extraordinaire" for 2005; and

WHEREAS: Ron Morrison was first elected as a Town Meeting Member in 1956 and was the second longest serving member at the 2005 Annual Town Meeting. He also chaired several school building projects for the Town of Needham, and served as an advisor on the building of the Carleton Pavilion at DeFazio Complex;

NOW THEREFORE, BE IT RESOLVED by this body that the November 7, 2005 Special Town Meeting be dissolved in honor of the many civic and community contributions of Ronald Morrison to the Town of Needham.

ACTION: At 10:20 P.M. on Monday, November 7, 2005, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MM
 Town Clerk

A true copy
 Attest:

RECORD OF THE ANNUAL TOWN ELECTION**Tuesday April 11, 2006**

Pursuant to a Warrant issued by the Selectmen February 28, 2006, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eleventh day of April in the year 2006 at forty-five minutes after six o'clock in the forenoon for the purpose of nominating Town Officers and Town Meeting Members. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
 Precinct B - Hillside School - Gymnasium
 Precinct C - Newman School - Gymnasium
 Precinct D - High Rock School - Classroom
 Precinct E - Pollard Middle School - Room 226
 Precinct F - Stephen Palmer Community Room
 Precinct G - Broadmeadow School Performance Center
 Precinct H - Broadmeadow School Performance Center
 Precinct I - William Mitchell School - Gymnasium
 Precinct J - William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
 Two Selectmen for Three Years;
 One Assessor for Three Years;
 Two Members of School Committee for Three Years;
 One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years;
 One Trustee of Memorial Park (trustee of soldiers' memorials - non-veteran) for Three Years;
 Two Trustees of Needham Public Library for Three Years;
 One Member of Board of Health for Three Years;
 One Member of Planning Board for Five Years;
 One Member of Needham Housing Authority for Five Years;
 One Commissioner of Trust Funds for Three Years;
 One Commissioner of Trust Funds for One Year;
 Two Members of Park and Recreation Commission for Three Years;
 Eight Town Meeting Members from Precinct A for Three Years;
 Two Town Meeting Members from Precinct A for One Year;
 Seven Town Meeting Members from Precinct B for Three Years;
 One Town Meeting Member from Precinct B for One Year;
 Eight Town Meeting Members from Precinct C for Three Years;
 Eight Town Meeting Members from Precinct D for Three Years;

One Town Meeting Member from Precinct D for Two Years;
 Eight Town Meeting Members from Precinct E for Three Years;
 Nine Town Meeting Members from Precinct F for Three Years;
 Eight Town Meeting Members from Precinct G for Three Years;
 Two Town Meeting Members from Precinct G for One Year;
 One Town Meeting Member from Precinct G for Two Years;
 Eight Town Meeting Members from Precinct H for Three Years;
 One Town Meeting Member from Precinct H for One Year;
 Eight Town Meeting Members from Precinct I for Three Years;
 One Town Meeting Member from Precinct I for One Year;
 Eight Town Meeting Members from Precinct J for Three Years.

ARTICLE 2: QUESTION 1: GENERAL SCHOOL DEPARTMENT OVERRIDE:

"Shall the Town of Needham be allowed to assess an additional \$1,476,017 in real estate and personal property taxes for the purpose of defraying school operating expenses for the fiscal year beginning July first, two thousand and six?"

ARTICLE 3: QUESTION 2: GENERAL POLICE, FIRE, PUBLIC WORKS, PUBLIC FACILITIES, HEALTH, LIBRARY, INFORMATION SYSTEMS, AND ECONOMIC DEVELOPMENT OVERRIDE:

"Shall the Town of Needham be allowed to assess an additional \$597,370 in real estate and personal property taxes for the purpose of defraying operating expenses for the following functions: Police, Fire, Public Works, Public Facilities, Health, Library, Information Systems, and Economic Development for the fiscal year beginning July first, two thousand and six?"

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
6:45 A.M.	0	0	0	0	0
7:00 A.M.	3	0	10	9	10
8:00 A.M.	7	63	75	61	43
9:00 A.M.	11	106	148	122	122
10:00 A.M.	139	155	206	179	176
11:00 A.M.	171	221	247	220	217
12:00 NOON	221	282	276	263	274
1:00 P.M.	251	306	311	307	309
2:00 P.M.	263	345	350	327	355
3:00 P.M.	301	377	389	370	407
4:00 P.M.	340	410	438	436	464
5:00 P.M.	401	452	481	490	529
6:00 P.M.	443	512	556	579	621
7:00 P.M.	520	582	642	664	729
8:00 P.M.	585	634	718	745	843

PRECINCTS	F	G	H	I	J
6:45 A.M.	0	0	0	0	0
7:00 A.M.	20	15	0	10	14
8:00 A.M.	71	64	0	95	47
9:00 A.M.	132	145	228	180	107
10:00 A.M.	193	196	251	260	173
11:00 A.M.	276	253	311	319	231
12:00 NOON	325	297	373	394	274
1:00 P.M.	368	340	426	434	313
2:00 P.M.	413	403	491	461	343
3:00 P.M.	444	444	541	512	391
4:00 P.M.	492	503	592	566	442
5:00 P.M.	550	570	701	631	491
6:00 P.M.	595	642	791	734	572
7:00 P.M.	672	760	-	840	663
8:00 P.M.	768	887	1001	971	733

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:37 P.M., April 12, 2005.

The total number of votes cast was as follows:

	Total
Precinct A	585
Precinct B	634
Precinct C	718
Precinct D	745
Precinct E	843
Precinct F	768
Precinct G	887
Precinct H	1001
Precinct I	971
Precinct J	733
TOTAL	7,885

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST - 7,885
(43.05% of Registered Voters)

The result of the balloting was as follows:

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	585	634	718	745	843	768	887	1001	971	733	7,885
MODERATOR (for one year) (Vote for One)											
Michael K. Fee	371	425	493	515	540	534	605	658	667	478	5,286
Scattered Write-Ins	2	6	3	1	4	2	2	1	3	0	24
Blanks	212	203	222	229	299	232	280	342	301	255	2,575
SELECTMAN (for three years) (Vote for Not More Than Two)											
John Bulian	281	323	373	348	368	383	429	505	455	328	3,793
James G. Healy	307	376	462	451	573	435	599	619	612	435	4,869
Kevin J. Foley	233	214	230	266	263	280	314	397	380	278	2,855
Scattered Write-Ins	2	1	2	2	1	1	1	4	2	0	16
Blanks	347	354	369	423	481	437	431	477	493	425	4,237
ASSESSOR (for three years) (Vote for One)											
Edmund V. Donnelly III	326	381	423	413	486	461	510	588	569	427	4,584
Scattered Write-Ins	2	1	5	6	2	7	3	2	1	3	32
Blanks	257	252	290	326	355	300	374	411	401	303	3,269
SCHOOL COMMITTEE (for three years) (Vote for Not More Than Two)											
Donald B. Gratz	199	224	242	230	260	231	305	302	352	210	2,555
Laura J. Flueckiger	274	252	300	340	315	277	348	384	405	348	3,243
Holly Horrigan	154	184	253	274	308	244	239	294	307	208	2,465
William J. Okerman	106	148	167	141	165	225	207	213	193	157	1,722
Michael A. Taggart	118	142	128	114	196	159	249	229	217	156	1,708
Scattered Write-Ins	3	1	0	2	1	4	0	1	2	0	14
Blanks	315	317	346	389	441	396	426	579	466	387	4,063

	<u>TOWN OFFICES</u>										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total # of Votes Cast	585	634	718	745	843	768	887	1001	971	733	7,885
Trustee of Memorial Park – Trustee of Soldiers' Memorials – veteran (for three years)(Vote for One)											
Ron Sockol	373	408	463	467	505	503	554	628	612	482	4,995
Scattered Write-Ins	2	4	0	4	1	5	6	0	4	0	26
Blanks	210	222	255	274	337	260	327	373	355	251	2,864
Trustee of Memorial Park – Trustee of Soldiers' Memorials – non-veteran (for three years)(Vote for One)											
Damon J. Borrelli	220	248	191	228	227	253	205	257	234	174	2,237
David C. DiCicco	189	211	282	254	319	284	378	381	426	325	3,049
Scattered Write-Ins	0	0	0	1	0	0	0	2	1	1	5
Blanks	176	175	245	262	297	231	304	361	310	233	2,594
Trustee of Needham Public Library (for three years)(Vote for Not More Than Two)											
Gregory John Shesko	278	312	363	348	393	432	445	475	467	350	3,863
Margaret Leslie Pantridge	297	342	373	372	413	401	452	478	518	372	4,018
Scattered Write-Ins	1	1	1	1	1	3	6	0	3	3	20
Blanks	594	613	699	769	879	700	871	1049	954	741	7,869
Board of Health (for three years)(Vote for One)											
Peter Stephen Connolly	213	275	264	277	348	295	428	439	470	276	3,285
Stephen K. Epstein	241	210	283	277	284	316	263	337	319	311	2,841
Scattered Write-Ins	0	0	0	1	0	2	0	0	1	2	6
Blanks	131	149	171	190	211	155	196	225	181	144	1,753
Planning Board (for five years)(Vote for One)											
Bruce T. Eisenhut	297	352	400	409	423	437	461	524	524	388	4,215
Scattered Write-Ins	1	2	1	2	3	1	4	1	2	3	20
Blanks	287	280	317	334	417	330	422	476	445	342	3,650
Needham Housing Authority (for five years)(Vote for One)											
Sheila G. Pransky	318	365	400	404	426	458	474	543	543	394	4,325
Scattered Write-Ins	0	1	1	3	0	0	4	0	3	1	13
Blanks	267	268	317	338	417	310	409	458	425	338	3,547
Commissioner of Trust Funds (for three years)(Vote for One)											
William J. Supple	302	365	415	422	486	462	532	593	571	423	4,571
Scattered Write-Ins	0	0	0	0	0	2	1	0	0	2	5
Blanks	283	269	303	323	357	304	354	408	400	308	3,309
Commissioner of Trust Funds (for one year)(Vote for One)											
Joseph P. Scalia	308	349	394	396	444	437	457	531	519	385	4,220
Scattered Write-Ins	0	0	0	0	0	1	2	1	0	1	5
Blanks	277	285	324	349	399	330	428	469	452	347	3,660
Park & Recreation Commission (for three years)(Vote for Not More Than Two)											
William R. Dermody	250	276	319	330	401	328	474	481	512	347	3,718
Robert H. Boder	77	101	112	103	154	99	141	151	150	107	1,195
Alan S. Fanger	213	125	136	153	141	159	142	168	189	198	1,624
Brian S. Nadler	266	326	394	394	433	462	445	474	461	346	4,001
Scattered Write-Ins	0	1	0	4	0	0	1	2	1	0	9
Blanks	364	439	475	506	557	488	571	726	629	468	5,223

TOWN OFFICES

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total # of Votes Cast	585	634	718	745	843	768	887	1001	971	733	7,885

Ballot Question #1 (General Override – School Department \$1,476,017)

Yes	216	263	341	364	388	381	439	449	484	346	3,671
No	358	363	373	375	444	377	436	539	474	376	4,115
Blanks	11	8	4	6	11	10	12	13	13	11	99

Ballot Question #2 (General Override – Police, Fire, Public Works, Public Facilities, Health, Library Information Systems & Economic Development \$597,370)

Yes	250	298	347	401	433	425	490	488	534	388	4,054
No	324	326	366	335	401	328	386	498	425	337	3,726
Blanks	11	10	5	9	9	15	11	15	12	8	105

TOWN MEETING MEMBERS

* Not Elected

PRECINCT A (For three years)(Vote for Not More Than Eight)

Cheryl Gosmon	274	Write-Ins:		
Walter D. Herrick	256	Scott D. Butchart		39
Leslie A. Kalish	287	Erik J. Bailey		34
Mary E. Keane-Hazzard	288	* Mary Lee Kelly		14
Blanche D. Randall	250	* John R. Wallace		12
Norman F. O'Brien, Jr.	292	* Rachel Miller		2

PRECINCT A (For one year)(Vote for Not More than Two)

Write-Ins:			
John R. Wallace	41	Mary Lee Kelly	5

Precinct B (For three years)(Vote for Not More Than Seven)

Damon J. Borrelli	361	Mindy A. Merow Rubin	321
Wilfred G. Corey	299	Kevin T. Pendergast	298
John J. Frankenthaler	291	Steven Rosenstock	306
David C. Harris	310		

PRECINCT B (For one year)(Vote for One)

Write-Ins			
Mark Goldberg	10	* James H. McEvoy	3

TOWN MEETING MEMBERS

* Not Elected

PRECINCT C (For three years)(Vote for Not More Than Eight)

ussell S. Broad, Jr.	360	Louise L. Miller	362
hristopher Richard Dollase	332	Sheila G. Pransky	347
ohn H. Haslip	309	Sylvia R. Rose	311
aul B. Tillotson	364	Warren S. Sumner IV	337

PRECINCT D (For three years)(Vote for Not More Than Eight)

illiam A. Concannon	357	Maura Brady Steeves	337
ynthia Conturie	299	Holly Anne Clarke	422
avid R. Cox	350	Marc L. Jacobs	312
aron M. Pressman	281	* Arthur Walitt	227
avid J. Sexton	306	Write-In: Mark S. Driscoll	2

PRECINCT D (For two years)(Vote for One)

ll S. Daly	409
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PRECINCT E (For three years)(Vote for Not More Than Eight)

ichelle S. Ardini	335	Martin L. B. Walter	292
awrence R. Cummings	341	* Steven M. Allison	235
aul J. Durda	298	Theodore M. Crowell	267
hilip V. Robey	406	Kathleen B. Rothenberg	296
aul A. Siegenthaler	264	* Sam B. Warner	263

PRECINCT F (For three years)(Vote for Not More Than Nine)

incent J. Fabiani	372	William J. Okerman	382
ernard H. Ford	324	Gregory John Shesko	347
ichard M. Freedberg	347	Judith E. Carmody	344
enise C. Garlick	366	Rhonda G. Hollander	364
ffrey D. Heller	329	Write-In: * Richard G. Lyons	2

PRECINCT G (For three years)(Vote for Not More Than Eight)

aul H. Attridge	375	Thomas M. Harkins	433
illiam F. Connors	373	Paul O'Connor	385
ichael J. Crawford	376	Marcia B. Young	394
hn W. Day	367	Pamela C. Freedman	354
Richard DeMeis	332		

PRECINCT G (For one year)(Vote for Not More Than Two)

Peter W. Beacham, Jr.	308	Michael A. Taggart	355
ula R. Callanan	400		

PRECINCT G (For two years)(Vote for One)

ichael J. Hegarty	513
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TOWN MEETING MEMBERS

* Not Elected

PRECINCT H (For three years)(Vote for Not More Than Eight)

Julia Satti Cosentino	473	Lois F. Sockol	515
Michael A. Diener	429	Write-Ins:	
Rosalie G. Fox	486	M. Patricia Cruickshank	46
Elizabeth P. Handler	474	* Richard B. Dagen	12
Jeffrey Kristeller	433		
Arthur P. Phillips	441		

PRECINCT H (For one year)(Vote for One)

Richard A. Zimbone	544
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PRECINCT I (For three years)(Vote for Not More Than Eight)

Peter J. Pingitore	447	June C. Seraydar	423
Leslie Ann Renzulli	453	Michael T. Vaughn	435
Nicholas S. Renzulli	439	James M. Lemkin	450
Robert J. Rondini	414	Paul V. Riley	507

PRECINCT I (For one year)(Vote for One)

Thomas W. Higgins	524
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PRECINCT J (For three years (Vote for Not More Eight)

Stuart B. Chandler	318	James S. Bonasia	305
Bradley M. Christenson	324	* Mark Lee Borowsky	246
Caroline B. Edge	294	George C. Doukas	318
Marcia C. Mather	336	Michael M. Mathias	293
Jane B. Murphy	315		

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling place and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:03 P.M., April 11, 2006.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

**ANNUAL TOWN MEETING FOR THE
TRANSACTION OF BUSINESS**

Monday May 1, 2006

Pursuant to a Warrant issued by the Selectmen February 28, 2006, the Inhabitants of the Town of Needham qualified to vote in own Affairs met in the Newman Elementary School on Monday, May 1, 2006, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 225 voters, including 223 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The Moderator announced that the following students from the Pollard Middle School who are members of the cast of "West Side Story" will perform a medley of songs: Tess Jonas, Anna Miller, Molly Cameron, Rachel Schechter, Zoe Gelinas, Chelsea Scully, Katelyn Buckley, Zoë Staum, Devon Albert-Stone, di Yonaei, Charlotte Moche, Brooke Greif, Anna Olin, Kristen Opes, Carly Weinstein, and Maddie Weil. The Moderator then requested Town Meeting Members to join these students with our pledge of Allegiance and National Anthem. The Moderator thanked Peter McLaughlin and Andre Pasquarosa for manning the microphones this evening.

At the designation of the Reverend John A. Buehrens, resident of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, the Reverend Caroline Budge, Pastor of the Carter Memorial United Methodist Church and own Meeting Member from Precinct J, gave the invocation.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being availed upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, you must state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise their hand high, please inform the Chair so that appropriate accommodation may be made.

A speaker will be ruled out of order who refers to personalities or in the judgment of the Moderator, exceeds the bonds of civility. Let us remember that we are ONE community and ONE own Meeting Family with one common goal: the best interests of our town.

All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

4. Anyone exiting or entering the hall while we are in session must use care not to disrupt the session and in particular, must not slam the doors.
 5. No eating, drinking or smoking is permitted in the hall.
 6. No firearms or weapons may be brought into the hall.
 7. No hats may be worn except by uniformed personnel.
 8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.
 9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.
 10. Short motions to amend and procedural motions need not be in writing.
 11. Parliamentary procedures known, as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question have been placed on the floor.
 12. Limits on debate shall be enforced by the Moderator.
 13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.
 14. As stated in the Moderator's memorandum to Town Meeting Members, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.
 15. Unanimous consent was given to adopt the following limits of debate:
- 15 Minutes in total - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.
- 5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys. (5 min. in total per article)

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

As in previous years, with respect to Article 27, the Fiscal Year 2006 Operating Budget, as well as Articles 28, 29, and 30, the enterprise fund budgets, no motion to amend which adds funds to a particular line item or items will be in order unless the movant identifies the line items elsewhere in the budget from which these funds will be taken.

Hearing no objection, the Moderator finds by majority vote that the rules of practice concerning debate and rules of procedure as described by the Moderator are voted and adopted and the Town Clerk will so record.

The Moderator announced that the proponents of Articles 11, 12, 13, 22, 31, 37, 51, 54, and 55 requested unanimous consent to withdraw these articles. Town Meeting Members indicated that there were no objections to the withdrawal of these articles and it was voted unanimously to withdraw Articles 11, 12, 13, 22, 31, 37, 51, 54, and 55.

The Moderator announced the following articles in which there will be motions to amend and therefore cannot be passed by unanimous consent: Articles 14, 15, 27, 35, 39, 47, 53, and 62.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 5. No Town Meeting Members responded with "question" or "debate" to Articles 9, 16, 23, 24, 32, 34, 42, 44, 45, 48, 50, 56, 60, 66, 67, 68, 69, 70, and 72.

The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 21, 2006 and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 9: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2006, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$61,382
Town Clerk with 6 years of service in that position	\$73,288 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0

1. In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of \$3,665; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$30,167. The annual salary of \$73,288 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$7,400. At the time of separation

from Town service, the Town Clerk shall also be paid seven (7) weeks of accrued, unused vacation time in amount not to exceed \$10,360; or take any other action relative thereto.

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Town Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a \$10 annual rate, so that current members could retain their health insurance benefits.

MOVED: That the Town vote to fix the compensation of the following elected officers of the Town as of July 1, 2006, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$61,382
Town Clerk with 6 years of service in that position	\$73,288 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0

1. In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of \$3,665; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$30,167. The annual salary of \$73,288 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$7,400. At the time of separation from Town service, the Town Clerk shall also be paid seven (7) weeks of accrued, unused vacation time in amount not to exceed \$10,360; or take any other action relative thereto.

ACTION: So voted by unanimous vote.

ARTICLE 16: INTERMUNICIPAL AID AGREEMENT - PUBLIC HEALTH

To see if the Town will, in accordance with G.L. c. 40, section 4A, authorize the Board of Health to enter into an intermunicipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Intermunicipal Mutual Aid Agreement to be entered into between the Town and various governmental units; or take any other action relative thereto.

Article Explanation: The purpose of this Agreement is to provide for mutual aid and assistance between the municipalities entering into this Agreement when the resources normally available to a municipality are not sufficient to cope with a situation which requires public health action. This Agreement is in no way intended to substitute for the ordinary public health activities of any city or town. The parties intend that designees from the Sending Agency will not operate as the sole personnel of the Receiving Agency. The 27 towns in Region 4B include Arlington, Belmont, Braintree, Brookline, Cambridge, Canton, Chelsea, Cohasset, Dedham, Everett, Hanover, Natick, Hull, Milton Needham, Newton, Norwell, Norwood, Quincy, Revere, Scituate, Somerville, Watertown, Wellesley, Westwood, Weymouth, and Winthrop.

MOVED: That the Town vote, in accordance with G.L. c. 40, section 4A, authorize the Board of Health to enter into an intermunicipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Intermunicipal Mutual Aid Agreement to be entered into between the Town and various governmental units.

ACTION: So voted by unanimous vote.

ARTICLE 23: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986 (CONTINUATION OF INCREASE IN PROPERTY TAX EXEMPTION LIMITS)

To see if the Town will vote to accept, for Fiscal Year 2007, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 61% for each eligible exemption; or take any other action relative thereto.

Article Explanation: Acceptance of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than on the preceding year, except through the application of general Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2006 the cumulative increase above the statutory limit was 54%.

MOVED: That the Town vote to accept, for Fiscal Year 2007, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended

by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 61% for each eligible exemption.

ACTION: So voted by unanimous vote.

ARTICLE 24: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately \$765 that is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.

MOVED: That the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 32: APPROPRIATE FOR EMERGENCY NOTIFICATION SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$12,000 for an Emergency Notification System Service for one (1) year, to be spent under the direction of the Town Manager and raised from the tax levy; or take other action relative thereto.

Article Explanation: This is a request for funding for a town wide telephone emergency notification system that would be hosted through a service provider. The service would only be used in emergency situations i.e. natural or manmade disasters, impending weather, floods, hazardous materials incidents, fires, missing people, and/or law enforcement emergencies. Currently the Town has no way to rapidly notify residents and businesses of emergencies to let them know what actions should be taken. The service would be capable of contacting every household and business location in one (1) hour. This request includes the purchase of a database from Verizon, which will serve as the database for the selected service provider. This article will fund a one-year trial of this service; if the evaluation of this service is positive, a recommendation will be made to incorporate this funding into the operating budget in FY08.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$12,000 for an Emergency Notification System Service for one (1) year, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 34: APPROPRIATE FOR EMERGENCY PLANNING GRANT MATCH

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,000 for the purpose of providing matching funds for the Metropolitan Area Planning Council Pre-Disaster Mitigation grant application, to be spent under the direction of the Town Manager, said sum to be transferred from Article 63 of the

May 1999 Annual Town Meeting; or take other action relative thereto.

Article Explanation: The "Three Rivers Interlocal Council" (TRIC), a subregion of the Metropolitan Area Planning Council (MAPC), has organized a multi-town grant request to apply for FEMA funding to prepare a regional hazard identification/disaster mitigation plan. The planning process will include mapping the hazards, identifying and weighing risks, evaluating existing mitigation plans and pinpointing gaps, developing mitigation strategies, and prioritizing actions. A FEMA-approved Disaster Mitigation Plan is required to maintain funding eligibility for FEMA grant programs. It is expected that FEMA will notify the regional planning group of its award in September, 2006 with project completion (if funded) expected in June

2008. The TRIC towns include: Canton, Dedham, Dorchester, Foxborough, Medfield, Milton, Needham, Norwood, Sharon, Stoughton, Walpole, and Westwood.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$3,000 for the purpose of providing matching funds for the Metropolitan Area Planning Council Pre-Disaster Mitigation grant application, to be spent under the direction of Town Manager, said sum to be transferred from Article 63 of May 1999 Annual Town Meeting.

ACTION: So voted by unanimous vote.

ARTICLE 42: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2006:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2007 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	\$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	\$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	\$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	\$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	\$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	\$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	\$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	\$25,000

or take any other action relative thereto.

Article Explanation and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from such revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 23.

MOVED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2006:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2007 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	\$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	\$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	\$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	\$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	\$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	\$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	\$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	\$25,000

CTION: So voted by unanimous vote.

ARTICLE 44: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer \$3,895,235 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2007; or take any other action relative thereto.

Article Explanation: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2005.

MOVED: That the Town vote to transfer \$3,895,235 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2007.

ACTION: So voted by unanimous vote.

ARTICLE 45: RESCIND DEBT AUTHORIZATION

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Vehicle and Equipment	1998 ATM	51	\$469,500	\$11,500
Sewer System Rehab Sportsmen's Pond	2001 ATM	45	\$130,000	\$1,000
Water System Rehab Great Plain Ave	2003 ATM	50	\$535,000	\$3,924
Wood Grinder	2004 ATM	42	\$190,000	\$33,000
Ambulance	2005 ATM	22	192,850	\$32,050
Water Mains – Broadmeadow Road	November 2000	13	\$400,000	\$15,000
Sewer System Rehab Carol/Frank/Newman	November 2000	14	\$880,000	\$118,831
Fire Truck Quint	November 2002	5	\$750,000	\$98,000
Lendrick Street Bridge Water Main	November 2002	24	\$115,000	\$86,000
Total				\$399,305

or take any other action relative thereto.

Article Explanation: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, the balance of the authorization that was not borrowed can be rescinded. A Town Meeting vote to rescind the balance of a borrowing prevents any further borrowing for the project, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids.

MOVED: That the Town vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

<u>Project</u>	<u>Town Meeting</u>	<u>Article</u>	<u>Authorized</u>	<u>Rescind</u>
Vehicle and Equipment	1998 ATM	51	\$469,500	\$11,500
Sewer System Rehab Sportsmen's Pond	2001 ATM	45	\$130,000	\$1,000
Water System Rehab Great Plain Ave	2003 ATM	50	\$535,000	\$3,924
Wood Grinder	2004 ATM	42	\$190,000	\$33,000
Ambulance	2005 ATM	22	192,850	\$32,050
Water Mains – Broadmeadow Road	November 2000	13	\$400,000	\$15,000
Sewer System Rehab Carol/Frank/Newman	November 2000	14	\$880,000	\$118,831
Fire Truck Quint	November 2002	5	\$750,000	\$98,000
Kendrick Street Bridge Water Main	November 2002	24	\$115,000	\$86,000
Total				\$399,305

ACTION: So voted by unanimous vote.

ARTICLE 48: APPROPRIATE FOR FIRE INSPECTION VEHICLE/C-42

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$27,000 to replace a fire inspection vehicle, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: This current fire inspection vehicle is a 1997 Ford Expedition with 77,000 miles of service. Maintenance costs for this vehicle have been increasing. The vehicle is also larger and much less efficient than needed. It will be replaced with a smaller all-wheel drive vehicle. Although this vehicle is used primarily for non-emergency services, it does respond to some emergency calls and all fires. Purchase of an all wheel drive vehicle will help to ensure delivery of services during inclement weather.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$27,000 to replace a fire inspection vehicle, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 50: APPROPRIATE FOR ANIMAL CONTROL VEHICLE

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,188 to purchase a replacement animal control vehicle, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: The existing animal control vehicle is a cab-chassis that is eight years old. When purchased, it replaced a similar type vehicle that was seven years old. The utility box container that is mounted on the vehicle is fifteen years old and has exceeded its expected useful life by three years. Two years ago, repairs were

made to the mounting pads and braces that attach the utility box container to the chassis, and other recent repairs involving the kingpins, gas tank and brakes suggest that future major repairs will be required for this vehicle. Given the annual ongoing daily workload anticipated for animal control services, replacing the vehicle at this time is a logical decision that provides for continued services without interruption due to major repairs.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$33,188 to purchase a replacement animal control vehicle, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 56: APPROPRIATE FOR MUNICIPAL BUILDING MAINTENANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$220,000 to fund the flooring replacement and interior painting requests for schools and Town buildings, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: Flooring Replacement -This project allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In most cases the worn flooring is asbestos containing floor tile or carpeting glued directly to asbestos-containing floor tile. In all cases, the asbestos floor tile is a minimum of 40 years old and would be due for replacement, even if it did not contain asbestos. Funding in FY04, FY05, and FY06 allowed for the replacement of floor tile and carpeting at the Hillside Elementary School. Barrington any unforeseen event, flooring replacement funding in fiscal years 2007 and 2008 will be allocated to Newman School classroom offices, and media center.

Interior Painting

Interior painting is one of the most frequently requested maintenance items that come from building principals and managers. This project will enable the systematic painting of all interior spaces for schools and Town buildings on a prioritized basis. At the present time it is projected that interior painting in FY07 will take place at the Pollard Middle School, Newman School, and Mitchell School.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$220,000 to fund the flooring replacement and interior painting requests for schools and Town buildings, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 60: APPROPRIATE FOR REPAIRS TO PARK BUILDINGS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,000 for repairs to park buildings, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: This project is the second part of a two-phase project. The first phase, funded in FY06, is being used for renovations to the Claxton building and bathrooms. This second phase includes renovations of the Mills Field and Cricket Field bathrooms. At Cricket, the work will include (1) renovating the men's and women's rooms, using economic water fixtures; (2) rebuilding the doors to the deck, providing access from the deck, and creating a secure system to prevent access to the remainder of the building; and (3) installing ventilation. At Mills, the concrete structure with small men's and women's rooms will be renovated, including economic water fixtures, ventilation systems, and replacement doors.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$33,000 for repairs to park buildings, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 66: APPROPRIATE FOR FUEL DISPENSING SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$37,900 for fuel pump dispensing pump replacement, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: This project will fund the replacement of the fuel dispensing pumps at the Town fuel depot located at the Department of Public Works on Dedham Avenue. The existing dispensers were installed in 1988 and are becoming more problematic as they age. The facility is the main fueling depot for Town-owned vehicles and equipment. The fuel depot consists of three, single hose dispensers, which two are diesel fuel and one is gasoline. There is no current backup dispenser for gasoline if this dispenser fails. The replacement units will be dual hose dispensers, which will decrease fueling time during peak hours and also provide backup dispensers in the event of equipment failure. Because of the age of the dispensing units and changes in the industry, repairs are becoming more expensive and new parts may be unavailable in the future. Since there is no backup dispenser for gasoline, operators will lose time and incur additional cost purchasing gasoline at local gas stations. With the loss of one of the diesel fuel dispensers, the Town's ability to fuel large trucks and Fire apparatus will be greatly reduced. The

fuel dispensing system can be removed and reinstalled in an alternate location in the event that the DPW garage operations are relocated after the completion of the Facility Master Plan.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$37,900 for fuel pump dispensing pump replacement, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 67: APPROPRIATE FOR RTS CONTAINERS AND TRAILERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$69,829 for replacement of RTS containers and transfer trailers, to be spent under the direction of the Town Manager, and to meet this appropriation that \$69,829 be transferred from RTS enterprise fund retained earnings; or take any other action relative thereto.

Article Explanation: In addition to the annual request for the replacement of one transfer trailer, the RTS is seeking to begin retiring and replacing the various roll-off containers. These containers are used to collect municipal solid waste (MSW) as well as recyclables such as newspaper, corrugated cardboard, and commingled containers. In 1998, when the Pay-Per-Throw system was initiated, the drop-off location was expanded. Additional containers were acquired to supplement the existing complement. Some of the original containers date back to 1985 and have become too difficult to keep in operating condition. This request would begin the process of replacing the containers that are in poor condition. The six transfer trailers are replaced on a rotating basis. As new trailers are acquired, the trailer in the poorest condition is retired. The newest trailers are used to haul municipal solid waste to Millbury. The older trailers are assigned to the lighter duty and less demanding hauling of recyclables.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$69,829 for replacement of RTS containers and transfer trailers, to be spent under the direction of the Town Manager, and to meet this appropriation that \$69,829 be transferred from RTS enterprise fund retained earnings.

ACTION: So voted by unanimous vote.

ARTICLE 68: APPROPRIATE FOR RTS SEMI TRACTOR

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$71,050 for replacement of the RTS semi-tractor, to be spent under the direction of the Town Manager, and to meet this appropriation that \$71,050 be transferred from RTS enterprise fund retained earnings; or take any other action relative thereto.

Article Explanation: The semi tractor at the RTS is responsible for the movement of all loaded and empty transfer trailers within the RTS Facility. The importance of this piece of equipment is such that when it goes out of service (which has happened on a number of occasions), a rental unit must be procured. This piece of equipment is a 1987 model, which the Town put into service in May of 1995 with 437,275 registered miles. This piece of equipment also travels over the road to transport the Trommel Screener and Wood Grinder to and from municipalities that have entered into Agreements and pay for these services. The revenue generated from these contracted services is an integral part of the miscellaneous revenue generated at the RTS.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$71,050 for replacement of the RTS semi-tractor, to be spent under the direction of the Town Manager, and to

TOWN OF NEEDHAM

meet this appropriation that \$71,050 be transferred from RTS enterprise fund retained earnings.

ACTION: So voted by unanimous vote.

ARTICLE 69: APPROPRIATE FOR SEWER SYSTEM I/I REMOVAL PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$131,950 to fund the Sewer System Infiltration and Inflow removal program, to be spent under the direction of the Town Manager, and to meet this appropriation that \$131,950 be transferred from sewer enterprise fund retained earnings, or take any other action relative thereto.

Article Explanation: The Town of Needham, along with numerous other communities, is under an Administrative Order from the DEP to identify and remove Infiltration and Inflow (I/I). As a result of this order, I/I studies have been undertaken to determine the locations and volumes of I/I entering the sewer system. The I/I analysis (1985 & 1989) and the Sewer System Evaluation Survey (SSES) (1991) have identified, by flow measurement, the areas of the collection system that are contributing high volumes of I/I to the system. On the basis of volumes of flow and knowledge of local sewer overflows or basement flooding, an order of priority has been established to determine the scheduling of the engineering, design and removal work. The highest priorities relate to locations of known surcharging with sewage release or basement flooding. The removal proceeds in stages starting with the preliminary engineering, followed by the rehabilitation design and concluding with the rehabilitation construction. The work to date has focused on infiltration removal. The engineering and design contemplated for FY07 includes Area 2 – Great Plain Avenue/Greendale Avenue/Peacedale Road/Sterling Road; Area 24 –Great Plain Avenue/Fairfield Street/Douglas Road, and Grosvenor Road/Dawson Drive/Richard Road; Area-Lower 21 – Greendale Avenue/Valley Road/Barbara Road/Kenney Road/Rybury Hillway; and the remainder of the Bird's Hill interceptor along Route 128.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$131,950 to fund the Sewer System Infiltration and Inflow removal program, to be spent under the direction of the Town Manager, and to meet this appropriation that \$131,950 be transferred from sewer enterprise fund retained earnings.

ACTION: So voted by unanimous vote.

ARTICLE 70: APPROPRIATE FOR WATER SERVICE CONNECTIONS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$205,000 for installation and replacement of water service connections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8; or take any other action relative thereto.

Article Explanation: The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The primary purpose of the Charles River Water Treatment Facility is to reduce the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. Only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with the road repair and replacement programs. Service connections are being replaced on streets that have been identified for road improvements.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$205,000 for installation and replacement of

TOWN CLERK'S RECORDS – 2006 ANNUAL TOWN MEETING

water service connections, to be spent under the direction of Town Manager, and to meet this appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8.

ACTION: So voted by unanimous vote.

ARTICLE 72: CONTINUE SOLID WAS DISPOSAL/RECYCLING ADVISORY COMMITTEE

To see if the Town will vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 4: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

MOVED: That the Town vote to hear and act on the reports of Town Officers and Committees.

The Moderator announced that Mr. James G. Healy, Chairman of the Field Study Committee, and John P. Connelly, Chairman of the Permanent Public Building Committee, presented committee reports under Article 4.

Mr. James G. Healy, Selectman and Chairman of the Field Study Committee, presented a brief history of the organization of the Committee. He explained that he received many requests for improved fields as a candidate for Selectman during the 2003 election period. It was determined that the installation of a synthetic turf field at an existing field would be the most economical and DeFazio is the largest field in Town already in existence. Several major field users were brought together to work on this project. The Committee decided to include Memorial Park. The draft schematic for Memorial Park includes one synthetic turf multi-purpose field, a new 90' diamond, new 60' diamond, and a walking trail. Two draft schematics for DeFazio include 1 synthetic turf multi-purpose field inside of a 100' x 200' 8-lane MIAA approved track, 2 new 90' diamonds. One of the schematics considers space needed for a potential 2nd Middle School and one does not. The Committee continues to consider artificial turf listing at both Parks, bleachers, and improved parking.

Mr. John P. Connelly, Chairman of the Permanent Public Building Committee, advised that Article 36 of the 2005 Annual Town Meeting

own Meeting appropriated the sum of \$150,000 to conduct a worldwide facilities master plan feasibility study to be performed under the direction of the Permanent Public Building Committee/Town Manager. The overall objective of the study was to build on the information obtained through prior facility and site studies including 1) evaluations of space needs for Schools and School Administration, Senior Center, Town Hall departments, Department of Public Works, Recycling and Transfer Station, Public facilities, and Emergency Management; 2) identify sites and determine building sizes; 3) create a realistic master plan for implementation; 4) estimate capital and operating costs; 5) develop implementation strategies; 6) identify required transition space; 7) determine disposition of Town buildings; 8) identify private/public partnerships; and 9) provide for future growth. The firm of DiNisco Design Partnership was selected to conduct the study. DiNisco began work in late September 2005. The first of multiple public hearings is scheduled for May 30 at which DiNisco will present its work in depth. There will be an opportunity for questions and answers at the hearing. The next step is to finalize costs, engage in public debate, and establish priorities and affordability. From this process will emerge a master plan, including a timetable of implementation for both short-term and long-term solutions. The final status report is to be issued this fall.

The Moderator accepted the reports as presented.

ARTICLE 5: AMEND ZONING BY-LAW/MAP CHANGE OF SINGLE RESIDENCE B ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and land of the Town of Needham, west of Central Avenue. Said land comprising parcels 1, 3, and 4 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 238.44 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 170.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 203.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 235.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 262 feet, to the point of beginning.

or take any other action relative thereto.

Article Explanation: This article was originally submitted to the November 2005 Special Town Meeting on the petition of Dr. Richard E. Toran and Sarah Ann Toran et al and was referred to the Planning Board for further study. The original article sought to change the zoning designation of the five properties located at 23 Dwight Road, 963 Central Avenue, 945 Central Avenue, 881 Central Avenue, and 891 Central Avenue, from a Single Residence A District to a Single Residence B District.

Since the November 2005 Special Town Meeting, the Planning Board has met with representatives from the Needham Historical Commission, as well as the lead proponents of the article. During those discussions, the number of properties at issue was reduced so that the article now requests the Town Meeting to change the zoning designation of the three properties located at 23 Dwight Road, 963 Central Avenue, and 945 Central Avenue, from a Single Residence A District to a Single Residence B District. A public hearing has been scheduled on the amendment for mid-April. The Planning Board will present its recommendations on the article at the Annual Town Meeting following the mid-April public hearing.

MOVED: That the Town vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and land of the Town of Needham, west of Central Avenue. Said land comprising parcels 1, 3, and 4 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 238.44 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 170.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 203.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 235.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 262 feet, to the point of beginning.

A motion to postpone the subject matter of Article 5 to a time certain specifically to be the first item of business on Wednesday, May 10, 2006, was offered by Mr. Maurice P. Handel, Town Meeting Member and member of the Planning Board.

Mr. Handel's motion was presented and carried unanimously by voice vote.

ARTICLE 6: AMEND ZONING BY-LAW - SPECIFIC FRONT SETBACKS

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.7, Special Conditions, Subsection 4.7.1 Specific Front Setbacks, by deleting paragraphs (b), (c), and (d) and renumbering former paragraphs (e) and (f) as (b) and (c) respectively. The deleted paragraphs (b), (c), and (d) currently read as follows:

- (b) On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- (c) On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- (d) On the northerly side of Kendrick Street from the Circumferential Highway, or Route 128, to the land now owned by the City of Newton, there shall be a twenty (20) foot building setback line;"

or take any other action relative thereto.

Article Explanation: This article corrects an inconsistency that was created in the zoning by-law at the time the New England Business Center and Highland Commercial -128 districts were created November 2003. The article clarifies the front yard setback requirement for the Highland Commercial-128 District at 5 feet and the front yard setback requirement for the New England Business Center District at 20 feet. This is accomplished by eliminating the front yard setback requirement that applied to the present district's predecessors, namely the Industrial Park District and the Business District.

MOVED: That the Town vote to see if the Town will vote to amend the Needham Zoning By-Law, Section 4.7, Special Conditions, Subsection 4.7.1 Specific Front Setbacks, by deleting paragraphs (b), (c), and (d) and renumbering former paragraphs (e) and (f) as (b) and (c) respectively. The deleted paragraphs (b), (c), and (d) currently read as follows:

- (b) On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- (c) On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- (d) On the northerly side of Kendrick Street from the Circumferential Highway, or Route 128, to the land now owned by the City of Newton, there shall be a twenty (20) foot building setback line;

Mr. Bruce Eisenhut, member, addressed this proposal on behalf of the Planning Board. He advised that the purpose of the amendment is to correct language in the existing By-Law and maintain consistency. He urged adoption of this proposal.

Mr. John H. Cogswell, Chairman, advised that the Board of Selectmen voted unanimously to support this article.

In response to an inquiry from Mr. Matthew David Talcoff, Town Meeting Member and Member of the Needham Height Association, regarding the New England Business District Center, Mr. Eisenhut advised that the Planning Board is not planning on conducting a more comprehensive study of the area at this time.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 7: AMEND ZONING BY-LAW – NON-CONFORMANCE

To see if the Town will vote to amend the Zoning By-Law as follows:

1. In Section 1.4, Non-Conformance, Subsection 1.4.8 Alteration, by inserting the phrase "and Section 1.4.8" between the words "1.4.7" and "a" of the first sentence so that the subsection shall now read as follows (new language added):

“1.4.6 Alteration”

Except as otherwise provided in Section 1.4.7 and Section 1.4.8, a lawful pre-existing non-conforming use may be changed or extended and a non-conforming building may be structurally altered, enlarged or reconstructed only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such change, extension, alteration, enlargement or reconstruction would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure. The issuance of a special permit hereunder shall not authorize the violation of any dimensional, parking or intensity regulation with which the structure or use was theretofore in conformity.”

In Section 1.4, Non-Conformance, by inserting a new Section 1.4.8 Dwellings Containing Three or More Dwelling Units, to read as follows:

“1.4.8 Dwellings Containing Three or More Dwelling Units”**1.4.8.1 Reconstruction**

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a zoning district where dwellings containing three or more dwelling units are prohibited constitutes a non-conforming use and may not be reconstructed except pursuant to Section 1.4.8.3. As used in Section 1.4.8 the term “reconstruction” shall be defined as the voluntary razing and rebuilding of a building or structure.

1.4.8.2 Alteration of Dwellings Containing Three or More Dwelling Units

A lawful pre-existing non-conforming dwelling containing three or more dwelling units which is non-conforming because of front, side and rear setback, build factor, area and/or frontage requirements of this By-Law may be altered, extended or structurally changed (but not reconstructed) only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such alteration, extension or structural change would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure and further provided that such alteration, extension or structural change complies with all front, side and rear setback, lot coverage, building height, and building story requirements of the current By-Law including, but not limited to, the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law. For purposes of this section, the extension of an exterior wall within a required setback area shall be deemed to create a new non-conformity and shall require the grant of a variance by the Board of Appeals.

1.4.8.3 Reconstruction of Dwellings Containing Three or More Dwelling Units in a Single Residence A, Single Residence B or Rural Residence-Conservation District Where the Use is Prohibited

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a Single Residence A, Single Residence B, or Rural Residence-Conservation District may be reconstructed as a two-family dwelling upon the issuance of a special permit by the Board of Appeals. No special permit may be granted by the Board of Appeals unless the Board finds that the reconstructed building is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties, and that the proposed reconstruction will not be substantially more detrimental than the existing non-conforming building to the neighborhood, provided further, however, that such reconstruction shall not be allowed by special permit in the following circumstances:

(a) Reconstruction of a non-conforming two-family dwelling on a non-conforming lot resulting in a building footprint of greater than 1,800 square feet except as set forth in subsection (c), below;

(b) Reconstruction of a non-conforming two-family dwelling on a conforming lot resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;

(c) Reconstruction of a non-conforming two-family dwelling on a lot that conforms in all respects other than not meeting the minimum frontage requirement of the By-Law resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;

(d) Reconstruction of a non-conforming two-family dwelling on a lot where the building as reconstructed would not comply with all front, side, and rear setbacks, lot coverage, building height, and building story requirements of the current By-Law including but not limited to the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law; and

(e) Reconstruction of a non-conforming two-family dwelling on a lot resulting in the construction of enclosed garage space servicing more than one car per dwelling unit.

Notwithstanding the provisions of this section, enclosed garage space allowed pursuant to Section 1.4.8.3(e) and located in an accessory building of not more than 575 square feet where the accessory building is separate from and not in front of the house shall be excluded from the lot coverage calculation of Section 1.4.8.3 (a), 1.4.8.3 (b) and 1.4.8.3 (c)."

3. In Section 1.4, Non-Conformance, by renumbering former paragraphs 1.4.8, 1.4.9 and 1.4.10 as 1.4.9, 1.4.10, and 1.4.11 respectively.

or take any other action relative thereto.

Article Explanation: This article seeks to clarify different interpretations of how the rebuilding of legal, non-conforming dwellings containing three or more dwelling units in single-family districts are to be treated. Legal non-conforming structures and uses are those that existed legally prior to a change in the by-law that rendered them non-compliant. The amendment includes provisions similar to those adopted at the May 2005 Annual Town Meeting regarding the rebuilding of legal, non-conforming two-family structures and uses in single-family districts. As was the case with two-family reconstruction, the amendment seeks to balance neighborhood concerns against the interest of property owners who

wish to replace older non-conforming structures with more up-to-date ones. The hope is that with limitations, the Board of Appeals will have clearer guidelines for approving the reconstruction of dwellings containing three or more dwelling units in single-family neighborhoods, and that neighborhoods and property owners will have a clearer understanding of what can and cannot be done.

Accordingly, the article would permit a lawful, pre-existing, non-conforming dwelling containing three or more dwelling units to be reconstructed as a two-family dwelling in a Single Residence A, Single Residence B, or Rural Residence-Conservation District upon the issuance of a special permit by the Board of Appeals. Reconstruction as a non-conforming, two-family dwelling would be permitted by special permit from the Board of Appeals only if the reconstructed dwelling were found to be appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties, and if the proposed reconstruction would not be substantially more detrimental than the existing non-conforming building to the neighborhood. Reconstruction would not be permitted in the following circumstances: (a) Reconstruction of a non-conforming, two-family dwelling on a non-conforming lot resulting in a building footprint of greater than 1,800 square feet except as set forth in paragraph (c) below; (b) Reconstruction of a non-conforming, two-family dwelling on a conforming lot resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%; (c) Reconstruction of a non-conforming, two-family dwelling on a lot that conforms in all respects, other than not meeting the minimum frontage requirement of the zoning by-law resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%; (d) Reconstruction of a non-conforming, two-family dwelling on a lot where the building as reconstructed would not comply with all front, side, and rear setbacks, lot coverage, building height, and building story requirements of the current zoning by-law; and (e) Reconstruction of a non-conforming, two-family dwelling on a lot resulting in the construction of enclosed garage space servicing more than one car per dwelling unit.

MOVED: That the Town vote to amend the Zoning By-Law as follows:

1. In Section 1.4, Non-Conformance, Subsection 1.4.6, Alteration, by inserting the phrase "and Section 1.4.8" between the words "1.4.7" and "a" of the first sentence so that the subsection shall now read as follows (new language added):

"1.4.6 Alteration"

Except as otherwise provided in Section 1.4.7 and Section 1.4.8, a lawful pre-existing non-conforming use may be changed or extended and a non-conforming building may be structurally altered, enlarged or reconstructed only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such change, extension, alteration, enlargement or reconstruction would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure. The issuance of a special permit hereunder shall not authorize the violation of any dimensional, parking or intensity regulation with which the structure or use was theretofore in conformity."

2. In Section 1.4, Non-Conformance, by inserting a new Section 1.4.8 Dwellings Containing Three or More Dwelling Units, to read as follows:

"1.4.8 Dwellings Containing Three or More Dwelling Units"

1.4.8.1 Reconstruction

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a zoning district where dwellings containing three or more dwelling units are prohibited constitutes a non-conforming use and may not be reconstructed except pursuant to Section 1.4.8.3. In used in Section 1.4.8 the term "reconstruction" shall be defined as the voluntary razing and rebuilding of a building or structure.

1.4.8.2 Alteration of Dwellings Containing Three or More Dwelling Units

A lawful pre-existing non-conforming dwelling containing three or more dwelling units which is non-conforming because of front, side and rear setback, build factor, and/or frontage requirements of this By-Law may be altered, extended or structurally changed (but not reconstructed) only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such alteration, extension or structural change would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure and further provided that such alteration, extension or structural change complies with all front, side and rear setback, lot coverage, building height, and building story requirements of the current By-Law including, but not limited to, the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law. For purposes of this section, the extension of an exterior wall within a required setback area shall be deemed to create a new non-conformity and shall require the grant of a variance by the Board of Appeals.

1.4.8.3 Reconstruction of Dwellings Containing Three or More Dwelling Units in a Single Residence A, Single Residence B or Rural Residence-Conservation District Where the Use is Prohibited

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a Single Residence A, Single Residence B, or Rural Residence-Conservation District may be reconstructed as a two-family dwelling upon the issuance of a special permit by the Board of Appeals. No special permit may be granted by the Board of Appeals unless the Board finds that the reconstructed building is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties, and that the proposed reconstruction will not be substantially more detrimental than the existing non-conforming building to the neighborhood, provided further however, that such reconstruction shall not be allowed without a special permit in the following circumstances:

- (a) Reconstruction of a non-conforming two-family dwelling on a non-conforming lot resulting in a building

footprint of greater than 1,800 square feet except as set forth in subsection (c), below;

(b) Reconstruction of a non-conforming two-family dwelling on a conforming lot resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;

(c) Reconstruction of a non-conforming two-family dwelling on a lot that conforms in all respects other than not meeting the minimum frontage requirement of the By-Law resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;

(d) Reconstruction of a non-conforming two-family dwelling on a lot where the building as reconstructed would not comply with all front, side, and rear setbacks, lot coverage, building height, and building story requirements of the current By-Law including but not limited to the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law, and

(e) Reconstruction of a non-conforming two-family dwelling on a lot resulting in the construction of enclosed garage space servicing more than one car per dwelling unit.

Notwithstanding the provisions of this section, enclosed garage space allowed pursuant to Section 1.4.8.3(e) and located in an accessory building of not more than 575 square feet where the accessory building is separate from and not in front of the house shall be excluded from the lot coverage calculation of Section 1.4.8.3 (a), 1.4.8.3 (b) and 1.4.8.3 (c)."

3. In Section 1.4, Non-Conformance, by renumbering former paragraphs 1.4.8, 1.4.9 and 1.4.10 as 1.4.9, 1.4.10, and 1.4.11 respectively.

Mr. Robert T. Smart, Jr., Chairman, addressed this proposal on behalf of the Planning Board. He advised that this change would affect 14 lots in Needham that consists of three or more housing units. This amendment deals with voluntary teardowns. The owner would have to get a Special Permit from the Board of Appeals and the reconstructed building could not exceed two units. The Planning Board unanimously recommends approval of this article.

Mr. John H. Cogswell, Chairman, stated that a majority of the Board of Selectmen recommends adoption of this proposal.

Mr. Michael J. Greis stated that there are five structures in his area and most are very well maintained. One structure was sold, torn down, and rebuilt and now looks like a group of row houses in Brooklyn. He suggested that this is a reasonable and equitable solution and asked for support of this article.

Mr. Brad White, owner of a three-family dwelling advised that his dwelling is over 100 years old. His family decided to rebuild and move in. He met with the Board of Appeals and no neighbors objected to his proposal at that time.

In response to an inquiry from Betsy M. Tedoldi, Mr. Smart advised that a garage of 575+ feet would fit two cars. A larger garage could be built, but it would be deducted from the overall square footage allowed.

Susan W. Abbott expressed concern that these 14 families would lose rental income and asked if these buildings could be

considered historic structures. Mr. Smart noted that the Board of Appeals could look at a Special Permit.

In response to an inquiry from Paula R. Callanan, Mr. Smart noted that there are ten properties with three units and four properties with more than three units.

Mrs. Meredith P. Page advised that there is no guarantee that any rebuilt units would be affordable. She urged support of this proposal. Also speaking in support of this proposal were Town Meeting Members Lois F. Sockol and Mark J. Gluesing.

Speaking in opposition of this proposal were Town Meeting Members Jeffrey D. Heller and Paul A. Siegenthaler. Unanimous consent was given to allow Alex Snitzer, Needham resident and non-voter to address Town Meeting. He expressed concern that this proposal could force one of the three families to leave and that doesn't seem fair.

After a brief discussion, a motion to move the previous questions was offered by Sandra Balzer Tobin. The motion was presented and carried by two-thirds vote as declared by the Moderator.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The following Town Meeting Members were sworn in as tellers by the Moderator: Cynthia J. Chaston, William R. Dermody, Deborah S. Winnick, Jane B. Murphy, Michael A. Taggart, and Meredith P. Page. The motion was again presented, but it failed to pass by the required two-thirds vote. The count was Yes 109 – No 107.

ARTICLE 8: AMEND ZONING BY-LAW – PERSONAL FITNESS SERVICE ESTABLISHMENT AND INDOOR ATHLETIC OR EXERCISE FACILITIES

To see if the Town will vote to amend the Zoning By-Law as follows:

1. In Section 1.3, Definitions, by adding the following at their appropriate alphabetical locations:

"Indoor Athletic or Exercise Facilities - A commercial facility which as its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

Personal Fitness Service Establishment - A commercial facility all the business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business, even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building."

2. In Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, by

TOWN OF NEEDHAM

inserting immediately above the row that reads "automobile service station, excluding repair services" a new entry, which shall read as follows:

"Use B CSB CB ASB HAB

Personal fitness service establishment; provided, all required off-street parking is provided on-site for all land uses located on the subject site and in adherence with the requirements of Section 5.1.2, Required Parking, absent any waivers from the provisions of Subsections 5.1.1.5 and 5.1.1.6.....

Y Y Y Y Y

Personal fitness service establishment; where there is insufficient off-street parking on-site to serve all land uses located thereon in adherence with the requirements of Section 5.1.2 but where it can be demonstrated that the hours, or days, of peak parking demand for the uses are so different that a lower total will provide adequately for all uses or activities served by the parking lot.....

SP SP SP SP SP"

3. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by inserting a new paragraph 18 to read as follows:

"18) Athletic or exercise facility or like establishment - One space for each 150 square feet or fraction thereof of gross floor area and one space for each three employees to be employed or anticipated to be employed on the largest shift. Notwithstanding the above, in circumstances where facility size is known and enrollment has been finalized, the Planning Board may reduce the number of parking spaces required for a personal fitness service establishment to one parking space per employee and visitor present on the site at any one time during the peak usage."

4. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by renumbering former paragraphs 18 and 19 as paragraphs 19 and 20 respectively.

or take any other action relative thereto.

Article Explanation: At present, the ongoing evolution of fitness businesses continues to alter the range of programs, services, and configuration of facilities, which these enterprises provide. As a result it has become increasingly evident that many smaller scale fitness establishments have components (such as individual physical activities, exercise machines) included in the definition of traditional larger scale health clubs, but which on balance would not meet this health club definition due to various limitations in scale, types of machines, and supporting facilities. To better distinguish these lesser fitness businesses from more intense fitness establishments commonly known as health clubs, this article establishes a separate definition for "Indoor Athletic or Exercise Facilities" and for "Personal Fitness Service Establishments" under Section 1.3 of the Needham Zoning By-Law as follows:

Indoor Athletic or Exercise Facilities - A commercial facility which as its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

TOWN CLERK'S RECORDS – 2006 ANNUAL TOWN MEETING

Personal Fitness Service Establishment - A commercial facility all the business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business, even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building.

Additionally, the article establishes appropriate parking standards for both uses and identifies particular zoning districts where such fitness uses are to be permitted, either by right or by special permit. Presently, "Indoor Athletic or Exercise Facilities" are permitted by special permit in the New England Business Center, Highland Commercial-128, and Mixed Use-128 zoning districts. Under the proposed amendment "Personal Fitness Service Establishments" would be permitted as-of-right in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business districts where the number of off-street parking spaces required to service the fitness use and all other land uses located on the property are provided in accordance with zoning board law requirements. "Personal Fitness Service Establishments" having insufficient off-street parking would be permitted by special permit in the Business, Chestnut Street Business, Center Business, Avery Square Business, and Hillside Avenue Business districts where it can be demonstrated that the hours, or days, of peak parking for the uses are so different that a lower parking total would provide adequately for all uses or activities served by the parking lot.

MOVED: That the Town vote to amend the Zoning By-Law as follows:

1. In Section 1.3, Definitions, by adding the following at the appropriate alphabetical locations:

Indoor Athletic or Exercise Facilities - A commercial facility which as its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

Personal Fitness Service Establishment - A commercial facility the business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building."

2. In Section 3.2, Schedule of Use Regulations, Subsection 3.2.1, Uses in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, inserting immediately above the row that reads "automobile service station, excluding repair services" a new entry, which shall read as follows:

<u>Use</u>	<u>B</u>	<u>CSB</u>	<u>CB</u>	<u>ASB</u>	<u>HAB</u>
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personal fitness service establishment; provided, all required off-street parking is provided on-site for all land uses located on the subject site and in adherence with the requirements of Section 5.1.2, Required Parking, absent any waivers from the provisions of subsections 5.1.1.5 and 5.1.1.6.....

Y	Y	Y	Y	Y
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personal fitness service establishment; where there is insufficient off-street parking on-site to serve all land uses located thereon in adherence with the requirements of Section 5.1.2 but where it can be demonstrated that the hours, or days, of peak parking demand for the uses are so different that a lower total will provide adequately for all uses or activities served by the parking lot.....

SP	SP	SP	SP	SP"
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In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by inserting a new paragraph 18 to read as follows:

8) Athletic or exercise facility or like establishment - One space for each 150 square feet or fraction thereof of gross floor area and one space for each three employees to be employed or anticipated to be employed on the largest shift. Notwithstanding the above, in circumstances where facility size is known and enrollment has been finalized, the Planning Board may reduce the number of parking spaces required for a personal fitness service establishment to one parking space per employee and visitor present on the site at any one time during the peak usage."

In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by renumbering former paragraphs 18 and 19 as paragraphs 19 and 20 respectively.

A motion to replace the existing main motion under Article 8 with the following substitute main motion was offered by Mr. Paul O'Leary. He explained that it is difficult to keep the Zoning By-Law up to date. This is not a proposal to endorse a particular business, but rather to allow a use that is beneficial to the existing zoning area. Mr. O'Leary stated that the Planning Board endorses this proposal.

MOTIONED: That the Town vote to amend the Zoning By-Law as follows:

In Section 1.3, Definitions, by adding the following at their appropriate alphabetical locations:

Indoor Athletic or Exercise Facilities - A commercial facility which its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

Personal Fitness Service Establishment - A commercial facility all business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and

related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business, even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building."

2. In Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, by inserting immediately above the row that reads "automobile service station, excluding repair services" a new entry, which shall read as follows:

<u>Use</u>	<u>B</u>	<u>CSB</u>	<u>CB</u>	<u>ASB</u>	<u>HAB</u>
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Personal fitness service establishment; provided, all required off-street parking is provided on-site for all land uses located on the subject site and in adherence with the requirements of Section 5.1.2, Required Parking, absent any waivers from the provisions of Subsections 5.1.1.5 and 5.1.1.6.....

Y	Y	Y	Y	Y
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Personal fitness service establishment; where there is insufficient off-street parking on-site to serve all land uses located thereon in adherence with the requirements of Section 5.1.2 but where it can be demonstrated that the hours, or days, of peak parking for the uses are sufficiently different that a lower total will provide adequately for all uses or activities served by the parking lot.....

SP	SP	SP	SP	SP"
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3. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by inserting a new paragraph 18 to read as follows:

"18) Indoor Athletic or Exercise Facility or Personal Fitness Service Establishment - One space for each 150 square feet or fraction thereof of gross floor area and one space for each three employees to be employed or anticipated to be employed on the largest shift. Notwithstanding the above, in circumstances where facility size is known and occupancy and parking demand will be controlled by the method of operation, the Planning Board may reduce the number of parking spaces required for a personal fitness service establishment to one parking space per employee and visitor present on the site at any one time during the peak usage period."

4. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by renumbering former paragraphs 18 and 19 as paragraphs 19 and 20 respectively.

Or take any other action relative thereto.

Mr. John H. Cogswell, Chairman, stated that the Board of Selectmen unanimously recommends this proposal.

Mr. William J. Powers opposed this proposal and expressed concern with the parking requirements.

ACTION: The main motion was presented, but it failed to pass by voice vote. The substitute main motion was presented and carried by the required two-thirds vote as declared by the Moderator.

ARTICLE 9 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 10: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Mr. Daniel P. Matthews, Selectman, moved to postpone the subject matter of Article 10 to a time certain, specifically to be the first article of business after completion of Article 5 on Wednesday, May 10, 2006. The motion was presented and carried unanimously by voice vote.

ARTICLE 11 was previously withdrawn on May 1, 2006.

ARTICLE 12 was previously withdrawn on May 1, 2006.

ARTICLE 13 was previously withdrawn on May 1, 2006.

ARTICLE 14: AUTHORIZE CONTRACT FOR SOLID WASTE DISPOSAL

To see if the Town will vote to authorize the Town Manager to enter into a contract for the disposal of solid waste pursuant to General Laws Chapter 30B Section 12(f) for a term not to exceed twenty years; or take any other action relative thereto.

Article Explanation: The Town of Needham's 20 year contract to dispose of Municipal Solid Waste (MSW) with Wheelabrator Millbury, Inc. (WMI) in Millbury, MA expires at the end of FY 2008. Over a year ago, the 36 member communities of the Central Massachusetts Resource Recovery Council (CMRRC), of which Needham is a member, began meeting to determine a course of action following the end of the contract. Options beyond 2008 could include continuing with WMI under a new contract, or finding a new disposal location. A market study is nearing completion that will identify viable disposal alternatives throughout the Northeast and Mid-Atlantic regions. In addition, a negotiating team has been working with WMI to develop new contract language that is reflective of current and future solid waste disposal conditions. This article has

been inserted in anticipation of the potential of successfully developing a new contract acceptable to all parties and advantageous cost proposal as compared to the other alternatives. The actual status of these negotiations and cost proposals will not fully certain until the start of Town Meeting.

MOVED: That the Town vote to authorize the Town Manager enter into a contract for the disposal of solid waste pursuant to General Laws Chapter 30B Section 12(f) for a term not to exceed twenty years.

A motion to amend by adding the following emergency preamble was offered by Mr. John H. Cogswell: This is an emergency measure necessary for the immediate preservation of safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

Mr. Lee K. Fox, Chairman, addressed this proposal behalf of the Solid Waste Disposal/Recycling Advisory Committee. The committee has investigated multiple companies and is looking for a 20-year contract with the current vendor, Wheelabrator Millbury, Inc.

Mr. Cogswell noted that the proposed contract does not contain a guaranteed annual tonnage requirement, as did the previous contract.

Mr. John W. Filoon III, member, addressed this proposal on behalf of the Finance Committee. He stated that the Finance Committee recommends adoption of this article. The Town does project substantial savings in this contract and has a good working relationship with Wheelabrator Millbury Inc.

The motion to add an emergency preamble to the motion under Article 14 was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to authorize the Town Manager enter into a contract for the disposal of solid waste pursuant to General Laws Chapter 30B Section 12(f) for a term not to exceed twenty years. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

At 10:45 P.M. Mr. Paul H. Attridge moved that the Annual Town Meeting stand adjourned to Wednesday May 3, 2006 at 7 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, M.A.
Town Clerk

A true copy
Attest:

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 3, 2006

Pursuant to adjournment of the Annual Town Meeting held on May 1, 2006, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday May 2006, at 7:30 P.M.

Check lists were used and 231 voters were checked on the as being present, including 215 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator requested a moment of silence in the presence of a member of the Needham Clergy Association.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Discussion commenced under Article 15.

TITLE 15: NUISANCE BY-LAW

Amend the General By-laws of the Town of Needham by inserting a new Section 3.9 as follows:

Public Nuisance Regulation

.1 As defined below, no owner or tenant shall keep in the public view, on any lot, in any residential district, any substantial amount of junk or debris for more than a reasonable amount of time.

Definitions

3.9.2.1 Junk and Debris includes, but is not limited to, scrap metal, scrap construction materials, rags, plastics, batteries, paper trash, inoperable appliances, mattresses, tires, inoperable machinery, or other item not defined as a structure in accordance with the Massachusetts Building Code and the Town of Needham Zoning By-law, which is not in active use for any purpose authorized in a residential district.

3.9.2.2 A substantial Amount shall mean a quantity of material which occupies more than 375 cubic feet in the aggregate on any lot.

3.9.2.3 Reasonable Amount of Time shall mean thirty (30) days.

3.9.2.4 Public View shall refer to junk and debris viewed from any property line at six feet or less above ground level.

3. Conditions existing as of the date of the enactment of this section which meet the definition of substantial amounts of junk or debris must be brought into compliance within ninety (90) of the date of the approval of this By-law.

- | | | | | | | | | | | | | | | |
|---|---|---------------------------------|------|--|-------|---|------|---|------|---|-------|---|------|--|
| <p>3.9.4 Action under this Section shall not bar any separate action initiated by any other Town Department under other provisions of this By-law or by regulation.</p> | | | | | | | | | | | | | | |
| <p>3.9.5 Any Town employee(s) so designated for this work ("enforcement officer") by the Town Manager shall enforce this By-law. The first notice of violation issued by the enforcement officer shall be a written warning. The owner/occupant shall then have thirty (30) days within which to remedy and cure the violation. If within a reasonable period of time after this thirty (30) days have elapsed, the violation has yet to be remedied, the enforcement officer may issue a second written violation notice with a fine of fifty (\$50.00) dollars. If within a reasonable period of time after sixty (60) days have elapsed since the issuance of the first notice of violation, the violation has still not been remedied, the enforcement officer may issue a third written violation with a fine of one hundred (\$100.00) dollars, plus an additional ten (\$10.00) dollars per day beginning on the 76th day following issuance of the first notice of violation and continuing thereafter until the violation is fully remedied/cured.</p> | | | | | | | | | | | | | | |
| <p>In the event that the owner/occupier of the involved property is subsequently cited with a second or third offense within that calendar year, the deadlines for remediation and related fines are as stated in the amended Section 8.2.2.4 of the General By-law.</p> | | | | | | | | | | | | | | |
| <p>3.9.6 Any citizen against whom a notice of violation is issued under this By-law shall have the right for a hearing before the Town Manager and/or his/her designee, and following said hearing, the Town Manager and/or his/her designee shall within a reasonable period of time thereafter, issue a decision. From the date that such a hearing request is received by the Town Manager until the date that a decision is issued, all of the deadlines stated in sections 3.9.6 and 3.9.7 shall be temporarily stayed."</p> | | | | | | | | | | | | | | |
| <p>(2) Amend the Section 8.2.2.4 of the General By-law, (Article 8 Penalties and Enforcement of Town By-laws, Rules and Regulations, Police Regulations) by inserting a new Section as follows:</p> | | | | | | | | | | | | | | |
| <p>"U Public Nuisance Regulation (Section 3.9)</p> <p>Fine Schedule:</p> <table border="0"> <tr> <td>\$0</td> <td>First offense – written warning</td> </tr> <tr> <td>\$50</td> <td>Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation</td> </tr> <tr> <td>\$100</td> <td>Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation</td> </tr> <tr> <td>\$10</td> <td>Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured</td> </tr> <tr> <td>\$50</td> <td>Second offense within the calendar year</td> </tr> <tr> <td>\$100</td> <td>Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation</td> </tr> <tr> <td>\$10</td> <td>Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following</td> </tr> </table> | \$0 | First offense – written warning | \$50 | Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation | \$100 | Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation | \$10 | Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured | \$50 | Second offense within the calendar year | \$100 | Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation | \$10 | Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following |
| \$0 | First offense – written warning | | | | | | | | | | | | | |
| \$50 | Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation | | | | | | | | | | | | | |
| \$100 | Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation | | | | | | | | | | | | | |
| \$10 | Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured | | | | | | | | | | | | | |
| \$50 | Second offense within the calendar year | | | | | | | | | | | | | |
| \$100 | Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation | | | | | | | | | | | | | |
| \$10 | Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following | | | | | | | | | | | | | |

- issuance of the first notice of violation, which additional fine shall continue until the second offense is fully remedied/cured
- \$100 Third offense within the calendar year
\$200 Failure to remedy/cure third offense within thirty (30) days following issuance of the first notice of violation
\$10 Additional per diem fine for failure to remedy/cure third offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the third offense is fully remedied/cured;"

or take any other action relative thereto.

Article Explanation: Over the past year, the Board of Selectmen has been evaluating the need for a "nuisance by-law" to provide guidance to homeowners about the collection of a substantial amount of junk or debris on their property for more than a reasonable amount of time. Currently, only circumstances which are deemed to impact public health are regulated. The board held a public hearing on this matter in December 2005, and continues to deliberate on many of the provisions of this proposal, in an effort to clarify the amount and type of junk and debris that should be removed from public view. A motion to amend may be offered at Town Meeting, with copies of the final proposal distributed to Town Meeting Members as soon as possible.

MOVED: That the Town vote to (1) Amend the General By-laws of the Town of Needham by inserting a new Section 3.9 as follows:

“Public Nuisance Regulation

- 3.9.1 As defined below, no owner or tenant shall keep in the public view, on any lot, in any residential district, any substantial amount of junk or debris for more than a reasonable amount of time.

3.9.2 **Definitions**

3.9.2.1 Junk and Debris includes, but is not limited to, scrap metal, scrap construction materials, rags, plastics, batteries, paper trash, inoperable appliances, mattresses, tires, inoperable machinery, or other item not defined as a structure in accordance with the Massachusetts Building Code and the Town of Needham Zoning By-law, which is not in active use for any purpose authorized in a residential district.

3.9.2.2 A substantial Amount shall mean a quantity of material which occupies more than 375 cubic feet in the aggregate on any lot.

3.9.2.3 Reasonable Amount of Time shall mean thirty (30) days.

3.9.2.4 Public View shall refer to junk and debris viewed from any property line at six feet or less above ground level.

- 3.9.3. Conditions existing as of the date of the enactment of this section which meet the definition of substantial amounts of junk or debris must be brought into compliance within ninety (90) of the date of the approval of this By-law.

- 3.9.4 Action under this Section shall not bar any separate action initiated by any other Town Department under other provisions of this By-law or by regulation.
- 3.9.5 Any Town employee(s) so designated for this work ("enforcement officer") by the Town Manager shall enforce this By-law. The first notice of violation issued by an enforcement officer shall be a written warning. The owner/occupant shall then have thirty (30) days within which to remedy and cure the violation. If within a reasonable period of time after this thirty (30) days have elapsed, the violation has yet to be remedied, the enforcement officer may issue a second written violation notice with a fine of fifty (\$50.00) dollars. If within a reasonable period of time after sixty (60) days have elapsed since the issuance of the first notice of violation, the violation has still not been remedied, the enforcement officer may issue a third written violation with a fine of one hundred (\$100.00) dollars, plus an additional ten (\$10.00) dollars per day beginning on the 76th day following the issuance of the first notice of violation and continuing thereafter until the violation is fully remedied/cured.
- In the event that the owner/occupier of the involved property is subsequently cited with a second or third offense within that calendar year, the deadlines for remediation and related fines are as stated in the amended Section 8.2.2.4 of the General By-law.
- 3.9.6 Any citizen against whom a notice of violation is issued under this By-law shall have the right for a hearing before the Town Manager and/or his/her designee, and following said hearing, the Town Manager and/or his/her designee shall within a reasonable period of time thereafter, issue a decision. From the date that such a hearing request is received by the Town Manager until the date that a decision is issued, all of the deadlines stated in sections 3.9.6 and 3.9.7 shall be temporarily stayed."
- (2) Amend the Section 8.2.2.4 of the General By-law, (Article 8.2.2.4. Penalties and Enforcement of Town By-laws, Rules and Regulations, Police Regulations) by inserting a new Section 3.9.7 as follows:
- "U Public Nuisance Regulation (Section 3.9)
- Fine Schedule:
- | | |
|-------|---|
| \$0 | First offense – written warning |
| \$50 | Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation |
| \$100 | Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation |
| \$10 | Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured |
| \$50 | Second offense within the calendar year |
| \$100 | Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation |

\$10 Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the second offense is fully remedied/cured

\$100 Third offense within the calendar year

\$200 Failure to remedy/cure third offense within thirty (30) days following issuance of the first notice of violation

\$10 Additional per diem fine for failure to remedy/cure third offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the third offense is fully remedied/cured;"

A motion to amend was offered by Mr. John H. Cogswell delete section 3.9.2.4 and insert in place thereof the following .2.4:

9.2.4 Public View shall refer to junk and debris viewed from either (i) any property line at six (6) feet or less above ground level, (ii) by any immediately direct abutter from any place within that immediately direct abutter's residence."

Mr. Russell S. Broad, Jr., addressed this proposal and urged passage of Article 15. He explained that his neighborhood has been plagued with two problem houses that have accumulated massive amounts of junk and debris in their yards. The Health Department visited one of these houses multiple times dating back to 1990. Mr. Broad requested that the Board of Selectmen present a public nuisance by-law to Town Meeting. He advised that the neighboring municipalities of Wellesley, Natick, and Framingham already have a public nuisance by-law and that Needham is long overdue. Also speaking in favor of this by-law were neighbors Jane Jackson, Andrew Oliveri, and Warren S. "Bud" Sumner IV.

In response to a point of order from Town Meeting member Barbara K. Popper, the Moderator ruled that the speaker was out of order.

A motion to refer the subject matter of Article 15 back to Board of Selectmen for further study was offered by Mr. Peter J. Fugere.

After a brief discussion a motion to move the previous motion was offered by Mr. Ford H. Peckham. The motion was presented and passed by the required two-thirds vote.

Mr. Fugere's motion to refer was presented, but it failed to pass by voice vote.

Mr. Cogswell's motion to amend was presented and carried by majority vote.

TION: The main motion, as amended, was presented and carried by voice vote.

TED: That the Town vote to (1) Amend the General By-laws of the Town of Needham by inserting a new Section 3.9 as follows:

ublic Nuisance Regulation

1 As defined below, no owner or tenant shall keep in the public view, on any lot, in any residential district, any

substantial amount of junk or debris for more than a reasonable amount of time.

3.9.2 Definitions

3.9.2.1 Junk and Debris includes, but is not limited to, scrap metal, scrap construction materials, rags, plastics, batteries, paper trash, inoperable appliances, mattresses, tires, inoperable machinery, or other item not defined as a structure in accordance with the Massachusetts Building Code and the Town of Needham Zoning By-law, which is not in active use for any purpose authorized in a residential district.

3.9.2.2 A substantial Amount shall mean a quantity of material which occupies more than 375 cubic feet in the aggregate on any lot.

3.9.2.3 Reasonable Amount of Time shall mean thirty (30) days.

3.9.2.4 Public View shall refer to junk and debris viewed from either (i) any property line at six (6) feet or less above ground level, or (ii) by any immediately direct abutter from any place within that immediately direct abutter's residence.

3.9.3 Conditions existing as of the date of the enactment of this section which meet the definition of substantial amounts of junk or debris must be brought into compliance within ninety (90) of the date of the approval of this By-law.

3.9.4 Action under this Section shall not bar any separate action initiated by any other Town Department under other provisions of this By-law or by regulation.

3.9.5 Any Town employee(s) so designated for this work ("enforcement officer") by the Town Manager shall enforce this By-law. The first notice of violation issued by the enforcement officer shall be a written warning. The owner/occupant shall then have thirty (30) days within which to remedy and cure the violation. If within a reasonable period of time after this thirty (30) days have elapsed, the violation has yet to be remedied, the enforcement officer may issue a second written violation notice with a fine of fifty (\$50.00) dollars. If within a reasonable period of time after sixty (60) days have elapsed since the issuance of the first notice of violation, the violation has still not been remedied, the enforcement officer may issue a third written violation with a fine of one hundred (\$100.00) dollars, plus an additional ten (\$10.00) dollars per day beginning on the 76th day following issuance of the first notice of violation and continuing thereafter until the violation is fully remedied/cured.

In the event that the owner/occupier of the involved property is subsequently cited with a second or third offense within that calendar year, the deadlines for remediation and related fines are as stated in the amended Section 8.2.2.4 of the General By-law.

3.9.6 Any citizen against whom a notice of violation is issued under this By-law shall have the right for a hearing before the Town Manager and/or his/her designee, and following

said hearing, the Town Manager and/or his/her designee shall within a reasonable period of time thereafter, issue a decision. From the date that such a hearing request is received by the Town Manager until the date that a decision is issued, all of the deadlines stated in sections 3.9.6 and 3.9.7 shall be temporarily stayed."

- (2) Amend the Section 8.2.2.4 of the General By-law, (Article 8 Penalties and Enforcement of Town By-laws, Rules and Regulations, Police Regulations) by inserting a new Section as follows:

"U Public Nuisance Regulation (Section 3.9)

Fine Schedule:

\$0	First offense – written warning
\$50	Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation
\$100	Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation
\$10	Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured
\$50	Second offense within the calendar year
\$100	Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation
\$10	Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the second offense is fully remedied/cured
\$100	Third offense within the calendar year
\$200	Failure to remedy/cure third offense within thirty (30) days following issuance of the first notice of violation
\$10	Additional per diem fine for failure to remedy/cure third offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the third offense is fully remedied/cured,"

ARTICLE 16 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 17: AMEND GENERAL BY-LAW/POLICE REGULATIONS (IMPROPER USE OF BURGLAR ALARMS)

To see if the Town will vote to amend its General By-laws by deleting sub section (a) of Section 3.3.4 and inserting in place thereof the following:

- (a) The user shall be assessed a false alarm service fine for each false alarm in excess of one (1) occurring within a calendar year according to the following schedule:
- 1) Second false alarm twenty-five dollars (\$25)
 - 2) Third false alarm fifty dollars (\$50)

- 3) Fourth and subsequent false alarms, one-hundred dollars (\$100)

The Police Chief shall notify the alarm user by mail or service in hand by a police officer of such violation and said user shall submit payment to the Town Treasurer for deposit to the General Fund within fifteen (15) days of notice.

or take any other action relative thereto.

Article Explanation: The purpose of this amendment is to increase the penalties that are assessed when the police respond to false alarms thereby reducing the number of unnecessary responses. The police department responds to approximately two thousand alarms each year, the majority of these are determined to be false. The existing By-Law, unchanged since originally adopted in 1986 provides in part, "The user shall be assessed twenty-five dollars (\$25.00) as a false alarm service fine for each false alarm in excess of three (3) occurring within a calendar year."

MOVED: That the Town vote to amend its General By-laws by deleting sub section (a) of Section 3.3.4 and inserting in place thereof the following:

- (a) The user shall be assessed a false alarm service fine for each false alarm in excess of one (1) occurring within a calendar year according to the following schedule:
- 1) Second false alarm twenty-five dollars (\$25)
 - 2) Third false alarm fifty dollars (\$50)
 - 3) Fourth and subsequent false alarms, one-hundred dollars (\$100)

The Police Chief shall notify the alarm user by mail or service in hand by a police officer of such violation and said user shall submit payment to the Town Treasurer for deposit to the General Fund within fifteen (15) days of notice.

Mr. Gerald A. Wasserman, Selectmen, addressed the proposal on behalf of the Board of Selectmen. He explained that the goal is to cut back on the number of false alarms.

Mr. Martin L. B. Walter expressed concern that fees for commercial buildings may need to be given a reduced rate.

Mr. Scott Brightman, member, recommended adoption of the proposal on behalf of the Finance Committee.

A motion to amend was offered by Mr. Paul S. Alpert to strike the words "a calendar year" and insert in place thereof twelve month period".

A motion to amend was offered by Mr. Irwin Silverstein to insert the words "caused by mechanical or electrical defect" after the words "false alarm".

Mr. Wasserman explained that a calendar year is much easier to keep track of than a 12-month period. He also pointed out the definition of False Alarm in the general by-laws, which includes mechanical failure and malfunction. Mr. Silverstein withdrew his motion to amend on hearing the definition of "false alarm".

A motion to amend was offered by Mr. Jeffrey Kristeller to change the following words:

In section (a) "in excess of one (1)" to "in excess of two (2)",

In #1) the word "Second" to "Third",

(2) the word "Third" to "Fourth", and

(3) the word "Fourth" to "Fifth".

After a brief discussion, a motion to move the previous section on all pending motions was offered by Mr. Michael R. Ward. The motion was presented and carried unanimously by voice vote.

Mr. Kristeller's motion to amend was presented, but it failed to pass by voice vote.

Mr. Alpert's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 18: ACCEPT M.G.L. CHAPTER 148 SECTION : SPRINKLERS IN NEW DWELLING UNITS (4+ UNITS)

To see if the Town will vote to accept the provisions of M.G.L. c 148 Section 26I to require automatic sprinkler systems to be installed in residential buildings containing not less than four dwelling units; or take any other action relative thereto.

Article Explanation: Section 26I states: "In a city, town or district which accepts the provisions of this section, any building hereafter constructed or hereafter substantially rehabilitated so as to constitute equivalent of new construction and occupied in whole or part for residential purposes and containing not less than four dwelling units building, but not limited to, lodging houses, boarding houses, dormitory houses, dormitories, apartments, townhouses, condominiums, hotels, motels and group residences, shall be equipped with an approved system of automatic sprinklers in accordance with the state building code. In the event that an adequate water supply is not available, the head of the fire department shall permit the installation of such other fire suppression systems as are prescribed by the state building code in place of automatic sprinklers. Owners of buildings with approved and properly maintained installations may be eligible for a rate reduction in fire insurance."

VED: That the Town vote to accept the provisions of M.G.L. c Section 26I to require automatic sprinkler systems to be installed in residential buildings containing not less than four dwelling units.

Mr. Gerald A. Wasserman, Selectman, presented this proposal on behalf of the Board of Selectmen. He explained that this proposal is a safety issue and the Board seeks Town Meeting support.

Mr. David Escalante, member, advised that the Finance Committee is not making a recommendation on this article. It could have an impact on builders costs, the building Inspector's Department and the Fire Department. The financial impact is difficult to quantify.

ACTION: The main motion was presented and carried by majority

ARTICLE 19: ACCEPT SECTIONS 1 AND 2 OF CHAPTER 157 OF THE ACTS OF 2005

To see if the Town will vote to accept Sections 1 and 2 of Chapter 157 of the Acts of 2005 to provide veterans' benefits to accidental disability retirees; or take any other action relative thereto.

Article Explanation: Section 1 of Chapter 157 of the Acts of 2005 provides that all those retiring for Accidental Disability on or after the effective date of acceptance of this statute would be eligible to receive an additional allowance of \$15.00 per creditable year of service to a maximum benefit of \$300.00 added to their annual retirement allowance. This provision is already available to Superannuation retirees. Section 2 provides for those retired prior to the adoption of Section 1 of Chapter 157 of the Acts of 2005 be paid this benefit retroactive to their date of retirement. This benefit is available to living retirees only.

MOVED: That the Town vote to accept Sections 1 and 2 of Chapter 157 of the Acts of 2005 to provide veterans' benefits to accidental disability retirees.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. Mr. Matthews indicated that the net effect of this benefit is a \$25 increase.

Mr. Richard S. Creem, Finance Committee member, advised that this article is an attempt to address an inequity. He noted that there are 20 eligible individuals and the total cost is approximately \$93,000.

ACTION: The main motion was presented and carried by majority vote.

ARTICLE 20: CITIZEN'S PETITION: NEEDHAM GOLF COURSE PROPOSAL

"MOVED:

1. That the Town suspend any negotiations with the Needham Golf Club concerning possible a new or renewed lease for the land currently occupied and used by the club, pending the following:
 - a. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from participation in the Facilities Working Group; or from participation in the town facilities study;
 - b. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from membership in the Field Study committee; and
 - c. The completion of, and submission to Town Meeting of, the result of the town facilities study."
2. That if and when such recusals are effective, the Field Study Committee process be re-commenced as if no prior proceedings of such committee had taken place.
3. That if and when such recusals are effective, the Facilities Working Group process be re-commenced as if no prior proceedings of such body had taken place."

Article Explanation: This citizens' petition is a non-binding resolution that seeks to exclude members of the Needham Golf Club, and their family members, from participation in the town facilities planning and playing field studies. The resolution further seeks to require that the work to date on these studies be discarded, to be restarted at a later date "as if no prior proceedings of such body had taken place," and that any negotiations regarding continued lease of land to the Needham Golf Club be terminated.

TOWN OF NEEDHAM

The Needham Golf Club is a private nonprofit corporation that leases approximately fifty-eight acres of land from the Town (most of the playing area of the Needham Golf Course) under a lease that expires in 2009. Club members are mostly Needham residents. The lease requires that at least ninety percent of all new members be Needham residents, seventy-five percent of whom must be admitted on a first come, first served basis, and contains specific anti-discrimination language.

There are no current negotiations regarding renewal or extension of the lease. The club has informed the town that the club is considering major renovations to its portion of the facilities, and the Selectmen anticipate that the club will submit a formal proposal that could be used as a starting point for further discussion.

Any process for renewal or extension of the lease will include public participation, comply with the Uniform Procurement Act and the Town Charter, and require Town Meeting authorization.

The Field Study Committee is a nine member volunteer committee developing recommendations for the potential installation of artificial turf facilities at DeFazio Field and/or Memorial Park, with reconfiguration of the layout of those facilities to maximize their usability. Consultant services for the study are provided by Gale Associates, with funding provided by a town meeting appropriation and private contributions. Some members of the committee are also members of the golf club. The Committee's meetings are posted and open to the public.

The Town Facilities Working Group is a fifteen-member committee of volunteers and town staff developing a Facilities Master Plan. Consultant services for the study are provided by DiNisco Design Partnership and funded by town meeting appropriation. Some members of the committee are also members of the golf club. The Committee's meetings are posted and open to the public. Documentation and meeting reports are posted on the town website. The FWG is reviewing matters of general policy, the interest of which is shared by a substantial segment of the population of the Town.

MOVED that the Town vote to

1. That the Town suspend any negotiations with the Needham Golf Club concerning possible a new or renewed lease for the land currently occupied and used by the club, pending the following:
 - a. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from participation in the Facilities Working Group; or from participation in the town facilities study;
 - b. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from membership in the Field Study committee; and
 - c. The completion of, and submission to Town Meeting of, the result of the town facilities study."
2. That if and when such recusals are effective, the Field Study Committee process be re-commenced as if no prior proceedings of such committee had taken place.
3. That if and when such recusals are effective, the Facilities Working Group process be re-commenced as if no prior proceedings of such body had taken place."

The Moderator announced that Article 20 consists of a citizen petition, which seeks a non-binding resolution from this body on whether members of the Needham Golf Club may serve on two committees involved in Town matters: The Field Study Committee and the Facilities Working Group.

TOWN CLERK'S RECORDS – 2006 ANNUAL TOWN MEETING

The Moderator also stated that he is a member of the Needham Golf Club. However, he has nothing to do with the appointments of the above committees; the business of the Needham Golf Club is not before this Town Meeting; and he has no "interests financial or otherwise, in the subject matter of Article 20.

The Moderator stated that he is keenly aware of the tone, tenor and tactics of debate that have preceded the arrival of the article on Town Meeting floor. He has read media reports that have contained accusations and pointed personalized comments, the like of which are not, and will not be tolerated in Town Meeting.

The Moderator advised Town Meeting that there is nothing more important to him than the institution of Town Meeting. Its august history and existence as the collective embodiment of our town's citizenry makes Town Meeting bigger than he, or any individual. As long as he is Moderator, Town Meeting will be an institution, which true to its origins, will be free from bias, unfairness and hopefully insulated from any accusations that it is not operated run by me with these defects.

He further stated that while there is no legal impediment to his serving as Moderator during discussion and debate of Article 20, his presence and involvement as Moderator could prove to be an unnecessary distraction. Moreover, he indicated that his presence might lead some to conclude – however unjustified – that he did not discharge his duties with fairness and objectivity.

Thus, the Moderator stated that he would step down as Moderator for the duration of Article 20. The Moderator nominated and offered to Town Meeting as a temporary Moderator Mr. Paul Milligan, a town meeting member, an accomplished trial lawyer, former chairman and member of the Finance Committee, and lifelong your Moderator, a devoted hockey coach. Unanimous consent was given to appoint Mr. Paul Milligan as Temporary Moderator for the duration of discussion under Article 20.

Temporary Moderator Paul T. Milligan reviewed the rules of order with Town Meeting Members that were unanimously approved at the start of this Annual Town Meeting.

The following motion to amend was offered by Mr. Alan Fanger:

1. In Paragraph 1, by reversing the words "possible" and "a" in the first line thereof.
2. By striking entirely the Paragraphs numbered 2 and 3;
3. By adding the following language at the end of the article: "For purposes of this article, the term "Facilities Working Group" shall include any and all persons who have participated in the Town Facilities Study, the appropriation for which was approved at the 2005 Annual Town Meeting."

Moderator Paul T. Milligan ruled that section 3 of the amendment is out of order.

Mr. Fanger addressed his petition stating that he is asking Town Meeting to set a benchmark. This article is not about being a good neighbor, but about process. The issue is about conflict of interest. Mr. Fanger then reviewed his 26-page handout. He advised that the Field Study Committee did not address the Needham Golf Club as a potential field site. He also stated that the Facilities Study

also tainted by conflict of interest and it, too, abandoned consideration of the golf club land.

Mr. Roger B. Hunt expressed concern with the tenor of this discussion.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He stated that the Needham Golf Course and the Town's lease agreement have been the subject of recent news articles and commentaries, and are referenced discussions of the Citizens Petition under Article 20.

He explained that the Needham Golf Club is a nonprofit corporation organized in 1923 which operates the course on approximately 65 acres of land in the Bird's Hill area, 58 of which are leased by the club from the town. The club constructed the course, and is responsible for all costs of operation. Most of the playing area is on the town-owned land. The club owns about seven acres, the clubhouse, other buildings, and the parking lot. The town-owned portion of the course has now been leased by the club for more than eighty years. During that time, lease terms have evolved considerably.

Under the current lease, authorized by Town Meeting in 1998, the club continues to be responsible for all operating and capital costs and pays a CPI adjusted annual rent, which is now approximately \$250,000 annually. The club also pays property taxes on its facilities and equipment.

The lease requires that at least 90 percent of all new members be Needham residents and at least 75 percent admitted on a first come, first served, basis. Part of one weekend day, one full weekday, and one part weekday are set aside for golf by Needham residents who are not club members, and their guests. The lease provides for use of the course by the Needham High School golf team and senior citizen and junior discount rates. There is a non-member residents' senior golf league that plays at the course. The lease also allows town residents to use the land during the winter season for recreation that doesn't interfere with golf use or damage the course.

The town's Golf Course Advisory Committee meets at least annually, and more often as needed, to review the operation of the course and administration of the lease. The current ten-year lease expires in 2009. The Club has informed the town that it is considering major renovations, or rebuilding the clubhouse entirely. To support mortgage refinancing for this project, it will likely seek a longer renewal, which will require an amendment to the town's laws. Conversely, a number of residents are opposed to renewing the lease and have proposed other uses for the property.

There are no current renewal or extension negotiations. The process for renewal of the lease will include public participation, compliance with the Uniform Procurement Act and the Town Charter, and require a Town Meeting vote on any lease authorization. A Town Meeting vote will also be required on any amendment to the laws if the proposed lease is longer than ten years.

Some opponents of the lease have charged that volunteer members of town boards and committees have a "conflict of interest" because they are members of the golf club. Town Counsel, the State Ethics Commission, and judicial review if necessary will resolve this issue.

As a practical matter, in Needham and elsewhere, there are many local non-profit organizations, which have contractual relationships with cities and towns, and many of their members are active in their communities in a variety of ways. The usual test is that club officers and employees cannot represent the town in

negotiating such a contract, and additional restrictions apply to persons owning a one percent or greater interest in a corporation. With more than 190 full members (and about 300 members in other categories), the "ownership" of the individual golf club members (nonprofit corporations don't have stock) is by definition less than one percent.

What is particularly disconcerting about the "conflict of interest" argument is that the lease is intended to require that interested Needham residents join and take responsibility for the course. While there is a waiting list for full membership, residents who applied when the current lease was signed are full members now. The "conflict of interest" argument (which in some versions is claimed to apply to family members of people on the waiting list), attempts to disenfranchise hundreds of residents in this civic issue.

As a community institution, the golf course is built on an unusual public-private relationship. Whether the town wants to continue or change the use of the property is a public decision. But it should be understood that as a golf property, the course compares favorably with any municipal golf facility in the area, most of which – including courses acquired or constructed by similar communities in recent years – operate at a loss. If the town decides to close the Needham Golf Course, it will be unlikely to be able to replicate this small but significant amenity, constructed and maintained at no cost to the town and open to participation by any resident willing to share responsibility for it.

Town fields and facilities planning, including future use of the golf course property, are issues for considered public discussion. When the lease proposal is presented, we will have it before Town Meeting. This is about having a dialogue. It has not been productive to date. Some serious charges have been made. Much said in support of this motion has been taken out of context or is simply not true. The Board of Selectmen asks you to vote no on this motion.

Mr. Steven A. Jonas, member, spoke on behalf of the Finance Committee. The Finance Committee has chosen not to take a position on this article. We have heard from the proponent directly and from Town Counsel. We have read the proponents material. The view of the Finance Committee is that there should be no sacred cows. The Facilities Committee will present their views and we will do our part to make sure all areas are presented. We feel any conflict is too far removed from members of the group. Our purpose is to make sure capital projects are made with full consideration.

A motion to amend was offered by Mrs. Meredith P. Page to strike the words "parents, spouses, siblings or children of such members" from section 1.b. She further spoke in opposition of this proposal and asked members to vote no on Article 20.

Mr. James Hugh Powers advised that he had a problem with the proposal. He worked 38 years on state legislation and in particular the conflict of interest law. There is nothing in the statute that gives Town Meeting the authority to rule on state statutes. Town Counsel has that authority. We are being asked to vote assuming the accusations are true. We are not a jury.

Mr. Bruce T. Eisenhut noted that he was a former counsel to the State Ethics Commission. He explained that towns can adopt stricter standards.

Mr. Martin L. B. Walter noted that he is not a member of the Needham Golf Club, but is close to subscribing as a senior resident. He would be resentful if his participation would exclude him from participating on town groups or committees. This is an issue of morality.

Mr. Arthur Phillips stated that he is a member of the Golf Club and that the club is not in negotiations. Mr. Richard A. Zimbone also stated that he is a member of the Golf Club and he resents being labeled. He urged defeat of this article.

Cynthia Conturie reminded Town Meeting of a 1992 environmental study committee in which no members were appointed. Mrs. Jane A. Howard suggested that Ms. Conturie's remarks were not within the four corners of the article. Mrs. Conturie stated that the two wells are contiguous to the golf club and she supports this proposal.

After a lengthy discussion, a motion to move the previous question was offered by Mr. John P. Connelly. The motion was presented and carried by the required two-thirds vote as declared by the Moderator.

Mrs. Page's motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by voice vote.

Mr. Fanger's motion to amend (excluding section 3) was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but it failed to pass by voice vote.

ARTICLE 21: CITIZEN'S PETITION: COMMITTEE TO "STUDY TOWN MEETING"

To see if the Town will vote to continue the Special Committee established to make a study and investigation relative to ways and means of strengthening the Representative Town Meeting as the legislative branch of the Town Government, and ways and means of reducing the levels of absenteeism among Town Meeting Members, as authorized by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, said Special Committee to report its findings and recommendations to the next annual Town Meeting, or sooner, or take any other action relative thereto.

***Article Explanation:** This citizens petition requests continuation of the Committee to Study Town Meeting created by vote of the 2005 Annual Town Meeting.*

MOVED: That the Town vote to continue the Special Committee established to make a study and investigation relative to ways and means of strengthening the Representative Town Meeting as the legislative branch of the Town Government, and ways and means of reducing the levels of absenteeism among Town Meeting Members, as authorized by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, said Special Committee to report its findings and recommendations to the next annual Town Meeting, or sooner.

Mr. James Hugh Powers addressed his proposal. He advised that the Board of Selectmen worked endless hours to move toward a Town Manager form of government. However, we did not address the problems with the legislative body. We need to maintain our checks and balances and we need to look at Town Meeting. He explained that last year Town Meeting created a committee to look at Town Meeting.

Mr. Richard S. Creem, member, addressed this proposal on behalf of the Finance Committee. He stated that this proposal seeks to continue the Committee to Study Town Meeting. The Finance

Committee supports long-range planning and supports adoption this proposal.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 22 was previously withdrawn on May 1, 2006.

ARTICLE 23 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 24 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 25: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and appropriate the sum of \$100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

***Article Explanation:** The purpose of this Article is to fund the Town employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of the unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.*

MOVED: That the Town vote to raise and appropriate the sum \$100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Daniel P. Matthews, Selectman, addressed the proposal on behalf of the Board of Selectmen. He noted that Massachusetts, like most industrial states, provides a standard days per year sick leave benefit. This is a cost and we need to recognize it. It is one of the perks and both the employer and employee are aware of it. This is the Board of Selectmen's annual request to fund the compensated absences fund.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 26: APPROPRIATE FOR HAZARDOUS WASTE COLLECTION

To see if the Town will vote to raise and appropriate the sum of \$8,000 for a hazardous waste collection day, said sum to be spent under the direction of the Town Manager and raised from Solid Waste/Recycling receipts; or take any other action relative thereto.

***Article Explanation:** The DPW has been conducting hazardous waste collection days for the past ten years. This appropriation will allow the Town to conduct one hazardous waste collection day in fiscal year 2007.*

MOVED: That the Town vote to raise and appropriate the sum \$8,000 for a hazardous waste collection day, said sum to be spent under the direction of the Town Manager and raised from Solid Waste/Recycling receipts.

OWN OF NEEDHAM

Mr. John A. Bulian, Selectman, addressed this proposal on behalf of the Board of Selectmen. The purpose of the proposal is to hold one hazardous waste collection day in fiscal year 2007.

Mr. Scott Brightman, member, advised that the Finance Committee supports this article.

Susan W. Abbott asked if there might be a regional day in which several towns could be involved. Mr. Bulian indicated that it should be referred to the Solid Waste/Recycling Advisory Committee.

In response to an inquiry from Mr. John J. Frankenthaler regarding storage of hazardous waste items at the disposal area, Mr. Bulian advised that the town does not have the facilities or personnel handle this material. A private company manages the hazardous collection day.

In response to Mr. John P. Connelly, Mr. Bulian indicated that this appropriation will be in the Enterprise Fund budget next year.

CTION: The main motion was presented and carried by unanimous vote.

At 10:50 P.M. Mr. William M. Powers moved that the Annual Town Meeting stand adjourned to Monday May 8, 2006 at 3:00 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

true copy
test:

ADJOURNED ANNUAL TOWN MEETING

Monday, May 8, 2006

Pursuant to adjournment of the Annual Town Meeting held on May 3, 2006, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday May 2006, at 7:30 P.M.

Check lists were used and 224 voters were checked on the list as being present, including 211 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Rabbi Carl M. Perkins from Temple Aliyah, gave the invocation.

Unanimous consent was given to suspend the proceedings for the ninth annual Richard Patten Melick Foundation Awards. Mr. William R. Dermody, President, advised that Mr. Richard Patten Melick, former Moderator for 35 years, was present for this evening's presentation. Mr. Dermody then presented Town Meeting Members M. Salaam and Theodora K. Eaton with an award for twenty-five years of service to the community. He introduced members of

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING

the Board of Directors, Cynthia J. Chaston and James G. Healy, who presented this year's awards to George Macrina and Jane A. Howard respectively.

Mr. John H. Cogswell moved that the Annual Town Meeting stand adjourned until such time as the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted unanimously.

SPECIAL TOWN MEETING

Monday, May 8, 2006

Pursuant to a warrant issued by the Selectmen on April 4, 2006, this meeting was called for May 8, 2006 at 7:30 P.M.

The Town Clerk read the call to the meeting and the Officer's Return.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1. No Town Meeting Members responded with "question" or "debate" to Articles 1, 2, and 3.

The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 21, 2006 and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 1: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	Amount
Police Department	CarQuest	Auto Parts	2005	\$416.88
MBMB	Verizon	School Centrex	2005	\$3,794.68
MBMB	TransCanada	Pollard	2005	\$2,821.95

TOWN OF NEEDHAM

		School Electricity		
MBMB	Honeywell	HVAC Components	2005	\$265.54

and to meet this appropriation that \$7,299.05 be transferred from overlay surplus; or take any other action relative thereto.

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

MOVED: That the Town vote to raise and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	Amount
Police Department	CarQuest	Auto Parts	2005	\$416.88
MBMB	Verizon	School Centrex	2005	\$3,794.68
MBMB	TransCanada	Pollard School Electricity	2005	\$2,821.95
MBMB	Honeywell	HVAC Components	2005	\$265.54

and to meet this appropriation that \$7,299.05 be transferred from overlay surplus.

ACTION: So voted by unanimous consent

ARTICLE 2: AMEND FY2006 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 13 of the May 2005 Annual Town Meeting and amended under Article 12 of the November 7, 2005 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
11	Reserve Fund	\$725,618	\$818,318
126	Finance Salaries	\$879,785	\$859,785
127	Finance Purchase of Service	\$426,109	\$446,109
402	Public Works Purchase of Service	\$668,399	\$628,399
403	Public Works Expenses	\$316,605	\$356,605
412	MBMB Purchase of Service	\$2,387,004	\$2,487,004

and to meet this appropriation that \$192,700 be transferred from overlay surplus; or take any other action relative thereto.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 13 of the May 2005 Annual Town Meeting and amended under Article 12

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING
of the November 7, 2005 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
11	Reserve Fund	\$725,618	\$818,318
126	Finance Salaries	\$879,785	\$859,785
127	Finance Purchase of Service	\$426,109	\$446,109
402	Public Works Purchase of Service	\$668,399	\$628,399
403	Public Works Expenses	\$316,605	\$356,605
412	MBMB Purchase of Service	\$2,387,004	\$2,487,004

and to meet this appropriation that \$192,700 be transferred from overlay surplus.

ACTION: So voted by unanimous consent.

ARTICLE 3: AMEND FY2006 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 14 of the 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
1002	Purchase of Service	\$978,200	\$1,048,200

and to meet this appropriation that \$70,000 be transferred from Retained Earnings; or take any other action relative thereto.

Article Explanation: The Purchase of Service line item recommended to be increased by \$70,000 to be transferred from retained earnings. The volume of solid waste processed by the RTS is expected to be higher than the historic projection of 7,700 tons, requiring a transfer of \$40,000. This transfer will be at least partially offset by an associated increase in revenue. The remaining \$30,000 will be required to make critical repairs to the Department's waste handling equipment.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2006 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 14 of the 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
1002	Purchase of Service	\$978,200	\$1,048,200

and to meet this appropriation that \$70,000 be transferred from Retained Earnings.

ACTION: So voted by unanimous consent.

At 8:00 p.m. Mr. John H. Cogswell offered the following resolution:

RESOLUTION

In memory of Alexander Zaleski

WHEREAS:

Alexander V. Zaleski was born in St. Petersburg, Russia, married Anna V. Malaszewska in 1947, and immigrated to the United States in 1951. The Zaleski's spent many happy years in their home on Marked Tree Road, where they raised their daughter, Eugenia, and their son, Edward; and

WHEREAS:

Alex Zaleski worked as an engineer for the Planning Board in Needham, later serving as Planning Director for the Town of Lexington, Executive Director of Southeastern Regional Planning and Economic Development District, and Executive Director of the Metropolitan Area Planning Council; and

WHEREAS:

Alex Zaleski's passion was his work - he was a registered land surveyor who never truly retired, embarking on a new career as a self-employed civil engineer at the young age of 66; and

WHEREAS:

Alex Zaleski was active in civic affairs. He was elected to the Planning Board in 1965, and served as a member and Chairman of that Board for ten years. He served as a Town Meeting member from 1968 to 1978, and again from 2001 to 2006, as a founding member of the Traffic Management Advisory Committee from 2002 through 2005, and as the Town's representative to the Metropolitan Area Planning Council from 2002 through 2006.

OW THEREFORE, be it resolved by this body that the May 8, 2006 Special Town Meeting be dissolved in honor of the many civic contributions of Alexander Zaleski to the Town of Needham.

CTION: The Resolution was presented and carried unanimously by voice vote.

Mr. John H. Cogswell moved that the Annual Town meeting be reconvened.

The Moderator called the Annual town Meeting back into session, declared a quorum to be present and requested the Town Clerk to so record. He announced that discussion would begin with Article 27.

ARTICLE 27: APPROPRIATE THE FY 2007 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$85,000, from the Landfill C&D Fund in the amount of \$20,000, from Overlay Surplus in the amount of \$400,000, and from amounts reserved for debt exclusion offset in the amount of \$226,373, and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of

Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting, or take any other action relative thereto.

MOVED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$85,000, from the Landfill C&D Fund in the amount of \$20,000, from Overlay Surplus in the amount of \$400,000, and from amounts reserved for debt exclusion offset in the amount of \$226,373, and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting.

Ms. Lita Young, Chairman, presented the operating budget on behalf of the Finance Committee. She explained that the budgetary process under the new Town Manager form of government has been a positive one. She reviewed the budget process starting with receipt of the budget guidelines from the Town Manager by September 22, 2005 to the Finance Committee's vote on the budget by February 22, 2006 to the detailed presentation for Town Meeting Members and Public Warrant letter and Budget Article due by March 15, 2006. The immediate budget challenges include an overall increase of 8.4% in town wide expenses, an energy budget increase of 60.0% from Fiscal 2006 due to price and consumption, and the rate of salary growth exceeds the long-term rate of revenue growth for selected bargaining units. The FY2007 budget philosophy and goals are to maintain essential services currently provided to citizens and other user groups, maintain commitment to Infrastructure spending, preserve and enhance financial stability, encourage long term planning in all departments, and evaluate new services and requests. Ms. Young reviewed budget specifics, the proposed 6.3% increase in revenues, and the proposed 6.4% increase in expenditures. The School budget represents 62.9% of the total budget. She advised that the town currently has a Triple A bond rating. The Finance Committee recommendations include maintaining fiscal discipline and stability as Master Facility projects are requested taking into account the effect on debt service, operating costs, replacement cycles and energy usage; negotiate labor contracts within the long term rate of revenue growth in all bargaining units; and enhance long term planning in all departments in order to deliver the same or improved services within the long term rate of revenue growth.

A motion to amend the main motion under Article 27 was offered by Ms. Lita Young:

<u>Line</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
3	Health Insurance	\$10,280,000	\$10,295,000 *

Under Line Item 9, Mr. Walter L. B. Martin requested an explanation of the large increase from fiscal year 2006. Mr. Richard S. Creem explained that this line item now contains funding for contract negotiations and salary increases reflecting the Town Manager form of government.

Under Line Item 10, Mr. John D. Genova moved to reduce Line item 10 to \$225,000 and add \$500,000 to Line Item 23. He expressed concern that the children of Needham have not had a say in how the money is spent.

Mr. Robert Y. Larsen advised that the parents had a say in how the money is to be spent when they voted at the Annual Town

TOWN OF NEEDHAM

Election on April 11, 2006. He urged a "no" vote on this amendment.

In response to an inquiry from Mr. Paul S. Alpert, Ms. Lita Young, Chairman, Finance Committee, advised that this fund is used for unexpected emergencies through the fiscal year.

Mr. John A. Bulian, Selectman, stated that the Board of Selectmen recommends a "no" vote on this amendment.

A motion to lay on the table the amendment as it relates to Line Item 10 and take it off the table under Line Item 23 was offered by Mrs. Karen N. Price. The motion was presented, but it failed to pass by voice vote.

In response to an inquiry from Mr. Eric D. Leskowitz, Marianne B. Cooley, Chairman, advised that this budget as presented did not represent all items, but the School Committee has not met to review the school budget.

Lois F. Sockol stated that she is sympathetic with the amendment, but also agrees with Mr. Larsen. This is not the place to diminish the Reserve Fund.

A motion to move the previous question was offered by Mr. John F. Milligan. The motion was presented and passed by the required two-thirds vote as declared by the Moderator.

Mr. Genova's motion to amend Line Item 10 was presented, but it failed to pass by voice vote.

<u>Line</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
11A	Board of Selectmen/Town Manager Personnel	\$453,290	\$473,290
15B	Finance Department Purchase of Service	\$501,519	\$536,519 *
20A	Police Department Personnel	\$4,048,885	\$4,143,185 *
20B	Police Department Purchase of Service	\$70,908	\$74,108 *
21A	Fire Department Personnel	\$4,967,444	\$5,030,593 *
21B	Fire Department Purchase of Service	\$67,029	\$78,529 *

Under Line Item 23 a motion to increase Line Item 23 from \$37,824,911 to \$37,870,911 was offered by Mrs. Karen N. Price. She explained that she would like to increase the line item by \$46,000 for one guidance counselor and reduce the Reserve Fund by \$46,000.

Mr. Robert Y. Larsen complimented Mrs. Price on her excellent civic track record, but spoke in opposition to this amendment.

Mr. William J. Okerman questioned the discrepancy between the FTEs in the Finance Committee's budget report and the published School Budget request. Ms. Lita Young, Chairman, explained that the Finance Committee developed the budget based on submission from the School Department. She explained that there was not enough money that the School Department needed so the

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING

Finance Committee based their figures on an average. The town submitted a level service budget, but the schools did not.

Mr. Russell S. Broad, Jr. expressed concern that the School Department could fund a new administrator, but could not fund the Science Center with a \$37,000,000 budget.

Mr. Jeffrey J. Simmons, member, addressed questions on behalf of the School Committee. He indicated that there have been many misstatements in the past couple of weeks. He explained that as employees get older and max out on their salaries, they tend to receive greater incentives. The School Committee negotiates contracts and need to keep salaries competitive in the district. The School Committee made the decision to keep teachers and eliminate the Science Center.

Mr. Mark Goldberg urged Town Meeting Members to support this modest amendment of \$46,000.

In response to an inquiry from Mr. Russell S. Broad, Jr. Mr. Jeffrey J. Simmons stated that the School Committee did not hire a new administrator, but filled seven positions that were already on the books.

Mr. David Escalante, member, indicated that the Finance Committee looks at the overall expenditures of the town and all town departments must work together as a team. The Finance Committee reviewed the School budget and went back through five year's worth of school budgets to get an average. The Finance Committee then reduced the School budget, which is what appeared in the March presentation.

Mr. William M. Powers advised that he is involved with a group in support of the Science Center, but felt it is not a good approach for groups to try to raise money for programs that should come out of the School budget.

Mr. Stephen J. Theall, Superintendent of Schools, expressed his appreciation for the proposed amendment to raise \$46,000 and indicated that he would recommend the money be used for the guidance department if the amendment passed.

A motion to move the previous question was offered by Mrs. Meredith P. Page. The motion was presented, but the Moderator was in doubt as to the voice vote. The motion was presented again, but the Moderator was still in doubt. The motion was then presented for the third time, but it failed to pass by the required two-thirds vote by a count of hands. The hand count was Yes 128 No 67.

Mr. Paul F. Denver, former member of the School Committee, suggested that Mrs. Price's amendment would not offend the voters. The total school salary increase including the cost of living is 11% over a 4-year period. One year the teachers received only a 1% salary increase. He recommended that Town Meeting members review the section in the School Budget brochure in which the Needham teacher/pupil ratio falls in the middle of the districts with which Needham compares.

Mr. John A. Bulian, Selectman, advised that the Board of Selectmen does not support this amendment.

In response to an inquiry from Mr. Jeffrey D. Heller, Mr. Steven A. Jonas, member, advised that the stabilization Fund of approximately \$3,081,774 is to be used for extraordinary and on-time items critical to the town's triple A bond rating. Mr. Heller spoke in support of this amendment.

After a brief discussion, a motion to move the previous question was offered by Mr. William R. Dermody. The motion was resented and carried by the required two-thirds vote as declared by the Moderator.

Mrs. Price's motion to amend Line Item 23 was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by a count of hands. The hand count was Yes 80 No 118.

<u>Line</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
5A	Department of Public Works Personnel	\$2,773,500	\$2,882,801 *
5B	Department of Public Works Purchase of Service	\$561,672	\$720,972 *
5C	Department of Public Works Expenses	\$399,308	\$414,478 *

In response to an inquiry from Claire Patricia Messing, Mrs. Laura A. Brooks, Finance Committee member, explained that this is one budget item that can be deficit funded.

<u>In</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
3A	Public Facilities Personnel	\$2,412,883	\$2,422,883 *

In response to an inquiry from Mr. David C. Harris, Mr. Richard S. Creem, Finance Committee member, explained that once excess money is certified by the state, it becomes free cash after 18 months and can then be appropriated.

<u>Ine</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
3B	Public Facilities Purchase of Service	\$3,550,267	\$3,553,267 *

In response to an inquiry from Deborah S. Winnick, Mr. Richard S. Creem explained that high-energy costs represent the greatest increase to the budget.

Cynthia Conturie expressed concern with the costs of new buildings. She suggested that town pool their resources to determine which firms build the most energy efficient buildings.

In response to an inquiry from Mr. Jeffrey Kristeller, John Connelly, Chairman, Permanent Public Building Committee, stated that it is the town's intent to have all new buildings be energy efficient.

Unanimous consent was given to allow Town Managerate Fitzpatrick, non-resident, to address Town Meeting. In response an inquiry from Michael T. Vaughn, she advised that all ermostats in town buildings are turned down to 68 degrees in the inter and turned up in the summer. This represents a 12 % savings energy costs. The town has not yet evaluated ethanol savings.

After another brief discussion, a motion to move the previous question was offered by Mr. William R. Dermody. The motion was presented and carried unanimously by voice vote.

TOWN CLERK'S RECORDS – 2006 ANNUAL TOWN MEETING

28C	Public Facilities Expenses	\$313,895	\$314,895 *
29A	Health Department Personnel	\$311,439	\$313,439 *
35A	Library Personnel	\$930,200	\$938,318 *
35B	Library Purchase of Service	\$8,510	\$55,842 *

* Unanimous Vote

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$85,000, from the Landfill C&D Fund in the amount of \$20,000, from Overlay Surplus in the amount of \$400,000, and from amounts reserved for debt exclusion offset in the amount of \$226,373, and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting as follows:

TOWN WIDE GROUP

1. Retirement (Chapter 34)	135,000
2. Retirement Contributory System	3,835,000
3. Health insurance	10,295,000
4. Insurance Liability Fund (Ch. 10 Acts 2002)	380,000
5. Unemployment compensation	73,118
6. Debt Service	9,803,028
7. Worker's Compensation	385,000
8. General Insurance & Self Insurance (c. 40 s. 13)	450,000
9. Performance Pay Pool	480,000
11. Reserve Fund	725,000

TOTAL TOWN WIDE GROUP 26,561,146

GENERAL GOVERNMENT

BOARD OF SELECTMEN/TOWN MANAGER

11A Personnel	473,290
11B Purchase or Service	128,100
11C Expenses	21,300

TOTAL 622,690

TOWN CLERK/BOARD OF REGISTRARS

12A Personnel	231,990
12B Purchase of service	25,325
12C Expenses	5,500

TOTAL: 262,815

TOWN COUNSEL

TOWN COUNCIL	
13A Personnel	63,060
13B Purchase of Service	170,000

TOWN OF NEEDHAM

13C Expenses	<u>3,500</u>
TOTAL	236,560
PERSONNEL BOARD	
14A Personnel	1,601
14B Purchase of Service	10,000
14C Expenses	<u>0</u>
TOTAL	11,601
FINANCE DEPARTMENT	
15A Personnel	1,235,907
15B Purchase of Service	536,519
15C Expenses	110,670
15D Capital Equipment	<u>20,000</u>
TOTAL	1,903,096

FINANCE COMMITTEE

16A Personnel	26,545
16B Purchase of Service	125
16C Expenses	<u>525</u>
TOTAL	27,195

TOTAL GENERAL GOVERNMENT

	3,063,957
LAND & DEVELOPMENT	
PLANNING BOARD	
17A Personnel	134,450
17B Purchase of Service	7,150
17C Expenses	<u>3,910</u>
TOTAL	145,510

CONSERVATION COMMISSION:

18A Personnel	37,927
18B Purchase of Service	3,090
18C Expenses	<u>2,015</u>
TOTAL	43,032

BOARD OF APPEALS

19A Personnel	20,473
19B Purchase of Service	3,040
19C Expenses	<u>250</u>

TOTAL	23,763
TOTAL LAND & DEVELOPMENT	212,305

PUBLIC SAFETY

POLICE DEPARTMENT	
20A Personnel	4,143,185
20B Purchase of Service	74,108
20C Expenses	172,991
20D Capital Equipment	<u>115,974</u>
TOTAL	4,506,258

FIRE DEPARTMENT**TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING**

21A Personnel	5,030,593
21B Purchase of Service	78,529
21C Expenses	159,402
TOTAL	5,268,524
BUILDING INSPECTION SERVICES	
22A Personnel	376,071
22B Purchase of Service	4,130
22C Expenses	<u>8,173</u>
TOTAL	388,374
TOTAL PUBLIC SAFETY	10,163,156
EDUCATION	
NEEDHAM PUBLIC SCHOOLS	
Personnel	33,356,370
Purchase of Service	3,297,616
Expenses	<u>1,158,625</u>
Non-Personnel	<u>4,456,241</u>
Capital Equipment	<u>12,300</u>
23 TOTAL	37,824,911
MINUTEMEN REGIONAL HIGH SCHOOL	
Assessment	<u>655,143</u>
24 TOTAL	655,143
TOTAL EDUCATION	38,480,054
PUBLIC WORKS	
DEPARTMENT OF PUBLIC WORKS	
25A Personnel	2,882,801
25B Purchase of Service	720,972
25C Expenses	414,478
25D Snow & Ice	<u>200,000</u>
TOTAL	4,218,251
MUNICIPAL PARKING PROGRAM	
Program	<u>203,900</u>
26 TOTAL	203,900
MUNICIPAL STREET LIGHTING	
Street Lighting Program	<u>328,000</u>
27 TOTAL	328,000
TOTAL PUBLIC WORKS	4,750,151
PUBLIC FACILITIES	
PUBLIC FACILITIES	
28A Personnel	2,422,883
28B Purchase of Service	3,553,267
28C Expenses	<u>314,895</u>
TOTAL	6,291,045

TOTAL PUBLIC FACILITIES	6,291,045
COMMUNITY SERVICES	
BOARD OF HEALTH	
29A Personnel	313,439
29B Purchase of Service	35,384
29C Expenses	<u>8,034</u>
TOTAL	356,857
VETERANS' SERVICES	
30A Personnel	36,111
30B Purchase of Service	258
30C Expenses	<u>23,448</u>
TOTAL	59,817
YOUTH SERVICES	
31A Personnel	200,779
31B Purchase of Service	2,800
31C Expenses	<u>1,990</u>
TOTAL	205,569
COUNCIL ON AGING	
32A Personnel	223,918
32B Purchase of Service	4,295
32C Expenses	<u>5,175</u>
TOTAL	233,388
COMMISSION ON DISABILITIES	
33A Personnel	0
33B Purchase of Service	350
33C Expenses	<u>200</u>
TOTAL	550
HISTORICAL COMMISSION	
34A Personnel	0
34B Purchase of Service	50
34C Expenses	<u>500</u>
TOTAL	550
LIBRARY	
35A Personnel	938,318
35B Purchase of Service	55,842
35C Expenses	<u>172,030</u>
TOTAL	1,166,190
PARK & RECREATION COMMISSION	
36A Personnel	401,733
36B Purchase of Service	52,025
36C Expenses	<u>35,850</u>
TOTAL	489,608
TRUSTEES OF MEMORIAL PARK	
37A Personnel	0
37B Purchase of Service	200
37C Expenses	<u>300</u>

Total	500
TOTAL: COMMUNITY SERVICES	2,513,029
DEPARTMENT BUDGET TOTAL	65,473,697
TOTAL OPERATING BUDGET	92,034,843

At 11:00 P.M. Mr. Gilbert W. Cox, Jr. moved that the Annual Town Meeting stand adjourned to Wednesday, May 10, 2006 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 10, 2006

Pursuant to adjournment of the Annual Town Meeting held May 8, 2006, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday, May 10, 2006, at 7:30 P.M.

Check lists were used and 225 voters were checked on the list as being present, including 214 Town Meeting Members.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Mr. Paul Gardner from the First Church of Christ Scientist Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator introduced Carol Johnson Boulris, Chairman, Needham Historical Commission and Sandra Tobin, member, who presented the Raymond F. Bosworth Award to Doug Greymont and Doug Barisano for donating the 1812 School House to the Needham Historical Society, to David Tocci for donating the 1834 Mills House to the Society and the funds to move the house 500 feet to its new location; to Greg and Diane Maloney for buying the former Needham Historical Society house, the Kingsbury-Whitaker House, at 53 Glendoon Road; and to Maurice P. Handel and to Mark J. Gluesing, Architect, for making the Society's move to the Mills House and the Old School House a reality and a dream come true.

The Moderator announced that discussion would begin with Article 5 followed by Article 10 that was postponed to the first and second order of business for this evening at 7:30 P.M.

Discussion commenced under Articles 5 and 10 that were postponed to be the first and second articles of business on Wednesday, May 10, 2006.

ARTICLE 5: AMEND ZONING BY-LAW/MAP CHANGE TO SINGLE RESIDENCE B ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and land of the Town of Needham, west of Central Avenue. Said land comprising parcels 1, 3, and 4 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 238.44 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 170.00 feet to the point of intersection with the westerly sideline of Parcel 1; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 203.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 235.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 262 feet, to the point of beginning.

or take any other action relative thereto.

***Article Explanation:** This article was originally submitted to the November 2005 Special Town Meeting on the petition of Dr. Richard E. Toran and Sarah Ann Toran et al and was referred to the Planning Board for further study. The original article sought to change the zoning designation of the five properties located at 23 Dwight Road, 963 Central Avenue, 945 Central Avenue, 881 Central Avenue, and 891 Central Avenue, from a Single Residence A District to a Single Residence B District.*

Since the November 2005 Special Town Meeting, the Planning Board has met with representatives from the Needham Historic Commission, as well as the lead proponents of the article. During those discussions, the number of properties at issue was reduced to three. The article now requests the Town Meeting to change the zoning designation of the three properties located at 23 Dwight Road, 963 Central Avenue, and 945 Central Avenue, from a Single Residence A District to a Single Residence B District. A public hearing has been scheduled on the amendment for mid-April. The Planning Board will present its recommendations on the article at the Annual Town Meeting following the mid-April public hearing.

MOVED: That the Town vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and land of the Town of Needham, west of Central Avenue. Said land comprising parcels 1, 3, and 4 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 238.44 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 170.00 feet to the point of intersection with the westerly sideline of Parcel 1; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 203.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 235.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the

northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 262 feet, to the point of beginning.

Mr. Maurice P. Handel, member, addressed this proposal on behalf of the Planning Board. He explained that this article was originally submitted to the November 2005 Special Town Meeting and was referred to the Planning Board for further study. The original article sought to change five properties located at 23 Dwight Road, 963, 945, 881 and 891 Central Avenue, from a Single Residence A District to a Single Residence B District. The Planning Board, the Historical Commission and the Torans have worked to refine the original petition by reducing the number of properties, reducing the number of potential new units of housing through restrictive covenants, and by developing workable binding covenants to preserve the North Hill Farm (The Davis Mills House) and to renovate and preserve the Israel Whitney House. The three properties to be changed to a Single Residence B district are 23 Dwight Road, 963 and 945 Central Avenue. The Planning Board believes this amendment will correct inconsistencies and help to preserve significant historical assets of the Town.

Mr. John H. Cogswell, Chairman, recommended adoption of this proposal in behalf of the Board of Selectmen.

Ms. Michelle Miller expressed concern regarding an easement over the Torans property, which provides access to her property in the event Dwight Road is not available for that purpose.

Mrs. Carol Johnson Boulris, Chairman, addressed this proposal on behalf of the Needham Historical Commission. She explained that this area contains two historical properties. With the reservation restrictions granted by the Torans, there will never be more than three houses on the four-acre parcel.

In response to an inquiry from Mrs. Leigh M. Doukas, Mr. Handel explained that under current zoning, the number of units could increase and the town could lose an historical building.

In response to an inquiry from Mr. Thomas M. Harkins, Town Counsel David Tobin advised that the property owners own to the middle of a private way.

ARTICLE 28: APPROPRIATE THE FY 2007 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the PW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

After a brief discussion, a motion to refer the subject matter of Article 5 back to the Planning Board was offered by Mr. Kevin J. Foley. Mr. John H. Cogswell, Chairman, Board of Selectmen, explained that without this zoning change, the property could be subject to Chapter 40B.

A motion to move the previous question was offered by Mrs. Jane A. Howard. The motion was presented and carried by two-thirds vote as declared by the Moderator.

Mr. Foley's motion to refer was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and passed by two-thirds vote as declared by the Moderator.

ARTICLE 10: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Mr. Daniel P. Matthews, Selectmen, explained that the Board of Selectmen does not have a new Police Union contract to bring before Town Meeting tonight.

Mr. Matthews offered a motion to refer the subject matter of Article 10 to the Board of Selectmen for presentation at a future Town Meeting. The motion was presented and carried unanimously by voice vote.

Discussion continued under Article 28.

Description		FY 2005 Expended FTE	FY 2006 Current Budget FTE	FY 2007 Recommended FTE	% Change from FY06 \$	Town Meeting Amendments
101A	Personnel	\$462,833 8.4	\$508,017 8.4	\$531,163 8.4		
101B	Purchase of Service	\$991,614	\$978,200	\$1,042,700		
101C	Expenses	\$130,664	\$128,230	\$159,115		
101D	Capital					
101E	Debt Service	\$216,325	\$229,697	\$230,000		
102	Reserve Fund		\$45,000	\$45,000		
	TOTAL	\$1,801,436 8.4	\$1,889,144 8.4	\$2,007,978 8.4	6.3%	

And that \$230,000 be transferred from RTS retained earnings, and further that \$443,500 be raised from the tax levy and transferred to the R Enterprise Account; or take any other action relative thereto.

Article Explanation: The Solid Waste and Recycling budget is funded through a combination of property tax revenues and user fees.

MOVED: That the Town vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the D during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

Description		FY 2005 Expended FTE	FY 2006 Current Budget FTE	FY 2007 Recommended FTE	% Change from FY06 \$	Town Meeting Amendments
101A	Personnel	\$462,833 8.4	\$508,017 8.4	\$531,163 8.4		
101B	Purchase of Service	\$991,614	\$978,200	\$1,042,700		
101C	Expenses	\$130,664	\$128,230	\$159,115		
101D	Capital					
101E	Debt Service	\$216,325	\$229,697	\$230,000		
102	Reserve Fund		\$45,000	\$45,000		
	TOTAL	\$1,801,436 8.4	\$1,889,144 8.4	\$2,007,978 8.4	6.3%	

And that \$230,000 be transferred from RTS retained earnings, and further that \$443,500 be raised from the tax levy and transferred to the R Enterprise Account.

Mr. John H. Cogswell, Chairman, addressed this proposal on behalf of the Board of Selectmen. He advised that the Board of Selectmen unanimously support adoption of this article.

Mr. Steven Rosenstock, member, recommended adoption of this proposal on behalf of the Finance Committee.

In response to an inquiry from Mrs. Barbara K. Popper, Mr. Cogswell explained that there are funds available for public education to residents on the benefits of recycling.

CTION: The main motion was presented and carried unanimously by voice vote.

RTICLE 29: APPROPRIATE THE FY 2007 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

	Description	FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
201A	Personnel	\$501,561	9.2	\$530,936	9.2	\$531,538	9.2		
201B	Purchase of Service	\$122,384		\$147,329		\$165,493			
201C	Expenses	\$63,102		\$67,258		\$80,858			
201D	Capital Outlay	\$22,428		\$25,000		\$25,000			
201E	MWRA Assessment	\$4,609,914		\$4,703,106		\$5,125,624			
201F	Debt Service	\$1,016,687		\$1,088,010		\$1,090,000			
202	Reserve Fund	\$0		\$35,000		\$35,000			
	TOTAL	\$6,336,076	9.2	\$6,596,639	9.2	\$7,053,513	9.2	6.9%	

take any other action relative thereto.

Article Explanation: The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

OVED: That the Town vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 07, under the provisions of G.L., Chapter 44, Section 53F ½:

	Description	FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
201A	Personnel	\$501,561	9.2	\$530,936	9.2	\$531,538	9.2		
201B	Purchase of Service	\$122,384		\$147,329		\$165,493			
201C	Expenses	\$63,102		\$67,258		\$80,858			
201D	Capital Outlay	\$22,428		\$25,000		\$25,000			
201E	MWRA Assessment	\$4,609,914		\$4,703,106		\$5,125,624			
201F	Debt Service	\$1,016,687		\$1,088,010		\$1,090,000			
202	Reserve Fund	\$0		\$35,000		\$35,000			
	TOTAL	\$6,336,076	9.2	\$6,596,639	9.2	\$7,053,513	9.2	6.9%	

Mr. John H. Cogswell, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that the increase in the Sewer Enterprise Fund is due mainly to increased gasoline and energy costs. The Board of Selectmen recommends adoption of this article.

Mr. Mark P. Fachetti, member, recommended adoption on behalf of the Finance Committee.

In response to an inquiry from Mr. Michel A. Diener, Mr. Cogswell explained that transferring the budget of the Sewer Division of the DPW through the tax levy could create two problems. The residents would be charged according to the value of the house. Thus the elderly could be charged more. The Board of Selectmen feels this would be unfair to a large portion of Needham's population.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 30: APPROPRIATE THE FY 2007 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

	Description	FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
301A	Personnel	\$777,184	14.5	\$848,577	14.5	\$855,992	14.5		
301B	Purchase of Service	\$369,775		\$374,952		\$412,146			
301C	Expenses	\$393,878		\$396,470		\$409,542			
301D	Capital Outlay	\$19,972		\$20,000		\$20,000			
301E	MWRA Assessment	\$786,119		\$360,859		\$830,009			
301F	Debt Service	\$1,093,064		\$1,105,601		\$1,110,000			
302	Reserve Fund	\$0		\$75,000		\$75,000			
TOTAL		\$3,439,992	14.5	\$3,181,459	14.5	\$3,712,689	14.5	16.7%	

take any other action relative thereto.

Article Explanation: The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 007, under the provisions of G.L., Chapter 44, Section 53F ½:

	Description	FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
301A	Personnel	\$777,184	14.5	\$848,577	14.5	\$855,992	14.5		
301B	Purchase of Service	\$369,775		\$374,952		\$412,146			
301C	Expenses	\$393,878		\$396,470		\$409,542			
301D	Capital Outlay	\$19,972		\$20,000		\$20,000			
301E	MWRA Assessment	\$786,119		\$360,859		\$830,009			
301F	Debt Service	\$1,093,064		\$1,105,601		\$1,110,000			
302	Reserve Fund	\$0		\$75,000		\$75,000			
TOTAL		\$3,439,992	14.5	\$3,181,459	14.5	\$3,712,689	14.5	16.7%	

Mr. John H. Cogswell, Chairman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, recommended adoption of this proposal on behalf of the Finance Committee. He explained that the budget was level funded accept for the MWRA assessment.

In response to an inquiry from Susan W. Abbott, Mr. Cogswell explained that the MWRA water is significantly more expensive than town's water.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 31 was previously withdrawn on May 1, 2006.

ARTICLE 32 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 33: APPROPRIATE FOR OPERATIONS STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$50,000 for the purpose of funding a study of the organizational structure of the Department of Public Works, to be spent under the direction of the Town Manager, said sum to be transferred from Article 63 of the May 1999 Annual Town Meeting, or take other action relative thereto.

Article Explanation: This article would provide funding for an evaluation of the structure of the Department of Public Works to determine if personnel and resources are being utilized in the most efficient manner based on the mission of the Department and to evaluate the Department's capacity to handle an increasing volume of large and complex capital projects. The evaluation will include benchmarking the Town's operations against those of comparable communities and to best practices in the industry.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$50,000 for the purpose of funding a study of the organizational structure of the Department of Public Works, to be spent under the direction of the Town Manager, said sum to be transferred from Article 63 of the May 1999 Annual Town Meeting.

Mr. John A. Bulian, Selectman, advised that the Board of Selectmen voted unanimously to support this proposal. He stated that this study would take approximately 18 to 22 months to complete.

Mr. Steven A. Jonas, member, recommended adoption on behalf of the Finance Committee. He explained that increased efficiency of town department is important and the Department of public works is a large and diverse department. The Finance Committee is concerned that we are in tight fiscal times, but it is the right time to undertake this study.

Mr. Alan S. Fanger expressed concern with this expenditure when a similar monetary amount for a guidance counselor was turned down. He suggested that maybe residents or college students could volunteer their time to conduct this study.

A motion to amend this proposal to limit the study to 18 months was offered by Mr. Martin L. B. Walter. He expressed concern that the Town needs to be more aggressive and should complete the study in a shorter period of time.

A motion to amend this proposal to limit the study to 12 months was offered by Mr. Paul J. Durda.

After a brief discussion, a motion to move the previous question was offered by Mr. William R. Dermody. The motion was

presented and carried by two-thirds vote as declared by Moderator.

Mr. Durda's motion to amend was presented, but it failed to pass by voice vote.

Mr. Walter's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by majority vote.

ARTICLE 34 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 35: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate, the sum of \$65,000 to the Capital Improvement Fund, provided under M.G.L., Ch. 40, Sec. 5B as recently amended Section 14 of Chapter 46 of the Acts of 2003 and Section 19 Chapter 140 of the Acts of 2003, said sum to be raised from the levy, or take any other action relative thereto.

Article Explanation: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such fund is looked upon favorably by the credit rating industry. The balance in the fund is \$67,895.

MOVED: That the Town vote to raise, and/or transfer and appropriate, the sum of \$65,000 to the Capital Improvement Fund, provided under M.G.L., Ch. 40, Sec. 5B as recently amended Section 14 of Chapter 46 of the Acts of 2003 and Section 19 Chapter 140 of the Acts of 2003, said sum to be raised from the levy.

A motion to amend was offered by Mr. James G. Healy to strike the sum "\$65,000" and inserting in place thereof the sum "\$31,440".

Mr. Healy, Selectman, addressed this proposal and amendment on behalf of the Board of Selectmen. He explained that this proposal is necessary for prudent long range planning.

Ms. Lita Young, Chairman, recommended adoption on behalf of the Finance Committee. She explained that the fund is helpful to the Town in its Triple A bond rating.

In response to an inquiry from Mr. Michael A. Diener, Mr. Lealy suggested that it isn't good financial practice to spend all available funds now and have no money later. Mrs. Young noted that is important to contribute to the fund every year.

In response to an inquiry from Mr. Paul S. Alpert, Mr. Lealy explained that the section requiring a \$500,000 balance before making any expenditure was removed from the Town Meeting article three years ago. The money in this fund can be used at any time, however, he would like to see a \$500,000 fund balance.

Mr. Healy's motion to amend was presented and carried by majority vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

MOTED: That the Town vote to raise, and/or transfer and appropriate, the sum of \$31,440 to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy.

ARTICLE 36: APPROPRIATE FOR CPA/PRE-DEVELOPMENT OF HIGH ROCK ESTATES

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$324,500 for the permits, design development and pre-closing costs associated with the construction of the High Rock Estates, to be spent under the direction of the Town Manager, \$250,000 to be raised from Community Preservation Receipts; and \$74,500 to be transferred from the Community Housing Reserve; or take other action relative thereto.

Article Explanation: The Needham Housing Authority (NHA) has requested design funds that would enable design, engineering and gal work to bring the High Rock Estates project to the construction age and to secure construction fund commitments. The NHA owns 7 single-family homes in the High Rock development, which are nted to low and moderate income tenants. These homes, built in e late 1940's, are located on Linden Street, Yurick Road, Murphy road, Summit Road, Fairview Road and Memorial Circle. Each small home, approximately 900 square feet in size, sits on its own lot, at least 10,000 square feet. The 2001 Annual Town Meeting proved a zoning change that would allow these homes to be rebuilt as duplexes. The NHA proposes replacing 20 of the 80 homes with plexes, resulting in a net increase of 20 units of affordable homes. Twenty of the new units would remain rental units for families who qualify based on their income. The additional 20 units would be sold first-time homeowners with low to moderate incomes and reserved as affordable in perpetuity.

MOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$324,500 for the permits, design development and pre-closing costs associated with the construction of the High Rock Estates, to be spent under the direction of the Town Manager, \$250,000 to be raised from Community Preservation Receipts and \$74,500 to be transferred from the Community Housing Reserve.

Mr. Ronald W. Ruth, Chairman, Community Preservation Committee, presented the report of the Committee. He explained that the Community Preservation Committee received six applications for funding. There are four articles for consideration at this Town meeting. Article 36 is seeking \$324,500 for permits, design

development and pre-closing costs associated with the High Rock Estates construction.

Mr. Paul A. Siegenthaler, Town Meeting Member and member of the Community Preservation Committee, explained that five years ago Town Meeting voted to allow the Needham Housing Authority to amend the zoning to prepare for replacing twenty of the eighty homes with duplexes. The Needham Housing Authority and the Needham Community Revitalization Committee both supports this project. Mr. Siegenthaler recommended adoption of Article 36 on behalf of the Community Preservation Committee.

Mr. Richard A. Gatto, member, Needham Housing Authority, and Director of Needham Opportunities, Inc., advised that High Rock Homes is in the pre-development stage of the plan to build twenty duplexes. Construction is scheduled to start in the spring of 2007. He recommended adoption of this proposal.

Unanimous consent was given to allow Mr. Peter Smith, of Peter Smith Associates, non-resident Development Consultant hired by Needham Opportunities, Inc., to address Town Meeting. Mr. Smith explained that the new houses would be constructed along Linden Street and clustered. The price range of \$150,000 to \$300,000 is considered below market sales.

Mrs. Laura A. Brooks, Vice Chairman, Finance Committee, advised that there may be a slight risk in granting pre-construction money if the town is unable to receive construction money. The Finance Committee does support this proposal.

Mr. Gerald A. Wasserman, Selectman, advised that the project is a win/win situation for the Town. The Board of Selectmen recommends adoption.

Judith E. Carmody stated that she was a single mom and she enthusiastically supports this proposal. Also speaking in support of this proposal were residents Jodi Greenblatt and Evelyn Young.

After a brief discussion, a motion to move the previous question was offered by Denise C. Garlick. The motion was presented and carried unanimously by voice vote.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 37 was previously withdrawn on May 1, 2006.

ARTICLE 38: APPROPRIATE FOR CPA/HERITAGE PROJECT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$25,000 for a Master Plan for Historic Structures, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

Article Explanation: The Town of Needham, a community founded nearly 300 years ago, is shaped by its history. Needham's historic structures help define the character of our community by providing us with a tangible link to our past. The Needham Historical Commission's Heritage Project will become the foundation for a master historical preservation plan for Needham. The Heritage Project will accurately map Needham's historic structures, identify additions to the historic inventory and identify grants, tax incentives

TOWN OF NEEDHAM

and deed restrictions that will aid the Commission in the preservation of historic structures in Needham.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$25,000 for a Master Plan for Historic Structures, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

Mary Ellen Herd, member, recommended adoption of this proposal on behalf of the Community Preservation Committee.

Carol Johnson Boulris, Chairman, Needham Historical Commission, addressed this proposal on behalf of the Commission. She explained that the Commission has a very small annual budget of \$513. The Commission would like to be proactive instead of reactive. She explained that seven historic homes in Needham have been destroyed in the last seven years. These funds will be used to hire an historic preservation specialist to map the locations of our National Register houses; research and provide documentation for additional listings in the Needham historic inventory; research federal, state and private preservation incentives; and provide an outline for a Master Historic Preservation Plan for the Town of Needham.

Mr. Steven A Jonas, member, explained that the Finance Committee has concerns with the use of town funds spent on private residences. The Finance Committee recommends that Article 38 not be adopted.

Mr. Gerald A. Wasserman, Selectman, urged support of this proposal on behalf of the Board of Selectmen. He indicated the need for historic preservation and long range planning for the sake of the town.

Speaking in favor of this proposal were Town Meeting Members Maurice P. Handle, Sandra Balzer Tobin, Barbara K. Popper, Jeanne S. McKnight, and Jeffrey D. Heller.

In response to an inquiry from Mr. Martin L. B. Walter, Mrs. Boulris noted that the definition of this inventory is not a moving definition.

A motion to move the previous question was offered by Mr. Michael T. Vaughn.

ACTION: The main motion was presented and carried by majority vote.

ARTICLE 39: APPROPRIATE FOR CPA/COMPREHENSIVE TRAILS PLAN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$85,000 for a Master Plan for Trails, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

Article Explanation: The Conservation Commission proposes the development of a comprehensive plan for walking trails in Needham. The plan will be developed with the assistance of a consultant and would provide the town with a blueprint for improving the condition and utilization of existing walking trails, as well as provide a detailed program for expanding the existing trail network and developing walking connections between parcels of town-owned land. Completion of the plan will enable Town agencies and other groups

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING

to apply for grant money to implement the Plan's recommendation. The Trails Plan will 1.) identify existing and future trail network among Needham's conservation and recreation lands; 2.) identify links between trails on Needham's public lands and lands under other public ownership; 3.) identify links needed to provide trail continuity; 4.) develop a signage and access plan; 5.) provide priorities for trail maintenance and construction on town-owned lands.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$85,000 for a Master Plan for Trails, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

A motion to amend was offered by Mr. Ronald W. Ruth to strike the sum of "\$85,000" and insert in place thereof the sum of "\$47,700".

Mr. John E. Comando, member, addressed this proposal on behalf of the Community Preservation Committee.

Mrs. Lisa Standley, member of the Conservation Commission, advised that Needham has many trails which are under the control of many different entities. The Conservation Commission proposes the development of a detailed master plan for walking trails in Needham.

Mr. Mark P. Fachetti, member, recommended adoption of this proposal on behalf of the Finance Committee. He explained that the amended sum would only develop the plan, not implement the plan.

Mr. Gerald A. Wasserman, Selectmen, advised that the Board of Selectmen supports this proposal.

After a brief discussion, a motion to move the previous question was offered by Mr. Thomas M. Harkins. The motion was presented and carried unanimously by voice vote.

Mr. Ruth's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote as declared by the Moderator.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$47,700 for a Master Plan for Trails, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

ARTICLE 40: APPROPRIATE FOR CPA/FOOTBRIDGE RESTORATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$58,000 to rebuild two trail footbridges at Ridge Hill Reservation, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

Article Explanation: The footbridges on two actively used trails at Ridge Hill Reservation are unsafe and deteriorated beyond repair. This project would replace the two footbridges allowing for the safe use of the two trails: one connecting many other trails within Ridge Hill, and the other providing access to the Charles River.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$58,000 to rebuild two trail footbridges at Ridge Hill Reservation, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

Mr. John E. Comando, member addressed this proposal on behalf of the Community Preservation Committee. He advised that

OWN OF NEEDHAM

is proposal is to rebuild two trail footbridges at Ridge Hill Reservation. The Community Preservation Committee voted unanimously to support this proposal.

Mrs. Lisa Standley, member, recommended adoption of this proposal on behalf of the Conservation Commission. She noted that Ridge Hill Reservation is one of Needham's major open space areas.

Mr. Steven Rosenstock, member, advised that the Finance Committee urges support of this proposal.

Mr. Gerald A. Wasserman, member, also recommended adoption of this proposal on behalf of the Board of Selectmen.

CTION: The main motion was presented and carried by majority vote as declared by the Moderator.

RTICLE 41: APPROPRIATE TO COMMUNITY RESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate \$1,984,576 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2007 Community Reservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

ppropriations:

Administrative and Operating Expenses of the Community Preservation Committee	\$ 121,000
Debt Service	\$ 0

eserves:

Community Preservation Fund Annual Reserve	\$ 1,388,576
Community Housing Reserve	\$ 0
Historic Resources Reserve	\$ 225,000
Open Space Reserve	\$ 250,000

take any other action relative thereto.

Article Explanation: This is the second year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. The state legislation entitled The Community Reservation Act was approved by Town Meeting and the voters in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions, and makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. The first state matching funds will be received in October, 2006. Any expenditure of the Community Preservation Fund monies must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue must be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

MOVED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate \$1,984,576 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2007 Community Reservation Fund revenues, or to set aside certain amounts for future

TOWN CLERK'S RECORDS – 2006 ANNUAL TOWN MEETING

appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	\$ 121,000
B. Debt Service	\$ 0

Reserves:

B. Community Preservation Fund Annual Reserve	\$ 1,388,576
D. Community Housing Reserve	\$ 0
E. Historic Resources Reserve	\$ 225,000
F. Open Space Reserve	\$ 250,000

The following motion to amend was offered by Mr. Ronald W. Ruth:

1. By changing the sum "\$1,984,576" to the sum "\$2,041,876" and by changing the following line items:

	Changing From:	Changing To:
C. Community Preservation Fund	\$1,388,576	\$1,551,576
F. Open Space Reserve	\$ 250,000	\$ 144,300

Mr. Ronald C. Ruth, Chairman, addressed this proposal on behalf of the Community Preservation Committee. The Committee recommended adoption of this proposal.

Mr. Steven Rosenstock, member, urged support on behalf of the Finance Committee.

Mr. Daniel P. Matthews, Selectman, advised that the funds go into specific accounts, which give the town the greatest flexibility. He expressed his appreciation to the Community Preservation Committee for their efforts and asked for support of this proposal.

Mr. Paul G. Smith expressed concern in approving \$121,000 for Administrative and Operating Expense. The following motion to amend was offered by Mr. Paul G. Smith by changing the following line items:

	Changing From:	Changing To:
A. Administrative and Operating Expenses	\$121,000	\$ 21,000
C. Community Preservation Fund	\$1,551,576	\$1,651,576

Mr. Daniel P. Matthews, Selectman, explained that the funding for different categories has to do with the structure of the law. The Board of Selectmen will give Town Meeting a breakdown next year.

Mr. Ronald W. Ruth urged Town Meeting members to vote against the amendment. This is an issue of accountability. The Committee has been frugal. We will get applications and we may need appraisals and we may need to act quickly. The Community Preservation Committee needs to be your eyes and ears.

In response to an inquiry from Mrs. Jane A. Howard, Mr. Ruth advised that unexpended funds goes to free cash after certified by the State and appropriations can be increased by 5% at a Special Town Meeting.

A motion to move the previous question on all motions on the floor was offered by Mr. William M. Powers. The motion was presented and carried unanimously by voice vote.

Mr. Smith's motion to amend was presented, but it failed to pass on a voice vote.

Mr. Ruth's motion to amend was presented and carried by majority vote on a voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote.

VOTED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate \$2,041,876 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2007 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

C. Administrative and Operating Expenses of the Community Preservation Committee	\$ 121,000
B. Debt Service	\$ 0

Reserves:

D. Community Preservation Fund Annual Reserve	\$ 1,551,576
D. Community Housing Reserve	\$ 0
E. Historic Resources Reserve	\$ 225,000
F. Open Space Reserve	\$ 144,300.

At 11:38 P.M. Mr. David R. Cox, moved that the Annual Town Meeting stand adjourned to Monday, May 15, 2006 at 7:30 P.M. at the Newman School, and it was so voted unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * *

ADJOURNED ANNUAL TOWN MEETING

Monday, May 15, 2006

Pursuant to adjournment of the Annual Town Meeting held May 10, 2006, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday, May 15, 2006, at 7:30 P.M.

Check lists were used and 213 voters were checked on the list as being present, including 207 Town Meeting Members.

At the designation of the Reverend John A. Buehren President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Reverend Buehren gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 42 was adopted on May 1, 2006 by unanimous vote.

Discussion commenced under Article 43.

ARTICLE 43: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

Article Explanation: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. The Massachusetts Highway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the legislature and signed by the Governor. With that authorization the Governor determines how much of the authorization to include in the annual budget. The most recent bond bill was Chapter 291 of the Acts of 2004. It provided funding authorization up to \$150 Million per year for 3 years. The State has chosen to fund \$120 million/year for the first two years. In fiscal year 2006, the Town was allocated \$556,921 in Chapter 90 funding.

MOVED: That the Town vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department.

Mr. James G. Healy, Selectman, addressed this proposal on behalf of the Board of Selectmen. Both Mr. Healy and John W. Filoon III, member, Finance Committee, recommended adoption on behalf of their respective boards.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 44 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 45 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 46: APPROPRIATE FOR BUILDING MAINTENANCE VEHICLE REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$54,000 to purchase two Building Maintenance vehicles to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: The first of the two vehicles that are being placed is a 17 year old cargo van that has over 125,000 miles of service and is in poor condition. This vehicle is used to transport custodial, maintenance, and certain educational supplies to school and municipal buildings, including the delivery of copier paper to all buildings. If the cargo van is not available, the cost to ship the supplies, particularly copier paper, directly from suppliers to each school and municipal buildings rather than to the central warehouse (Daley Building) will increase. Vendors charge higher prices when multiple delivery locations are involved. Alternative options, such as hiring tradesmen to make routine supply deliveries will greatly reduce maintenance and repair effectiveness and efficiency.

The second vehicle proposed for replacement is a 1990 Ford E250 cargo van equipped with glass racks, primarily used by the department's craftsman/glazier. This vehicle, which recently failed pre inspection attempts, is currently out of operation due to severe erosion of the frame and body mounts and transmission failure. The van is also used to pick-up and transport carpentry and general maintenance supplies that cannot get wet or bounced around the back of a pick up truck or dump truck.

MOTVED: That the Town vote to raise and/or transfer and appropriate the sum of \$54,000 to purchase two Building maintenance vehicles, to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that both vehicles are well passed their life expectancy. He advised that the Board of Selectmen support this proposal.

Mr. Scott Brightman, member, recommended adoption of this proposal on behalf of the Board of Selectmen.

In response to an inquiry from Mr. Kevin W. Foley, Mr. Matthews advised that the replacement vehicles are taken off the state bid list and are equivalent to the existing models.

CTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 47: APPROPRIATE FOR EMERGENCY OPERATIONS CENTER

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$40,000 to relocate the Emergency Operations Center, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: This article will fund the relocation of the Emergency Operations Center from rented space at 60 Dedham Avenue to the Public Safety Building. A significant portion of the cost will be to move the phone system and the radio systems, including the functioning antennas. The purpose of this request is twofold: to save on rental and utility expenses (currently \$10,800 annually); to improve emergency communications (the current space located below ground level in a basement, where there are many problems with portable radio and cell phone signals. The proposed space is on the second floor of the building, and offers good radio and cell phone reception); and improve operating efficiency. In addition, it is crucial for the facility to have back-up electrical power, like the existing facility that has a generator over forty years old, the proposed location has a large modern generator system.

MOTVED: That the Town vote to raise and/or transfer and appropriate the sum of \$40,000 to relocate the Emergency Operations Center, to be spent under the direction of the Town Manager and raised from the tax levy.

The following motion to amend was offered by Mr. Gerald A. Wasserman: by striking the sum "\$40,000" and inserting in place thereof the sum "\$42,060".

Mr. Gerald A. Wasserman, Selectman, explained that it makes good sense to move the Emergency Operations Center out of the current basement space to the second floor of the public safety building. Mr. Wasserman recommended adoption of this proposal on behalf of the Board of Selectmen.

Mrs. Laura A. Brooks, member, advised that the Finance Committee is an advocate for long range planning. This is an opportunity to upgrade the Emergency Operations Center and the Finance Committee supports this proposal.

In response to an inquiry from Mr. Richard A. Zimbone, Mr. Wasserman advised that NSTAR does not use this facility and has not been asked to contribute.

In response to an inquiry from Mrs. Louise L. Miller, Mr. Wasserman indicated that it makes more sense to move the center now rather than after the completion of the Public Facilities Master Plan.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$42,060 to relocate the Emergency Operations Center, to be spent under the direction of the Town Manager and raised from the tax levy.

ARTICLE 48 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 49: APPROPRIATE FOR PUBLIC SAFETY DIGITAL PHOTOGRAPHY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,000 for the purchase of a public safety digital photography system, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: The purchase of a public safety digital photography system will provide a comprehensive solution to the Police Department's needs by providing an interface with existing public safety applications. The current photography operation does not interface with the Department's public safety applications and is outdated. The new system will enable the Police Department to improve internal processes and allow for more effective interface with State and Federal Agencies. Eventually, this type of technology will expand and include items such as live scan digit fingerprint imaging and other recognition and identification technologies. However, this equipment will operate as a standalone system and does not require the purchase of these enhancements.

MOTVED: That the Town vote to raise and/or transfer and appropriate the sum of \$33,000 for the purchase of a public safety digital photography system, to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. James G. Healy, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. David Escalante, member, explained that there is an annual cost of \$500 associated with the public safety digital photography system. The Finance Committee recommends adoption of this proposal.

ACTION: The main motion was presented and carried by majority vote.

ARTICLE 50 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 51 was previously withdrawn on May 1, 2006.

ARTICLE 52: APPROPRIATE FOR MITCHELL SCHOOL ROOF DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$30,000 to fund the design of the replacement of a portion of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and raised from the tax levy, or take any other action relative thereto.

Article Explanation: This project allows for the design for replacement of approximately half of the roofing systems at the Mitchell Elementary School. The flat roofs in question (25,667 Sq. Ft.) are currently 15-year-old PVC membrane roofs that are showing advanced aging and failure (leaks) at an increasing rate. The roofs to be replaced were originally expected to last ten years. Approximately half of the roofs in question (13,000 sq. ft.) have an existing built-up roof system currently in place below the PVC roof system. Fifteen years ago, when the roofs were installed, this was a less expensive installation method, but this methodology increases the replacement cost because two roofs now must be torn off of the building. It is proposed that the new roof systems will be cold applied built-up roofing similar to the roof systems on the new Eliot and Broadmeadow Schools. The new roof systems will be warranted for 20 years. A professional roof evaluation, which included infrared analysis, performed in the spring of 2005 details the deteriorating condition and future failure of this roof system. Approximately half of the Mitchell roof was replaced in 1998. This half is in excellent condition and is not part of this project. Construction of the roof is estimated at \$465,000.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$30,000 to fund the design of the replacement of a portion of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and raised from the tax levy.

Mr. Gerald A. Wasserman, Selectman, advised that this proposal is only asking to fund the design portion of the project now. The anticipated construction cost of \$465,000 includes the removal of two roofs.

Mr. Richard S. Creem, member, advised that the current roof is 15 years old, is showing signs of deterioration, and had an estimated life expectancy of 10 years. The Finance Committee recommends adoption of this proposal.

Mr. Wasserman advised Mrs. Holly Anne Clarke that money appropriated tonight for the design phase is money well spent and that the Board of Selectmen would come back in the fall or next spring for construction money.

In response to inquiries from Mr. Lee K. Fox and Mrs. Ann Dermarderosian, Mr. Wasserman explained that the design phase is necessary in order for the architect to determine the exact cause of roof deterioration and to go out to bid.

A motion to move the previous question was offered by Mr. John F. Milligan. The motion was presented and carried voice vote.

ACTION: The main motion was presented and carried by majority vote declared on a voice vote.

ARTICLE 53: APPROPRIATE FOR MITCHELL SCHOOL ELECTRICAL SYSTEMS UPGRADE

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$142,500 to fund an electrical system upgrade for the Mitchell Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Explanation: This project allows for the upgrade and replacement of electrical distribution panels, feeder circuit breakers, emergency lighting, and exit signs as well as the installation of quad receptacles (outlets) to eliminate the safety issues associated with extension cord sprawl in classrooms at the Mitchell Elementary School. An electrical feasibility study performed in October 2005 documents the need to upgrade and replace many of the original electrical components that date to 1949 and 1959. The feasibility study determined that the electrical service coming into the building is adequate, but the distribution infrastructure is inadequate. At the present time the Mitchell School suffers from frequent circuit overloads resulting in circuit breaker popping and loss of power. The 1949 and 1959 electrical distribution systems cannot handle the power requirements of 2005.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$142,500 to fund an electrical system upgrade for the Mitchell Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

The following motion to amend was offered by Mr. Gerald A. Wasserman: By striking the sum "\$142,500" and inserting in its place thereof the sum "\$40,000"; and by deleting the words "and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Section 7" and inserting in place thereof the words "and raise from the tax levy".

Mr. Wasserman, Selectman, explained that another article in this warrant requests funds for computer technology upgrade and the Board of Selectmen felt that this work should be done at the same time. The Board of Selectmen recommends adoption of this proposal.

Mr. Richard S. Creem, member, stated that the Mitchell School building needed a major electrical system upgrade. The Finance Committee recommends adoption of the main motion and the amendment.

Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$40,000 to fund an electrical system upgrade for the Mitchell Elementary School, to be spent under the direction of the Town Manager, and raised from the tax levy.

ARTICLE 54 was previously withdrawn on May 1, 2006.

ARTICLE 55 was previously withdrawn on May 1, 2006.

ARTICLE 56 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 57: APPROPRIATE FOR SCHOOL COPIER REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$45,599 for school copier replacement, to be spent under the direction of the School Committee and raised from the tax levy, or take any other action relative thereto.

Article Explanation: Currently, the School Department owns 44 copiers and six RISO machines, and leases one additional copier. In May 2003, Town Meeting authorized \$60,000 in first-year funding to establish a regular replacement cycle for school photocopy machines. These capital funds were used to replace nine photocopiers in FY04. In FY05, \$40,000 in second-year CIP funds was used to replace five additional photocopiers. In FY06, the capital article was not funded, due to budget constraints. School operating budget savings were used to fund the requested replacement cycle of six copiers. This request would fund the placement of four additional copy machines. One of these machines is an obsolete model, for which replacement parts are no longer available. The second has been heavily used due to high copy volumes, and must be replaced. The third is a newer model purchased through an elementary school renovation, which continually malfunctions. The final machine would replace a leased copier in the School Administration Building, whose lease will expire June 2006.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$45,599 for school copier replacement, to be spent under the direction of the School Committee and raised from the tax levy.

Mr. John A. Bulian, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. David Escalante, member, advised that the Finance Committee supports this article.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 58: APPROPRIATE FOR SCHOOL DISTRICT TECHNOLOGY REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$220,000 for school technology upgrade and replacement, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Explanation: This request will upgrade approximately 11% of the computer and printer inventories used by students, teachers and administrators. It also will replace 7% of the district network servers. The computers and operating systems being replaced are seven years old and do not support the current software applications. The server replacement cycle is three years. Hardware upgrades are scheduled for Pollard, Hillside and Newman schools, concurrent with upgrade to the Macintosh OSX operating system. The replacement cycle for Pollard includes upgrading three labs, the media center and laptop cart (the overcrowded conditions at Pollard and limited access to the computer labs require mobile technology). The requested funding would provide replacement instructional computers (156), replacement administrative computers (25), new

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING
and replacement laser printers (20), new color laser printers (2) and network hardware servers (3).

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$220,000 for school technology upgrade and replacement, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

The following motion to amend was offered by Mr. John A. Bulian: By striking the sum "\$220,000" and inserting in place thereof the sum "\$166,000".

Mr. Bulian, Selectman, advised that the Board of Selectmen recommends adoption of this proposal.

Mr. Michael J. Greis, member of the School Committee, reviewed the goals of the technology replacement schedule. He recommended support on behalf of the School Committee.

Mr. David Escalante, member, advised that the Finance Committee supports this article. He explained that the new schools, Eliot and Broadmeadow, come with new computers. The High School will also come with new computers purchased by the School Committee under building construction funds. The computers under this proposal will go to the Hillside, Newman, and Pollard schools.

Mr. Bulian's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of \$166,000 for school technology upgrade and replacement, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

ARTICLE 59: APPROPRIATE FOR SCHOOL FURNITURE & MUSICAL EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$59,550 for school furniture and musical instrument replacement, to be spent under the direction of the School Committee and raised from the tax levy, or take any other action relative thereto.

Article Explanation: In FY05, Town Meeting approved \$20,500 in first year funding for ongoing furniture replacement at school facilities not scheduled to undergo capital renovation/addition projects in the near future. (The request was funded from operational savings in FY06, due to capital budget constraints.) In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. This request would provide ongoing funding for regular replacement on a classroom-by-classroom basis. The cost of replacing classroom furniture is \$5,200 per elementary classroom of 25 students, \$3,750 for a regular middle school classroom, and \$4,000 for a middle school science classroom. FY07 funding will provide for accelerated furniture replacement at Pollard from two classrooms per year to five classrooms per year, whiteboards in five Pollard classrooms per year, three elementary classrooms per year at Hillside, Mitchell or Newman, and folding chairs for Performing Arts Departments at Pollard (60) and Hillside (30).

In FY05, Town Meeting allocated \$15,000 in first-year funding of a ten-year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department owns pianos and other musical instruments that are 30 to 40 years old and are in need of replacement. Many of these pianos no longer hold a

TOWN OF NEEDHAM

tune (no matter how often the piano tuner comes.) Additionally, the most expensive instruments, such as bass clarinets, French horns, cellos, tubas, etc. (which the School Department provides to students) are now 30 to 40 years old. The very worst and oldest instruments have been replaced over the past few years with end of year savings (when available), donations from parents, local grants, and other outside funding sources. However, replacing all of the 30 to 40 year old equipment in this manner will take many years. Although students do purchase more common, less expensive instruments (such as the B-flat clarinet, trumpet, or flute) a good band or orchestra works within a framework of balanced instrumentation. In each year of the replacement cycle, the Fine and Performing Arts Department is proposing that one piano and several musical instruments be replaced. It is expected that the FY07 replacement will include two tubas, one euphonium, two cellos, two bass violins, one tenor saxophone, and two bass clarinets.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$59,550 for school furniture and musical instrument replacement, to be spent under the direction of the School Committee and raised from the tax levy.

Mr. Daniel P. Matthews, Selectman, requested approval of this proposal on behalf of the Board of Selectmen.

Mr. John W. Filoon III, Vice Chairman, recommended adoption of this article on behalf of the Finance Committee. The recommendation is based on the discipline of long term financial planning.

ACTION: The main motion was presented and carried by majority vote on a voice vote.

ARTICLE 60 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 61: APPROPRIATE FOR ROSEMARY POOL COMPLEX REPAIRS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$80,000 for repairs to the Rosemary Pool complex, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: The Rosemary Pool complex is aging and in need of renovation. The full Rosemary Complex project request will extend over several fiscal years, and will include renovations to the pool and beach area, construction of a wall surrounding the pool to disconnect the constant connection between the lake-water-fed pool and the lake, renovations to the building, and creation of a paved parking area. The estimated cost to complete the full project is \$11,000,000. The scope of the project, including proposals for the building and parking area, are dependent on the results of the ongoing Facility Master Plan study. For fiscal year 2007, interim funds are requested to (1) make some repairs to the interior of the bathhouse; (2) renovate the handicap bathrooms to meet current codes; and (3) add a shade structure to the site for the health and comfort of patrons and staff.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$80,000 for repairs to the Rosemary Pool complex, to be spent under the direction of the Town Manager and raised from the tax levy.

The Moderator announced under this article the answer to a previous question concerning water rates. He stated that the cost per 1 million gallons of water from the MWRA is \$2,288.01 and the cost per 1 million gallons of water from the Town of Needham is \$1,125.75.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that the

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING

Rosemary Pool Complex was constructed in the 1970's and is in need of repair.

Mr. William R. Dermody, Chairman, advised that the total reconstruction cost is estimated to be approximately \$11,000,000 and is unsure where the money will come from at this time. He recommended adoption of this proposal on behalf of the Park & Recreation Commission.

Mr. Mark P. Fachetti, member, advised that the Finance Committee also recommends adoption of this article.

ACTION: The main motion was presented and carried by majority vote declared on a voice vote.

ARTICLE 62: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate a sum for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Explanation: This request supports the Town's road, bridge, sidewalk, and intersection repair and reconstruction program. The funds would be used to perform some of the following: reconstruction of roads, bridges, sidewalks, and intersections performed on the basis of priorities and conditions at the time of funding; extraordinary repairs to both local and Chapter 90 eligible roads; and street resurfacing on local and/or Chapter 90 roads to improve the structural and surface integrity of the Town's network of acceptable streets, including leveling, structural overlays, utility adjustments, minor drainage improvements and curbing.

The roadway system throughout the community has developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the tremendous expansion of the road system, and failure to provide adequate, ongoing maintenance and repair over the past 25 years has resulted in a significant decline in the overall condition of Needham's roads. There are over 160 miles of sidewalks in Needham, of which, 52 miles are designated as school walking routes. Over half of the sidewalks require significant work and do not comply with ADA/VAAAB laws and regulations.

MOVED: That the Town vote to raise and/or transfer and appropriate a sum for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

The following motion to amend was offered by Mr. John Cogswell: By striking the words "a sum" and inserting the sum "\$900,000".

Mr. Cogswell, Selectman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen. He briefly reviewed his annual education of road repair and reconstruction in the Town of Needham. He explained that the Board tries to extend the life of roads a few years with repairs.

Mrs. Lita Young, Chairman, advised that the Finance Committee recommends adoption of this proposal, as amended.

In response to an inquiry from Mr. Bradley M. Christensen, Mr. Cogswell advised that there are less restrictions under Chapter 44 than in the past and towns can work on local roads with those funds.

OWN OF NEEDHAM

In response to an inquiry from Mrs. Rosalie G. Fox, He rther explained that bridges are tested every two years and those ads in the industrial area that are in the worst condition will be ldressed first.

Mr. James Hugh Powers stated that Chapter 90 money mes from the state and the Legislature has borrowed money from e fund for the Big Dig. Funding for cities and towns has been duced 30%.

Mr. Cogswell's motion to amend was presented and carried unanimously by voice vote.

CITION: The main motion, as amended, was presented and carried unanimously by voice vote.

OTED: That the Town vote to raise and/or transfer and appropriate \$100,000 for repairs to the Town's roads, bridges, sidewalks and tsections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the board of Selectmen, is authorized to borrow said sum under M.G.L. chapter 44 Section 7.

RTICLE 63: APPROPRIATE FOR PUBLIC WORKS EHICLES AND EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$322,763 for replacement of vehicles used by the Public Works Department, to be spent under the direction of the own Manager, with \$182,763 raised from the tax levy, and to meet is appropriation, the Treasurer, with the approval of the Board of lectmen, is authorized to borrow \$140,000 under M.G.L. Chapter 1, Section 7; or take any other action relative thereto.

Article Explanation: The DPW Vehicle and Equipment replacement for all items scheduled for replacement in FY07 or earlier is well excess of \$3 million, and has been pared down to the most urgently ed items. Items recommended for funding in FY07 are expected include the following, barring unforeseen circumstances: (1) one four wheel dump truck; (2) one aerial lift truck; (3) one one-ton dump truck with plow; (4) one one-ton four-wheel drive vehicle with plow; and (5) one compact pick-up, if funding allows.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$322,763 for replacement of vehicles used by the Public Works Department, to be spent under the direction of the own Manager, with \$182,763 raised from the tax levy, and to meet is appropriation, the Treasurer, with the approval of the Board of lectmen, is authorized to borrow \$140,000 under M.G.L. Chapter 1, Section 7.

Mr. John H. Cogswell, Selectman, recommended adoption this proposal on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, recommended approval behalf of the Finance Committee.

CITION: The main motion was presented and carried unanimously voice vote.

RTICLE 64: APPROPRIATE FOR SPECIALIZED GHWAY EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$89,500 for the purchase of small-motorized ghway equipment, to be spent under the direction of the Town amager and raised from the tax levy, or take any other action ative thereto.

Article Explanation: This is to provide funding to replace existing d purchase new small-motorized equipment used by the highway vision. The equipment proposed for replacement includes a 30-

TOWN CLERK'S RECORDS - 2006 ANNUAL TOWN MEETING

year old asphalt curb machine, a 25-year old one-ton sidewalk roller, and a 13-year-old skid steer loader. The equipment proposed for purchase is a small pavement milling attachment for the skid steer loader. This equipment is critical for the efficiency and safe operation of the Highway Division's maintenance and repair program. Investing in this equipment will improve the quality of work and increase productivity without requiring additional staff.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$89,500 for the purchase of small-motorized Highway equipment, to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. James G. Healy, Selectman, explained that these four pieces of highway equipment is the most urgently needed on the DPW Vehicle and Equipment replacement list and is necessary for the Highway Division's maintenance and repair program. The Board of Selectmen supports this article.

Mr. Steven Rosenstock, member, advised that the Finance Committee also supports this proposal.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 65: APPROPRIATE FOR EPA STORM WATER EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$14,000 for the purchase of storm water sampling and testing equipment, to be spent under the direction of the Town Manager and raised from the tax levy, or take any other action relative thereto.

Article Explanation: The DPW has received a Storm Water Discharge Permit (NPDES-Phase II) under the Federal Clean Water Act that allows the Town to discharge storm water into the brooks, streams, wetlands and other waters of the Commonwealth. This permit is a comprehensive multi-year program that requires the Town to demonstrate to the Environmental Protection Agency (EPA) that the Town is meeting its permit requirements. The program addresses six minimum control measures through the application of Best Management Practices (BMP) for each measure. These include structural items, such as installation of grassed swales, detention ponds and separation chambers (all of which will have to be periodically inspected, cleaned and maintained.) Non-structural items include new by-laws and zoning requirements, education and outreach, and increased maintenance activities. The current request is for sampling testing equipment. The type of equipment needed to maintain the Town's system in order to meet the new requirements is more sophisticated than the Town currently possesses. Sampling and testing equipment will also play a major role in developing baseline data to demonstrate measurable improvements in water quality.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$14,000 for the purchase of storm water sampling and testing equipment, to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. John A. Bulian, Selectman, recommended this proposal on behalf of the Board of Selectmen. He stated that the Town has 260 discharge points of which 10% are tested yearly.

Mr. Mark P. Fachetti, member, explained that this is much needed equipment and the Finance Committee supports this article.

ACTION: The main motion was presented and carried unanimously

ARTICLE 66 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 67 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 68 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 69 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 70 was adopted on May 1, 2006 by unanimous vote.

ARTICLE 71: APPROPRIATE FOR 128 TIP IMPROVEMENTS CONSTRUCTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,000,000 for the replacement and/or reconstruction of water mains and system improvements in the Route 128 area, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8, and to determine whether such borrowing should be from the Massachusetts Water Resources Authority, or take any other action relative thereto.

Article Explanation: There are four water mains servicing the east side of Route 128. One is under the Kendrick Street Bridge, which will be replaced when the Bridge is replaced as part of the Add-A-Lane project. The other three water mains either cross directly beneath or are under the right-of-way along the east side of Route 128. The Add-A-Lane project could place these pipes at increased risk. The adequacy of supply to this area, as well as the integrity and access to these pipes in the future must be maintained. A feasibility study was completed and engineering and design is being finalized for construction in FY07/FY08. The Add-A-Lane project is now scheduled for the 2007-2010 time frame, and any improvements will need to be completed prior to or in conjunction with this work.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of \$3,000,000 for the replacement and/or reconstruction of water mains and system improvements in the Route 128 area, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8, and to determine whether such borrowing should be from the Massachusetts Water Resources Authority.

Mr. John H. Cogswell, Selectman, explained that this article is similar to the sewer replacement projects and that the Board of Selectmen recommend adoption.

Mrs. Laura A. Brooks, Co-Vice Chairman, explained that the cost for this project is funded by debt over 20 years. The Finance Committee recommends adoption of this proposal.

In response to an inquiry from Mr. John P. Connelly, Mr. Cogswell advised that the replacement and/or reconstruction of water mains is expected to begin this summer and are all under one contract.

In response to an inquiry from Mr. Paul S. Alpert, Mr. Cogswell stated that the Board would apply for funding through the MWRA, but the chances were less than 50 %.

Mr. Cogswell advised Mrs. Barbara K. Popper that this project would be completed before the 128 add-a-lane project.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 72 was adopted on May 1, 2006 by unanimous consent.

ARTICLE 73: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for proposed by the Selectmen, or any Town officer or committee, appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting, or take any other action relative thereto.

MOVED: Under Article 73, Mr. Eric D. Leskowitz offered the following Resolution:

Resolution urging cessation of combat operations in Iraq and the return of US troops

Whereas more than 2300 members of the US Armed Forces have died during combat operations in Iraq, and more than 16,500 have been wounded, and

Whereas an estimated 30,000 or more Iraqi civilians have died, and

Whereas over \$250,000 billion US dollars have been appropriated so far by Congress on the war effort, and

Whereas Needham's share on a population basis (28 thousand out of 280 million) is approximately 1/10,000 of this amount, or \$28 million, and

Whereas many fiscally responsible towns like Needham have resorted to overrides to fund routine operations like schools and police and fire departments because of a shortage of federal and state funds, and

Whereas recent polls show that 56% of Americans disapprove of the way President Bush is handling this issue, and 72% of US troops stationed in Iraq support their own withdrawal within 12 months, and

Whereas Massachusetts' entire Congressional delegation voted in support of a resolution on an Iraq exit strategy, and

Whereas 100 other cities and towns in America, including Chicago and Philadelphia, have passed resolutions calling for an exit strategy from Iraq,

Therefore be it resolved, that this Town Meeting, on behalf of the citizens of Needham, urge the US government to immediately commence an orderly and rapid withdrawal of US military personnel from Iraq, and

Be it further resolved, that because the stability of Iraq is crucial to the security of the citizens of Needham and all of America, this Town Meeting urges the US government to provide the people of Iraq with necessary non-military material aid as shall be necessary for the security of Iraq's citizens and for the rebuilding of Iraq, and

Be it further resolved, that the financial resources used to prosecute the war be redirected to address the urgent needs of America's own infrastructure, both urban and suburban, and the needs of the most vulnerable portions of our population, including health, education and homeland security, and

Be it further resolved, that a copy of this resolution shall be sent to President George W. Bush and the members of the Massachusetts Congressional delegation.

Mr. James Hugh Powers rose to a point of order. He suggested that this resolution was not in the warrant and did not cover 4 corners of the Omnibus Article; the voters of the Town have a right to be informed officially by the Town of matters to be discussed at the Town Meeting, and the sponsors of this resolution had ample opportunity to petition the Selectmen for inclusion of an article in the warrant re: the Iraq War. Further, the petitioners also had ample opportunity to present the selectmen with a voter petition to place their resolution before the voters of the Town. The Omnibus Article must be used as a remedy for any oversight on their part to avail themselves of their rights under Section 10 of Chapter 39 of the General Laws. The Moderator overruled the point of order and allowed the Resolution to be placed on the floor.

Mr. Leskowitz addressed his non-binding resolution. He stated that this resolution urges the cessation of action in Iraq and the return of our soldiers to the United States. The Resolution also urged the U. S. Government to commence withdrawal and provide non-military support.

Mr. John H. Cogswell advised that he was speaking as an individual and not as a member of the Board of Selectmen. He stated that he was going to vote against this resolution. He does not believe that Town Meeting should make a determination for all Needham residents. He urged defeat of this article.

Mr. James Hugh Powers stated that he may be an old goat, but this country is faced with a deadly enemy. It is a difficult situation to loose anyone. There were over 76,000 casualties in the Battle of the Bulge. While this Resolution is well motivated, it is not appropriate for Town Meeting.

Mr. John E. Comando expressed concern with this resolution. He stated that he has been a Town Meeting member for years and this Resolution made him angry. Reverend Caroline B. George talked about Biloxi and working together in her invocation. The Moderator says we are one family. We are all neighbors with different thoughts, ideas and opinions. We put aside our differences inside these doors. This Resolution is a political calculation that has no place in our Town Meeting. Mr. Comando stated that a "no" vote is a vote for civility and urged rejection of this Resolution.

In response to an inquiry from Mr. William J. Supple, the Moderator explained that a motion to lay on the table dismisses the article and a motion to move the previous question ends debate.

A motion to lay on the table was offered by Mr. William J. Supple. The motion was presented and passed by two-thirds vote declared on a voice vote by the Moderator.

MOVED: Under Article 73, Mr. Martin L. B. Walter offered the following Resolution:

Whereas NEWSWEEK magazine and its website published May 8, 2006, a list of the nation's 1200 best high schools, and

Whereas, the school budget represents a major portion of this Town's budget,

It is resolved that Town Meeting requests the School Committee to provide an evaluation of this listing, either by a report to Town Meeting or in the local newspaper, indicating conclusions drawn

from Needham High's absence from this list and whether or not this absence ought to be a cause for concern to town residents.

Mr. Martin L. B. Walter addressed his resolution. He stated that this resolution should prompt us to look at this report. There is one Massachusetts high school on the list of 1200 schools and a total of 15 Massachusetts schools on this list. He would like the School Committee to take an objective look at this study.

Mr. Thomas M. Harkins rose to a point of order. He questioned if this resolution was binding or non-binding. The moderator advised that there is no penalty. The Resolution is only a suggestion that a study be done.

Mr. Daniel P. Matthews, Selectman, stated that the Board of Selectmen respectfully requests Town Meeting to vote "no" on this resolution. He advised that any Town Meeting Member or resident could request information from the School Committee. There are many ways to evaluate school systems and the Newsweek article looked at a single category.

ACTION: The Resolution was presented, but it failed to pass by voice vote.

At this time the Moderator recognized long-time Town Meeting Member George Tarallo from Precinct A who is in his 95th year. He also acknowledged the completion of the first year with Needham's new form of Government and thanked Town Manager Kate Fitzpatrick for a job well done. He expressed his thanks to the Board of Selectmen, Town Counsel, and the Finance Committee. He thanked Finance Committee Chairman Lita Young and all Town Departments who worked hard to bring the budget to Town Meeting. He acknowledged Finance Committee member Mark P. Fachetti who is leaving the Committee after three years of service. He also thanked the following individuals and groups for their participation in Town Meeting: Steve Tedeschi for setting up and maintaining the audio system, Mark Hallowell for manning the lap top presentations, Senior Custodian Tom Grimes and staff, Peter McLaughlin and Andre Pasguarosa for manning the microphones, and Mark Mandel and staff of the Needham Cable Channel for telecasting our meetings. They give us good service.

The Moderator noted that every Town Meeting takes on a personality of its own. This Town Meeting was a spirited meeting. We managed to maintain a level of civility. It is a challenge for Town Meeting Members to map out a course for the town in a civil manner. You linger where you want to linger and hustle where you want to hustle.

MOVED: Under Article 73, Mr. John H. Cogswell offered the following Resolution:

**RESOLUTION
In Memory of William J. Miles**

WHEREAS: William J. "Bill" Miles was born and raised in Wisconsin, receiving his Bachelor's from the University of Wisconsin; and

WHEREAS: Bill Miles married JoAnn Spinelli, his wife of 42 years, settling in Needham in the early 1970's and raising their two sons, Scott and John, and two daughters, Kathleen and Peggy; and

Club, the Sierra Club, and the Needham Pool and Racquet Club; and

WHEREAS: Bill Miles made the most of the Town's commuter rail stations, traveling to his position as a quality control engineer at the Gillette Company for 32 years, and later working in the same capacity at Genzyme; and

WHEREAS: Bill Miles greatly enjoyed the Town's recreational amenities. He enjoyed bringing his family to Rosemary Pool, frequently attended Arts in the Parks concerts in the summer at Memorial Park, and wouldn't miss a fourth of July celebration; and

WHEREAS: Bill Miles was an active participant in Town affairs serving as a Town Meeting Member from 1987 through 2005, and as a member of the School Committee from 1981 through 1989. He also served as a member of the Finance Committee, the Personnel Board, and the Town Government Review Committee, serving as that Committee's chairman;

NOW THEREFORE, be it resolved by this body that the May, 2006 Annual Town Meeting be dissolved in honor of the many civic contributions of William J. Miles to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 73, Mr. John H. Cogswell offered the following Resolution:

**RESOLUTION
In Memory of Gordon Riedell**

WHEREAS: Gordon Riedell was born in Boston, and graduated from Boston English High School in 1944. After joining the U.S. Army, he began his studies at the University of New Hampshire, and was sent to basic training in South Carolina at the age of 18. He was discharged from the Army with the rank of Sergeant after the war, graduated from UNH with the class of 1950, and entered the field of employee and labor relations; and

WHEREAS: Gordon Riedell married Suzanne Dearborn in 1951. They settled in Needham and together raised their four sons Brock, Bruce, Christopher, and David; and

WHEREAS: Gordon Riedell was a tireless advocate for human rights. He and his wife traveled extensively in the United States, Canada, South and Central America, Europe, Egypt and the Holy Land; and

WHEREAS: Gordon Riedell was a visible participant in the Needham community, volunteering as a youth soccer coach and as a Boy Scout leader. An active member of the Carter Memorial United Methodist Church, he was involved with the Church's Guatemala Committee. He was also a committed member of the Appalachian Mountain

WHEREAS: Mr. Riedell served as a member of the Personnel Board from 1993 through 1996 and a member of the Human Rights Committee from 1999 through 2003. Although not an elected member of Town Meeting, he had a keen interest in Town affairs and was a familiar presence in the back of the hall.

NOW THEREFORE, be it resolved by this body that the May, 2006 Annual Town Meeting be dissolved in honor of the many civic contributions of Gordon Riedell to the Town of Needham.

ACTION: At 10:50 P.M. on Monday, May 15, 2006, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MM
Town Cle

A true copy

ATTEST:





SPECIAL TOWN MEETING

WARRANT



TOWN OF NEEDHAM

MONDAY, MAY 8, 2006

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE EIGHTH OF MAY, 2006

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	Amount
Police Department	CarQuest	Auto Parts	2005	\$416.88
MBMB	Verizon	School Centrex	2005	\$3,794.68
MBMB	TransCanada	Pollard School Electricity	2005	\$2,821.95
MBMB	Honeywell	HVAC Components	2005	\$265.54

and to meet this appropriation that \$7,299.05 be transferred from overlay surplus; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

ARTICLE 2: AMEND FY2006 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 13 of the May 2005 Annual Town Meeting and amended under Article 12 of the November 7, 2005 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
11	Reserve Fund	\$725,618	\$818,318
126	Finance Salaries	\$879,785	\$859,785
127	Finance Purchase of Service	\$426,109	\$446,109
402	Public Works Purchase of Service	\$668,399	\$628,399
403	Public Works Expenses	\$316,605	\$356,605
412	MBMB Purchase of Service	\$2,387,004	\$2,487,004

and to meet this appropriation that \$192,700 be transferred from overlay surplus; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

ARTICLE 3: AMEND FY2006 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 14 of the 2005 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
1002	Purchase of Service	\$978,200	\$1,048,200

and to meet this appropriation that \$70,000 be transferred from RTS Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: The Purchase of Service line item is recommended to be increased by \$70,000 to be transferred from retained earnings. The volume of solid waste processed by the RTS is expected to be higher than the historic projection of 7,700 tons, requiring a transfer of \$40,000. This transfer will be at least partially offset by an associated increase in revenue. The remaining \$30,000 is required to make critical repairs to the Department's waste handling equipment.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 4th day of April 2006.

John A. Bulian, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
Daniel P. Matthews
James G. Healy
Selectmen of Needham

A TRUE COPY

Attest:

Constable:

**Town Clerk's Office
Needham, MA 02492**

**First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224**

ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM

MASSACHUSETTS

2006 Annual Town Meeting Warrant



ELECTION: Tuesday, April 11, 2006

Business Meeting at 7:30 P.M. on Monday, May 1, 2006

at the Newman School

95th ANNUAL REPORT OF THE FINANCE COMMITTEE
March 15th, 2006

Fellow Citizens of Needham:

Enclosed please find the operating and capital budget recommendations that the Finance Committee will recommend to you at the May 2006 Annual Town Meeting.

BUDGET PROCESS

We would like to highlight the Finance Committee's budget process this year, given the new form of Town Manager government. The Committee worked productively with the Town Manager, and we believe our recommendation has the full support of the Town Manager.

The Town Manager set forth budget guidelines in September of 2005. The Committee attended the Town Manager's budget hearings in November. By December 14th the Committee received the budget submissions from the Town and the Schools. From December 14th through mid-February, the committee met with the Town Manager, department managers, the Superintendent, School Committee members, and school central administrators. Finance Committee members (or representatives) attended School Committee budget hearings, West Suburban Health Group Meetings, and met with Finance Committee members of other towns. We held public budget hearings with each department and deliberated in depth all requests. We received revenue estimates and the Town Manager's executive budget on January 31st. The Committee continued its deliberations and consultations with the town, in order to vote on a balanced budget recommendation by mid February, thus giving the Board of Selectmen enough time to decide whether an override ballot question was necessary. Our recommended budget would reduce town and school services by a maximum of approximately one million dollars. The following section explains our deliberations in detail.

First, we went through each town wide expense, department level service submission, and additional spending request or "DSR 4". The level service submissions totaled \$96,811,627 and included the School Department's initial spending request of \$40,755,409, municipal department requests of \$28,960,072, and town wide expense requests of \$27,096,146. Included in this total number are financial and capital articles of \$1,375,000. Additional spending requests of municipal departments totaled \$3,069,766 including the DPW roads program of \$2,100,000. The funding requests submitted by the Town Manager and the School Department totaled \$99,881,393.

By way of comparison, Town Meeting's appropriated budget for Fiscal 2006 was \$87,729,767. In comparison to Fiscal 2006 appropriations, the School Department's initial request was up 12.0%, town wide expense requests were up 10.7% and level service municipal department requests were up 7.4%. Adding in all additional spending requests for municipal departments (DSR 4's), municipal requests were up 19.5% from the Fiscal 2006 appropriation. Excluding the roads program of \$2,100,000, level service submissions plus the additional requests represented an increase of 11.2%.

Based on the long term rate of the town's revenue increases of 4%, the committee knew that all of the level service and additional requests could not be funded. In order to recommend to Town Meeting the most critical spending requests, the committee reviewed all requests critically. As stated earlier, we met with all department managers and reviewed, in detail, the Town

Manager's balanced budget recommendation. In all of these discussions, members asked about potential efficiencies, possible utilization of outsourcing, improved utilization of labor, existing employment policies, and long term planning.

Members also sought to identify savings that have existed historically within all departments. Finally, the committee looked at all existing programs within all budgets to make a determination of less essential expenditures or those that could be funded with outside resources. The recommendations contained in this budget have been thoroughly considered. They were constructed from varying viewpoints and have been tested and retested. The ultimate goal has been and remains to recommend a budget to Town Meeting that will have the least impact on citizen services and our infrastructure. As stated earlier, our balanced budget recommendation would reduce town and school level services by approximately one million dollars.

REVENUE

At the same time that the committee was vetting spending requests, the Finance Director was preparing the January 31st revenue projection. Revenues, in entirety, are expected to rise 5.5% from the Fiscal 2006 revenues that were appropriated as of the November 2005 Special Town Meeting. Fiscal 2007 revenue growth is above the historical rate of growth for four reasons: 1) an increase in net debt exclusion revenues of 35.7% as of the date of this revenue projection, 2) a 10.9% increase in state aid, excluding school construction aid, from that appropriated at the November 2005 Special Town Meeting (the Governor's budget contains a recommendation to increase lottery aid by 19.6% and Chapter 70 aid by 7.8% for the town of Needham.), 3) an increase in local receipts, again excluding state aid, of 6.8% primarily due to the impact of raising prices for building permits and higher investment income and 4) an increase in free cash of 19.0%. While the Committee will recommend that \$1,175,000 of the free cash be put towards cash capital and financial warrant articles, it remains a source of concern that over \$2,700,000 of free cash will be put towards the operating budget.

After paying for the town's fixed expenses i.e. those found within the town wide expense group, as well as the financial and cash capital articles noted above, revenues available for department expenditures total \$64,891,327 for Fiscal 2007. This represents an increase of 5.2% from Fiscal 2006 revenues which were available at last year's Annual Town Meeting and an increase of 4.5% as of the November Town Meeting. The increased cost of energy, combined with increased consumption, further reduces revenue available to the departments. Within the public facilities budget alone energy costs will increase nearly \$1,000,000 due to higher prices and greater usage. As a result there is actually \$63,916,327 to fund remaining services. This level of revenue represents an increase of 3.7% over monies appropriated at the last Annual Town Meeting and a 2.9% increase from those at the November Special Town Meeting.

OPERATING BUDGET RECOMMENDATION

Below are the highlights of our budget recommendation and the changes we are recommending for the major departments from the level service submissions. In order to compare the Fiscal 2007 recommendations to the Fiscal 2006 budget please see the attached budget sheets.

For the Needham Public Schools we are recommending that Town Meeting appropriate \$37,824,911. This represents a 4.0% increase versus FY06, and through our analysis will allow the School Department to meet the demands of mandates and increased enrollment, by adding 16

FTEs. Although our recommended increase is significantly less than the School Committee's voted submission, we expect that the School Committee will minimize the impact on direct classroom instruction as they decide how to proceed. The School Department's original submission of \$40,755,409 represented a 12.0% increase from Fiscal 2006 while the School Committee's voted submission was 10.2% above last year's budget.

For the Public Safety group we are recommending the reduction of two Patrolman positions for \$88,000 and one firefighter position for \$43,149 as well as reductions in overtime of \$6,300 and \$20,000 respectively from the level service submissions. Please note that these public safety positions are currently vacant. In addition, for the Police Department we are recommending that conference expenses be reduced \$2,000 and that firing range practice be once, rather than twice/year, eliminating an additional \$3,200. For the Fire Department we are recommending that purchase of services be appropriated in line with historical amounts for a savings of \$10,000. A reduction in outside training is also being recommended for a reduction of \$1,500 from the level service submission. The Committee is recommending that copier requests for both departments not be funded as alternative means are available to purchase these. For the Building Inspection Department we are recommending a reduction of \$7,163 from the submitted increase for substitute inspector coverage as well as additional expenditures included for the new inspector which Town Meeting approved last year.

For the Department of Public Works we are recommending reducing the following submitted items: \$25,000 of overtime, \$1,000 in parks energy, \$5,000 for highway signs, \$12,500 for an adjustment to fuel pricing, and \$6,200 for fuel conservation. We further recommend reducing the current purchase of service and expense for drains, respectively, \$43,300 and \$25,000, as the Department makes progress meeting "Best Management Practices" internally. We are recommending that road repair funding be reduced by \$115,000. While this is a particularly large reduction, current appropriations for road repair can carry the Department through the first half of Fiscal 2007. As we review capital requests, we are contemplating the possibility of increasing the roads program debt request to accommodate for this reduction. If that is not possible, and should there be additional revenue in November, the Committee would hope to recommend a restoration of these funds. Please note that amounts added into the submission for parks and forestry, administration, engineering, and vehicular supplies for repairs remain within the recommended budget.

There are no changes recommended to the submission of the Public Facilities-Maintenance Division. While much of the increase is for energy costs, the Committee believes it is important to care for the town's building infrastructure. Taxpayers have invested large sums in our buildings and this investment warrants that buildings be maintained properly. For the Public Facilities-Construction Division the Committee is recommending that \$25,000 of the project manager's salary be charged to on going projects and that expenditures be reduced by \$1,000. These sums were part of the level service submission.

For the Library we are recommending reducing page hours and part time hours which were added into the level service submission for a total of \$8,118. We are asking that direct state aid payments fund a portion of the Minuteman expense, i.e. \$47,332 of the amount found in the fiscal 2007 submission. The Library has made significant strides in developing revenue sources outside the general fund as well as developing and implementing a long term plan. Their efforts can serve as a model for other departments.

Our recommendation for the Finance Department includes the addition of an Assistant Town Accountant, a position which is viewed as critical. For Fiscal 2007, the Assessors and Finance Department appropriations will be combined. The Committee has identified amounts

within services and expenses which need not be appropriated for the Assessors division. These total a respective \$11,500 and \$2,250.

Recommendations for other departments are as follows. For the Health Department we are recommending a reduction in some of the increased hours that were included in the submission. Our recommendation includes a more modest 2.5% increase for these hours. For the Veterans Office we are recommending a reduction in expenditures that have rarely, if ever, been needed and that the department assistant not be replaced. For the Town Manager budget we are recommending a reduction of \$6,400 for conferences and supplies which primarily represent increases to these line items found in the level service submission. For Town Counsel we are recommending that the increased submission for legal work be appropriated, but that expenses be appropriated at the historical amount. For the Personnel Board we are recommending that \$1,500 for non-represented merit increases be included in the Performance Pay Pool. It is hoped that work place training of \$2,500 can be funded pending a change in contracts within the Personnel Board budget.

No changes, other than technical corrections, are recommended for the Town Clerk, Finance Committee, Council on Aging, Youth Services, Commission on Disabilities, Planning Board, Conservation Commission, Board of Appeals, Historical Commission, Park and Recreation and Memorial Park level service submissions. Generally, these departments kept increases in their level service requests to a bare minimum or there are readily identifiable reasons for the increases.

CAPITAL BUDGET RECOMMENDATION

The Committee will be recommending that Town Meeting appropriate \$1,000,000 to the various cash capital articles found within your warrant. Deliberations are not complete on all of the warrant articles. As of March 15th, we have voted to recommend the following cash capital articles: Building Maintenance Vehicles, Fire Inspection Vehicle, Animal Control Vehicle, Mitchell School Roof Design, Building Maintenance Program, and Rosemary Pool Complex Repairs. The committee is recommending that \$1,000,000 of the original cash capital request of \$1,200,000 be funded for Fiscal 2007. It makes this recommendation with mixed sentiment. Knowing that the town is experiencing a triple shock of higher health insurance, energy costs, and greater energy usage, it is recommending a reduction in the original request to help fund the operating budget. However, we need to recognize that capital funding, in general, remains a long term challenge for the town. In our view, the Town's rate of capital investment is below what a triple A community should be spending. It remains a challenge to boost this rate of investment and at the same time provide the services which the citizens have come to expect.

The committee is currently meeting with the proponents and discussing the debt financed articles found within this warrant.

The town is currently up against the Board of Selectmen's debt service to revenue guideline of 10.0% for all forms of debt. This situation will likely persist for several more years. It is yet another challenge to fund needed renovations or new projects such as construction to accommodate an increasing middle school population and Town Hall. The Finance Committee expects that any proposed project(s) will be presented to Town Meeting with appropriate recognition of the debt service guidelines and that operating costs for these projects will be articulated at the earliest stages of planning. It is only by maintaining this sort of fiscal discipline that citizens will continue to enjoy the services the town provides as well as the financial benefits of maintaining an AAA bond rating.

RESERVES

A financially healthy community, especially one rated AAA such as Needham, must be mindful of both the level of its reserves and the use of those reserves. It reflects poorly on a community, and its ability to plan, when it taps into reserves for events which could have been anticipated. It is a sign of financial strength that Needham has been able in recent years to maintain its Stabilization Fund as well as establish a Capital Improvement Fund. We will continue to recommend that Town Meeting view these funds only for those events which can not be anticipated or which are emergency in nature. We hope to recommend that Town Meeting add to these funds on a more regular basis in future years. The Stabilization Fund and Capital Improvement Fund stand at \$3,066.053 and \$67,895 respectively as of 12/31/2005. While seemingly large amounts inflation is reducing the impact of these funds. It is for this reason, that the Finance Committee will urge Town Meeting to make appropriations to these funds whenever possible.

FUTURE CHALLENGES AND RECOMMENDATIONS

The twin challenges of rising health insurance prices and energy are well known. We would like to explain what the Town has been doing and what we believe it needs to do in the future to try to control these costs.

The Town of Needham is a member of the West Suburban Health Group (WSHG) allowing it to purchase health insurance on a joint basis with 15 other communities or organizations. The Group is realistic and forward thinking as it recognizes the intractable problem facing its members. Actions WSHG has taken include instituting a Canadian RX program, filing for Medicare Part D reimbursements on behalf of all communities, and instituting and supplying funds for wellness and life style modifications in all of the communities. It will be planning important initiatives over the coming year to lobby legislators for changes which could allow communities to better cope with the rising cost of health insurance. The benefits of being a member of the group are both short and long term. The citizens of Needham are fortunate that the Town Manager recommended, and the Board of Selectmen approved, membership in this organization. Our efforts need not stop here and we recommend that Town Management develop new policies that allow the town to better fund and control subscriber growth in its health plans.

This year, the Town Manager asked all departments to conserve energy in the face of high energy prices. The Committee trusts that departments are continually reminded of the importance of these efforts. It is hoped that energy usage is well articulated and a prime consideration when requesting new equipment, vehicles, technology and buildings from Town Meeting. The Town's energy usage has grown considerably over the past three years and will continue to increase further. Within the public facilities budget electricity consumption has risen 38.0% between Fiscal 2003 and Fiscal 2005 from just over 5 million kilowatts to nearly 7 million kilowatts. Natural gas consumption has risen substantially to 114,447 BTU's during the same period. The time has arrived to re-examine town wide policies which utilize all forms of energy including gasoline. Enhanced planning of new or expanded facilities is necessary so that multiple facilities do not "come on line" at the same time and so that they are as energy efficient as possible. It is only by these measures, that we can minimize the impact of high energy prices on the citizenry and maintain services which they value.

An even greater challenge includes controlling the combined step and cola increases in School Department negotiations for FY 08. When combined, current step and cola increases far exceed the historical rate of revenue growth and place all citizen services in jeopardy. While market competitiveness has been cited for these increases, we trust that data from other towns is sought out and continually updated. It is critical that departments manage the rate of salary growth to be consistent with the Town's rate of revenue growth.

Finally, the Committee urges municipal departments and the School Department to continue to engage in long term planning. These efforts can include, but are not necessarily limited to, an evaluation of outsourcing, employing operational best practices, co-location of departmental offices and operations, departmental consolidations, capital requests which help reduce labor or expense costs, a re-examination of labor policies within constraints of the law, and the pursuit of alternative funding from private sources. It is the Committee's belief that long term planning efforts can help meet any challenge that may lie ahead.

The Committee wishes to thank the Town Manager, Board of Selectmen, School Committee, Superintendent, Director of Finance, Director of Personnel and Department Managers as we worked on our recommendations for Town Meeting members. The Committee understands and appreciates the commitment and hard work of all Town employees and boards. We are recommending a balanced budget to Town Meeting members that will have the least impact on our citizens over both the short and long term. It is our pleasure to serve and work on behalf of Town Meeting members. Should you have any questions, please do not hesitate to be in contact with any one of us.

Lita C. Young, Chairwoman
Laura A. Brooks, Co-Vice Chairwoman
John W. Filoon, Co-Vice Chairman
Stephen A. Jonas, Past Chairman
Scott M. Brightman

Richard S. Creem
David J. Escalante
Mark P. Fachetti
Steven M. Rosenstock
Susan R. Herman, Executive Secretary

2006 Annual Town Meeting

Article	Page	Description	Inserted By
1.	18	Annual Town Election	
2.	19	Ballot Question 1	
3.	19	Ballot Question 2	
4.	19	Committee and Officer Reports	

ZONING/LAND USE ARTICLES

5.	19	Amend Zoning By-Law/Map Change to Single Residence B Zoning District	Planning Board
6.	21	Amend Zoning By-Law/Specific Front Setbacks	Planning Board
7.	21	Amend Zoning By-Law/Non-Conformance	Planning Board
8.	24	Amend Zoning By-Law/Personal Fitness Service Establishments and Indoor Athletic or Exercise Facilities	Planning Board

PERSONNEL RELATED ARTICLES

9.	26	Establish Elected Officials' Salaries	Personnel Board
10.	27	Fund Collective Bargaining Agreement/Police Union	Board of Selectmen
11.	27	Fund Collective Bargaining Agreement/Police Superior Officers	Board of Selectmen
12.	28	Fund Collective Bargaining Agreement/DPW Union	Board of Selectmen
13.	28	Fund Collective Bargaining Agreement/Fire Union	Board of Selectmen

GENERAL BY-LAW ARTICLES

14.	28	Authorize Contract for the Disposal of Solid Waste	Board of Selectmen
15.	29	Nuisance By-Law	Board of Selectmen
16.	31	InterMunicipal Aid Agreement - Public Health	Board of Health
17.	31	Amend General By-Law/Police Regulations (Improper Use of Burglar Alarms)	Board of Selectmen
18.	32	Accept M.G.L. Chapter 148 Section 261: Sprinklers in New Dwelling Units (4+ units)	Board of Selectmen
19.	32	Accept Sections 1 and 2 of Chapter 157 Acts of 2005	Retirement Board
20.	32	Citizen's Petition: Needham Golf Course Proposal	Citizen's Petition
21.	34	Citizen's Petition: Committee to "Study Town Meeting"	Citizen's Petition
22.	34	Resolution Regarding Gasoline Tax	Board of Selectmen

FINANCE/BUDGET ARTICLES

23.	34	Accept Chapter 73, Section 4 of the Acts of 1986	Board of Selectmen
24.	35	Appropriate for Senior Corps Program	Board of Selectmen
25.	35	Appropriate for Compensated Absences Fund	Board of Selectmen
26.	35	Appropriate for Hazardous Waste Collection	Board of Selectmen
27.	36	Appropriate the FY07 Operating Budget	Finance Committee
28.	36	Appropriate the FY07 RTS Enterprise Fund Budget	Board of Selectmen & Finance Committee
29.	37	Appropriate the FY07 Sewer Enterprise Fund Budget	Board of Selectmen & Finance Committee
30.	37	Appropriate the FY07 Water Enterprise Fund Budget	Board of Selectmen & Finance Committee
31.	38	Appropriate for Unpaid Bills of a Prior Year	Board of Selectmen
32.	38	Appropriate for Emergency Notification System	Board of Selectmen
33.	39	Appropriate for Operations Study	Board of Selectmen
34.	39	Appropriate for Emergency Planning Grant Match	Board of Selectmen
35.	39	Appropriate for Capital Improvement Fund	Board of Selectmen
36.	40	Appropriate for CPA/Pre-Development for High Rock Estates	Community Preservation

2006 Annual Town Meeting

<u>Article</u>	<u>Page</u>	<u>Description</u>	<u>Inserted By</u>
37.	40	Appropriate for CPA/Public Park Enhancements	Community Preservation
38.	40	Appropriate for CPA/Heritage Project	Community Preservation
39.	41	Appropriate for CPA/Comprehensive Trails Plan	Community Preservation
40.	41	Appropriate for CPA/Footbridge Restoration	Community Preservation
41.	41	Appropriate for Community Preservation Fund	Community Preservation
42.	42	Continue Departmental Revolving Funds	Board of Selectmen
43.	43	Authorization to Expend State Funds for Public Ways	Board of Selectmen
44.	44	Transfer of Budgetary Fund Balance	Finance Committee
45.	44	Rescind Debt Authorization	Board of Selectmen

CAPITAL IMPROVEMENT BUDGET ARTICLES

46.	45	Appropriate for Building Maintenance Vehicle Replacement	Board of Selectmen
47.	45	Appropriate for Emergency Operations Center	Board of Selectmen
48.	45	Appropriate for Fire Inspection Vehicle/C-42	Board of Selectmen
49.	46	Appropriate for Public Safety Digital Photography	Board of Selectmen
50.	46	Appropriate for Animal Control Vehicle	Board of Selectmen
51.	46	Appropriate for School Document Imaging Solution	Board of Selectmen
52.	47	Appropriate for Mitchell School Roof Design	Board of Selectmen
53.	47	Appropriate for Mitchell School Electrical Systems Upgrade	Board of Selectmen
54.	48	Appropriate for School Parking Lot Study	Board of Selectmen
55.	48	Appropriate for Pollard Technology Upgrade	Board of Selectmen
56.	48	Appropriate for Municipal Building Maintenance Program	Board of Selectmen
57.	49	Appropriate for School Photocopier Replacement	Board of Selectmen
58.	49	Appropriate for School District Technology Replacement	Board of Selectmen
59.	50	Appropriate for School Furniture & Musical Equipment	Board of Selectmen
60.	50	Appropriate for Repairs to Park Buildings	Board of Selectmen
61.	51	Appropriate for Rosemary Pool Complex Repairs	Board of Selectmen
62.	51	Appropriate for Roads, Bridges, Sidewalk & Intersection Improvements	Board of Selectmen
63.	52	Appropriate for Public Works Vehicles and Equipment	Board of Selectmen
64.	52	Appropriate for Specialized Highway Equipment	Board of Selectmen
65.	52	Appropriate for EPA Storm Water Equipment	Board of Selectmen
66.	53	Appropriate for Fuel Dispensing System	Board of Selectmen
67.	53	Appropriate for RTS Containers and Trailers	Board of Selectmen
68.	53	Appropriate for RTS Semi Tractor	Board of Selectmen
69.	54	Appropriate for Sewer System I/I Removal Program	Board of Selectmen
70.	54	Appropriate for Water Service Connections	Board of Selectmen
71.	55	Appropriate for 128 TIP Improvements Construction	Board of Selectmen

TOWN MEETING COMMITTEES

72.	55	Continue Solid Waste Disposal/Recycling Advisory Comm.	SWD/RAC
73.	55	Omnibus	Board of Selectmen

2006 Annual Town Meeting

**2006 ANNUAL TOWN MEETING WARRANT
REVENUE SUMMARY FY 2005 – FY 2007
As approved by the Town Manager
General Fund Only**

	Actual FY 2005	Budget FY 2006	Preliminary FY 2007
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Local Estimated Receipts

Local Excises and Other Tax Collections	\$5,193,334	\$4,625,000	\$4,794,500
Departmental Activities	\$2,414,980	\$2,104,000	\$2,390,000
Fines & Forfeits & Assessments	\$173,295	\$160,000	\$168,000
Investment Income	\$542,729	\$475,000	\$525,000
Miscellaneous Revenue (Medicaid)	\$138,263	\$120,000	\$138,000
Miscellaneous Non-recurring	<u>\$910,269</u>	<u>\$17,648</u>	<u>\$0</u>
SUB-TOTAL	\$9,372,870	\$7,501,648	\$8,015,500

Property Taxes & State Aid

Real & Personal Property Tax Levy	\$63,935,642	\$68,981,920	\$73,020,505
Cherry Sheet Revenue (State Aid)	\$8,064,045	\$7,923,769	\$8,648,150
SUB-TOTAL	\$71,999,687	\$76,905,689	\$81,668,655

Other Available Funds & Free Cash

Undesignated Fund Balance (Free Cash)	\$3,270,834	\$3,260,346	\$3,895,235
Overlay Surplus	\$500,000	\$400,000	\$400,000
Reserved for Appropriation - Parking	\$85,000	\$85,000	\$85,000
Reserved for Appropriation - C & D	\$20,000	\$20,000	\$20,000
Transfer from other Articles	\$25,477	\$90,000	\$53,000
Other Available Funds	\$25,000	\$1,293,126	\$0
Reserved for Debt Exclusion Offset	<u>\$123</u>	<u>\$371,616</u>	<u>\$226,364</u>
SUB-TOTAL	\$3,926,434	\$5,520,088	\$4,679,599

Total General Fund Revenue	\$85,298,991	\$89,927,425	\$94,363,754
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Adjustments to General Fund Revenue

Less Other Amounts Required to be Provided	(\$723,814)	(\$902,554)	(\$859,157)
Less State & County Assessments	(\$965,791)	(\$981,582)	(\$1,038,301)
Less Provisions for Abatements & Exemptions	(\$736,731)	(\$1,086,199)	(\$700,000)
Enterprise Reimbursements	<u>\$1,563,371</u>	<u>\$1,342,677</u>	<u>\$1,342,677</u>
SUB-TOTAL	<b">(\$862,965)</b">	<b">(\$1,627,658)</b">	<b">(\$1,254,781)</b">

Total General Fund Revenue Available for Appropriation	\$84,436,026	\$88,299,767	\$93,108,973
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Account Balances

Free Cash	Certified Effective July 1, 2005	\$3,895,235
RTS Retained Earnings	Certified Effective July 1, 2005	\$573,762
Sewer Retained Earnings	Certified Effective July 1, 2005	\$809,942
Water Retained Earnings	Certified Effective July 1, 2005	\$461,266
Parking Meter Fund	As of March 2006	\$114,896
C & D Fund	As of March 2006	\$41,895
Stabilization Fund	As of December 2005	\$3,066,053
General Fund Cash Capital Equipment and Facility Improvement Fund		\$67,895

2006 Annual Town Meeting

**SUMMARY OF APPROPRIATIONS
FY 2005 – FY 2007
General Fund Only**

	Expended FY 2005	Budget FY 2006	Recommended FY 2007
Town Wide Group	\$18,682,143	\$24,494,126	\$26,546,146
Department Budgets			
Board of Selectmen/Town Manager	\$546,718	\$596,567	\$602,690
Town Clerk/Board of Registrars	\$246,223	\$230,673	\$262,815
Town Counsel	\$253,140	\$216,581	\$236,560
Personnel Board	\$13,999	\$15,609	\$11,601
Finance Department	\$1,593,750	\$1,760,083	\$1,868,096
Finance Committee	\$26,055	\$27,029	\$27,195
Planning Board	\$129,519	\$142,724	\$145,510
Conservation Commission	\$29,136	\$35,539	\$43,032
Board of Appeals	\$22,788	\$18,996	\$23,763
Police Department	\$4,035,108	\$4,441,967	\$4,408,758
Fire Department	\$5,088,775	\$5,389,999	\$5,193,875
Building Inspector	\$291,284	\$371,657	\$388,374
Needham Public Schools	\$34,354,519	\$36,373,138	\$37,824,911
Minuteman Regional High School	\$393,015	\$610,213	\$655,143
Department of Public Works	\$4,628,202	\$3,888,861	\$3,934,480
Municipal Parking Program	\$189,633	\$204,221	\$203,900
Municipal Street Lighting Program	\$248,657	\$291,500	\$328,000
Public Facilities	\$4,972,274	\$5,035,245	\$6,277,045
Health Department	\$377,154	\$390,484	\$354,857
Veterans Services	\$60,299	\$90,262	\$59,817
Youth Services	\$184,797	\$196,393	\$205,569
Council on Aging	\$217,449	\$239,408	\$233,388
Commission on Disabilities	\$58	\$513	\$550
Historical Commission	\$195	\$513	\$550
Library	\$975,798	\$1,049,860	\$1,110,740
Park & Recreation	\$464,993	\$488,246	\$489,608
Memorial Park	\$20	\$500	\$500
Department Budget Total	\$59,343,558	\$62,106,781	\$64,891,327
Town Wide & Department Budget Total	\$78,025,701	\$86,600,907	\$91,437,473
General Fund Cash Capital	\$1,012,000	\$941,160	\$1,000,000
Other Financial Warrant Articles	\$197,722	\$187,700	\$228,000
Transfers to Other Funds	\$670,000	\$570,000	\$443,500
Total from General Funds	\$79,905,423	\$88,299,767	\$93,108,973

Town of Needham
General Fund

2006 Annual Town Meeting

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE						
Description		FY 2005	FY 2006	FY 2007	% Change from FY06 Budget	FY07 Amendments
Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE	
Town Wide Group						
1 Retirement (Chapter 34)		\$128,893		\$134,000		\$135,000
2 Retirement Contributory System		\$3,451,812		\$3,696,000		\$3,835,000
3 Health Insurance		\$7,702,906		\$9,005,000		\$10,280,000
4 Insurance Liability Fund (Chapter 10 Acts 2002		\$880,000		\$380,000		\$380,000
5 Unemployment Compensation		\$35,646		\$70,306		\$73,118
6 Debt Service		\$5,739,571		\$9,590,401		\$9,803,028
7 Worker's Compensation		\$385,000		\$385,000		\$385,000
8 General Insurance & Self Insurance (c.40 S. 13		\$351,353		\$473,000		\$450,000
9 Performance Pay Pool		\$6,962		\$34,801		\$480,000
10 Reserve Fund				\$725,618		\$725,000
TOTAL TOWN WIDE GROUP		\$18,682,143		\$24,494,126		8.4%
Board of Selectmen/Town Manager						
11A Personnel		\$374,920	6.8	\$430,590	6.8	\$453,290 6.8
11B Purchase of Service		\$145,343		\$143,351		\$128,100
11C Expenses		\$26,455		\$22,626		\$21,300
TOTAL		\$546,718	6.8	\$596,567	6.8	\$602,690 6.8 1.0%
Town Clerk/Board of Registrars						
12A Personnel		\$219,465	4.0	\$205,048	4.0	\$231,990 4.0
12B Purchase of Service		\$22,697		\$21,325		\$25,325
12C Expenses		\$4,061		\$4,300		\$5,500
TOTAL		\$246,223	4.0	\$230,673	4.0	\$262,815 4.0 13.9%
Town Counsel						
13A Personnel		\$60,284		\$63,081		\$63,060
13B Purchase of Service		\$190,001		\$150,000		\$170,000
13C Expenses		\$2,855		\$3,500		\$3,500
TOTAL		\$253,140	0.0	\$216,581	0.0	\$236,560 0.0 9.2%

Town of Needham
General Fund

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005		FY 2006		FY 2007		% Change from FY06 Budget \$	FY07 Amendments
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE		
Personnel Board								
14A Personnel	\$3,999		\$3,109		\$1,601			
14B Purchase of Service	\$10,000		\$12,500		\$10,000			
14C Expenses	\$0		\$0		\$0			
TOTAL	\$13,999	0.0	\$15,609	0.0	\$11,601	0.0	-25.7%	

Finance Department								
15A Personnel	\$1,046,646	22.7	\$1,153,619	20.7	\$1,235,907	21.7		
15B Purchase of Service	\$423,187		\$473,109		\$501,519			
15C Expenses	\$103,968		\$106,355		\$110,670			
15D Capital Equipment	\$19,949		\$27,000		\$20,000			
TOTAL	\$1,593,750	22.7	\$1,760,083	20.7	\$1,868,096	21.7	6.1%	

Finance Committee								
16A Personnel	\$25,625		\$26,394		\$26,545			
16B Purchase of Service	\$14		\$125		\$125			
16C Expenses	\$416		\$510		\$525			
TOTAL	\$26,055	0.0	\$27,029	0.0	\$27,195	0.0	0.6%	

TOTAL GENERAL GOVERNMENT								
\$2,679,885	33.5	\$2,846,542	31.5	\$3,008,957	32.5	5.7%		

Planning Board								
17A Personnel	\$118,896	2.0	\$131,664	2.0	\$134,450	2.0		
17B Purchase of Service	\$7,608		\$7,750		\$7,150			
17C Expenses	\$3,015		\$3,310		\$3,910			
TOTAL	\$129,519	2.0	\$142,724	2.0	\$145,510	2.0	2.0%	

Town of Needham
General Fund

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005		FY 2006		FY 2007		% Change from FY06 Budget	FY07 Amendments
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE		
Conservation Commission								
18A Personnel	\$25,943	0.7	\$31,646	0.7	\$37,927	0.7		
18B Purchase of Service	\$1,615		\$2,070		\$3,090			
18C Expenses	\$1,578		\$1,823		\$2,015			
TOTAL	\$29,136	0.7	\$35,539	0.7	\$43,032	0.7	21.1%	
Board of Appeals								
19A Personnel	\$20,379	0.6	\$15,786	0.6	\$20,473	0.6		
19B Purchase of Service	\$2,239		\$3,040		\$3,040			
19C Expenses	\$170		\$170		\$250			
TOTAL	\$22,788	0.6	\$18,996	0.6	\$23,763	0.6	25.1%	
TOTAL LAND USE & DEVELOPMENT								
	\$181,443	3.3	\$197,259	3.3	\$212,305	3.3	7.6%	
Police Department								
20A Personnel	\$3,697,977	58.0	\$4,096,350	58.0	\$4,048,885	56.0		
20B Purchase of Service	\$51,222		\$61,300		\$70,908			
20C Expenses	\$151,169		\$168,343		\$172,991			
20D Capital Equipment	\$134,740		\$115,974		\$115,974			
TOTAL	\$4,035,108	58.0	\$4,441,967	58.0	\$4,408,758	56.0	-0.7%	
Fire Department								
21A Personnel	\$4,899,559	75.0	\$5,159,042	74.0	\$4,967,444	73.0		
21B Purchase of Service	\$69,453		\$74,944		\$67,029			
21C Expenses	\$119,763		\$156,013		\$159,402			
TOTAL	\$5,088,775	75.0	\$5,389,999	74.0	\$5,193,875	73.0	-3.6%	

Town of Needham
General Fund

2006 Annual Town Meeting

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005		FY 2006		FY 2007		% Change from FY06 Budget \$	FY07 Amendments
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE		
Building Inspector		5.9	\$360,247	7.1	\$376,071	7.1		
22A Personnel		\$280,248	\$3,301	\$3,674	\$4,130			
22B Purchase of Service			\$7,735	\$7,736	\$8,173			
22C Expenses								
TOTAL		\$291,284	5.9	\$371,657	7.1	\$388,374	7.1	4.5%
TOTAL PUBLIC SAFETY		\$9,415,167	138.9	\$10,203,623	139.1	\$9,991,007	136.1	-2.1%

Needham Public Schools	\$29,407,681	531.7	\$31,913,491	540.5	\$33,356,370	556.2		
Personnel	\$3,480,049		\$3,400,510		\$3,297,616			
<i>Purchase of Service Expenses</i>	\$1,040,929		\$908,531		\$1,158,625			
Non-Personnel	\$4,520,978		\$4,309,041		\$4,456,241			
Capital Equipment	\$425,860		\$150,605		\$12,300			
23 TOTAL	\$34,354,519	531.7	\$36,373,138	540.5**	\$37,824,911	556.2**	4.0%	
** FY06 Budget FTEs 540.5; Actual FTEs as of March 06 are 548.1								
*** Finance Committee estimate of FTE's for FY07.								
Minuteman Regional School								
Assessment	\$393,015		\$610,213		\$655,143			
24 TOTAL	\$393,015		\$610,213		\$655,143		7.4%	
TOTAL EDUCATION	\$34,747,534	531.7	\$36,983,351	540.5	\$38,480,054	556.2	4.0%	

Town of Needham
General Fund

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005	FY 2006	FY 2007	% Change from FY06 Budget \$	FY07 Amendments			
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE	% Change from FY06 Budget \$	FY07
Department of Public Works								
25A Personnel	\$2,584,743	52.9	\$2,703,857	52.9	\$2,773,500	52.9		
25B Purchase of Service	\$531,442		\$668,399		\$561,672			
25C Expenses	\$421,707		\$316,605		\$399,308			
25D Snow & Ice	\$1,090,310		\$200,000		\$200,000			
TOTAL	\$4,628,202	52.9	\$3,888,861	52.9	\$3,934,480	52.9	1.2%	
Municipal Parking Program								
Program	\$189,633		\$204,221		\$203,900			
26 TOTAL	\$189,633	0.0	\$204,221	0.0	\$203,900	0.0	-0.2%	
Municipal Street Lighting Program								
Street Lighting Program	\$248,657		\$291,500		\$328,000			
27 TOTAL	\$248,657	0.0	\$291,500	0.0	\$328,000	0.0	12.5%	
TOTAL PUBLIC WORKS	\$5,066,492	52.9	\$4,384,582	52.9	\$4,466,380	52.9	1.9%	
Public Facilities								
28A Personnel	\$2,280,649	53.1	\$2,324,929	49.8	\$2,412,883	49.8		
28B Purchase of Service	\$2,390,406		\$2,388,504		\$3,550,267			
28C Expenses	\$301,219		\$321,812		\$313,895			
TOTAL	\$4,972,274	53.1	\$5,035,245	49.8	\$6,277,045	49.8	24.7%	
TOTAL PUBLIC FACILITIES	\$4,972,274	53.1	\$5,035,245	49.8	\$6,277,045	49.8	24.7%	

Town of Needham
General Fund

2006 Annual Town Meeting

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005			FY 2006			FY 2007			% Change from FY06 Budget \$	FY07 Amendments
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE					
Health Department											
29A Personnel	\$282,600	5.5	\$304,568	5.5	\$311,439	5.5					
29B Purchase of Service	\$87,332		\$78,366		\$35,384						
29C Expenses	\$7,222		\$7,550		\$8,034						
TOTAL	\$377,154	5.5	\$390,484	5.5	\$354,857	5.5	-9.1%				
Veterans Services											
30A Personnel	\$53,422	1.1	\$56,462	1.1	\$36,111	0.6					
30B Purchase of Service	\$109		\$450		\$258						
30C Expenses	\$6,768		\$33,350		\$23,448						
TOTAL	\$60,299	1.1	\$90,262	1.1	\$59,817	0.6	-33.7%				
Youth Services											
31A Personnel	\$180,036	3.7	\$191,603	3.7	\$200,779	3.7					
31B Purchase of Service	\$2,777		\$2,800		\$2,800						
31C Expenses	\$1,984		\$1,990		\$1,990						
TOTAL	\$184,797	3.7	\$196,393	3.7	\$205,569	3.7	4.7%				
Council on Aging											
32A Personnel	\$208,977	4.6	\$229,938	4.6	\$223,918	4.6					
32B Purchase of Service	\$3,305		\$4,295		\$4,295						
32C Expenses	\$5,167		\$5,175		\$5,175						
TOTAL	\$217,449	4.6	\$239,408	4.6	\$233,388	4.6	-2.5%				
Commission on Disabilities											
33A Personnel										\$0	
33B Purchase of Service										\$350	
33C Expenses										\$200	
TOTAL	\$58	0.0	\$513	0.0	\$550	0.0	7.2%				

**Town of Needham
General Fund**

FISCAL 2007 BUDGET RECOMMENDATION – SUBMITTED BY THE FINANCE COMMITTEE

Description	FY 2005			FY 2006			FY 2007			% Change from FY06 Budget \$	Amendments
	Expended	FTE	Current Budget *	FTE	Finance Committee Recommendation	FTE					
Historical Commission											
34A Personnel							\$0				
34B Purchase of Service							\$50				
34C Expenses	\$195				\$513		\$500				
TOTAL	\$195	0.0			\$513	0.0	\$550	0.0	7.2%		
Library											
35A Personnel	\$767,721	18.0			\$867,514	20.0	\$930,200	20.0			
35B Purchase of Service	\$46,146				\$18,010		\$8,510				
35C Expenses	\$161,931				\$164,336		\$172,030				
TOTAL	\$975,798	18.0			\$1,049,860	20.0	\$1,110,740	20.0	5.8%		
Parks and Recreation											
36A Personnel	\$388,876	4.0			\$402,121	4.0	\$401,733	4.0			
36B Purchase of Service	\$40,775				\$50,778		\$52,025				
36C Expenses	\$35,342				\$35,347		\$35,850				
TOTAL	\$464,993	4.0			\$488,246	4.0	\$489,608	4.0	0.3%		
Trustees of Memorial Park											
37A Personnel							\$0				
37B Purchase of Service							\$200				
37C Expenses					\$500		\$300				
TOTAL		\$20	0.0		\$500	0.0	\$500	0.0	0.0%		
TOTAL COMMUNITY SERVICES	\$2,280,763	36.9			\$2,456,179	38.9	\$2,455,579	38.4	0.0%		
DEPARTMENT BUDGET TOTAL	\$59,343,558	850.3			\$62,106,781	856.0	\$64,891,327	869.2	4.5%		
TOTAL OPERATING BUDGET	\$78,025,701	850.3			\$86,600,907	856.0	\$91,437,473	869.2	5.6%		

**WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 11, 2006
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium
Precinct B	-	Hillside School - Gymnasium
Precinct C	-	Newman School - Gymnasium
Precinct D	-	High Rock School - Classroom
Precinct E	-	Pollard Middle School - Room 226
Precinct F	-	Stephen Palmer Community Room
Precinct G	-	Broadmeadow School - Performance Center
Precinct H	-	Broadmeadow School - Performance Center
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on TUESDAY, THE ELEVENTH DAY OF APRIL, 2006

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
Two Selectmen for Three Years;
One Assessor for Three Years;
Two Members of School Committee for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Commissioner of Trust Funds for Three Years;
One Commissioner of Trust Funds for One Year;
Two Members of Park and Recreation Commission for Three Years;
Eight Town Meeting Members from Precinct A for Three Years;
Two Town Meeting Members from Precinct A for One Year;
Seven Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for One Year;
Eight Town Meeting Members from Precinct C for Three Years;
Eight Town Meeting Members from Precinct D for Three Years;
One Town Meeting Member from Precinct D for Two Years;

2006 Annual Town Meeting

Eight Town Meeting Members from Precinct E for Three Years;
Nine Town Meeting Members from Precinct F for Three Years;
Eight Town Meeting Members from Precinct G for Three Years;
Two Town Meeting Members from Precinct G for One Year;
One Town Meeting Member from Precinct G for Two Years;
Eight Town Meeting Members from Precinct H for Three Years;
One Town Meeting Member from Precinct H for One Year;
Eight Town Meeting Members from Precinct I for Three Years;
One Town Meeting Member from Precinct I for One Year;
Eight Town Meeting Members from Precinct J for Three Years;
Two Town Meeting Members from Precinct J for Two Years.

ARTICLE 2: BALLOT QUESTION 1

To submit the following question upon the official ballot to the voters of the Town:

Shall the Town of Needham be allowed to assess an additional \$1,476,017 in real estate and personal property taxes for the purpose of defraying school operating expenses for the fiscal year beginning July first, 2006?

ARTICLE 3: BALLOT QUESTION 2

To submit the following question upon the official ballot to the voters of the Town:

Shall the Town of Needham be allowed to assess an additional \$597,370 in real estate and personal property taxes for the purpose of defraying operating expenses for the following functions: Police, Fire, Public Works, Public Facilities, Health, Library, Information Systems and Economic Development for the fiscal year beginning July first, 2006?

Warrant for the Annual Town Meeting

MONDAY, MAY 1, 2006 AT 7:30 P.M. AT NEWMAN SCHOOL

ARTICLE 4: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

ZONING/LAND USE ARTICLES

ARTICLE 5: AMEND ZONING BY-LAW/MAP CHANGE TO SINGLE RESIDENCE B ZONING DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and land of the Town of Needham, west of Central Avenue. Said land comprising parcels 1, 3, and 4 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the

easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 238.44 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 170.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately 238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 203.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 235.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 262 feet, to the point of beginning.

or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article was originally submitted to the November 2005 Special Town Meeting on the petition of Dr. Richard E. Toran and Sarah Ann Toran et al and was referred to the Planning Board for further study. The original article sought to change the zoning designation of the five properties located at 23 Dwight Road, 963 Central Avenue, 945 Central Avenue, 881 Central Avenue, and 891 Central Avenue, from a Single Residence A District to a Single Residence B District.

Since the November 2005 Special Town Meeting, the Planning Board has met with representatives from the Needham Historical Commission, as well as the lead proponents of the article. During those discussions, the number of properties at issue was reduced so that the article now requests the Town Meeting to change the zoning designation of the three properties located at 23 Dwight Road, 963 Central Avenue, and 945 Central Avenue, from a Single Residence A District to a Single Residence B District. A public hearing has been scheduled on the amendment for mid-April. The Planning Board will present its recommendations on the article at the Annual Town Meeting following the mid-April public hearing.

ARTICLE 6: AMEND ZONING BY-LAW - SPECIFIC FRONT SETBACKS

To see if the Town will vote to amend the Needham Zoning By-Law, Section 4.7, Special Conditions, Subsection 4.7.1 Specific Front Setbacks, by deleting paragraphs (b), (c), and (d) and renumbering former paragraphs (e) and (f) as (b) and (c) respectively. The deleted paragraphs (b), (c), and (d) currently read as follows:

- “(b) On the northwesterly side of Highland Avenue from the southerly portion of Highland Circle and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- “(c) On the southeasterly side of Highland Avenue from Highland Terrace and extending southwesterly to property of the Commonwealth of Massachusetts, there shall be a twenty (20) foot building setback line;
- “(d) On the northerly side of Kendrick Street from the Circumferential Highway, or Route 128, to the land now owned by the City of Newton, there shall be a twenty (20) foot building setback line;”

or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article corrects an inconsistency that was created in the zoning by-law at the time the New England Business Center and Highland Commercial –128 districts were created in November 2003. The article clarifies the front yard setback requirement for the Highland Commercial-128 District at 5 feet and the front yard setback requirement for the New England Business Center District at 20 feet. This is accomplished by eliminating the front yard setback requirement that applied to the present district's predecessors, namely the Industrial Park District and the Business District.

ARTICLE 7: AMEND ZONING BY-LAW – NON-CONFORMANCE

To see if the Town will vote to amend the Zoning By-Law as follows:

1. In Section 1.4, Non-Conformance, Subsection 1.4.6, Alteration, by inserting the phrase “and Section 1.4.8” between the words “1.4.7” and “a” of the first sentence so that the subsection shall now read as follows (new language added):

“1.4.6 Alteration

Except as otherwise provided in Section 1.4.7 and Section 1.4.8, a lawful pre-existing non-conforming use may be changed or extended and a non-conforming building may be structurally altered, enlarged or reconstructed only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such change, extension, alteration, enlargement or reconstruction would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure. The issuance of a special permit hereunder shall not

authorize the violation of any dimensional, parking or intensity regulation with which the structure or use was theretofore in conformity.”

2. In Section 1.4, Non-Conformance, by inserting a new Section 1.4.8 Dwellings Containing Three or More Dwelling Units, to read as follows:

“1.4.8 Dwellings Containing Three or More Dwelling Units”

1.4.8.1 Reconstruction

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a zoning district where dwellings containing three or more dwelling units are prohibited constitutes a non-conforming use and may not be reconstructed except pursuant to Section 1.4.8.3. As used in Section 1.4.8 the term “reconstruction” shall be defined as the voluntary razing and rebuilding of a building or structure.

1.4.8.2 Alteration of Dwellings Containing Three or More Dwelling Units

A lawful pre-existing non-conforming dwelling containing three or more dwelling units which is non-conforming because of front, side and rear setback, build factor, area and/or frontage requirements of this By-Law may be altered, extended or structurally changed (but not reconstructed) only pursuant to a special permit issued by the Board of Appeals pursuant to Section 7.5.2. No such permit shall be issued except in accordance with the requirements of Section 7.5.2 nor unless the Board shall determine that such alteration, extension or structural change would not be substantially more detrimental to the neighborhood than using the existing non-conforming use or structure and further provided that such alteration, extension or structural change complies with all front, side and rear setback, lot coverage, building height, and building story requirements of the current By-Law including, but not limited to, the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law. For purposes of this section, the extension of an exterior wall within a required setback area shall be deemed to create a new non-conformity and shall require the grant of a variance by the Board of Appeals.

1.4.8.3 Reconstruction of Dwellings Containing Three or More Dwelling Units in a Single Residence A, Single Residence B or Rural Residence-Conservation District Where the Use is Prohibited

A lawful pre-existing non-conforming dwelling containing three or more dwelling units located in a Single Residence A, Single Residence B, or Rural Residence-Conservation District may be reconstructed as a two-family dwelling upon the issuance of a special permit by the Board of Appeals. No special permit may be granted by the Board of Appeals unless the Board finds that the reconstructed building is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties, and that the proposed reconstruction will not be substantially more detrimental than the existing non-conforming building to the neighborhood, provided further, however, that such reconstruction shall not be allowed by special permit in the following circumstances:

- (a) Reconstruction of a non-conforming two-family dwelling on a non-conforming lot resulting in a building footprint of greater than 1,800 square feet except as set forth in subsection (c), below;

- (b) Reconstruction of a non-conforming two-family dwelling on a conforming lot resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;
- (c) Reconstruction of a non-conforming two-family dwelling on a lot that conforms in all respects other than not meeting the minimum frontage requirement of the By-Law resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%;
- (d) Reconstruction of a non-conforming two-family dwelling on a lot where the building as reconstructed would not comply with all front, side, and rear setbacks, lot coverage, building height, and building story requirements of the current By-Law including but not limited to the provisions of Section 4.2.1(g)(i)(j)(k) of this By-Law; and
- (e) Reconstruction of a non-conforming two-family dwelling on a lot resulting in the construction of enclosed garage space servicing more than one car per dwelling unit.

Notwithstanding the provisions of this section, enclosed garage space allowed pursuant to Section 1.4.8.3(e) and located in an accessory building of not more than 575 square feet where the accessory building is separate from and not in front of the house shall be excluded from the lot coverage calculation of Section 1.4.8.3 (a), 1.4.8.3 (b) and 1.4.8.3 (c)."

3. In Section 1.4, Non-Conformance, by renumbering former paragraphs 1.4.8, 1.4.9 and 1.4.10 as 1.4.9, 1.4.10, and 1.4.11 respectively.

or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article seeks to clarify different interpretations of how the rebuilding of legal, non-conforming dwellings containing three or more dwelling units in single-family districts are to be treated. Legal non-conforming structures and uses are those that existed legally prior to a change in the by-law that rendered them non-compliant. The amendment includes provisions similar to those adopted at the May 2005 Annual Town Meeting regarding the rebuilding of legal, non-conforming two-family structures and uses in single-family districts. As was the case with two-family reconstruction, the amendment seeks to balance neighborhood concerns against the interest of property owners who wish to replace older non-conforming structures with more up-to-date ones. The hope is that with limitations, the Board of Appeals will have clearer guidelines for approving the reconstruction of dwellings containing three or more dwelling units in single-family neighborhoods, and that neighborhoods and property owners will have a clearer understanding of what can and cannot be done.

Accordingly, the article would permit a lawful, pre-existing, non-conforming dwelling containing three or more dwelling units to be reconstructed as a two-family dwelling in a Single Residence A, Single Residence B, or Rural Residence-Conservation District upon the issuance of a special permit by the Board of Appeals. Reconstruction as a non-conforming, two-family dwelling would be permitted by special permit from the Board of Appeals only if the reconstructed dwelling were found to be appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties, and if the proposed reconstruction would not be substantially more detrimental than the existing non-conforming building to the neighborhood. Reconstruction

would not be permitted in the following circumstances: (a) Reconstruction of a non-conforming, two-family dwelling on a non-conforming lot resulting in a building footprint of greater than 1,800 square feet except as set forth in paragraph (c) below; (b) Reconstruction of a non-conforming, two-family dwelling on a conforming lot resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%; (c) Reconstruction of a non-conforming, two-family dwelling on a lot that conforms in all respects, other than not meeting the minimum frontage requirement of the zoning by-law resulting in a building footprint of greater than 2,500 square feet or lot coverage greater than 18%; (d) Reconstruction of a non-conforming, two-family dwelling on a lot where the building as reconstructed would not comply with all front, side, and rear setbacks, lot coverage, building height, and building story requirements of the current zoning by-law; and (e) Reconstruction of a non-conforming, two-family dwelling on a lot resulting in the construction of enclosed garage space servicing more than one car per dwelling unit.

ARTICLE 8: AMEND ZONING BY-LAW – PERSONAL FITNESS SERVICE ESTABLISHMENT AND INDOOR ATHLETIC OR EXERCISE FACILITIES

To see if the Town will vote to amend the Zoning By-Law as follows:

1. In Section 1.3, Definitions, by adding the following at their appropriate alphabetical locations:

“Indoor Athletic or Exercise Facilities - A commercial facility which as its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

Personal Fitness Service Establishment - A commercial facility all the business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business, even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building.”

2. In Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, by inserting immediately above the row that reads “automobile service station, excluding repair services” a new entry, which shall read as follows:

2006 Annual Town Meeting

"Use

B CSB CB ASB HAB

Personal fitness service establishment; provided, all required off-street parking is provided on-site for all land uses located on the subject site and in adherence with the requirements of Section 5.1.2, Required Parking, absent any waivers from the provisions of Subsections 5.1.1.5 and 5.1.1.6.....

Y Y Y Y Y

Personal fitness service establishment; where there is insufficient off-street parking on-site to serve all land uses located thereon in adherence with the requirements of Section 5.1.2 but where it can be demonstrated that the hours, or days, of peak parking demand for the uses are so different that a lower total will provide adequately for all uses or activities served by the parking lot.....

SP SP SP SP SP"

3. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by inserting a new paragraph 18 to read as follows:

"18) Athletic or exercise facility or like establishment - One space for each 150 square feet or fraction thereof of gross floor area and one space for each three employees to be employed or anticipated to be employed on the largest shift. Notwithstanding the above, in circumstances where facility size is known and enrollment has been finalized, the Planning Board may reduce the number of parking spaces required for a personal fitness service establishment to one parking space per employee and visitor present on the site at any one time during the peak usage."

4. In Section 5.1, Off-Street Parking Requirements, Subsection 5.1.2, Required Parking, by renumbering former paragraphs 18 and 19 as paragraphs 19 and 20 respectively.

or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At present, the ongoing evolution of fitness businesses continues to alter the range of programs, services, and configuration of facilities, which these enterprises provide. As a result it has become increasingly evident that many smaller scale fitness establishments have components (such as individual physical activities, exercise machines) included in the definition of traditional larger scale health clubs, but which on balance would not meet this health club definition due to various limitations in scale, types of machines, and supporting facilities. To better distinguish these lesser fitness businesses from more intense fitness establishments commonly known as health clubs, this article establishes a separate definition for "Indoor Athletic or Exercise Facilities" and for "Personal Fitness Service Establishments" under Section 1.3 of the Needham Zoning By-Law as follows:

Indoor Athletic or Exercise Facilities - A commercial facility which as its primary purpose provides facilities for individual physical health activities, such as aerobic exercise, running and jogging, use of exercise equipment, saunas, showers, massage rooms and lockers. Such

establishments are operated as a business even if open only to members and their guests on a membership basis and to the public at large paying a daily admission fee. All facilities must be contained within the building.

Personal Fitness Service Establishment - A commercial facility all the business of which involves instructional and/or directed exercise and fitness activities, including, but not limited to, personal training, yoga, spinning, pilates, exercise and fitness classes and lessons, and related activities; having at least one instructor or supervisor for every 15 clients; a maximum class size of 15 clients; a maximum occupancy at any one time of 20 persons; and a maximum total area of 2,500 square feet. Such establishments are operated as a business, even if open only to members and their guests on a membership basis and not to the public at large paying a daily admission fee. All facilities must be contained within the building.

Additionally, the article establishes appropriate parking standards for both uses and identifies particular zoning districts where such fitness uses are to be permitted, either by right or by special permit. Presently, "Indoor Athletic or Exercise Facilities" are permitted by special permit in the New England Business Center, Highland Commercial-128, and Mixed Use-128 zoning districts. Under the proposed amendment "Personal Fitness Service Establishments" would be permitted as-of-right in the Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business districts where the number of off-street parking spaces required to service the fitness use and all other land uses located on the property are provided in accordance with zoning by-law requirements. "Personal Fitness Service Establishments" having insufficient off-street parking would be permitted by special permit in the Business, Chestnut Street Business, Center Business, Avery Square Business, and Hillside Avenue Business districts where it can be demonstrated that the hours, or days, of peak parking for the uses are so different that a lower parking total would provide adequately for all uses or activities served by the parking lot.

PERSONNEL ARTICLES

ARTICLE 9: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2006, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$61,382
Town Clerk with 6 years of service in that position	\$73,288 (1)
Selectmen, Chairman	\$1,800
Selectmen, Others	\$1,500
Assessor, in office as of 1/17/96	\$10
Assessor, elected after 1/17/96	\$0

- (1) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of \$3,665; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed \$30,167. The annual salary of \$73,288 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$7,400. At the time of separation from Town service, the Town

2006 Annual Town Meeting

Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed \$10,360; or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Article Be Adopted

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for the members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a \$10 annual rate so that current members could retain their health insurance benefits.

ARTICLE 10: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

ARTICLE 11: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

ARTICLE 12: FUND COLLECTIVE BARGAINING AGREEMENT – DPW UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the DPW Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

ARTICLE 13: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

GENERAL BY-LAW ARTICLES

ARTICLE 14: AUTHORIZE CONTRACT FOR SOLID WASTE DISPOSAL

To see if the Town will vote to authorize the Town Manager to enter into a contract for the disposal of solid waste pursuant to General Laws Chapter 30B Section 12(f) for a term not to exceed twenty years; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The Town of Needham's 20 year contract to dispose of Municipal Solid Waste (MSW) with Wheelabrator Millbury, Inc. (WMI) in Millbury, MA expires at the end of FY 2008. Over a year ago, the 36 member communities of the Central Massachusetts Resource Recovery Council (CMRRC), of which Needham is a member, began meeting to determine a course of action following the end of the contract. Options beyond 2008 could include continuing with WMI under a new contract, or finding a new disposal location. A market study is nearing completion that will identify viable disposal alternatives throughout the Northeast and Mid-Atlantic regions. In addition, a negotiating team has been working with WMI to develop new contract language that is reflective of current and future solid waste disposal conditions. This article has been inserted in anticipation of the potential of successfully developing a new contract acceptable to all parties and an advantageous cost proposal as compared to the other alternatives. The actual status of these negotiations and cost proposals will not be fully certain until the start of Town Meeting.

ARTICLE 15: NUISANCE BY-LAW

- (1) Amend the General By-laws of the Town of Needham by inserting a new Section 3.9 as follows:

“Public Nuisance Regulation

3.9.1 As defined below, no owner or tenant shall keep in the public view, on any lot, in any residential district, any substantial amount of junk or debris for more than a reasonable amount of time.

3.9.2 Definitions

3.9.2.1 Junk and Debris includes, but is not limited to, scrap metal, scrap construction materials, rags, plastics, batteries, paper trash, inoperable appliances, mattresses, tires, inoperable machinery, or other item not defined as a structure in accordance with the Massachusetts Building Code and the Town of Needham Zoning By-law, which is not in active use for any purpose authorized in a residential district.

3.9.2.2 A substantial Amount shall mean a quantity of material which occupies more than 375 cubic feet in the aggregate on any lot.

3.9.2.3 Reasonable Amount of Time shall mean thirty (30) days.

3.9.2.4 Public View shall refer to junk and debris viewed from any property line at six feet or less above ground level.

3.9.3. Conditions existing as of the date of the enactment of this section which meet the definition of substantial amounts of junk or debris must be brought into compliance within ninety (90) of the date of the approval of this By-law.

3.9.4 Action under this Section shall not bar any separate action initiated by any other Town Department under other provisions of this By-law or by regulation.

3.9.5 Any Town employee(s) so designated for this work (“enforcement officer”) by the Town Manager shall enforce this By-law. The first notice of violation issued by the enforcement officer shall be a written warning. The owner/occupant shall then have thirty (30) days within which to remedy and cure the violation. If within a reasonable period of time after this thirty (30) days have elapsed, the violation has yet to be remedied, the enforcement officer may issue a second written violation notice with a fine of fifty (\$50.00) dollars. If within a reasonable period of time after sixty (60) days have elapsed since the issuance of the first notice of violation, the violation has still not been remedied, the enforcement officer may issue a third written violation with a fine of one hundred (\$100.00) dollars, plus an additional ten (\$10.00) dollars per day beginning on the 76th day following issuance of the first notice of violation and continuing thereafter until the violation is fully remedied/cured.

In the event that the owner/occupier of the involved property is subsequently cited with a second or third offense within that calendar year, the deadlines for remediation and related fines are as stated in the amended Section 8.2.2.4 of the General By-law.

3.9.6 Any citizen against whom a notice of violation is issued under this By-law shall have the right for a hearing before the Town Manager and/or his/her designee, and following said hearing, the Town Manager and/or his/her designee shall within a reasonable period of time thereafter, issue a decision. From the date that such a hearing request is received by the Town Manager until the date that a decision is issued, all of the deadlines stated in sections 3.9.6 and 3.9.7 shall be temporarily stayed.”

(2) Amend the Section 8.2.2.4 of the General By-law, (Article 8 Penalties and Enforcement of Town By-laws, Rules and Regulations, Police Regulations) by inserting a new Section as follows:

“U Public Nuisance Regulation (Section 3.9)

Fine Schedule:

- \$0 First offense – written warning
- \$50 Failure to remedy/cure first offense within thirty (30) days following issuance of the first notice of violation
- \$100 Failure to remedy/cure first offense within sixty (60) days following issuance of the first notice of violation
- \$10 Additional per diem fine for failure to remedy/cure first offense within seventy-five (75) days following issuance of the first notice of violation, which additional daily fine shall continue until the first offense is fully remedied/cured

- \$50 Second offense within the calendar year
- \$100 Failure to remedy/cure second offense within thirty (30) days following issuance of the first notice of violation
- \$10 Additional per diem fine for failure to remedy/cure second offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the second offense is fully remedied/cured

- \$100 Third offense within the calendar year
- \$200 Failure to remedy/cure third offense within thirty (30) days following issuance of the first notice of violation
- \$10 Additional per diem fine for failure to remedy/cure third offense within forty-five (45) days following issuance of the first notice of violation, which additional fine shall continue until the third offense is fully remedied/cured;”

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Over the past year, the Board of Selectmen has been evaluating the need for a “nuisance by-law” to provide guidance to homeowners about the collection of a substantial amount of junk or debris on their property for more than a reasonable amount of time. Currently, only circumstances which are deemed to impact public health are regulated. The board held a public hearing on this matter in December 2005, and continues to deliberate on many of the provisions of this proposal, in an effort to clarify the amount and type of junk and debris that should be removed from public view. A motion to amend may be offered at Town Meeting, with copies of the final proposal distributed to Town Meeting Members as soon as possible.

ARTICLE 16: INTERMUNICIPAL AID AGREEMENT – PUBLIC HEALTH

To see if the Town will, in accordance with G.L. c. 40, section 4A, authorize the Board of Health to enter into an intermunicipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Intermunicipal Mutual Aid Agreement to be entered into between the Town and various governmental units; or take any other action relative thereto.

INSERTED BY: Board of Health

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The purpose of this Agreement is to provide for mutual aid and assistance between the municipalities entering into the Agreement when the resources normally available to a municipality are not sufficient to cope with a situation which requires public health action. This Agreement is in no way intended to substitute for the ordinary public health activities of any city or town. The parties intend that designees from the Sending Agency will not operate as the sole personnel of the Receiving Agency. The 27 towns in Region 4B include Arlington, Belmont, Braintree, Brookline, Cambridge, Canton, Chelsea, Cohasset, Dedham, Everett, Hanover, Hingham, Hull, Milton Needham, Newton, Norwell, Norwood, Quincy, Revere, Scituate, Somerville, Watertown, Wellesley, Westwood, Weymouth, and Winthrop.

ARTICLE 17: AMEND GENERAL BY-LAW/POLICE REGULATIONS (IMPROPER USE OF BURGLAR ALARMS)

To see if the Town will vote to amend its General By-laws by deleting sub section (a) of Section 3.3.4 and inserting in place thereof the following:

- (a) The user shall be assessed a false alarm service fine for each false alarm in excess of one (1) occurring within a calendar year according to the following schedule:
- 1) Second false alarm twenty-five dollars (\$25)
 - 2) Third false alarm fifty dollars (\$50)
 - 3) Fourth and subsequent false alarms, one-hundred dollars (\$100)

The Police Chief shall notify the alarm user by mail or by service in hand by a police officer of such violation and said user shall submit payment to the Town Treasurer for deposit to the General Fund within fifteen (15) days of the notice.

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The purpose of this amendment is to increase the penalties that are assessed when the police respond to false alarms thereby reducing the number of unnecessary responses. The police department responds to approximately two thousand alarms each year, the majority of these are determined to be false. The existing By-Law, unchanged since originally adopted in 1983, provides in part, "The user shall be assessed twenty-five dollars (\$25.00) as a false alarm service fine for each false alarm in excess of three (3) occurring within a calendar year."

ARTICLE 18: ACCEPT M.G.L. CHAPTER 148 SECTION 26I: SPRINKLERS IN NEW DWELLING UNITS (4+ UNITS)

To see if the Town will vote to accept the provisions of M.G.L. c 148 Section 26I to require automatic sprinkler systems to be installed in residential buildings containing not less than four dwelling units; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: Section 26I states: "In a city, town or district which accepts the provisions of this section, any building hereafter constructed or hereafter substantially rehabilitated so as to constitute the equivalent of new construction and occupied in whole or part for residential purposes and containing not less than four dwelling units including, but not limited to, lodging houses, boarding houses, fraternity houses, dormitories, apartments, townhouses, condominiums, hotels, motels and group residences, shall be equipped with an approved system of automatic sprinklers in accordance with the state building code. In the event that an adequate water supply is not available, the head of the fire department shall permit the installation of such other fire suppression systems as are prescribed by the state building code in lieu of automatic sprinklers. Owners of buildings with approved and properly maintained installations may be eligible for a rate reduction on fire insurance."

ARTICLE 19: ACCEPT SECTIONS 1 AND 2 OF CHAPTER 157 OF THE ACTS OF 2005

To see if the Town will vote to accept Sections 1 and 2 of Chapter 157 of the Acts of 2005 to provide veterans' benefits to accidental disability retirees; or take any other action relative thereto.

INSERTED BY: Retirement Board

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: Section 1 of Chapter 157 of the Acts of 2005 provides that all those retiring for Accidental Disability on or after the effective date of acceptance of this statute would be eligible to receive an additional allowance of \$15.00 per creditable year of service to a maximum benefit of \$300.00 added to their annual retirement allowance. This provision is already available to Superannuation retirees. Section 2 provides for those retired prior to the adoption of Section 1 of Chapter 157 of the Acts of 2005 be paid this benefit retroactive to their date of retirement. This benefit is available to living retirees only.

ARTICLE 20: CITIZEN'S PETITION: NEEDHAM GOLF COURSE PROPOSAL

"MOVED:

1. That the Town suspend any negotiations with the Needham Golf Club concerning possible a new or renewed lease for the land currently occupied and used by the club, pending the following:
 - a. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from participation in the Facilities Working Group; or from participation in the town facilities study;
 - b. The recusal of all Needham Golf Club members, or parents, spouses, siblings or children of such members, from membership in the Field Study committee; and

2006 Annual Town Meeting

- c. The completion of, and submission to Town Meeting of, the result of the town facilities study.”
2. That if and when such recusals are effective, the Field Study Committee process be recommenced as if no prior proceedings of such committee had taken place.
3. That if and when such recusals are effective, the Facilities Working Group process be recommenced as if no prior proceedings of such body had taken place.”

INSERTED BY: Citizen's Petition

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This citizens' petition is a non-binding resolution that seeks to exclude members of the Needham Golf Club, and their family members, from participation in the town facilities planning and playing field studies. The resolution further seeks to require that the work to date on these studies be discarded, to be restarted at a later date "as if no prior proceedings of such body had taken place," and that any negotiations regarding continued lease of land to the Needham Golf Club be terminated.

The Needham Golf Club is a private nonprofit corporation that leases approximately fifty-eight acres of land from the Town (most of the playing area of the Needham Golf Course) under a lease that expires in 2009. Club members are mostly Needham residents. The lease requires that at least ninety percent of all new members be Needham residents, seventy-five percent of whom must be admitted on a first come, first served basis, and contains specific anti-discrimination language.

There are no current negotiations regarding renewal or extension of the lease. The club has informed the town that the club is considering major renovations to its portion of the facilities, and the Selectmen anticipate that the club will submit a formal proposal that could be used as a starting point for further discussion.

Any process for renewal or extension of the lease will include public participation, comply with the Uniform Procurement Act and the Town Charter, and require Town Meeting authorization.

The Field Study Committee is a nine member volunteer committee developing recommendations for the potential installation of artificial turf facilities at DeFazio Field and/or Memorial Park, with reconfiguration of the layout of those facilities to maximize their usability. Consultant services for the study are provided by Gale Associates, with funding provided by a town meeting appropriation and private contributions. Some members of the committee are also members of the golf club. The Committee's meetings are posted and open to the public.

The Town Facilities Working Group is a fifteen-member committee of volunteers and town staff developing a Facilities Master Plan. Consultant services for the study are provided by DiNisco Design Partnership and funded by town meeting appropriation. Some members of the committee are also members of the golf club. The Committee's meetings are posted and open to the public. Documentation and meeting reports are posted on the town website. The FWG is reviewing matters of general policy, the interest of which is shared by a substantial segment of the population of the Town.

ARTICLE 21: CITIZEN'S PETITION: COMMITTEE TO "STUDY TOWN MEETING"

To see if the Town will vote to continue the Special Committee established to make a study and investigation relative to ways and means of strengthening the Representative Town Meeting as the legislative branch of the Town Government, and ways and means of reducing the levels of absenteeism among Town Meeting Members, as authorized by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, said Special Committee to report its findings and recommendations to the next annual Town Meeting, or sooner; or take any other action relative thereto.

INSERTED BY: Citizen's Petition

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This citizens petition requests continuation of the Committee to Study Town Meeting created by vote of the 2005 Annual Town Meeting.

ARTICLE 22: RESOLUTION REGARDING GASOLINE TAX

To see whether the Town will vote to adopt the following resolution: Resolved, That it is the sense of Town Meeting that the state gasoline tax, now 23.5 cents a gallon, ought to be increased sufficiently to restore to the cities and towns the State highway Fund assistance they lost when such aid was reduced in order to fund the "Big Dig", so called; and that the motor vehicle excise tax, frozen at \$25/\$1,000 of taxable value, be increased by not more than \$5/\$1,000 of such taxable value, the proceeds of said motor vehicle excise tax to be earmarked for the maintenance, improvement and construction of municipal roads, other municipal ways, and bridges; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: The gasoline tax collected by the Commonwealth returned close to \$100,000 to the Town of Needham as recently as FY01. This tax revenue has been diverted away from cities and towns. This amount was reduced to \$23,958 in FY02 and eliminated in FY03. The motor vehicle excise, itself a tax on property, has not been increased since the advent of proposition 2 ½ twenty-six years ago. Even a modest increase in motor vehicle excise and gasoline taxes will help defray the significant backlog of road improvement facing the Town of Needham.

FINANCE/BUDGET ARTICLES

**ARTICLE 23: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986
(CONTINUATION OF INCREASE IN PROPERTY TAX EXEMPTION
LIMITS)**

To see if the Town will vote to accept, for Fiscal Year 2007, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 61% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by

2006 Annual Town Meeting

Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2006 the cumulative increase above the statutory limit was 54%.

ARTICLE 24: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately \$765 that is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.

ARTICLE 25: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and appropriate the sum of \$100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The purpose of this Article is to fund the Town's employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of their unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.

ARTICLE 26: APPROPRIATE FOR HAZARDOUS WASTE COLLECTION

To see if the Town will vote to raise and appropriate the sum of \$8,000 for a hazardous waste collection day, said sum to be spent under the direction of the Town Manager and raised from Solid Waste/Recycling receipts; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The DPW has been conducting hazardous waste collection days for the past ten years. This appropriation will allow the Town to conduct one hazardous waste collection day in fiscal year 2007.

ARTICLE 27: APPROPRIATE THE FY 2007 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$85,000, from the Landfill C&D Fund in the amount of \$20,000, from Overlay Surplus in the amount of \$400,000, and from amounts reserved for debt exclusion offset in the amount of \$226,373, and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted as shown on Pages 11-17.

ARTICLE 28: APPROPRIATE THE FY 2007 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

Description		FY 2005 Expended FTE	FY 2006 Current Budget FTE	FY 2007 Recommended FTE	% Change from FY06 \$	Town Meeting Amendments
101A	Personnel	\$462,833 8.4	\$508,017 8.4	\$531,163 8.4		
101B	Purchase of Service	\$991,614	\$978,200	\$1,042,700		
101C	Expenses	\$130,664	\$128,230	\$159,115		
101D	Capital					
101E	Debt Service	\$216,325	\$229,697	\$230,000		
102	Reserve Fund		\$45,000	\$45,000		
	TOTAL	\$1,801,436 8.4	\$1,889,144 8.4	\$2,007,978 8.4	6.3%	

And that \$230,000 be transferred from RTS retained earnings, and further that \$443,500 be raised from the tax levy and transferred to the RTS Enterprise Account; or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Solid Waste and Recycling budget is funded through a combination of property tax revenues and user fees.

2006 Annual Town Meeting

ARTICLE 29: APPROPRIATE THE FY 2007 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

Description		FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
201A	Personnel	\$501,561	9.2	\$530,936	9.2	\$531,538	9.2		
201B	Purchase of Service	\$122,384		\$147,329		\$165,493			
201C	Expenses	\$63,102		\$67,258		\$80,858			
201D	Capital Outlay	\$22,428		\$25,000		\$25,000			
201E	MWRA Assessment	\$4,609,914		\$4,703,106		\$5,125,624			
201F	Debt Service	\$1,016,687		\$1,088,010		\$1,090,000			
202	Reserve Fund	\$0		\$35,000		\$35,000			
	TOTAL	\$6,336,076	9.2	\$6,596,639	9.2	\$7,053,513	9.2	6.9%	

or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

ARTICLE 30: APPROPRIATE THE FY 2007 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2007, under the provisions of G.L., Chapter 44, Section 53F ½:

Description		FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
301A	Personnel	\$777,184	14.5	\$848,577	14.5	\$855,992	14.5		
301B	Purchase of Service	\$369,775		\$374,952		\$412,146			

2006 Annual Town Meeting

Description		FY 2005		FY 2006		FY 2007		% Change from FY06 \$	Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE		
301C	Expenses	\$393,878		\$396,470		\$409,542			
301D	Capital Outlay	\$19,972		\$20,000		\$20,000			
301E	MWRA Assessment	\$786,119		\$360,859		\$830,009			
301F	Debt Service	\$1,093,064		\$1,105,601		\$1,110,000			
302	Reserve Fund	\$0		\$75,000		\$75,000			
TOTAL		\$3,439,992	14.5	\$3,181,459	14.5	\$3,712,689	14.5	16.7%	

or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

ARTICLE 31: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

ARTICLE 32: APPROPRIATE FOR EMERGENCY NOTIFICATION SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$12,000 for an Emergency Notification System Service for one (1) year, to be spent under the direction of the Town Manager and raised from the tax levy; or take other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is a request for funding for a town wide telephone emergency notification system that would be hosted through a service provider. The service would only be used in emergency situations i.e. natural or manmade disasters, impending weather, floods, hazardous materials incidents, fires, missing people, and/or law enforcement emergencies. Currently the Town has no way to rapidly notify residents and businesses of emergencies to let them know what actions should be taken. The service would be capable of contacting every

2006 Annual Town Meeting

household and business location in one (1) hour. This request includes the purchase of a database from Verizon, which will serve as the database for the selected service provider. This article will fund a one-year trial of this service; if the evaluation of this service is positive, a recommendation will be made to incorporate this funding into the operating budget in FY08.

ARTICLE 33: APPROPRIATE FOR OPERATIONS STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$50,000 for the purpose of funding a study of the organizational structure of the Department of Public Works, to be spent under the direction of the Town Manager, said sum to be transferred from Article 63 of the May 1999 Annual Town Meeting; or take other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article would provide funding for an evaluation of the structure of the Department of Public Works to determine if personnel and resources are being utilized in the most efficient manner based on the mission of the Department and to evaluate the Department's capacity to handle an increasing volume of large and complex capital projects. The evaluation will include benchmarking the Town's operations against those of comparable communities and to best practices in the industry.

ARTICLE 34: APPROPRIATE FOR EMERGENCY PLANNING GRANT MATCH

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,000 for the purpose of providing matching funds for the Metropolitan Area Planning Council Pre-Disaster Mitigation grant application, to be spent under the direction of the Town Manager, said sum to be transferred from Article 63 of the May 1999 Annual Town Meeting; or take other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The "Three Rivers Interlocal Council" (TRIC), a subregion of the Metropolitan Area Planning Council (MAPC), has organized a multi-town grant request to apply for FEMA funding to prepare a regional hazard identification/disaster mitigation plan. The planning process will include mapping the hazards, identifying and weighing risks, evaluating existing mitigation plans and pinpointing gaps, developing mitigation strategies, and prioritizing actions. A FEMA-approved Disaster Mitigation Plan is required to maintain funding eligibility for FEMA grant programs. It is expected that FEMA will notify the regional planning group of its award in September, 2006 with project completion (if funded) expected in June 2008. The TRIC towns include: Canton, Dedham, Dover Foxborough, Medfield, Milton, Needham, Norwood, Sharon, Stoughton, Walpole, and Westwood.

ARTICLE 35: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate, the sum of \$65,000 to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is \$67,895.

ARTICLE 36: APPROPRIATE FOR CPA/PRE-DEVELOPMENT OF HIGH ROCK ESTATES

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$324,500 for the permits, design development and pre-closing costs associated with the construction of the High Rock Estates, to be spent under the direction of the Town Manager, \$250,000 to be raised from Community Preservation Receipts and \$74,500 to be transferred from the Community Housing Reserve; or take other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The Needham Housing Authority (NHA) has requested design funds that would enable design, engineering and legal work to bring the High Rock Estates project to the construction stage and to secure construction fund commitments. The NHA owns 80 single-family homes in the High Rock development, which are rented to low and moderate income tenants. These homes, built in the late 1940's, are located on Linden Street, Yurick Road, Murphy Road, Summit Road, Fairview Road and Memorial Circle. Each small home, approximately 900 square feet in size, sits on its own lot, of at least 10,000 square feet. The 2001 Annual Town Meeting approved a zoning change that would allow these homes to be rebuilt as duplexes. The NHA proposes replacing 20 of the 80 homes with duplexes, resulting in a net increase of 20 units of affordable homes. Twenty of the new units would remain rental units for families who qualify based on their income. The additional 20 units would be sold to first-time homeowners with low to moderate incomes and preserved as affordable in perpetuity.

ARTICLE 37: APPROPRIATE FOR CPA/PUBLIC PARK ENHANCEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$20,000 for bubbler replacement, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The Park and Recreation Commission and the DPW Parks and Forestry Division would replace 10 existing water bubblers at six parks. The bubblers being replaced are 20-30 years old, and often do not operate, requiring constant maintenance. The new bubblers will be handicap accessible and will require far less maintenance.

ARTICLE 38: APPROPRIATE FOR CPA/HERITAGE PROJECT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$25,000 for a Master Plan for Historic Structures, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

2006 Annual Town Meeting

Article Explanation: The Town of Needham, a community founded nearly 300 years ago, is shaped by its history. Needham's historic structures help define the character of our community by providing us with a tangible link to our past. The Needham Historical Commission's Heritage Project will become the foundation for a master historical preservation plan for Needham. The Heritage Project will accurately map Needham's historic structures, identify additions to the historic inventory and identify grants, tax incentives and deed restrictions that will aid the Commission in the preservation of historic structures in Needham.

ARTICLE 39: APPROPRIATE FOR CPA/COMPREHENSIVE TRAILS PLAN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$85,000 for a Master Plan for Trails, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The Conservation Commission proposes the development of a comprehensive plan for walking trails in Needham. The plan will be developed with the assistance of a consultant and would provide the town with a blueprint for improving the condition and utilization of existing walking trails, as well as provide a detailed program for expanding the existing trail network and developing walking connections between parcels of town-owned land. Completion of the plan will enable Town agencies and other groups to apply for grant money to implement the Plan's recommendations. The Trails Plan will 1.) identify existing and future trail networks among Needham's conservation and recreation lands; 2.) identify links between trails on Needham's public lands and lands under other public ownership; 3.) identify links needed to provide trail continuity; 4.) develop a signage and access plan; 5.) provide priorities for trail maintenance and construction on town-owned lands.

ARTICLE 40: APPROPRIATE FOR CPA/FOOTBRIDGE RESTORATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$58,000 to rebuild two trail footbridges at Ridge Hill Reservation, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The footbridges on two actively used trails at Ridge Hill Reservation are unsafe and deteriorated beyond repair. This project would replace the two footbridges allowing for the safe use of the two trails: one connecting many other trails within Ridge Hill, and the other providing access to the Charles River.

ARTICLE 41: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate \$1,984,576 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2007 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	\$ 121,000
B. Debt Service	\$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	\$ 1,388,576
D. Community Housing Reserve	\$ 0
E. Historic Resources Reserve	\$ 225,000
F. Open Space Reserve	\$ 250,000

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is the second year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. The state legislation entitled The Community Preservation Act was approved by Town Meeting and the voters in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions, and makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. The first state matching funds will be received in October, 2006. Any expenditure of the Community Preservation Fund monies must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue must be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

ARTICLE 42: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2006:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2007 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	\$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	\$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	\$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	\$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	\$2,000

2006 Annual Town Meeting

Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	\$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	\$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	\$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	\$25,000

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

ARTICLE 43: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. The Massachusetts Highway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the legislature and signed by the Governor. With that authorization the Governor determines how much of the authorization to include in the annual budget. The most recent bond bill was Chapter 291 of the Acts of 2004. It provided funding authorization up to \$150 Million per year for 3 years. The State has chosen to fund \$120 million/year for the first two years. In fiscal year 2006, the Town was allocated \$556,921 in Chapter 90 funding.

ARTICLE 44: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer \$3,895,235 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANACE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2005.

ARTICLE 45: RESCIND DEBT AUTHORIZATION

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Vehicle and Equipment	1998 ATM	51	\$469,500	\$11,500
Sewer System Rehab Sportsmen's Pond	2001 ATM	45	\$130,000	\$1,000
Water System Rehab Great Plain Ave	2003 ATM	50	\$535,000	\$3,924
Wood Grinder	2004 ATM	42	\$190,000	\$33,000
Ambulance	2005 ATM	22	192,850	\$32,050
Water Mains – Broadmeadow Road	November 2000	13	\$400,000	\$15,000
Sewer System Rehab Carol/Frank/Newman	November 2000	14	\$880,000	\$118,831
Fire Truck Quint	November 2002	5	\$750,000	\$98,000
Kendrick Street Bridge Water Main	November 2002	24	\$115,000	\$86,000
Total				\$399,305

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, the balance of the authorization that was not borrowed can be rescinded. A Town Meeting vote to rescind the balance of a borrowing prevents any further borrowing for the project, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids.

CAPITAL IMPROVEMENT BUDGET ARTICLES

ARTICLE 46: APPROPRIATE FOR BUILDING MAINTENANCE VEHICLE REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$54,000 to purchase two Building Maintenance vehicles, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANACE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The first of the two vehicles that are being replaced is a 17 year old cargo van that has over 125,000 miles of service and is in poor condition. This vehicle is used to transport custodial, maintenance, and certain educational supplies to school and municipal buildings, including the delivery of copier paper to all buildings. If the cargo van is not available, the cost to ship the supplies, particularly copier paper, directly from suppliers to each school and municipal buildings rather than to the central warehouse (Daley Building) will increase. Vendors charge higher prices when multiple delivery locations are involved. Alternative options, such as using tradesmen to make routine supply deliveries will greatly reduce maintenance and repair effectiveness and efficiency.

The second vehicle proposed for replacement is a 1990 Ford E250 cargo van equipped with glass racks, primarily used by the Department's craftsman/glazier. This vehicle, which recently failed three inspection attempts, is currently out of operation due to severe corrosion of the frame and body mounts and transmission failure. The van is also used to pick-up and transport carpentry and general maintenance supplies that cannot get wet or bounced around in the back of a pick up truck or dump truck.

ARTICLE 47: APPROPRIATE FOR EMERGENCY OPERATIONS CENTER

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$40,000 to relocate the Emergency Operations Center, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article will fund the relocation of the Emergency Operations Center from rented space at 60 Dedham Avenue to the Public Safety Building. A significant portion of the cost will be to move the phone system and the radio systems, including the functioning antennas. The purpose of this request is threefold: to save on rental and utility expenses (currently \$10,800 annually); to improve emergency communications (the current space is located below ground level in a basement, where there are many problems with portable radio and cell phone signals. The proposed space is on the second floor of the building, and offers good radio and cell phone reception); and improve operating efficiency. In addition, it is crucial for the facility to have back-up electrical power. Unlike the existing facility that has a generator over forty years old, the proposed location has a large modern generator system.

ARTICLE 48: APPROPRIATE FOR FIRE INSPECTION VEHICLE/C-42

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$27,000 to replace a fire inspection vehicle, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: This current fire inspection vehicle is a 1997 Ford Expedition with 77,000 miles of service. Maintenance costs for this vehicle have been increasing. The vehicle is also larger and much less efficient than needed. It will be replaced with a smaller all-wheel drive vehicle. Although this vehicle is used primarily for non-emergency services, it does respond to some emergency calls and all fires. Purchase of an all wheel drive vehicle will help to ensure delivery of services during inclement weather.

ARTICLE 49: APPROPRIATE FOR PUBLIC SAFETY DIGITAL PHOTOGRAPHY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,000 for the purchase of a public safety digital photography system, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The purchase of a public safety digital photography system will provide a comprehensive solution to the Police Department's needs by providing an interface with existing public safety applications. The current photography operation does not interface with the Department's public safety applications and is outdated. The new system will enable the Police Department to improve internal processes and allow for more effective interface with State and Federal Agencies. Eventually, this type of technology will expand and include items such as live scan digit fingerprint imaging and other recognition and identification technologies. However, this equipment will operate as a standalone system and does not require the purchase of these enhancements.

ARTICLE 50: APPROPRIATE FOR ANIMAL CONTROL VEHICLE

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,188 to purchase a replacement animal control vehicle, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The existing animal control vehicle is a cab-chassis that is eight years old. When purchased, it replaced a similar type vehicle that was seven years old. The utility box container that is mounted on the vehicle is fifteen years old and has exceeded its expected useful life by three years. Two years ago, repairs were made to the mounting pads and braces that attach the utility box container to the chassis, and other recent repairs involving the kingpins, gas tank and brakes suggest that future major repairs will be required for this vehicle. Given the annual ongoing daily workload anticipated for animal control services, replacing this vehicle at this time is a logical decision that provides for continued services without interruption due to major repairs.

ARTICLE 51: APPROPRIATE FOR SCHOOL DOCUMENT IMAGING SOLUTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$35,500 to purchase a document imaging and electronic filing system for the School Department, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: A document imaging and electronic filing system would be used by School Personnel and Special Education Departments. Currently, the School Department faces a critical lack of storage space for personnel information, student records and other documents. Federal laws mandate that Needham Public Schools maintain student record files for all special education students for seven years after graduation or until the student turns 22 years of age. Occasionally, one student record will fill up an entire file cabinet drawer. Each year, six to eight file cabinets are purchased to house these student records. In addition to the file cabinet expense, the District has run out of space to put these file cabinets within the Emery Grover Building. Failure to take steps to start electronically archiving new records may require the department to secure offsite storage space, which will present an access issue and add budgetary expense. Timely access to these records must be ensured. Each summer, the School Department hires about 100 new staff. The distribution and review of these resumes is a manual process. Resumes are copied and distributed or loaned out. At the end of the recruitment season, all the resumes are boxed up to be stored for the mandatory three-year period. Space for these resumes is almost non-existent. Moving this process to a wholly electronic system would resolve the need for physical storage space and allow for easier access to candidates records.

ARTICLE 52: APPROPRIATE FOR MITCHELL SCHOOL ROOF DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$30,000 to fund the design of the replacement of a portion of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: This project allows for the design for replacement of approximately half of the roofing systems at the Mitchell Elementary School. The flat roofs in question (25,667 Sq. Ft.) are currently 15-year-old PVC membrane roofs that are showing advanced aging and failure (leaks) at an increasing rate. The roofs to be replaced were originally expected to last ten years. Approximately half of the roofs in question (13,000 sq. ft.) have an existing built-up roof system currently in place below the PVC roof system. Fifteen years ago, when the roofs were installed, this was a less expensive installation method, but this methodology increases the replacement cost because two roofs now must be torn off of the building. It is proposed that the new roof systems will be cold applied built-up roofing similar to the roof systems on the new Eliot and Broadmeadow Schools. The new roof systems will be warranted for 20 years. A professional roof evaluation, which included infrared analysis, performed in the spring of 2005 details the deteriorating condition and future failure of this roof system. Approximately half of the Mitchell roof was replaced in 1998. This half is in excellent condition and is not part of this project. Construction of the roof is estimated at \$465,000.

ARTICLE 53: APPROPRIATE FOR MITCHELL SCHOOL ELECTRICAL SYSTEMS UPGRADE

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$142,500 to fund an electrical systems upgrade for the Mitchell Elementary School, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This project allows for the upgrade and replacement of electrical distribution panels, feeder circuits, emergency lighting, and exit signs as well as the installation

of 73 quad receptacles (outlets) to eliminate the safety issues associated with extension cord sprawl in classrooms at the Mitchell Elementary School. An electrical feasibility study performed in October 2005 documents the need to upgrade and replace many of the original electrical components that date to 1949 and 1959. The feasibility study determined that the electrical service coming into the building is adequate, but the distribution infrastructure is inadequate. At the present time the Mitchell School suffers from frequent circuit overloads resulting in circuit breaker popping and loss of power, as the 1949 and 1959 electrical distribution systems cannot handle the power requirements of 2005.

ARTICLE 54: APPROPRIATE FOR SCHOOL PARKING LOT STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$50,000 to fund a study that will provide an evaluation and recommendations for improvements to School parking lots, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Not Be Adopted

Article Explanation: The Newman School parking lot is in very poor condition and requires reconstruction, paving, and curbing. A majority of the walkways around the building and out to Central Avenue are also in poor condition and require replacement. The study will examine the existing parking lot conditions, including the impact of the addition of the pre-school and the Historical Society Complex. An extreme parking deficiency exists at the Pollard School where there are 77 spaces for 130 employees. Concerns at this location include: overflow parking clogging neighboring streets, access for emergency vehicles, and safety issues for staff, parents, and the general public which are created by a lack of available parking spaces. The study will also examine the existing parking lot conditions at the Hillside Elementary School, the Mitchell Elementary School, and possibly the Ridge Hill Reservation. Construction of measures to improve parking lot conditions at the Newman and Pollard is expected to cost more than \$1.2 million.

ARTICLE 55: APPROPRIATE FOR POLLARD TECHNOLOGY UPGRADE

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$855,000 to complete the technology upgrade at the Pollard Middle School, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Last year, Town Meeting allocated \$40,000 for a feasibility/design study of expanding the Pollard data network and planning for future improvements, such as wireless and data/video projection. This request is for funding to complete the project in two phases: 1. data network expansion and upgrade of the underlying electrical/mechanical systems, and 2. the audio-visual installation of ceiling mounted data/video projectors. Upon completion of this project, the technology at Pollard will be at the same level as schools that have undergone building renovation projects – Broadmeadow, Eliot, and Needham High School.

ARTICLE 56: APPROPRIATE FOR MUNICIPAL BUILDING MAINTENANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$220,000 to fund the flooring replacement and interior painting requests for schools and Town buildings, to be

2006 Annual Town Meeting

spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: *Flooring Replacement* -This project allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In most cases the worn flooring is asbestos containing floor tile or carpeting glued directly to asbestos-containing floor tile. In all cases, the asbestos floor tile is a minimum of 40 years old and would be due for replacement, even if it did not contain asbestos. Funding in FY04, FY05, and FY06 allowed for the replacement of all floor tile and carpeting at the Hillside Elementary School. Barring any unforeseen event, flooring replacement funding in fiscal year 2007 and 2008 will be allocated to Newman School classrooms, offices, and media center.

Interior Painting

Interior painting is one of the most frequently requested maintenance items that come from building principals and managers. This project will enable the systematic painting of all interior spaces for schools and Town buildings on a prioritized basis. At the present time it is projected that interior painting in FY07 will take place at the Pollard Middle School, Newman School, and Mitchell School.

ARTICLE 57: APPROPRIATE FOR SCHOOL COPIER REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$45,599 for school copier replacement, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Currently, the School Department owns 44 copiers and six RISO machines, and leases one additional copier. In May 2003, Town Meeting authorized \$60,000 in first-year funding to establish a regular replacement cycle for school photocopy machines. These capital funds were used to replace nine photocopiers in FY04. In FY05, \$40,000 in second-year CIP funds was used to replace five additional photocopiers. In FY06, the capital article was not funded, due to budget constraints. School operating budget savings were used to fund the requested replacement cycle of six copiers. This request would fund the replacement of four additional copy machines. One of these machines is an obsolete model, for which replacement parts are no longer available. The second has been heavily used due to high copy volumes, and must be replaced. The third is a newer model purchased through an elementary school renovation, which continually malfunctions. The final machine would replace a leased copier in the School Administration Building, whose lease will expire in June 2006.

ARTICLE 58: APPROPRIATE FOR SCHOOL DISTRICT TECHNOLOGY REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$220,000 for school technology upgrade and replacement, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This request will upgrade approximately 11% of the computer and printer inventories used by students, teachers and administrators. It also will replace 7% of the district network servers. The computers and operating systems being replaced are seven years old and do not support the current software applications. The server replacement cycle is three years. Hardware upgrades are scheduled for Pollard, Hillside and Newman schools, concurrent with an upgrade to the Macintosh OSX operating system. The replacement cycle for Pollard includes upgrading three labs, the media center and a laptop cart (the overcrowded conditions at Pollard and limited access to the computer labs require mobile technology). The requested funding would provide replacement instructional computers (156), replacement administrative computers (25), new and replacement laser printers (20), new color laser printers (2) and network hardware servers (3).

ARTICLE 59: APPROPRIATE FOR SCHOOL FURNITURE & MUSICAL EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$59,550 for school furniture and musical instrument replacement, to be spent under the direction of the School Committee and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: In FY05, Town Meeting approved \$20,500 in first year funding for ongoing furniture replacement at school facilities not scheduled to undergo capital renovation/addition projects in the near future. (The request was funded from operational savings in FY06, due to capital budget constraints.) In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. This request would provide ongoing funding for regular replacement on a classroom-by-classroom basis. The cost of replacing classroom furniture is \$5,200 per elementary classroom of 25 students, \$3,750 for a regular middle school classroom, and \$4,000 for a middle school science classroom. FY07 funding will provide for accelerated furniture replacement at Pollard from two classrooms per year to five classrooms per year, whiteboards in five Pollard classrooms per year, three elementary classrooms per year at Hillside, Mitchell or Newman, and folding chairs for Performing Arts Departments at Pollard (60) and Hillside (30).

In FY05, Town Meeting allocated \$15,000 in first-year funding of a ten-year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department owns pianos and other musical instruments that are 30 to 40 years old and are in need of replacement. Many of these pianos no longer hold a tune (no matter how often the piano tuner comes.) Additionally, the most expensive instruments, such as bass clarinets, French horns, cellos, tubas, etc. (which the School Department provides to students) are now 30 to 40 years old. The very worst and oldest instruments have been replaced over the past few years with end of year savings (when available), donations from parents, local grants, and other outside funding sources. However, replacing all of the 30 to 40 year old equipment in this manner will take many years. Although students do purchase more common, less expensive instruments (such as the B-flat clarinet, trumpet, or flute) a good band or orchestra works within a framework of balanced instrumentation. In each year of the replacement cycle, the Fine and Performing Arts Department is proposing that one piano and several musical instruments be replaced. It is expected that the FY07 replacement will include two tubas, one euphonium, two cellos, two bass violins, one tenor saxophone, and two bass clarinets.

ARTICLE 60: APPROPRIATE FOR REPAIRS TO PARK BUILDINGS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$33,000 for repairs to park buildings, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This project is the second part of a two-phase project. The first phase, funded in FY06, is being used for renovations to the Claxton building and bathrooms. This second phase includes renovations of the Mills Field and Cricket Field bathrooms. At Cricket, the work will include (1) renovating the men's and women's rooms, using economic water fixtures; (2) rebuilding the doors to the deck, providing access from the deck, and creating a secure system to prevent access to the remainder of the building; and (3) installing ventilation. At Mills, the concrete structure with small men's and women's rooms will be renovated, including economic water fixtures, ventilation systems, and replacement doors.

ARTICLE 61: APPROPRIATE FOR ROSEMARY POOL COMPLEX REPAIRS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$80,000 for repairs to the Rosemary Pool complex, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Rosemary Pool complex is aging and in need of renovation. The full Rosemary Complex project request will extend over several fiscal years, and will include renovations to the pool and beach area, construction of a wall surrounding the pool to disconnect the constant connection between the lake-water-fed pool and the lake, renovations to the building, and creation of a paved parking area. The estimated cost to complete the full project is \$11,000,000. The scope of the project, including proposals for the building and parking area, are dependent on the results of the on-going Facility Master Plan study. For fiscal year 2007, interim funds are requested to (1) make some repairs to the interior of the bathhouse; (2) renovate the handicap bathrooms to meet current codes; and (3) add a shade structure to the site for the health and comfort of patrons and staff.

ARTICLE 62: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate a sum for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This request supports the Town's road, bridge, sidewalk, and intersection repair and reconstruction program. The funds would be used to perform some of the following: reconstruction of roads, bridges, sidewalks, and intersections performed on the basis of priorities and conditions at the time of funding; extraordinary repairs to both local and Chapter 90 eligible roads; and street resurfacing on local and/or Chapter 90 roads to improve the structural and surface integrity of the Town's network of accepted streets, including leveling, structural overlays, utility adjustments, minor drainage improvements and curbing.

The roadway system throughout the community has developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the tremendous expansion of the road system, and a failure to provide adequate, ongoing maintenance and repair over the past 25 years has resulted in a significant decline in the overall condition of Needham's roads. There are over 160 miles of sidewalks in

Needham, of which, 52 miles are designated as school walking routes. Over half of the sidewalks require significant work and do not comply with ADA/AAB laws and regulations.

ARTICLE 63: APPROPRIATE FOR PUBLIC WORKS VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$322,763 for replacement of vehicles used by the Public Works Department, to be spent under the direction of the Town Manager, with \$182,763 raised from the tax levy, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$140,000 under M.G.L. Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The DPW Vehicle and Equipment replacement list for all items scheduled for replacement in FY07 or earlier is well in excess of \$3 million, and has been pared down to the most urgently needed items. Items recommended for funding in FY07 are expected to include the following, barring unforeseen circumstances: (1) one six wheel dump truck; (2) one aerial lift truck; (3) one one-ton dump truck with plow; (4) one one-ton four-wheel drive vehicle with plow; and (5) one compact pick-up, if funding allows.

ARTICLE 64: APPROPRIATE FOR SPECIALIZED HIGHWAY EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$89,500 for the purchase of small-motorized Highway equipment, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is to provide funding to replace existing and purchase new small-motorized equipment used by the highway division. The equipment proposed for replacement includes a 30-year old asphalt curb machine, a 25-year old one-ton sidewalk roller, and a 13-year-old skid steer loader. The equipment proposed for purchase is a small pavement milling attachment for the skid steer loader. This equipment is critical for the efficiency and safe operation of the Highway Division's maintenance and repair program. Investing in this equipment will improve the quality of work and increase productivity without requiring additional staff.

ARTICLE 65: APPROPRIATE FOR EPA STORM WATER EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$14,000 for the purchase of storm water sampling and testing equipment, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The DPW has received a Storm Water Discharge Permit (NPDES-Phase II) under the Federal Clean Water Act that allows the Town to discharge storm water into the brooks, streams, wetlands and other waters of the Commonwealth. This permit is a comprehensive multi-year program that requires the Town to demonstrate to the Environmental Protection Agency (EPA) that the Town is meeting its permit requirements. The program addresses six minimum control measures through the application of Best Management Practices (BMP) for each measure. These include structural items, such as installation of grassed swales, detention ponds and separation chambers (all of which will have to be periodically inspected, cleaned and maintained.) Non-structural items include new by-laws and zoning requirements.

education and outreach, and increased maintenance activities. The current request is for sampling testing equipment. The type of equipment needed to maintain the Town's system in order to meet the new requirements is more sophisticated than the Town currently possesses. Sampling and testing equipment will also play a major role in developing baseline data to demonstrate measurable improvements in water quality.

ARTICLE 66: APPROPRIATE FOR FUEL DISPENSING SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$37,900 for fuel pump dispensing pump replacement, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This project will fund the replacement of the fuel dispensing pumps at the Town fuel depot located at the Department of Public Works on Dedham Avenue. The existing dispensers were installed in 1988 and are becoming more problematic as they age. The facility is the main fueling depot for Town- owned vehicles and equipment. The fuel depot consists of three, single hose dispensers, of which two are diesel fuel and one is gasoline. There is no current backup dispenser for gasoline if this dispenser fails. The replacement units will be dual hose dispensers, which will decrease fueling time during peak hours and also provide backup dispensers in the event of equipment failure. Because of the age of the dispensing units and changes in the industry, repairs are becoming more expensive and new parts may be unavailable in the future. Since there is no backup dispenser for gasoline, operators will lose time and incur additional cost purchasing gasoline at local gas stations. With the loss of one of the diesel fuel dispensers, the Town's ability to refuel large trucks and Fire apparatus will be greatly reduced. The fuel dispensing system can be removed and reinstalled in an alternate location in the event that the DPW garage operations are relocated after the completion of the Facility Master Plan.

ARTICLE 67: APPROPRIATE FOR RTS CONTAINERS AND TRAILERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$69,829 for replacement of RTS containers and transfer trailers, to be spent under the direction of the Town Manager, and to meet this appropriation that \$69,829 be transferred from RTS enterprise fund retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: In addition to the annual request for the replacement of one transfer trailer, the RTS is seeking to begin retiring and replacing the various roll-off containers. These containers are used to collect municipal solid waste (MSW) as well as recyclables such as newspaper, corrugated cardboard, and commingled containers. In 1998, when the Pay-Per-Throw system was initiated, the drop-off location was expanded. Additional containers were acquired to supplement the existing complement. Some of the original containers date back to 1985 and have become too difficult to keep in operating condition. This request would begin the process of replacing the containers that are in poor condition. The six transfer trailers are replaced on a rotating basis. As new trailers are acquired, the trailer in the poorest condition is retired. The newest trailers are used to haul municipal solid waste to Millbury. The older trailers are assigned to the lighter duty and less demanding hauling of recyclables.

ARTICLE 68: APPROPRIATE FOR RTS SEMI TRACTOR

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$71,050 for replacement of the RTS semi-tractor, to be spent under the direction of the Town Manager, and to

meet this appropriation that \$71,050 be transferred from RTS enterprise fund retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The semi tractor at the RTS is responsible for the movement of all loaded and empty transfer trailers within the RTS Facility. The importance of this piece of equipment is such that when it goes out of service (which has happened on a number of occasions), a rental unit must be procured. This piece of equipment is a 1987 model, which the Town put into service in May of 1995 with 437,275 registered miles. This piece of equipment also travels over the road to transport the Trommel Screener and Wood Grinder to and from municipalities that have entered into Agreements and pay for these services. The revenue generated from these contracted services is an integral part of the miscellaneous revenue generated at the RTS.

ARTICLE 69: APPROPRIATE FOR SEWER SYSTEM I/I REMOVAL PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$131,950 to fund the Sewer System Infiltration and Inflow removal program, to be spent under the direction of the Town Manager, and to meet this appropriation that \$131,950 be transferred from sewer enterprise fund retained earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The Town of Needham, along with numerous other communities, is under an Administrative Order from the DEP to identify and remove Infiltration and Inflow (I/I). As a result of this order, I/I studies have been undertaken to determine the locations and volumes of I/I entering the sewer system. The I/I analysis (1985 & 1989) and the Sewer System Evaluation Survey (SSES) (1991) have identified, by flow measurement, the areas of the collection system that are contributing high volumes of I/I to the system. On the basis of volumes of flow and knowledge of local sewer overflows or basement flooding, an order of priority has been established to determine the scheduling of the engineering, design and removal work. The highest priorities relate to locations of known surcharging with sewage release or basement flooding. The removal proceeds in stages starting with the preliminary engineering, followed by the rehabilitation design and concluding with the rehabilitation construction. The work to date has focused on infiltration removal. The engineering and design contemplated for FY07 includes Area 2 – Great Plain Avenue/Greendale Avenue/Peacedale Road/Sterling Road; Area 24 –Great Plain Avenue/Fairfield Street/Douglas Road, and Grosvenor Road/Dawson Drive/Richard Road; Area-Lower 21 – Greendale Avenue/Valley Road/Barbara Road/Kenney Road/Rybury Hillway; and the remainder of the Bird's Hill interceptor along Route 128.

ARTICLE 70: APPROPRIATE FOR WATER SERVICE CONNECTIONS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$205,000 for installation and replacement of water service connections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article Be Adopted

Article Explanation: The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The primary purpose of the Charles River Water Treatment Facility is to reduce the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. Only the removal of the lead sources

will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with the road repair and replacement programs. Service connections are being replaced on streets that have been identified for road improvements.

ARTICLE 71: APPROPRIATE FOR 128 TIP IMPROVEMENTS CONSTRUCTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,000,000 for the replacement and/or reconstruction of water mains and system improvements in the Route 128 area, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 8, and to determine whether such borrowing should be from the Massachusetts Water Resources Authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: There are four water mains servicing the east side of Route 128. One is under the Kendrick Street Bridge, which will be replaced when the Bridge is replaced as part of the Add-A-Lane project. The other three water mains either cross directly beneath or are under the right-of-way along the east side of Route 128. The Add-A-Lane project could place these pipes at increased risk. The adequacy of supply to this area, as well as the integrity and access to these pipes in the future must be maintained. A feasibility study was completed and engineering and design is being finalized for construction in FY07/FY08. The Add-A-Lane project is now scheduled for the 2007-2010 time frame, and any improvements will need to be completed prior to or in conjunction with this work.

TOWN MEETING COMMITTEES

ARTICLE 72: CONTINUE SOLID WASTE DISPOSAL/RECYCLING ADVISORY COMMITTEE

To see if the Town will vote to continue the Solid Waste Disposal/Recycling Advisory Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and amended under Article 40 of the 1993 Annual Town Meeting, direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste, said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Solid Waste Disposal / Recycling Advisory Committee

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

ARTICLE 73: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

2006 Annual Town Meeting

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 28th day of February 2006.

John A. Bulian, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
Daniel P. Matthews
James G. Healy

Selectmen of Needham

a true copy
ATTEST:

2006 Annual Town Meeting

2006 ANNUAL TOWN MEETING WARRANT

**Reserve Fund Transfer Requests
Approved by the Finance Committee
Fiscal Year 2005**

Budget	Date of Action	Amount
Board of Appeals	March 30, 2005	\$6,200
Board of Health	May 4, 2005	\$4,000
Board of Health	February 9, 2005	\$8,000
Board of Selectmen	September 8, 2004	\$8,000
Building Inspector	June 8, 2005	\$1,033
Department of Public Works - Municipal Lots	September 8, 2004	\$6,675
Department of Public Works - Snow & Ice	June 8, 2005	\$749,863
Finance Department	September 8, 2004	\$1,150
Legal	May 11, 2005	\$40,000
Municipal Building Maintenance	June 8, 2005	\$63,300
Police Department	March 7, 2005	\$4,604
Police Department	January 19, 2005	\$20,500
Total Approved from General Reserve Fund		\$913,325
RTS - Energy & Fuel	June 8, 2005	\$9,500
RTS - Facility Repairs	June 8, 2005	\$9,700
Total Approved from RTS Reserve Fund		\$19,200
Water - Water Main Break	April 27, 2005	\$39,000
Total Approved from Water Reserve Fund		\$39,000

2006 Annual Town Meeting

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED	FUNDED	FUNDED	ANNUALIZED	
		FY2004	FY2005	FY2006	SALARY RANGE	
<u>GENERAL GOVERNMENT</u>						
<u>Board of Selectmen</u>						
Town Manager	Contract	1.00	1.00	1.00	contract	
Assistant to the Town Manager	NR-4	1.00	1.00	1.00	\$40,889 - \$53,423	
Department Assistant 1	TS-1	1.13	1.13	1.13	\$25,516 - \$32,322	
Department Specialist	TS-3	0.67	0.67	0.67	\$30,977 - \$39,241	
Asst. Town Manager/Personnel Dir.	M-4	1.00	1.00	1.00	\$74,507 - \$93,329	
Administrative Assistant	SS-3	1.00	1.00	1.00	\$30,976 - \$39,241	
Asst. to the Asst. T.M./Benefits Coord.	NR-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$36,543 - \$48,728	
<i>Subtotal:</i>		<i>6.80</i>	<i>6.80</i>	<i>6.80</i>		
<u>Town Clerk</u>						
Town Clerk	Elected	1.00	1.00	1.00	\$71,500	
Assistant Town Clerk	NR-3	1.00	1.00	1.00	\$36,543 - \$48,728	
Department Assistant 2	TS-2	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	\$28,793 - \$36,475	
<i>Subtotal:</i>		<i>4.00</i>	<i>4.00</i>	<i>4.00</i>		
<u>Legal</u>						
Town Counsel	Sch C				\$61,968	
<u>FINANCE</u>						
<u>Assessors</u>						
Administrative Assessor	M-2	1.00	1.00	1.00	\$59,884 - \$75,076	
Asst. Administrative Assessor	PT-4	1.00	1.00	1.00	\$40,889 - 53,423	
Administrative Coordinator	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935	
Data Collector	PT-1	1.00	1.00	1.00	\$30,462 - \$40,280	
Department Assistant 3	TS-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$30,977- \$39,241	
<i>Subtotal:</i>		<i>5.00</i>	<i>5.00</i>	<i>5.00</i>		
<u>Finance Department</u>						
Asst Town Manager/Finance Dir.	M-4	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$74,507 - \$93,329	
<i>Subtotal:</i>		<i>1.00</i>	<i>1.00</i>	<i>1.00</i>		
<u>Accounting</u>						
Town Accountant	M-2	1.00	1.00	1.00	\$59,884 - \$75,076	
Administrative Specialist	TS-4	2.00	2.00	2.00	\$33,672 - \$42,656	
Department Specialist	TS-3	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>	\$30,977 - \$39,241	
<i>Subtotal:</i>		<i>3.80</i>	<i>3.80</i>	<i>3.80</i>		
<u>Data Processing</u>						
Director, MIS	M-3	1.00	1.00	1.00	\$64,726 - \$81,110	
Senior Network Administrator	PT-6	1.00	1.00	1.00	\$47,688- \$62,306	
GIS/Database Administrator	PT-5	1.00	1.00	1.00	\$45,757 - 58,858	

2006 Annual Town Meeting

**GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)**

TITLE	GRADE	FUNDED FY2004	FUNDED FY2005	FUNDED FY2006	ANNUALIZED SALARY RANGE
Computer Operator	PT-1	1.00	1.00	1.00	\$30,462 - \$40,280
Network Administrator	PT-4	0.00	1.00	1.00	\$40,889 - \$53,423
Technical Support Specialist	PT-3	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	\$36,543 - \$48,728
<i>Subtotal:</i>		<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	
<u>Treasurer/Collector</u>					
Treasurer/Collector	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Assistant Treasurer/Collector	NR-5	1.00	1.00	1.00	\$45,757 - \$58,858
Department Specialist	TS-3	2.00	2.00	2.00	\$30,977 - \$39,241
Department Specialist	SS-3	0.40	0.40	0.40	\$30,976 - \$39,241
Department Assistant 2	TS-2	1.00	1.00	1.00	\$28,793 - \$36,475
Department Assistant 1	SS-1	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	\$25,516 - \$32,322
<i>Subtotal:</i>		<i>5.87</i>	<i>5.87</i>	<i>5.87</i>	
<u>Finance Committee</u>					
Finance Comm. Exec. Secretary	Sch C				\$26,394
<u>Retirement</u>					
Senior Admin. Coordinator	TS-5	1.00	0.00	0.00	\$37,916 - \$48,031
Retirement Specialist	PT-4	0.00	1.00	1.00	\$40,889 - \$53,423
Department Specialist	TS-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$30,977 - \$39,241
<i>Subtotal:</i>		<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	
<u>PUBLIC SAFETY</u>					
<u>Police Department</u>					
Chief	M-5	1.00	1.00	1.00	\$84,035 - \$105,305
Lieutenant	P-3	3.00	3.00	3.00	\$56,782 - \$72,105
Sergeant	P-2	8.00	8.00	8.00	\$48,568 - \$56,436
Police Officer	P-1	37.00	37.00	37.00	\$37,884 - \$45,674
Animal Control Officer	PB-1	1.00	1.00	1.00	\$36,453 - \$48,372
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Maintenance Worker/Custodian	NR-1	1.00	1.00	1.00	\$30,462 - \$40,280
Department Assistant 2	TS-2	2.00	2.00	2.00	\$28,793 - \$36,475
Public Safety Dispatcher	NR-1	3.00	3.00	3.00	\$30,462 - \$40,280
Parking Enforcement Attendant	SS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$28,794 - \$36,474
<i>Subtotal:</i>		<i>58.00</i>	<i>58.00</i>	<i>58.00</i>	
<u>Fire Department</u>					
Fire Chief	M-5	1.00	1.00	1.00	\$84,035 - \$105,305
Deputy Fire Chief Operations	F-4	1.00	1.00	1.00	\$61,186 - \$67,294
Deputy Fire Chief	F-4	4.00	4.00	4.00	\$61,186 - \$67,294
Fire Captain	F-3	2.00	2.00	2.00	\$57,039 - \$58,822
Fire Lieutenant	F-2	6.00	6.00	6.00	\$49,206 - \$54,116

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED	FUNDED	FUNDED	ANNUALIZED
		FY2004	FY2005	FY2006	SALARY RANGE
Firefighter	F-1	53.00	53.00	52.00	\$38,393 - \$45,675
Asst., Super., Fire Alarm	FA-2	1.00	1.00	1.00	\$45,012 - \$54,142
Director of Administrative Services	PT-7	1.00	1.00	1.00	\$51,051 - \$66,698
Administrative Assistant	TS-3	1.03	1.03	1.03	\$30,977 - \$39,241
Public Safety Dispatcher	NR-1	4.00	4.00	4.00	\$30,462 - \$40,280
Public Safety Dispatch Super.	NR-4	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$40,889 - \$53,423
<i>Subtotal:</i>		75.03	75.03	74.03	
Building					
Inspector of Buildings	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Inspector of Plumbing and Gas	NR-4	0.80	0.80	0.80	\$40,889 - \$53,423
Inspector of Wires	NR-4	0.80	0.80	0.80	\$40,889 - \$53,423
Local Building Inspector	NR-5	1.00	1.00	2.00	\$45,757 - \$58,858
Sealer of Weights and Measures	NR-4	0.25	0.25	0.25	\$40,889 - \$53,423
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Department Assistant 2	TS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$28,793 - \$36,475
<i>Subtotal:</i>		5.85	5.85	6.85	
PUBLIC FACILITIES					
Department of Public Works					
Director	M-5	1.00	1.00	1.00	\$84,035 - \$105,305
Town Engineer	M-3	1.00	1.00	1.00	\$64,726 - \$81,110
Division Super. Water & Sewer	M-3	1.00	1.00	1.00	\$64,726 - \$81,110
Division Super. Highway	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Division Super. Parks	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Garage & Equipment Supervisor	M-1	1.00	1.00	1.00	\$51,488 - \$64,534
Division Super. Solid Waste	M-1	1.00	1.00	1.00	\$51,488 - \$64,534
Assistant Town Engineer	NR-6	1.00	1.00	1.00	\$47,688 - \$62,307
Contract Administrator	NR-6	1.00	1.00	1.00	\$47,688 - \$62,307
Administrative Services Manager	NR-5	1.00	1.00	1.00	\$45,757 - \$58,858
Assistant Superintendents	NR-5	3.00	3.00	3.00	\$45,757 - \$58,858
Water Treatment Facility Mgr	NR-5	1.00	1.00	1.00	\$45,757 - \$58,858
Civil Engineer	NR-4	1.00	1.00	1.00	\$40,889 - \$53,423
Survey Party Chief	NR-3	2.00	2.00	2.00	\$36,543 - \$48,728
AutoCad Technician	NR-2	2.00	2.00	2.00	\$35,072 - \$45,821
Senior Admin. Coordinator	TS-5	1.00	1.00	1.00	\$37,916 - \$48,031
Department Specialist	TS-3	2.00	2.00	2.00	\$30,977 - \$39,241
Department Assistant 2	TS-2	1.00	1.00	1.00	\$28,793 - \$36,475
Master Mechanic	W-7	1.00	1.00	1.00	\$19.30-\$22.90/hour
Public Works Inspector	W-7	2.00	2.00	2.00	\$19.30-\$22.90/hour
Chief Pumping Station Operator	W-7	1.00	1.00	1.00	\$19.30-\$22.90/hour
Working Foreman	W-6	9.00	9.00	9.00	\$18.68-\$22.16/hour

2006 Annual Town Meeting

**GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)**

TITLE	GRADE	FUNDED	FUNDED	FUNDED	ANNUALIZED
		FY2004	FY2005	FY2006	SALARY RANGE
Public Works Technician	W-5	1.00	1.00	1.00	\$17.27-\$20.49/hour
Equipment Mechanic	W-5	3.00	3.00	3.00	\$17.27-\$20.49/hour
Pumping Station Operator	W-5	3.00	3.00	3.00	\$17.27-\$20.49/hour
HMEO	W-4	10.00	11.00	11.00	\$16.08-\$19.16/hour
Craftsworker	W-4	16.00	15.00	15.00	\$16.08-\$19.16/hour
Tree Climber	W-4	2.00	2.00	2.00	\$16.08-\$19.16/hour
Public Works Specialist	W-4	2.00	2.00	2.00	\$16.08-\$19.16/hour
Weighmaster	W-3	0.00	0.00	0.00	\$15.10-\$18.06/hour
Laborer 3	W-3	3.00	4.00	3.00	\$15.10-\$18.06/hour
Laborer 2	W-2	4.00	5.00	4.00	\$14.51-\$16.93/hour
Laborer 1	W-1	3.00	2.00	4.00	\$13.57-\$15.63/hour
Engineering Aide	NR-1	0.00	0.00	1.00	\$35,072 - \$45,821
Student Draftsman/Rodman	Sch C	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	\$12.52-\$14.85/hour
<i>Subtotal:</i>		<i>84.00</i>	<i>85.00</i>	<i>85.00</i>	
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<u>Department of Public Facilities</u>					
Director	M-4	1.00	1.00	1.00	\$74,507 - \$93,329
Supervisor of Custodial Services	NR-6	1.00	1.00	1.00	\$47,688 - \$62,307
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Department Specialist	TS-3	0.53	0.53	0.53	\$30,977 - \$39,241
Senior Custodian 1	BC-2	9.00	9.00	9.00	\$32,873 - \$38,684
Senior Custodian 2	BC-3	3.00	3.00	3.00	\$34,519 - \$40,621
Custodian	BC-1	27.80	27.80	23.80	\$29,833 - \$35,107
Warehouse Person	BT-1	0.50	0.50	0.50	\$34,838 - \$40,994
Craftsman	AC-5	1.00	1.00	1.00	\$41,651 - \$47,244
HVAC Technician	BT-4	1.00	2.00	2.00	\$48,155 - \$56,664
Carpenter	BT-2	1.00	1.00	1.00	\$38,320 - \$45,093
Craftsworker	BT-2	2.00	2.00	2.00	\$38,320 - \$45,093
Plumber	BT-3	1.00	1.00	1.00	\$42,163 - \$49,615
Electrician	BT-3	1.00	1.00	1.00	\$42,163 - \$49,615
Bldg. Construction/Renov. Mgr.	M-3	1.00	1.00	1.00	\$64,726 - \$81,110
Committee Secretary	SS-3	<u>0.25</u>	<u>0.25</u>	<u>0.75</u>	\$30,976 - \$39,241
<i>Subtotal:</i>		<i>52.08</i>	<i>53.08</i>	<i>49.58</i>	
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<u>HUMAN SERVICES</u>					
<u>Board of Health</u>					
Director	M-3	1.00	1.00	1.00	\$64,726 - \$81,110
Environmental Health Agent	PT-5	1.12	1.12	1.12	\$45,757 - \$58,858
Public Health Nurse	NR-5	0.08	0.08	0.08	\$45,757 - \$58,858
Program Coordinator	NR-2	0.60	0.60	0.60	\$35,072 - \$45,821
Public Health Nurse	PT-5	1.26	1.26	1.26	\$45,757 - \$58,858
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Department Assistant 2	SS-2	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	\$28,794 - \$36,474
<i>Subtotal:</i>		<i>5.46</i>	<i>5.46</i>	<i>5.46</i>	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED	FUNDED	FUNDED	ANNUALIZED
		FY2004	FY2005	FY2006	SALARY RANGE
Veterans Services					
Director	M-1	0.53	0.53	0.53	\$51,488 - \$64,534
Department Specialist	TS-3	<u>0.53</u>	<u>0.53</u>	<u>0.53</u>	\$30,977 - \$39,241
<i>Subtotal:</i>		1.06	1.06	1.06	
Youth Commission					
Director	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Social Worker	PT-3	2.00	2.00	2.00	\$36,543 - \$48,728
Administrative Assistant	TS-3	<u>0.68</u>	<u>0.68</u>	<u>0.68</u>	\$30,977 - \$39,241
<i>Subtotal:</i>		3.68	3.68	3.68	
Council on Aging					
Executive Director	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Associate Director	PT-4	1.00	1.00	1.00	\$40,889 - \$53,423
Outreach Worker	PT-2	0.25	0.25	0.25	\$35,072 - \$45,820
Social Worker	PT-3	1.00	1.00	1.00	\$36,543 - \$48,728
Department Assistant 2	TS-2	0.50	0.00	0.00	\$28,793 - \$36,475
Program Coordinator	NR-2	0.80	0.80	0.80	\$35,072 - \$45,821
Building Monitor	Sch C	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>	\$9.80/hour
<i>Subtotal:</i>		4.55	4.55	4.55	
DEVELOPMENT					
Planning Board					
Director	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Assistant Planning Director	NR-3	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$36,543 - \$48,728
<i>Subtotal:</i>		2.00	2.00	2.00	
Conservation Commission					
Conservation Officer	NR-3	<u>0.70</u>	<u>0.70</u>	<u>0.72</u>	\$40,889 - \$53,423
<i>Subtotal:</i>		0.70	0.70	0.72	
Board of Appeals					
Committee Secretary	SS-3	<u>0.64</u>	<u>0.64</u>	<u>0.64</u>	\$30,976 - \$39,241
<i>Subtotal:</i>		0.64	0.64	0.64	
CULTURE AND LEISURE SERVICES					
Library					
Director	M-3	1.00	1.00	1.00	\$64,726 - \$81,110
Assistant Director	NR-6	1.00	1.00	1.00	\$47,688 - \$62,307
Reference Supervisor	NR-4	1.00	1.00	1.00	\$40,889 - \$53,423
Children's Supervisor	NR-4	1.00	1.00	1.00	\$40,889 - \$53,423
Technology Specialist/Archivist	NR-4	0.00	0.00	1.00	\$40,889 - \$53,423
Tech. Services Supervisor	NR-4	1.00	1.00	1.00	\$40,889 - \$53,423
Reference Librarian/AV Specialist	NR-3	1.00	1.00	1.00	\$36,543 - \$48,728
Reference Librarian/Program Specialist	NR-3	0.00	0.00	1.00	\$36,543 - \$48,728

**GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)**

TITLE	GRADE	FUNDED FY2004	FUNDED FY2005	FUNDED FY2006	ANNUALIZED SALARY RANGE
Circulation Supervisor	SS-5	1.00	1.00	1.00	\$37,916 - \$48,031
Assistant Children's Librarian	SS-4	1.00	1.00	1.00	\$34,682 - \$43,936
Assistant Cataloger	SS-3	1.00	1.00	1.00	\$30,976 - \$39,241
Administrative Assistant	TS-3	0.00	0.00	0.00	\$30,977 - \$39,241
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Library Assistant PT	SS-1	4.00	4.00	4.00	\$25,516 - \$32,322
Library Assistant FT	SS-2	2.00	2.00	2.00	
Reference Librarian PT	NR-2	<u>1.97</u>	<u>1.97</u>	<u>1.97</u>	\$35,072 - \$45,821
<i>Subtotal:</i>		17.97	17.97	19.97	
<u>Park & Recreation</u>					
Director	M-2	1.00	1.00	1.00	\$59,884 - \$75,076
Assistant Director	PT-4	1.00	1.00	1.00	\$40,889 - \$53,423
Administrative Specialist	TS-4	1.00	1.00	1.00	\$34,682 - \$43,935
Department Assistant 2	TS-2	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	\$28,793 - \$36,475
<i>Subtotal:</i>		4.00	4.00	4.00	
Totals		348.49	350.49	349.01	

NEEDHAM PUBLIC SCHOOLS SALARY AND STAFFING SCHEDULE FY06

CLASSIFICATION	FUNDED FY2004	FUNDED FY2005	FUNDED FY2006	SALARY MINIMUM	SALARY MAXIMUM
Superintendent	1.00	1.00	1.00		146,387
Central Administrators	3.00	3.00	3.00	99,624	116,026
Director of Financial Operations	1.00	1.00	1.00	82,529	100,722
High School Principal	1.00	1.00	1.00	99,624	116,026
Middle School Principal	1.00	1.00	1.00	97,194	113,596
Elementary Principal	5.00	5.00	5.00	85,045	103,397
High School Asst. Principal	2.00	2.00	2.00	73,416	99,475
M.S. House Administrator	3.00	3.00	3.00	68,458	94,162
Elementary Asst. Principal	1.50	1.50	1.50	59,649	84,564
Director	5.00	5.40	6.10	68,458	94,162
Director of Special Education	3.00	3.00	3.00	70,128	96,460
Department Chairs	3.40	3.40	2.30	62,938	89,937
Teacher	365.32	368.25	379.80	37,631	76,482
Nurse	7.75	7.90	7.90	37,631	68,265
Instructional Assistants	58.34	63.20	69.84	14.0271/hr	23.9108/hr
Permanent Substitute	0.00	0.00	0.00	13.4689/hr	13.4689/hr
Network Administrator	1.00	0.87	0.87	57,087	69,793
School Office Assistants	7.16	7.89	9.34	9.6979/hr	13.3825/hr
Mail Carrier/Production Center	1.00	1.00	1.00	14.7633/hr	18.5128/hr
Secretary	37.09	36.09	34.47	14.7633/hr	23.7339/hr
Dir of Comm Ed and External Fu	0.55	0.25	0.25	67,394	82,886
Administrative Assistant	5.00	5.00	5.00	41,335	59,369
Bus Driver	0.84	0.84	0.84	18.90/hr	18.90/hr
Transportation Coordinator	0.25	0.25	0.25	28,526	29,970
Budget Analyst	1.00	1.00	1.00	42,768	53,393
Totals	515.20	522.84	540.46		

**DEBT
APPENDIX
A**

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending Project	T.M. Vote	Authorized	Amount	Issued	Maturity	Rate	Budget 2006	Recommended 2007	Estimate 2008	Estimate 2009	Estimate 2010	Estimate 2011
General Fund Within the Levy Limit Debt												
General Fund Excluded Debt							\$2,314,179	\$2,423,931	\$2,332,232	\$2,164,265	\$1,534,140	\$877,721
General Fund Total Debt							\$7,276,222	\$7,379,107	\$6,671,249	\$6,965,186	\$7,321,468	\$7,123,680
Enterprise Fund RTS, Sewer, and Water Debt							\$9,590,400	\$9,803,038	\$9,003,481	\$9,129,452	\$8,855,608	\$8,001,401
TOTAL							\$2,423,309	\$2,429,999	\$2,441,745	\$2,561,814	\$2,351,280	\$2,236,472
General Fund Within the Levy Limit Debt												
Title V Loan - MWPAIT 15-97-1027-R	May-1997	\$200,000	\$85,894	Dec-1999	Aug-2019	(see note)	\$8,483	\$8,250	\$7,999	\$7,759	\$7,519	\$7,305
Fire Truck	May-1992	\$425,000	\$425,000	May-1996	May-2006	4.74%	\$41,980	PAID				
Fire Truck	May-1998	\$300,000	\$300,000	Jun-1999	Jun-2009	4.45%	\$35,213		\$33,953	\$32,663	\$31,350	PAID
DPW Roof	May-1998	\$275,000	\$274,000	Jun-1999	Jun-2009	4.47%	\$29,344		\$28,294	\$27,219	\$26,125	PAID
Technology - GIS	May-2000	\$236,000	\$114,700	May-2003	Nov-2005	1.92%	\$33,350	PAID				
Road Improvement Program	May-2000	\$900,000	\$900,000	May-2003	Nov-2005	1.94%	\$303,000	PAID				
Rosemary Pool Repairs	May-2001	\$300,000	\$150,000	May-2003	Nov-2006	1.98%	\$41,500		\$55,550	PAID		
Technology - GIS	May-2000	\$236,000	\$65,000	Jun-2004	Nov-2005	3.00%	\$10,150	PAID				
Road & Intersection Improvements	May-2001	\$1,000,000	\$400,000	Jun-2004	Nov-2005	3.00%	\$228,375	PAID				
Police & Fire Station Repairs	May-2003	\$500,000	\$100,000	Jun-2004	Nov-2005	3.00%	\$50,750	PAID				
Sidewalks	May-2004	\$250,000	\$115,000	Dec-2004	Dec-2008	3.36%	\$31,250		\$32,350	\$31,450	\$25,500	PAID
Fire Engine Purchase	May-2004	\$365,000	\$365,000	Dec-2004	Dec-2008	3.30%	\$110,100		\$107,100	\$104,100	\$66,300	PAID
Road Improvement Program	May-2004	\$885,000	\$400,000	Dec-2004	Dec-2008	3.40%	\$111,500		\$108,500	\$105,500	\$102,000	PAID
Road Improvement Program - Parish Area	May-1999	\$680,000	\$129,000	Dec-2004	Dec-2008	3.82%	\$37,660		\$37,625	\$31,650	\$30,600	PAID
Road Improvement Program	May-2001	\$1,000,000	\$435,000	Dec-2004	Dec-2008	3.39%	\$122,450		\$119,150	\$115,850	\$107,100	PAID
Storm water - MWPAIT 98-92-R	May-1998	\$628,000	\$364,979	Sep-2001	Aug-2019	(see note)	\$38,497		\$37,896	\$37,910	\$36,857	\$36,878
Police Fire Complex Repairs	May-2003	\$500,000	\$400,000	Jun-2005	Jun-2010	3.17%	\$9,600		\$90,600	\$87,800	\$85,200	\$82,600 PAID
Road & Intersection Improvements	May-2003	\$500,000	\$500,000	Jun-2005	Jun-2010	3.17%	\$117,000		\$113,250	\$109,750	\$106,500	\$103,250 PAID
Ambulance	May-2005	\$192,850	\$120,250	Dec-2005	Feb-2010	3.41%	\$0		\$35,073	\$33,075	\$32,025	\$31,013
Road Improvement Program	May-2005	\$568,400	\$468,400	Dec-2005	Feb-2015	3.48%	\$0		\$117,598	\$103,923	\$100,716	\$32,510

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending Project	TM. Vote	Authorized	Amount	Issued	Maturity	Rate	Budget 2006	Recommended 2007	Estimate 2008	Estimate 2009	Estimate 2010	Estimate 2011
Police Fire Complex Repairs	May-2004	\$150,000	\$110,000	Dec-2005	Feb-2010	3.42%	\$0	\$34,419	\$32,738	\$31,688	\$20,675	\$0
Sidewalk Improvement Program	May-2004	\$250,000	\$50,000	Dec-2005	Feb-2010	3.43%	\$0	\$17,013	\$16,200	\$10,675	\$10,338	\$0
Road Improvement Program	May-2004	\$885,000	\$485,000	Dec-2005	Feb-2010	3.41%	\$0	\$144,454	\$132,300	\$128,100	\$124,050	\$0
Sidewalk Improvement Program	May-2005	\$223,300	\$123,300	Dec-2005	Feb-2010	3.42%	\$0	\$38,247	\$33,075	\$32,025	\$31,013	\$0
School Remodeling	May-1995	\$687,536	\$527,000	Jun-1996	May-2006	4.74%	\$52,475	PAID				
Pollard School AV Systems	May-1995	\$457,400	\$457,000	Jun-1996	May-2006	4.75%	\$47,228	PAID				
Newman School Renovations	May-1996	\$360,000	\$360,000	Jun-1997	Jun-2007	4.55%	\$56,836	\$54,418	PAID			
Modular Classrooms	Feb-1997	\$223,000	\$223,000	Jun-1997	Jun-2007	4.50%	\$18,349	\$12,558	PAID			
Newman School HVAC	May-1995	\$687,536	\$160,000	Jun-1997	Jun-2007	4.54%	\$19,674	\$8,837	PAID			
High School Roof	May-1998	\$860,000	\$805,000	Jun-1999	Jun-2009	4.38%	\$139,950	\$134,910	\$129,750	\$104,500	PAID	
High School Gym Roof	Nov-1998	\$210,000	\$171,900	Jun-1999	Jun-2009	4.49%	\$17,606	\$16,976	\$16,331	\$15,675	PAID	
High School Repairs	Feb-2001	\$750,000	\$750,000	May-2003	Nov-2009	2.12%	\$109,531	\$107,531	\$105,531	\$128,203	\$75,938	PAID
Hillside School Alarm System	Nov-2001	\$125,000	\$105,000	May-2003	Nov-2005	1.93%	\$25,250	PAID				
High School HVAC	Nov-2001	\$330,000	\$330,000	May-2003	Nov-2008	2.03%	\$53,988	\$52,988	\$51,988	\$70,744	PAID	
Pollard School Modular Classrooms	Nov-2001	\$1,712,000	\$1,712,000	May-2003	Nov-2010	2.33%	\$202,975	\$224,225	\$220,225	\$235,888	\$299,925	\$228,150
High School HVAC	May-2002	\$350,000	\$350,000	May-2003	Nov-2007	1.98%	\$73,500	\$72,100	\$70,700	PAID		
Previously Authorized Not Yet Issued & Short Term	Various	Pending	Various (see note)				\$48,616	\$365,346	\$140,832	\$133,530	\$126,227	\$118,925
2006 Annual Town Meeting Articles	Pending	TBD					Not Applicable	Not Applicable	\$540,000	\$512,000	\$484,000	\$456,000
General Fund Within the Levy Limit Debt							\$2,314,179	\$2,423,931	\$2,332,232	\$2,164,265	\$1,534,140	\$877,721
RTS Enterprise Fund												
Recycling Center	Nov-1995	\$135,000	\$135,000	May-1996	May-2006	4.72%	\$0	\$10,395	PAID			
Recycling Center	May-1993	\$318,000	\$318,000	May-1996	May-2006	4.72%	\$0	\$31,485	PAID			
Recycling Center - Road	Nov-1995	\$225,000	\$225,000	Jun-1996	May-2006	4.74%	\$0	\$20,990	PAID			
Recycling Center - Expansion	SPEC 1995	\$807,000	\$807,000	Jun-1997	Jun-2007	4.53%	\$0	\$123,277	\$113,022	PAID		
Retaining Wall	May-2000	\$150,000	\$150,000	Jun-2001	Jun-2006	4.00%	\$0	\$31,200	PAID			

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending Project	T.M. Vote	Authorized Amount	Amount Issued	Maturity Rate	Budget 2006	Recommended 2007	Estimate 2008	Estimate 2009	Estimate 2010	Estimate 2011
RIS Scale Replacement	May-2005	\$83,230	\$56,000 Dec-2005	Feb-2009 3.45%	\$0	\$23,265	\$21,206	\$15,506	—	—
Transfer Trailer and Staging Pad	May-2004	\$55,000	\$36,000 Dec-2005	Feb-2009 3.45%	\$0	\$17,455	\$10,688	\$10,338	—	—
Wood Grinder	May-2004	\$190,000	\$157,000 Dec-2005	Feb-2009 3.44%	\$0	\$63,338	\$53,438	\$51,688	—	—
Previously Authorized Not Yet Issued & Short Term	Various	Pending	Various (see note)	\$12,251	\$12,920	\$31,956	\$30,107	\$28,259	\$28,000	Not Applicable
2006 Annual Town Meeting Articles				Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
RTS Enterprise Debt					\$229,698	\$230,000	\$117,287	\$107,638	\$28,259	\$28,000
Sewer Enterprise Fund										
Sewer Systems MWPAT 95-01 - R	May-1991	\$500,000	\$310,656 Aug-2001	Feb-2015 (see note)	\$32,494	\$32,559	\$32,598	\$32,169	\$32,162	\$32,130
Sewer System Improvements	May-1992	\$250,000	\$250,000 Jun-1996	May-2006 4.75%	\$26,238 PAID	\$26,238	—	—	—	—
Sewer System Improvements	May-1993	\$250,000	\$250,000 Jun-1996	May-2006 4.75%	\$26,238 PAID	\$26,238	—	—	—	—
Sewer System Improvements	May-1994	\$700,000	\$600,000 Jun-1996	May-2006 4.75%	\$62,970 PAID	\$62,970	—	—	—	—
GPA Pump Station	May-1995	\$650,000	\$650,000 Jun-1996	May-2006 4.75%	\$68,218 PAID	\$68,218	—	—	—	—
West Street Force Sewer Main	May-1998	\$1,194,000	\$881,800 Jun-1999	Jun-2019 4.83%	\$68,196	\$71,726	\$70,006	\$68,236	\$71,456	\$69,375
West Street Pump Station	May-1998	\$2,250,000	\$1,939,000 Jun-1999	Jun-2019 4.83%	\$153,080	\$154,720	\$151,065	\$152,346	\$153,296	\$153,903
Sewer System Improvements	Nov-2000	\$889,000	\$333,685 Sep-2001	Aug-2006 0.00%	\$66,737	\$66,737 PAID	—	—	—	—
Richardson Drive Pump Station	May-2001	\$100,000	\$100,000 May-2003	Nov-2006 1.97%	\$25,750	\$25,250 PAID	—	—	—	—
Sewer System Rehab - Design	May-2001	\$150,000	\$60,000 Jun-2004	Nov-2005 3.00%	\$30,450 PAID	—	—	—	—	—
Sewer System Design - GPA	Nov-2002	\$50,000	\$50,000 Jun-2004	Nov-2005 3.00%	\$25,375 PAID	—	—	—	—	—
Sewer System Rehab - I/I Work	May-2003	\$1,000,000	\$400,000 Jun-2004	Nov-2007 3.00%	\$156,750	\$103,000	\$50,750 PAID	—	—	—
Sewer - MWPAT 97-13 - R	May-1996	\$175,000	\$67,700 Nov-2004	Aug-2018 (see note)	\$7,261	\$7,248	\$7,079	\$6,955	\$6,805	\$6,815
Sewer - MWPAT 97-33 - R	May-1996	\$250,000	\$180,300 Nov-2004	Aug-2018 (see note)	\$19,348	\$19,248	\$18,929	\$18,630	\$18,001	\$18,160
Sewer - MWPAT 97-53 - R2	May-1997	\$1,780,000	\$1,019,778 Nov-2004	Aug-2018 (see note)	\$109,348	\$109,138	\$106,959	\$105,269	\$101,808	\$102,444
Sewer - MWPAT 98-10 - R	May-1996	\$217,000	\$130,200 Nov-2004	Aug-2018 (see note)	\$13,982	\$13,963	\$13,643	\$13,411	\$12,944	\$13,071
Sewer - Carol/Frank/Newman Area	Nov-2000	\$880,000	\$2,000 Jun-2005	Jun-2005 3.75%	\$2,000	\$0	\$0	\$0	\$0	\$0
Sewer System Rehab - I/I Work	May-2003	\$1,000,000	\$425,000 Jun-2005	Jun-2014 3.14%	\$109,763	\$51,125	\$54,725	\$53,263	\$46,800	\$45,500
Sewer Pump Station - Great Plain Ave.	May-2005	\$984,550	\$484,550 Dec-2005	Feb-2015 3.59%	\$0	\$74,543	\$65,227	\$68,477	\$66,621	\$64,765

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending Project	T.M. Vote	Authorized Amount	Issued	Maturity	Rate	Budget 2006	Recommended 2007	Estimate 2008	Estimate 2009	Estimate 2010	Estimate 2011
Previously Authorized Not Yet Issued & Short Term	Various	Pending	Various (see note)	\$83,813	\$360,742	\$481,319	\$665,615	\$641,855	\$618,095		
				[Not Applicable]							
2006 Annual Town Meeting Articles											
Sewer Enterprise Debt											
Water Enterprise Fund											
Water System Improvements	May-1993	\$500,000	\$200,000	Jun-1996	May-2006	4.75%	\$20,990	PAID			
Water System Improvements	May-1994	\$500,000	\$500,000	Jun-1996	May-2006	4.75%	\$52,475	PAID			
Water Treatment Facility	May-1996	\$3,000,000	\$2,665,000	Jun-1999	Jun-2019	4.83%	\$210,048	\$210,483	\$210,233	\$209,608	\$208,595
Water Treatment Facility	Nov-1997	\$3,635,000	\$3,090,000	Jun-1999	Jun-2019	4.83%	\$241,545	\$246,295	\$245,490	\$244,365	\$242,840
Water System - Broadmeadow	Nov-2000	\$400,000	\$257,394	Jul-2001	Aug-2011	ZERO	\$25,730	\$25,730	\$25,730	\$25,730	\$25,730
Water System - Broadmeadow	Nov-2000	\$400,000	\$110,000	May-2003	Nov-2006	1.90%	\$20,400	\$10,100	PAID		
Water System Improvements	May-2001	\$665,000	\$665,000	May-2003	Nov-2009	2.12%	\$126,913	\$65,113	\$73,813	\$72,369	\$65,813 PAID
Water System Rehab - GPA	May-2003	\$535,000	\$500,000	Jun-2004	Nov-2007	3.00%	\$121,550	\$187,200	\$152,250	PAID	
Water System Designs - Webster	Nov-2002	\$105,000	\$85,000	Dec-2004	Dec-2008	3.39%	\$27,375	\$21,700	\$21,100	\$20,400	\$0
Water System Designs - St. Mary	Nov-2002	\$300,000	\$120,000	Dec-2004	Dec-2008	3.40%	\$33,450	\$32,550	\$31,650	\$30,600	\$0
Water Treatment Plant Computer System	May-2004	\$112,000	\$42,000	Dec-2005	Feb-2009	3.44%	\$0	\$13,693	\$16,031	\$15,506 PAID	\$0
Water System Designs - Warren & Garden Streets	May-2004	\$151,500	\$50,000	Dec-2005	Feb-2011	3.44%	\$0	\$12,013	\$11,375	\$11,025	\$10,688
Water System Rehab - Warren St	May-2005	\$913,500	\$413,500	Dec-2005	Feb-2015	3.60%	\$0	\$60,598	\$58,133	\$56,558	\$55,039
Previously Authorized Not Yet Issued & Short Term	Various	Pending	Various (see note)	\$225,126	\$224,581	\$160,754	\$153,851	\$146,947	\$140,044		
				[7.00%]	[Not Applicable]	[Not Applicable]	\$265,350	\$429,147	\$414,610	\$400,073	
2006 Annual Town Meeting Articles											
Water Enterprise Debt											
General Fund Excluded Debt											
Land Acquisition (Wistall)	Nov-2000	\$2,000,000	\$1,930,000	Jun-2001	Jun-2011	4.00%	\$241,000	\$233,200	\$220,400	\$212,800	\$205,200
Library Project (Series I)	May-2003	\$15,700,000	\$11,000,000	Dec-2004	Dec-2019	3.90%	\$805,563	\$808,488	\$810,963	\$1,178,288	\$1,149,763
Newman School Renovations	Oct-1996	\$5,750,000	\$3,800,000	Jun-1997	Jun-2007	4.53%	\$487,315	\$486,623	PAID		
High Rock School Renovations	May-2000	\$207,000	\$125,000	Jun-2001	Jun-2006	4.00%	\$26,000	PAID			

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending Project	T.M. Vote	Authorized	Amount	Issued	Maturity	Rate	Budget 2006	Recommended 2007	Estimate 2008	Estimate 2009	Estimate 2010	Estimate 2011
High School Renovation	May-2000	\$5,350,000	\$5,350,000	Jun-2001	Jun-2011	4.00%	\$663,400	\$642,000	\$620,600	\$599,200	\$577,800	\$556,400
Newman School Renovations	May-2000	\$400,000	\$182,500	Jun-2001	Jun-2006	4.00%	\$31,200 PAID					
Broadmeadow School	May-2000	\$15,550,000	\$14,000,000	Nov-2003	Nov-2023	4.09%	\$1,195,600	\$1,176,350	\$1,158,850	\$1,136,100	\$1,111,600	\$1,089,725
Eliot School	May-2000	\$14,090,000	\$5,500,000	Jun-2005	Jun-2025	3.82%	\$427,556	\$474,119	\$459,319	\$450,381	\$446,444	\$417,344
Library Project (Series II)	May-2003	\$15,700,000	\$750,000	Dec-2005	Feb-2015	3.59%	\$0	\$100,995	\$94,118	\$106,668	\$103,799	\$100,930
Previously Authorized Not Yet Issued & Short Term	Various	Pending	Various (see note)	\$3,398,588	\$3,457,333	\$3,307,000	\$3,281,750	\$3,726,863	\$3,307,000	\$3,281,750	\$3,726,863	\$3,643,500
2006 Annual Town Meeting Articles							Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
General Fund Excluded Debt							\$7,276,222	\$7,379,107	\$6,671,249	\$6,965,186	\$7,321,468	\$7,123,680
TOTAL DEBT SERVICE							\$12,013,709	\$12,233,038	\$11,445,226	\$11,691,266	\$11,206,888	\$10,237,874

T.M. VOTE = the month and year Town Meeting appropriated and authorized the project (Pending = article(s) has (have) not yet been acted upon by Town Meeting).

Amount = the amount of the bond that was issued or is expected to be issued.

Issued = the month and year that the bond was issued (PENDING = bond has not yet been issued as of the printing date of this schedule. NA = financing will be done with a note only, no permanent bond will be issued).

Maturity = the month and year of the last principal payment is to be made for the specific bond.

Rate = the average coupon rate of interest paid on the bond during the amortization period; pending issues are assumed to range between 5.5% & 7.0% for planning purposes.

Bonds financed through the MWPAT do carry a rate of interest, but due to the unique financing program the interest rate is not calculated. In most instances the Town repays less than it had borrowed from the MWPAT.

**DEBT
APPENDIX
B**

Town of Needham - Debt - Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
OPEN GENERAL FUND PROJECTS FUNDED WITHIN THE LEVY LIMIT			
Road Improvement & Repair	May-05	37	\$100,000
Sidewalk Surfacing & Repair	May-05	38	\$100,000
Ridge Hill Rehabilitation	May-05	31	\$126,875
Parking Lot Dedham Avenue	Nov-02	14	\$50,000
Rosemary Pool Repairs	May-01	64	\$26,000
Road & Intersection Improvements	May-01	43	\$50,000
Rosemary Pool Complex - Design	May-00	63	\$72,500
Telephone System Upgrade	May-98	64	\$39,000
TOTAL			\$564,375
PROPOSED GENERAL FUND PROJECTS FOR THE 2006 ATM TO BE FUNDED WITHIN THE LEVY LIMIT			
Mitchell School Electrical Systems Upgrade	Pending	53	\$142,500
Pollard School Technology Upgrade	Pending	55	\$855,000
School District Technology Replacement	Pending	58	\$220,000
Roads, Bridges, Sidewalks, and Intersection Improvements	Pending	62	To Be Determined
Public Works Vehicles and Equipment	Pending	63	\$140,000
TOTAL			\$1,357,500
OPEN RTS ENTERPRISE FUND PROJECTS			
RTS Scale Replacement	May-05	45	\$27,230
Transfer Trailer & Staging Pad	May-04	43	\$19,000
Landfill Closure	May-97	54	\$143,000
TOTAL			\$189,230

Town of Needham - Debt - Appendix B**Open and Authorized Projects and Proposed Projects Financed by Debt**

Project	T M	Vote	Article	Open or Requested Authorization
PROPOSED RTS ENTERPRISE FUND PROJECTS FOR THE 2006 ATM				
No New Authorizations Proposed for 2006 ATM				
TOTAL				\$0
OPEN SEWER ENTERPRISE FUND PROJECTS				
Sewer Relocation Project (Rte 128)	Nov-05	9		\$3,500,000
Sewer Pump Station - Great Plain Ave.	May-05	49		\$500,000
Sewer Pump Station Design - Great Plain Ave.	May-03	54		\$10,000
Sewer System Rehab - I/I Work	May-03	55		\$175,000
Sewer Pump Station Richardson Drive	Nov-02	20		\$500,000
TOTAL				\$4,685,000
PROPOSED SEWER ENTERPRISE FUND PROJECTS FOR THE 2006 ATM				
No New Authorizations Proposed for 2006 ATM				
TOTAL				\$0
OPEN WATER ENTERPRISE FUND PROJECTS				
Water System Rehab - Warren & Garden Street	May-05	54		\$500,000
Water System Design - Warren & Garden Street area	May-04	52		\$25,000
Water Treatment Plant Computer Systems	May-04	48		\$10,000
Water System Rehab - Webster Street area	May-03	51		\$880,500
Water Pumping Station Design - St. Mary's St.	Nov-02	26		\$180,000
Water System Designs - Webster St. area	Nov-02	25		\$20,000
Water Systems - Fire Flow Improvements	May-00	56		\$40,000
TOTAL				\$1,655,500

Town of Needham - Debt - Appendix B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
PROPOSED WATER ENTERPRISE FUND PROJECTS FOR THE 2006 ATM			
Water Service Connections	Pending	70	\$205,000
Route 128 TIP Improvements Construction	Pending	71	\$3,000,000
TOTAL			\$3,205,000
OPEN GENERAL FUND PROJECTS FUNDED BY DEBT EXCLUSION			
Needham High School	Feb-05	1	\$10,700,000
Needham High School	May-03	31	\$51,300,000
Needham Public Library	May-03	30	\$3,950,000
Eliot Elementary School	May-00	32	\$7,682,750
SUB TOTAL			\$73,632,750
PROPOSED GENERAL FUND PROJECTS FOR THE 2006 ATM TO BE FUNDED BY DEBT EXCLUSION			
No New Authorizations Proposed for 2006 ATM			\$0
TOTAL			\$0

WARRANT FOR THE ANNUAL TOWN ELECTION, TUESDAY, APRIL 11, 2006
TOWN OF NEEDHAM, COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:
In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium	Precinct F-	Stephen Palmer Community Room
Precinct B	-	Hillside School - Gymnasium	Precinct G-	Broadmeadow School - Performance Center
Precinct C	-	Newman School - Gymnasium	Precinct H-	Broadmeadow School - Performance Center
Precinct D	-	High Rock School - Classroom	Precinct I-	William Mitchell School - Gymnasium
Precinct E	-	Pollard Middle School - Room 226	Precinct J-	William Mitchell School - Gymnasium

on TUESDAY, THE ELEVENTH DAY OF APRIL, 2006 From 6:45 A.M. to 8:00 P.M. to cast their votes in the Annual Town Election (Article 1) for the candidates for the following Town Offices: Article 1: One Moderator for One Year; Two Selectmen for Three Years; One Assessor for Three Years; Two Members of School Committee for Three Years; One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years; One Trustee of Memorial Park (trustee of soldiers' memorials - non-veteran) for Three Years; Two Trustees of Needham Public Library for Three Years; One Member of Board of Health for Three Years; One Member of Planning Board for Five Years; One Member of Needham Housing Authority for Five Years; One Commissioner of Trust Funds for Three Years; One Commissioner of Trust Funds for One Year; Two Members of Park & Recreation Commission for Three Years; Eight Town Meeting Members from Precinct A for Three Years; Two Town Meeting Members from Precinct A for One Year; Seven Town Meeting Members from Precinct B for Three Years; One Town Meeting Member from Precinct B for One Year; Eight Town Meeting Members from Precinct C for Three Years; Eight Town Meeting Members from Precinct D for Three Years; Eight Town Meeting Members from Precinct E for Three Years; Nine Town Meeting Members from Precinct F for Three Years; Eight Town Meeting Members from Precinct G for Three Years; Two Town Meeting Members from Precinct G for One Year; One Town Meeting Member from Precinct G Two Years; Eight Town Meeting Members from Precinct H for Three Years; One Town Meeting Member from Precinct H for One Year; Eight Town Meeting Members from Precinct I for Three Years; Eight Town Meeting Members from Precinct J for Three Years; Two Town Meeting Members from Precinct J for Two Years.

ARTICLE 2: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: GENERAL OVERRIDE: SCHOOL DEPARTMENT

"Shall the Town of Needham be allowed to assess an additional \$1,476,017 in real estate and personal property taxes for the purpose of defraying school operating expenses for the fiscal year beginning July first, two thousand and six?"

ARTICLE 3: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 2: GENERAL OVERRIDE: POLICE, FIRE, PUBLIC WORKS, PUBLIC FACILITIES, HEALTH, LIBRARY, INFORMATION SYSTEMS, AND ECONOMIC DEVELOPMENT

"Shall the Town of Needham be allowed to assess an additional \$597,370 in real estate and personal property taxes for the purpose of defraying operating expenses for the following functions: Police, Fire, Public Works, Public Facilities, Health, Library, Information Systems, and Economic Development for the fiscal year beginning July first, two thousand and six?"

**The Annual Town Meeting for the transaction of business shall commence on
Monday, May 1, 2006 at 7:30 P.M. at the Newman School**

and you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before the time of said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour. Given under our hands at Needham aforesaid this 28th day of February 2006

THE NEEDHAM BOARD OF SELECTMEN

**TOWN OF NEEDHAM
MASSACHUSETTS 02492**

**BULK RATE
US POSTAL PERMIT
BOSTON, M.
Permit No. 5822**

NEEDHAM RESIDENT

**Annual Town Election
Tuesday, April 11, 2006
6:45 A.M. – 8:00 P.M.
Open to all registered Voters**

SPECIAL TOWN MEETING

WARRANT



TOWN OF NEEDHAM

MONDAY, NOVEMBER 7, 2005

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE SEVENTH OF NOVEMBER, 2005

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: NON-BETTERMENT STREET ACCEPTANCE/JENNA CIRCLE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: Jenna Circle; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: Jenna Circle was constructed by the developer in conformance with the Town's design standards. This article, if adopted, will make Jenna Circle a public way.

**ARTICLE 2: AMEND ZONING BY-LAW – MAP CHANGE TO SINGLE RESIDENCE B
 ZONING DISTRICT**

To see if the Town will vote to amend the Needham Zoning Bylaw by amending the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A and lying between Central Avenue and the Apartment-1 Zoning District west of Central Avenue. Said land comprising parcels 1,3,4,6 and 7 on Town of Needham Assessor's Map No. 309, and being bounded and described as follows:

Parcel 1 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Dwight Road; thence running northwesterly along the northerly sideline of Dwight Avenue a distance of approximately 187.54 feet, to the point of intersection with the easterly boundary line of Parcel 3 hereinafter described; thence turning and running northeasterly along the easterly boundary line of said Parcel 3 a distance of approximately 235.54 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 227.77 feet to the westerly sideline of Central Avenue; thence turning and running southwesterly by the westerly sideline of Central Avenue along a curved line, a total approximate distance of 218.46 to the point of beginning.

Parcel 3 – beginning at the point of intersection of the northerly sideline of Dwight Road and the westerly boundary line of Parcel 1 described above; thence running northwesterly along the northerly sideline of Dwight Road a distance of approximately 117.00 feet to the point of intersection with the westerly sideline of Parcel 3; thence turning and running northeasterly along the westerly sideline of Parcel 3 a distance of approximately

238.42 feet to the southerly boundary line of Parcel 4 hereinafter described; thence turning and running southeasterly along the southerly boundary line of said Parcel 4 a distance of approximately 303.00 to point of intersection with the westerly boundary line of Parcel 1; thence turning and running southwesterly along the westerly boundary line of Parcel 1 a distance of approximately 238.54 to the point of beginning.

Parcel 4 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly boundary line of Parcel 1 described above; thence turning and running northwesterly along the northerly boundary line of Parcel 1 and the northerly boundary line of Parcel 3 described above, a distance of approximately 430.77 to the point of intersection with the westerly sideline of Parcel 3 described above; thence turning and running northwesterly along the northeasterly boundary line of Town of Needham School Land a distance of approximately 213.88 feet to the southerly boundary line of Parcel 25 on Assessor's Map 309; thence turning and running northeasterly along the southerly boundary line of said Parcel 25 a distance of approximately 226.60 to a point; thence turning and running easterly along the southerly boundary line of said Parcel 25 a distance of approximately 400.00 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue along a curved line a distance of approximately 282 feet, to the point of beginning.

Parcel 6 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 25 on Assessor's Map 309; thence running westerly along the northerly sideline of said Parcel 25, on two courses, a total distance of approximately 323.51 feet to a point of intersection with the easterly sideline of said Parcel 25; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 130.22 to the point of intersection with the southerly sideline of Parcel 7, hereinafter described; thence turning and running easterly along the southerly sideline of Parcel 7 a distance of approximately 338.20 feet to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue a distance of approximately 135.54 to the point of beginning.

Parcel 7 – beginning at the point of intersection of the westerly sideline of Central Avenue and the northerly sideline of Parcel 6 described above; thence turning and running westerly along the northerly sideline of Parcel 6 and the northerly sideline of Parcel 25 on Assessor's Map 309 a distance of approximately 338.20 feet; thence turning and running northerly along the easterly sideline of said Parcel 25 a distance of approximately 105.50 feet to a point the point of intersection with the southerly sideline of said Parcel 25; thence turning and running easterly along the southerly sideline of said Parcel 25 a distance of approximately 373.63 to the westerly sideline of Central Avenue; thence turning and running southerly along the westerly sideline of Central Avenue, a distance of approximately 135.54 feet to the point of beginning.

Be any of said measurements, more or less.

Or take any other action relative thereto.

INSERTED BY: Citizens' Petition

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: This article is submitted on the petition of Dr. Richard E. Toran and Sarah Ann Toran et al and requests the Town Meeting to change the zoning designation of the properties located at 23 Dwight Road, 963 Central Avenue, 945 Central Avenue, and 891 Central Avenue from a Single Residence A District to a Single Residence B District. The Planning Board will present its recommendations on this article at the Special Town Meeting.

ARTICLE 3:**ZONING BY-LAW AMENDMENT**

We the undersigned, being residents of the Town of Needham, hereby petition and request that the Needham Zoning By-Law be amended to allow health and fitness uses in the Center and Chestnut Business Districts, so as to permit small to medium scale operations such as Curves for Women.

INSERTED BY: Citizens' Petition

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: At its meeting on October 11, 2005, the Board of Selectmen accepted this petition for referral to the Planning Board for review and comment. In accordance with M.G.L. c. 40A Section 5, the Planning Board has 65 days after submission to hold a hearing and comment on such requests.

ARTICLE 4:**FUND COLLECTIVE BARGAINING AGREEMENT –AFSCME/MBMB**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and AFSCME Council 93 Local 335, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2006; or take any other action relative thereto.

INSERTED BY: Town Manager/Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: The Town and the Union have reached agreement on a three-year contract for fiscal years 2006, 2007, and 2008 with a cost of living adjustment in the amount of 3%, 2.5%, and 2.5%, respectively. Information about additional provisions will be distributed to Town Meeting Members on November 7th.

ARTICLE 5:**ESTABLISH REVOLVING FUND/BOARD OF HEALTH**

To see if the town will vote to authorize a revolving account for the Health Department under M.G.L. Chapter 44 Section 53E 1/2 that may be spent by the Health Director without further appropriation during FY 2006 for the purpose of paying costs and expenses of the Traveling Meals Program. The Health Department Traveling Meals Fund is to be credited with Traveling Meals receipts, and the Health Director may spend \$75,000 in revolving fund monies; or take any other action thereto.

INSERTED BY: Board of Selectmen/Board of Health

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: The establishment of this revolving fund would allow the Health Department to purchase meals for the Traveling Meals Program. It would be a mechanism for the deposit of receipts and third party reimbursements. This would eliminate the need for annual reserve fund transfer requests. The Traveling Meals Coordinator's salary would remain in the Health Department budget. The Health Department's Traveling Meals Program has served Needham residents since November 1971. The first year, 900 meals were served. During FY05, 12,714 meals were delivered to homebound residents. Meals are prepared at the Beth Israel Deaconess Hospital – Needham, and assembled and delivered by volunteers coordinated by the Health Department. The two-meal package, at a cost of \$4.25, consists of one hot meal and a sandwich, milk, fruit, fruit juice, bread and butter, and dessert.

ARTICLE 6:

APPROPRIATE FOR REVERSE 911 SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$13,000 for the purpose of funding the Town's contribution to supplement a grant for a Reverse 911 system, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: Reverse 911 is a system that enables a municipal authority to contact and notify large sections of the community and provide specific notifications via existing telephone services. It is a system that is being used successfully in a number of communities in Massachusetts and across the country, and it may be employed in a variety of situations where the services provided by municipal agencies is enhanced, and/or the safety of members of the public is increased, when timely and effective public notifications are made. This system will also allow us to interact regionally with neighboring towns as we disseminate key information to the public, and improve the ability of first responders to communicate almost immediately, and to help the towns' recovery efforts by instructing the public in a more efficient manner. The Town has already received a grant to fund half of the acquisition costs.

ARTICLE 7:

APPROPRIATE FOR DOWNTOWN DESIGN

To see if the Town will vote to raise, appropriate, and/or transfer the sum of \$10,000 for the purpose of funding the Town's contribution to supplement a grant and private funding for a land use, zoning, traffic and parking study of Needham Center, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: This request will supplement funding for the Town's share of a comprehensive planning study focused on improving and enhancing Needham Center. The amount of \$15,000 was appropriated at the November 2004 Special Town Meeting. The comprehensive planning study is expected to cost \$80,000. Our original understanding was that the Town would receive \$50,000 from a state grant, \$15,000 would be raised through local business contributions, and \$15,000 would be raised from the tax levy. However, the Town will be awarded a maximum of \$30,000 from the Commonwealth. The Economic Development Advisory Committee reviewed the matter and requests that the Town and business community each contribute an additional \$10,000 to complete the plan. Notice of grant award is expected by the end of October.

The plan is intended to engage the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. The potential for Needham Center is great, but has been limited by the lack of an updated cohesive vision for the future and the coordinated decision-making that would follow from that vision. To assure that Needham Center continues to serve its important social and economic role, a plan to guide its growth going forward is needed.

The proposed comprehensive planning process would achieve two primary objectives: 1) develop a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educate and involve the community during plan development to assure a planning effort supported by a broad range of community representatives.

ARTICLE 8: APPROPRIATE FOR POLLARD TECHNOLOGY UPGRADE

To see if the Town will vote to raise and/or transfer and appropriate a sum of money for the replacement and/or upgrade of all or portions of the Pollard Data Network, to be spent under the direction of the School Committee, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: Funding for design of the project in the amount of \$40,000 was appropriated at the May 2005 Annual Town Meeting. This request addresses the need to upgrade and/or replace all or portions of the Pollard Data Network. The network, which is more than ten years old, was designed and installed with limited resources as part of the Pollard renovation project (1993-1995.) The network, which was never certified at the conclusion of the project, was under-built for future requirements, speed and capacity. (In 1995, the Internet was barely in use in the schools.) Currently, the network supports 230 computers and 1,200 users of a variety of educational applications and several web-based administrative applications for SPED and student information management (including grading and attendance.) The network needs to be expanded and upgraded both to accommodate existing needs, and to provide for future requirements. The anticipated work will involve some or all of the following components: the installation of new network drops, cabling, equipment and closets, the installation of additional electrical equipment and wiring, and the installation of audio visual equipment and cabling.

ARTICLE 9: APPROPRIATE FOR SEWER MAIN RELOCATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$3,045,000 for sewer main relocation and installation, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: The wastewater discharging to the Reservoir Street "B" Wastewater Pumping Station and the Kendrick Street Wastewater Pumping Station originates from both the east and west sides of Route 128. There are four separate gravity mains and two sewer force mains carrying sewage beneath the layout of Route 128. On five separate occasions in the past 20 years, the force mains have failed, costing hundreds of thousands of dollars to repair. The Route 128 Transportation Improvement Project (also known as the "Route 128 Add-A-Lane Project") will result in the Town's having to spend even larger sums of money should these pipes continue to break. A feasibility study has been completed to determine the most cost efficient way to layout the sewer lines. Design plans are being finalized for a January 2006 bid date. The project has three distinct portions: North, South and Middle. The North portion is the highest priority, and must be completed prior to the Add-A-Lane construction work.

ARTICLE 10: APPROPRIATE FOR LINKING TRAILS/GREEN SPACE CORRIDOR AND OPEN SPACE AND RECREATION PLAN

To see if the Town will vote to raise and/or transfer and appropriate \$20,000 for the purpose of funding for linking trails/green space corridor purposes and an open space recreation plan, to be spent under the direction of the Town Manager and transferred from the Community Preservation Fund Annual Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: The Conservation Commission and Park and Recreation Commission, with the support of the Board of Selectmen and Planning Board, have made a proposal to move forward on their joint goal of creating pedestrian access trails to link parcels of open space. The project would begin with an update of the Town's Open Space and Recreation Plan, which defines the community's goals for protecting and preserving natural resources and maintaining adequate outdoor recreation opportunities.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	FY	Amount
TOTAL---->				\$50,051.68
Conservation Commission	Murtha Cullina LLP	Consultant	2005	\$600.00
Conservation Commission	Ben Meadows Company	Soil Testing Services	2005	\$144.21
Municipal Building Maintenance	Select Energy	Electric	2004	\$33,029.11
Municipal Building Maintenance	TransCanada Power	Electric	2005	\$16,278.36

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.

ARTICLE 12: AMEND FY2006 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2006 Operating Budget adopted under Article 13 and amended under Article 64 of the May 2005 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line <u>Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
6	Debt Service	\$7,567,348	\$9,590,401
10	Performance Pay Pool	\$365,500	To be determined
11	Reserve Fund	\$779,508	To be determined
411	MBMB Salaries	\$2,291,547	To be determined
412	MBMB Purchase of Service	\$2,220,004	To be determined

and further that the Town Manager is authorized to make transfers from line item 10 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

ARTICLE 13: AMEND GENERAL BY-LAW

To see if the Town will vote to amend article 2.1.3 of the General By-law, Contract procedures, by inserting the words “for an amount over \$25,000” before the words “entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel” or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: One of the amendments to the Town General By-laws at the 2005 Annual Town Meeting was to add language to the first paragraph of Section 2.1.3 Contract Procedures. The newly added fourth sentence was: “No Contract entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel.” This change has had an unintended consequence of requiring Town Counsel to review and approve every contract as to form regardless of dollar amount, causing delay and adding cost to low dollar purchases. The intent of the amendment is to correct the language so that only contracts in excess of \$25,000 will require this added step. The \$25,000 threshold mirrors the dollar level under MGL 30B (Uniform Procurement Act) that requires a sealed bid process. If this article is adopted, the fourth sentence will read as follows: “No Contract **for an amount over \$25,000** entered into by the Town shall be effective until it shall have been approved as to form by the Town Counsel.”

ARTICLE 14: HOME RULE PETITION – USE OF CONSERVATION LAND FOR SEWER EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

“An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor’s Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution.”

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be made at Town Meeting

Article Explanation: The Richardson Drive Sewage Pumping Station is failing and is proposed to be replaced by a gravity sewer main. The sewer main is proposed to extend from the Richardson Drive cul-de-sac and across private and public property to Farley Pond Lane and South Street. The public property is currently under a Conservation Restriction and the Commission has determined that the approval of the State Legislature is required to allow construction of the sewer pipe. This article requests permission from Town Meeting to petition the Legislature for its approval. The project has already been approved by the Conservation Commission and an Order of Conditions has been issued.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 11th day of October 2005.

John A. Bulian, Chairman
John H. Cogswell, Vice Chairman
Gerald A. Wasserman
Daniel P. Matthews
James G. Healy
Selectmen of Needham

A TRUE COPY

Attest:

Constable:

**Town Clerk's Office
Needham, MA 02492**

**First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224**

ATTN: SPECIAL TOWN MEETING WARRANT

